

# ***ALLIANT 2 GWAC UNRESTRICTED PROCUREMENT***

**Official Request for Proposal # QTA0016JCA0003**

***CONFORMED OFFICIAL RFP -  
OCTOBER 25, 2016***

## Table of Contents

<b>SECTION A - SOLICITATION/CONTRACT FORM .....</b>	<b>1</b>
<b>SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS .....</b>	<b>2</b>
<b>B.1 GENERAL.....</b>	<b>2</b>
<b>B.2 AUTHORITY.....</b>	<b>2</b>
<b>B.3 ECONOMY ACT.....</b>	<b>3</b>
<b>B.4 MAXIMUM CONTRACT CEILING AND MINIMUM CONTRACT GUARANTEE .....</b>	<b>3</b>
<b>B.5 PERFORMANCE BASED PREFERENCE .....</b>	<b>4</b>
<b>B.6 LABOR CATEGORIES (LCAT or LCATs).....</b>	<b>4</b>
B.6.1 Three Labor Category Types.....	4
B.6.1.1 Standard IT Service Labor Categories.....	5
B.6.1.2 Non-Standard IT Service LCATs.....	6
B.6.1.3 Ancillary Service Labor Categories.....	6
B.6.2 Applicability of Labor Category Types and Maximum Rates.....	7
B.6.3 Process to add Standard IT Service LCATs to the Master Contract.....	7
<b>B.7 LABOR SUBJECT TO THE WAGE RATE REQUIREMENTS (CONSTRUCTION).....</b>	<b>8</b>
<b>B.8 LABOR SUBJECT TO THE SERVICE CONTRACT LABOR STANDARDS (SCLS) .....</b>	<b>8</b>
<b>B.9 TASK ORDER CONTRACT TYPES .....</b>	<b>8</b>
B.9.1 Requirements Contract Type.....	9
B.9.1.1 Distinction of a Requirements Contract to Other Contract Types and Agreements	10
B.9.1.2 Additional Terms and Conditions for Requirements Contract Type for Commercial Items .....	11
<b>B.10 ORDER TYPE PREFERENCE.....</b>	<b>11</b>
<b>B.11 TASK ORDER PRICING (ALL ORDER TYPES) .....</b>	<b>12</b>
B.11.1 Fixed Price.....	12
B.11.2 Cost Reimbursement .....	12
B.11.3 Incentive .....	13
B.11.4 Award Fee .....	13
B.11.5 Time-and Material and Labor Hour Contract Types.....	13
B.11.5.1 Maximum Rates for Time-and-material and Labor Hour Contract Types.....	14
B.11.5.2 Payments Under Time-And-Material And Labor-Hour Orders.....	15
<b>B.12 TRAVEL PRICING (ALL ORDER TYPES).....</b>	<b>16</b>
<b>B.13 WORK OUTSIDE THE CONTIGUOUS UNITED STATES (OCONUS) .....</b>	<b>16</b>
<b>B.14 GWAC CONTRACT ACCESS FEE (CAF) .....</b>	<b>17</b>
<b>SECTION C - CONTRACT SCOPE OF WORK AND PERFORMANCE WORK STATEMENT ...</b>	<b>18</b>
<b>C.1 SCOPE OF WORK OBJECTIVE .....</b>	<b>18</b>
<b>C.2 SCOPE OF WORK OVERVIEW.....</b>	<b>18</b>
<b>C.3 FOUNDATION OF THE SCOPE OF WORK.....</b>	<b>20</b>
C.3.1 FEA Reference Model Detailed Descriptions.....	22
<b>C.4 COMPONENTS OF AN IT SOLUTION .....</b>	<b>32</b>
C.4.1 Infrastructure.....	33
C.4.1.1 Service Access and Delivery.....	34
C.4.1.2 Service Platform and Infrastructure .....	34
C.4.1.3 Component Framework.....	34

**ALLIANT 2 UNRESTRICTED GWAC  
SOLICITATION/CONTRACT**

C.4.1.4 Service Interface and Integration .....	35
C.4.2 Application Services.....	35
C.4.2.1 Customer Services .....	36
C.4.2.2 Process Automation.....	36
C.4.2.3 Business Management.....	36
C.4.2.4 Digital Asset Services .....	37
C.4.2.5 Business Analytical Services.....	37
C.4.2.6 Back Office Services.....	38
C.4.2.7 Support Services .....	38
C.4.2.8 DoD IEA Mission Area Support .....	39
C.4.3 IT Management Services .....	39
C.4.3.1 Controls and Oversight .....	39
C.4.3.2 Risk Management and Mitigation .....	40
C.4.3.3 Regulatory Development.....	40
C.4.3.4 Planning and Resource Allocation .....	40
C.4.3.5 IT Security .....	41
C.4.3.6 System and Network Controls .....	41
C.4.4 Cloud Computing .....	41
C.4.5 Big Data & Big Data Analytics .....	43
<b>C.5 ANCILLARY SUPPORT: SERVICES, SUPPLIES AND CONSTRUCTION .....</b>	<b>44</b>
<b>C.6 CONTRACT SECURITY REQUIREMENTS .....</b>	<b>44</b>
<b>C.7 PERFORMANCE WORK STATEMENT (PWS) .....</b>	<b>44</b>
C.7.1 Master Contract PWS .....	44
C.7.1.1 Master Contract PWS and Goals for Contractor Engagement .....	45
C.7.1.2 Master Contract PWS for Small Business Subcontracting.....	46
C.7.2 Task Order PWS .....	46
<b>C.8 INNOVATIVE SOLUTIONS .....</b>	<b>46</b>
<b>C.9 SERVICES NOT IN SCOPE .....</b>	<b>46</b>
<b>C.10 SCOPE REFERENCES AND RESOURCES.....</b>	<b>47</b>
<b>SECTION D - PACKAGING AND MARKING.....</b>	<b>48</b>
D.1 PRESERVATION, PACKAGING, PACKING, AND MARKING .....	48
D.2 PACKING LIST.....	48
D.3 UNCLASSIFIED AND CLASSIFIED MARKING .....	48
D.4 SOFTWARE AND MAGNETIC MEDIA MARKINGS .....	49
<b>SECTION E - INSPECTION AND ACCEPTANCE .....</b>	<b>50</b>
E.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998).....	50
E.2 CONTRACTING OFFICER REPRESENTATIVE .....	51
E.3 INSPECTION AND ACCEPTANCE .....	51
E.3.1 General Acceptance Criteria .....	52
E.4 MASTER CONTRACT QUALITY ASSURANCE .....	52
<b>SECTION F - DELIVERIES OR PERFORMANCE.....</b>	<b>53</b>
F.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998).....	53
F.2 MASTER CONTRACT ORDERING PERIOD .....	54
F.3 TASK ORDER PERIOD OF PERFORMANCE .....	55
F.3.1 Master Contract and Task Order Period of Performance And Period of Ordering.....	55
F.4 TASK ORDER TRANSITION PLANS .....	56

**ALLIANT 2 UNRESTRICTED GWAC  
SOLICITATION/CONTRACT**

<b>F.5 PLACE OF PERFORMANCE .....</b>	<b>56</b>
<b>F.6 PERFORMANCE STANDARDS UNDER THE ALLIANT 2 MASTER CONTRACT .....</b>	<b>57</b>
<b>F.7 PERFORMANCE AND DELIVERABLES .....</b>	<b>57</b>
F.7.1 Performance-based Acquisition Deliverables .....	57
F.7.2 Non-Performance-based Acquisition Deliverables .....	57
<b>SECTION F.7-TABLE OF DELIVERIES OR PERFORMANCE .....</b>	<b>58</b>
<b>F.8 TASK ORDER NOTICE TO THE GOVERNMENT OF DELAYS .....</b>	<b>61</b>
<b>SECTION G - CONTRACT ADMINISTRATION DATA .....</b>	<b>62</b>
<b>G.1 GENERAL .....</b>	<b>62</b>
<b>G.2 AUTHORIZED AGENCIES AND DELEGATION OF PROCUREMENT AUTHORITY .....</b>	<b>62</b>
G.2.1 Authorized Agencies.....	62
G.2.2 Delegation of Procurement Authority .....	62
<b>G.3 AGENCY OMBUDSMAN .....</b>	<b>63</b>
<b>G.4 ROLES AND RESPONSIBILITIES .....</b>	<b>64</b>
G.4.1 GWAC Procuring Contracting Officer (PCO) .....	64
G.4.2 GSA GWAC Contracting Administrative Contracting Officer (ACO) .....	64
G.4.3 GSA GWAC Program Manager .....	64
G.4.4 GSA GWAC Contracting Officer's Representative (COR).....	66
G.4.5 GSA GWAC Quality Assurance Evaluators .....	67
<b>G.5 DIRECT ACQUISITION AND ASSISTED ACQUISITION .....</b>	<b>67</b>
<b>G.6 TASK ORDER ORDERING CONTRACTING OFFICER (OCO) .....</b>	<b>67</b>
<b>G.7 TASK ORDER CONTRACTING OFFICER'S REPRESENTATIVE (COR) .....</b>	<b>68</b>
<b>G.8 CONTRACTOR PROGRAM MANAGER AND CONTRACTS MANAGER FOR THE GWAC     MASTER CONTRACT .....</b>	<b>68</b>
<b>G.9 ELECTRONIC ACCESS TO CONTRACT .....</b>	<b>70</b>
<b>G.10 CONTRACTOR WEB PAGE .....</b>	<b>70</b>
<b>G.11 INSURANCE.....</b>	<b>72</b>
G.11.1 Defense Base Act Insurance (DBAI).....	72
<b>G.12 STANDARD IT SERVICE LABOR CATEGORY CROSS-WALK MATRIX .....</b>	<b>73</b>
<b>G.13 MEETINGS AND CONFERENCES .....</b>	<b>74</b>
G.13.1 Post-Award Conference .....	74
G.13.2 Meetings and Conferences .....	74
G.13.2.1 Mandatory Contractor Meetings and Conferences .....	74
G.13.2.2 Optional Contractor Meetings and Conferences .....	75
<b>G.14 ELECTRONIC GOVERNMENT ORDERING SYSTEM .....</b>	<b>76</b>
G.14.1 Electronic Communications .....	77
<b>G.15 GSA CLIENT AGENCY TASK ORDER ORDERING PROCEDURES .....</b>	<b>77</b>
G.15.1 Ordering Regulations .....	77
<b>G.16 FAIR OPPORTUNITY.....</b>	<b>78</b>
<b>G.17 ORDER INFORMATION .....</b>	<b>78</b>
<b>G.18 INVOICE SUBMISSION AND REPORTING APPLICABLE TO TASK ORDERS.....</b>	<b>79</b>
<b>G.19 CONTRACTOR PERFORMANCE ASSESSMENT REPORTING SYSTEM (CPARS) .....</b>	<b>79</b>
G.19.1 Master Contract Performance Assessments.....	80
G.19.2 Task Order Performance Assessments.....	81
<b>G.20 REPORTING.....</b>	<b>81</b>
G.20.1 GWAC Data Calls .....	81
G.20.2 GWAC Transactional Data .....	82

**ALLIANT 2 UNRESTRICTED GWAC  
SOLICITATION/CONTRACT**

G.20.2.1 Change of GSA Business System(s) during Term of the Master Contract.....	82
<b>G.21 GWAC CONTRACT ACCESS FEE (CAF) AND FEE REMITTANCE .....</b>	<b>83</b>
<b>G.22 INDIVIDUAL SMALL BUSINESS SUBCONTRACTING PLAN .....</b>	<b>84</b>
G.22.1 Minimum Subcontracting Goals.....	84
G.22.2 Subcontracting Reports.....	85
G.22.3 Task Order Small Business (SB) Subcontracting Credit for Ordering Agencies .....	87
<b>G.23 SUBCONTRACTORS.....</b>	<b>87</b>
<b>G.24 MERGERS, ACQUISITIONS, NOVATIONS, AND CHANGE-OF-NAME AGREEMENTS.....</b>	<b>88</b>
G.24.1 Contractual Responsibilities: New GSA GWAC Contractor assigned through an Anti-Assignment Exception.....	90
G.24.2 Contractual Responsibilities: New GSA GWAC Contractor assigned through an Operation of Law Exception .....	91
G.24.3 Contractual Restrictions to any Assignment .....	91
G.24.4 Notice Required for Ownership Changes and Change of Name Agreements.....	92
<b>G.25 ENVIRONMENTAL OBJECTIVES AND REQUIREMENTS .....</b>	<b>93</b>
<b>G.26 TASK ORDER CLOSEOUT .....</b>	<b>95</b>
G.26.1 Expired Task Order Verification/Validation .....	95
<b>G.27 MASTER CONTRACT CLOSEOUT .....</b>	<b>95</b>
<b>SECTION H - SPECIAL CONTRACT REQUIREMENTS.....</b>	<b>97</b>
<b>H.1 PROVISIONS INCORPORATED BY REFERENCE AT TASK ORDER LEVEL.....</b>	<b>97</b>
<b>H.2 CONGRESSIONAL NOTIFICATION OF GWAC TASK ORDER AWARDS.....</b>	<b>99</b>
<b>H.3 MARKETING.....</b>	<b>99</b>
<b>H.4 ORGANIZATIONAL CONFLICT OF INTEREST.....</b>	<b>100</b>
<b>H.5 PERMITS .....</b>	<b>100</b>
<b>H.6 SECURITY: REQUIRED IT SECURITY POLICIES AND REGULATIONS .....</b>	<b>100</b>
<b>H.7 SECURITY: SAFEGUARDING SENSITIVE DATA AND INFORMATION TECHNOLOGY RESOURCES.....</b>	<b>101</b>
H.7.1 GSA Agency-specific IT Security Guidelines .....	101
H.7.2 Task Order Subcontractors IT Security Guidelines, if applicable .....	102
<b>H.8 SECURITY: SECURITY CLEARANCES .....</b>	<b>102</b>
<b>H.9 SECURITY: HOMELAND SECURITY PRESIDENTIAL DIRECTIVES-12 (HSPD-12) .....</b>	<b>102</b>
<b>H.10 CONTRACTOR TRAINING.....</b>	<b>103</b>
<b>H.11 GOVERNMENT PROPERTY .....</b>	<b>103</b>
<b>H.12 LEASING OF REAL AND PERSONAL PROPERTY.....</b>	<b>103</b>
<b>H.13 ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY .....</b>	<b>104</b>
<b>H.14 INTERNET PROTOCOL VERSION 6 (IPV6).....</b>	<b>105</b>
<b>H.15 COST ACCOUNTING STANDARDS (CAS) .....</b>	<b>105</b>
<b>H.16 COST ACCOUNTING SYSTEM .....</b>	<b>106</b>
<b>H.17 COMMERCIAL SOFTWARE AGREEMENTS .....</b>	<b>107</b>
<b>H.18 LOGISTICAL SUPPORT PRIVILEGES.....</b>	<b>107</b>
<b>H.19 CONTRACTOR ENGAGEMENT REQUIREMENTS BASED UPON TASK ORDER PARTICIPATION AND PRODUCTION .....</b>	<b>108</b>
<b>H.20 VOLUNTARY CANCELLATION OF THE MASTER CONTRACT PROVISION .....</b>	<b>109</b>
<b>H.21 OPEN SEASON FOR MASTER CONTRACT.....</b>	<b>109</b>
H.21.1 Open Season Determinations and Procedures .....	109
<b>H.22 OPTION TERM OF MASTER CONTRACT.....</b>	<b>112</b>
<b>SECTION I - CONTRACT CLAUSES.....</b>	<b>113</b>

**ALLIANT 2 UNRESTRICTED GWAC  
SOLICITATION/CONTRACT**

<b>I.1 GENERAL.....</b>	<b>113</b>
I.1.1 DOD Agency-specific Required Provisions and Clauses.....	114
<b>I.2 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998) .....</b>	<b>114</b>
I.2.1 Acquisition of Commercial Items.....	129
I.2.1.1 GSAR 552.212-4 Contract Terms and Conditions-Commercial Items. (ALTERNATE II) (FAR DEVIATION) (July 2015) .....	129
I.2.2 General Services Administration (GSA) Regulations (GSAR), Incorporated by Reference .....	140
<b>I.3 GSAR 552.232-39 Unenforceability of Unauthorized Obligations (FAR DEVIATION).....</b>	<b>141</b>
<b>I.4 552.232-78 Commercial Supplier Agreements—Unenforceable Clauses .....</b>	<b>141</b>
<b>I.5 GSAR 552.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (DEVIATION FAR 52.252-6) (SEP 1999) .....</b>	<b>144</b>
<b>I.6 FAR 52.215-19 NOTIFICATION OF OWNERSHIP CHANGES (OCT 1997) .....</b>	<b>144</b>
<b>I.7 FAR 52.216-18 ORDERING (OCT 1995) .....</b>	<b>145</b>
<b>I.8 FAR 52.216-19 ORDER LIMITATIONS (OCT 1995) .....</b>	<b>146</b>
<b>I.9 52.216-21 REQUIREMENTS (OCT 1995).....</b>	<b>146</b>
<b>I.10 FAR 52.216-22 INDEFINITE QUANTITY (OCT 1995) .....</b>	<b>147</b>
<b>I.11 FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000).....</b>	<b>148</b>
<b>I.12 FAR 52.222-35 EQUAL OPPORTUNITY FOR VETERANS (OCT 2015) .....</b>	<b>148</b>
<b>I.13 FAR 52.222-36 EQUAL OPPORTUNITY FOR WORKERS WITH DISABILITIES (JUL 2014)..</b>	<b>149</b>
<b>I.14 FAR 52.232-19 Availability of Funds for the Next Fiscal Year (Apr 1984) .....</b>	<b>150</b>
<b>I.15 FAR 52.232-32 PERFORMANCE-BASED PAYMENTS (APR 2012) .....</b>	<b>150</b>
<b>I.16 FAR 52.237-3 CONTINUITY OF SERVICES (JAN 1991) .....</b>	<b>155</b>
<b>I.17 FAR 52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984) .....</b>	<b>155</b>
<b>I.18 GSAM 552.203-71 RESTRICTION ON ADVERTISING (SEP 1999) .....</b>	<b>156</b>
<b>I.19 GSAM 552.232-72 FINAL PAYMENT (SEP 1999) .....</b>	<b>156</b>
<b>I.20 GSAR 52.232-99 PROVIDING ACCELERATED PAYMENT TO SMALL BUSINESS SUBCONTRACTORS (DEVIATION) (AUG 2012).....</b>	<b>156</b>
<b>SECTION J - LIST OF ATTACHMENTS .....</b>	<b>158</b>
<b>SECTION J.P - LIST OF SOLICITATION’S PROPOSAL ATTACHMENTS .....</b>	<b>159</b>
<b>SECTION K - REPRESENTATIONS AND CERTIFICATIONS.....</b>	<b>160</b>
K.1 AUTHORIZED DEVIATIONS IN PROVISIONS (DEVIATION FAR 52.252-5) (SEP 1999) .....	160
K.2 FAR 52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (April 2016).....	161
K.3 FAR 52.204-19 INCORPORATION BY REFERENCE OF REPRESENTATIONS AND CERTIFICATIONS (DEC 2014) .....	164
K.4 FAR 52.209-7 INFORMATION REGARDING RESPONSIBILITY MATTERS (JUL 2013).....	164
K.5 FAR 52.230-1 COST ACCOUNTING STANDARDS NOTICES AND CERTIFICATION (OCT 2015) .....	166
K.6 FAR 52.230-7 PROPOSAL DISCLOSURE—COST ACCOUNTING PRACTICE CHANGES (APR 2005) .....	169
<b>SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS OR RESPONDENTS .....</b>	<b>170</b>
<b>L.1 FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (Dec 2013). </b>	<b>170</b>
<b>L.2 FAR AND GSAR PROVISIONS.....</b>	<b>171</b>
L.2.1 FAR 52.215-20 Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data Alternate IV (OCT 2010) .....	171

**ALLIANT 2 UNRESTRICTED GWAC  
SOLICITATION/CONTRACT**

L.2.2 FAR 52.216-1 Type of Contract (APR 1984) .....	171
L.2.3 FAR 52.216-27 Single or Multiple Awards (OCT 1995).....	171
L.2.4 FAR 52.233-2 - Service of Protest (SEP 2006) .....	172
<b>L.3 PROPOSAL SUBMISSION INSTRUCTIONS.....</b>	<b>173</b>
L.3.1 Official Legal Bidding Entity.....	175
L.3.2 Mergers, Acquisitions, Novations, and Change-of-Name Agreements, as Applicable .....	175
L.3.3 Inverted Domestic Corporations .....	176
L.3.4 Proposal Due Date and Address Location .....	176
L.3.5 Solicitation Questions .....	176
L.3.6 Pre-proposal Conference .....	177
<b>L.4 PROPOSAL FORMAT.....</b>	<b>178</b>
L.4.1 Proposal Format Table .....	179
<b>L.5 PROPOSAL CONTENT .....</b>	<b>185</b>
L.5.1 VOLUME 1 - GENERAL .....	185
L.5.1.1 Standard Form (SF) 33 and SF-30 for Amendments .....	185
L.5.1.2 Document Verification and Self Scoring Worksheet.....	186
L.5.1.3 Individual Small Business Subcontracting Plan (Required for Other than Small Business Offerors).....	187
L.5.1.3.1 Payment Basis Reporting on eSRS .....	190
L.5.1.3.2 GSAR 552.219-72 Preparation, Submission, and Negotiation of Subcontracting Plans (MAR 2012).....	191
L.5.1.4 Meaningful Relationship Commitment Letters, if applicable .....	192
L.5.1.5 Existing Joint Venture or Partnership, if applicable .....	195
L.5.1.5.1 Claiming Relevant Experience from an Existing or Previous Joint Venture or Partnership .....	198
L.5.1.5-Alt Small Business Contractor Teaming Arrangements, if applicable .....	200
L.5.1.5.1-Alt Partnership or Joint Venture, if applicable .....	200
L.5.1.5.2-Alt Proposed Small Business Subcontractors, if applicable .....	203
L.5.1.5.3-Alt Claiming Small Business Prime Contractor Relevant Experience from an Existing or Previous Joint Venture or Partnership (if applicable) .....	205
L.5.1.6 Professional Employee Compensation Plan.....	207
L.5.1.7 Uncompensated Overtime Policy .....	207
L.5.1.8 Representations and Certifications.....	208
L.5.2 VOLUME 2 - RELEVANT EXPERIENCE.....	208
L.5.2.1 Relevant Experience Projects.....	209
L.5.2.2 PSC Group Relevant Experience.....	209
L.5.2.2.1 PSC Group Relevant Experience Project Submission .....	211
For each PSC claimed, offerors must submit Attachment J.P-2, <i>Relevant Experience (PSC Group) Project Template</i> , with the following information when applicable and required:	211
L.5.2.2.1.1 Verification of PSC Group Relevant Experience Submission.....	212
L.5.2.2.2 PSC Group Relevant Experience Project Size and Complexity .....	216
L.5.2.2.3 PSC Group Relevant Experience - Demonstrating Experience with Multiple Federal Government Customers.....	217
L.5.2.2.4 PSC Group Relevant Experience Project with Cost-Reimbursement .....	217
L.5.2.2.5 PSC Group Relevant Experience - Fair Opportunity Task Order Award Against a MA/IDIQ Contract.....	218
L.5.2.2.6 Location.....	218

**ALLIANT 2 UNRESTRICTED GWAC  
SOLICITATION/CONTRACT**

L.5.2.2.7 PSC Code Table.....	220
L.5.2.3 Leading Edge Technology Relevant Experience .....	222
L.5.2.3.1 Leading Edge Technology Relevant Experience Project Submission .....	224
L.5.2.3.1.1 Verification of Leading Edge Technology Relevant Experience Submission.....	225
L.5.2.3.2 Breadth of Leading Edge Technology Relevant Experience.....	228
L.5.2.3.3 Leading Edge Technology Listing .....	228
L.5.3 VOLUME 3 – PAST PERFORMANCE FOR RELEVANT EXPERIENCE PROJECTS .....	229
L.5.3.1 Past Performance ((PIRS) information exists).....	230
L.5.3.2 Past Performance (PIRS information does not exist).....	230
L.5.3.3 Negative Past Performance Narrative (Optional) .....	231
L.5.4 VOLUME 4 – SYSTEMS, CERTIFICATIONS, AND CLEARANCES .....	231
L.5.4.1 Cost Accounting System and Audit Information.....	232
L.5.4.2 Approved Purchasing System.....	233
L.5.4.3 Forward Pricing Rate Agreements, Forward Pricing Rate Recommendations, and/or Approved Billing Rates.....	234
L.5.4.4 Earned Value Management Systems (EVMS) .....	235
L.5.4.5 Acceptable Estimating System .....	235
L.5.4.6 CMMI Certification.....	236
L.5.4.7 ISO 9001 Certification .....	236
L.5.4.8 ISO 20000 Certification .....	237
L.5.4.9 ISO/IEC 27000 .....	238
L.5.4.10 Facility Clearance Level (FCL) .....	238
L.5.5 VOLUME 6 – COST/PRICE .....	239
L.5.5.1 Basis of Estimate .....	239
L.5.5.2 Cost/Price Methodology and Instructions .....	241
L.5.5.2.1 Direct Labor Rates.....	242
L.5.5.2.2 Indirect Rates/Profit.....	243
L.5.5.2.3 Cost/Price Template Instructions.....	243
L.5.6 VOLUME 7 – RESPONSIBILITY.....	245
L.5.6.1 Financial Resources.....	245
L.5.7 VOLUME 5 – ORGANIZATIONAL RISK ASSESSMENT.....	248
L.5.7.1 Organizational Risk Assessment.....	248
<b>SECTION M - EVALUATION FACTORS FOR AWARD .....</b>	<b>250</b>
<b>M.1. FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)</b> .....	<b>250</b>
<b>M.2. BASIS FOR AWARDS .....</b>	<b>250</b>
<b>M.3. SCREENING AND EVALUATION PROCESS .....</b>	<b>251</b>
<b>M.4. ACCEPTABILITY REVIEW.....</b>	<b>253</b>
M.4.1 VOLUME 1 – General.....	253
M.4.2 The Offeror’s Individual Subcontracting Plan (Plan) must be determined Acceptable .....	254
<b>M.5. TECHNICAL EVALUATION .....</b>	<b>254</b>
M.5.1. VOLUME 2 – Relevant Experience Projects.....	255
M.5.1.1 PSC GROUP RELEVANT EXPERIENCE.....	255
M.5.1.1.1 PSC Group Relevant Experience Project Size and Complexity .....	255
M.5.1.1.2 PSC Group Relevant Experience Project - Multiple Agency Awards .....	255
M.5.1.1.3 PSC Group Relevant Experience Project with Cost-Reimbursement .....	255



**ALLIANT 2 UNRESTRICTED GWAC  
SOLICITATION/CONTRACT**

M.5.1.1.4 PSC Group Relevant Experience - Fair Opportunity Task Order Award Against a MA/IDIQ Contract .....	256
M.5.1.1.5 PSC Group Relevant Experience Project with Foreign Locations .....	256
M.5.1.2 Leading Edge Technology Relevant Experience Projects .....	256
M.5.2. VOLUME 3 – Past Performance .....	256
M.5.2.1 Evaluation Ratings for PSC Project Past Performance Submissions.....	257
M.5.2.2 Individual and Total Points Assigned to PSC Project Past Performance Packages	257
M.5.3. VOLUME 4 – Systems, Certifications, and Clearances.....	258
<b>M.6 VOLUME 5 – Organizational Risk Assessment.....</b>	<b>259</b>
M.6.1 Organizational Risk Assessment .....	259
<b>M.7 SCORING TABLE – REVISED 19 JULY 2016 .....</b>	<b>260</b>
<b>M.8 VOLUME 6 - COST/PRICE .....</b>	<b>263</b>
<b>M.9 VOLUME 7 – RESPONSIBILITY .....</b>	<b>264</b>
<b>ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES.....</b>	<b>267</b>
<b>ATTACHMENT J-2 - GOVERNMENT SECURITY PUBLICATIONS AND CONTRACTOR MINIMUM SECURITY REQUIREMENTS FOR SELECT SYSTEMS .....</b>	<b>279</b>
<b>ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS SERVICE OCCUPATIONAL CLASSIFICATIONS .....</b>	<b>282</b>
<b>ATTACHMENT J-4 – CONTRACTOR LABOR HOUR PRICING FOR STANDARD IT SERVICE LABOR CATEGORIES .....</b>	<b>293</b>
<b>ATTACHMENT J-5 - PERFORMANCE REQUIREMENTS SUMMARY (PRS) .....</b>	<b>294</b>
<b>ATTACHMENT J-5.A - CONTRACTOR ENGAGEMENT PERFORMANCE-BASED EVALUATION PROGRAM RATINGS.....</b>	<b>296</b>
J-5.A.1 DEFINITION OF CONTRACTOR ENGAGEMENT .....	296
J-5.A.2 CONTRACTOR PARTICIPATION THROUGH PROPOSAL SUBMISSION .....	297
J-5.A.2.1 Definition of Participation.....	297
J-5.A.2.2 Definition of What is Not Participation.....	299
J-5.A.2.3 Master Contract Participation Requirement for Number of Annual Proposal Submissions .....	301
J-5.A.3 CONTRACTOR PRODUCTION THROUGH TASK ORDER AWARDS .....	303
J-5.A.3.1 Definition of Production.....	303
J-5.A.3.2 Minimum Number of Task Orders to Achieve the Production Cumulative Standard.....	304
J-5.A.3.3 Production Standards by Contract Year .....	305
J-5.A.4 ANNUAL RATING ASSESSMENTS AND PERFORMANCE STATUS DETERMINATIONS .....	307
J-5.A.4.1 Annual Rating Assessments .....	307
J-5.A.4.2 Definition of a Contractor in a Performing Status .....	309
J-5.A.4.3 Definition of a Contractor in a Nonperforming status.....	309
J-5.A.4.4 Contract Remedies For Contractor Engagement .....	309
J-5.A.5 ADDITIONAL TERMS AND CONDITIONS FOR CHANGES TO CONTRACTOR ENGAGEMENT STANDARDS AND AQLs .....	309
J-5.A.6 CONTRACTOR ENGAGEMENT SUMMARY .....	310
J-5.A.7 PERFORMANCE RATINGS AND GOVERNMENT REMEDIES .....	310
J-5.A.7.1 NARRATIVE DESCRIPTION OF CONTRACTOR OUTCOMES .....	311

**ALLIANT 2 UNRESTRICTED GWAC  
SOLICITATION/CONTRACT**

J-5.A.7.2 DETERMINATION OF RATINGS BASED UPON CONTRACTOR OUTCOMES: .....	314
J-5.A.8 TABLE FORMAT OF ATTACHMENT J-5.A - SPREADSHEET DOCUMENT .....	321
<b>ATTACHMENT J-5.B - PBA Small Business Subcontracting Evaluation Program Ratings</b> .....	<b>329</b>
<b>ATTACHMENT J-6 - TRANSACTIONAL DATA REPORTING.....</b>	<b>332</b>
J-6.1 GSAR 552.216-75 Transactional Data Reporting (June 2016) .....	332
J-6.2 CLIN STRUCTURE .....	335
<b>ATTACHMENT J-7 - INDIVIDUAL SMALL BUSINESS SUBCONTRACTING PLAN .....</b>	<b>336</b>
<b>ATTACHMENT J-8 - WEBSITE REFERENCES.....</b>	<b>337</b>

## **SECTION A - SOLICITATION/CONTRACT FORM**

**THE OFFICIAL SF-33 FORM IS SEPARATELY ATTACHED.**

**THE SF-33 MUST BE COMPLETED AS DESCRIBED IN L.5.1.1.**

## SECTION B - SUPPLIES OR SERVICES AND PRICES/COSTS

### B.1 GENERAL

The Alliant 2 Governmentwide Acquisition Contract (GWAC) is a Multiple Award, Indefinite Delivery, Indefinite Quantity (IDIQ) contract to provide information technology solutions through performance of a broad range of services, which may include the integration of various technologies critical to the services being acquired.

A Task Order is defined as “an order for services placed against an established contract or with Government sources,” FAR 2.101. Task Orders are issued by federal agencies off the GSA Alliant 2 GWAC.

The Contractor shall provide all management, supervision, labor, facilities and materials necessary to perform on a Task Order basis.

Hereafter, the Alliant 2 GWAC is also referred to as the “Master Contract” while Task Orders issued under the Master Contract will be referred to as either “Task Order(s),” “TO(s),” or “Order(s).”

### B.2 AUTHORITY

The Administrator of the U.S. General Services Administration (GSA) is specifically authorized to purchase supplies and Nonpersonal services on behalf of other agencies under the Federal Property and Administrative Services Act (40 U.S.C. 501).

The Office of Management and Budget (OMB) has designated the GSA as an Executive Agent for Governmentwide information technology (IT) acquisitions pursuant to Section 5112(e) of the Clinger-Cohen Act, 40 U.S.C. 11302(e).

The scope of this designation includes the award and administration of the Master Contract and delegation of authority for the award and administration of the Task Orders as set forth in Section G.2. Through this GWAC, Federal government agencies can award Task Orders to acquire IT services based solutions.

### **B.3 ECONOMY ACT**

The Economy Act does not apply to Governmentwide acquisition contracts (GWACs). GWACs are multiple award Task Order or delivery order contracts used by other agencies to procure information technology products and services outside of the Economy Act. (Refer to Federal Acquisition Regulations FAR 2.101 and FAR Subpart 17.502-2(b)). The specific statutory authority 40 U.S.C. 11302(e) designates the head of one or more executive agencies, such as the US General Services Administration, as executive agent for Government-wide acquisitions of information technology.

### **B.4 MAXIMUM CONTRACT CEILING AND MINIMUM CONTRACT GUARANTEE**

(a) Maximum. The maximum contract ceiling value of all contracts in this multiple award procurement is established at \$50 Billion dollars.

(b) Minimum. The minimum guaranteed award amount for this IDIQ contract is \$2,500 dollars per Contractor for the full term of the Master Contract. The exercise of the option period does not re-establish the contract minimum.

Should the contract expire or be unilaterally terminated for convenience by the Government without the contractor receiving the minimum guaranteed award amount, the contractor may present a claim to the contracting officer for an amount not to exceed the minimum guaranteed award amount. The minimum guaranteed award amount is not applicable if the contract is terminated for default or is bilaterally cancelled by the parties. The contractor has one year after contract termination or expiration to submit their claim to the contracting officer or waives entitlement.

(c) The Government has no obligation to issue Task Orders (TO) to the Contractor beyond the amount specified in paragraph (b) of this clause. Once the conditions of paragraph (b) have been met the Contractor continues to be afforded fair opportunity, as per FAR 16.505(b)(1), to compete for Task Orders issued through the expiration of the Master Contract or termination of the Contractor's Master Contract, whichever occurs first.

(d) As a result of an awarded Task Order that satisfies the minimum contract guarantee the government will deobligate the funded minimum contract guarantee from the Contractor's Master Contract.

There is no maximum dollar ceiling for an individual Task Order.

## **B.5 PERFORMANCE BASED PREFERENCE**

Through the direction of the Office of Management and Budget (OMB), Office of Federal Procurement Policy (OFPP), performance-based contracting techniques will be applied to Task Orders issued under this contract to the “maximum extent practicable.” For information about performance based service contracts, refer to OFPP’s Best Practices Handbook located at [www.whitehouse.gov/omb](http://www.whitehouse.gov/omb).

Pursuant to FAR 37.102(a)(2), the Ordering Contracting Officer will use performance-based acquisition methods to the maximum extent practicable using the following order of precedence:

- (1) A Firm-Fixed Price Performance-Based Task Order;
- (2) A Performance-Based Task Order that is not Firm-Fixed Price;
- (3) A Task Order that is not Performance-Based.

## **B.6 LABOR CATEGORIES (LCAT or LCATs)**

### **B.6.1 Three Labor Category Types**

To enhance the consistency of labor and service cost/price offers and reporting, the Master Contract provides the Standard IT Service Labor Categories (see Attachment J-3). These labor categories (LCATs), which are a subset of the Standard Occupational Classifications (SOCs) issued by the Department of Labor (DOL) Bureau, Labor Statistics Division, facilitate the standardization of labor types, descriptions, and rates across the entire contract vehicle. This approach provides the government more accurate cost forecasting, reporting, and tracking. Additionally, the Master Contract also provides for Non-Standard IT Service LCATs and Ancillary Service LCATs, as described below.

The Contractor is always bound by Maximum Rates on labor hours used in all Time-and material (T&M) and Labor Hour (L-H) Task Order contract types, including any T&M and L-H Contract Line Items (CLINS) that may be integrated into a single Task Order among Cost-type and/or Fixed-price CLINS. (See Subsection B.11.5.1 Maximum Rates for Time-and material and Labor Hour Contract Types).

Alliant 2 provides the following three (3) types of LCATs:

- (1) Standard IT Service LCATs – This labor category type includes the defined IT Service LCATs (see Attachment J-3). Each of the defined Standard IT Service LCATs is further stratified to include four (4) skill levels. These may be modified through the term of this Master Contract to accommodate emerging IT Service LCATs as defined by

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

the market. The Contractor shall utilize the Standard IT Service LCATs to the maximum extent possible. Additional Standard IT Service LCATs may be added over the term of this contract if the GSA GWAC Program approved and appended to the contract via modification by the GSA GWAC PCO. (See Section B.6.3).

(2) Non-Standard IT Service LCATs - This labor category type includes any IT Service labor category that is not listed within the Standard IT Service LCATs (see Attachment J-3). A Non-standard IT Service LCAT must be approved by the Ordering Contracting Officer (OCO) at the Task Order level.

(3) Ancillary Service LCATs – This labor category type includes ancillary labor support, and does not include any of the defined Standard IT Service LCATs or Non-Standard IT Service LCATs. Ancillary Service LCATs may be used only when the principal purpose of the Task Order is to furnish IT services-based solutions.

The OCO will ensure that additional labor categories are in compliance with Service Contract Labor Standards and Wage Rate Requirements (Construction), and, where applicable, include appropriate clauses and wage determinations consistent with B.7 and/or B.8.

**B.6.1.1 Standard IT Service Labor Categories**

Standard IT Service LCATs are the labor categories referenced in Attachment J-3. They are presented as historically-based relevant positions that support Information Technology (IT) procurement requirements. IT is a dynamic discipline that will likely require additional uniquely defined IT Service labor categories that emerge at some point through the term of this Master Contract. Additional Standard IT Service labor categories may be added by the government via contract modification. The process to recommend the addition of new IT LCATs to the Master Contract is discussed in detail under section B.6.3, Process to add Standard IT Service LCATs to the Master Contract.

- (a) The primary source of the Standard IT Service LCATs is the Department of Labor (DoL) Bureau of Labor Statistics (BLS) Service Occupational System. The Standard Occupational Classification (SOC) system is used by Federal statistical agencies to classify workers into occupational categories for the purpose of collecting, calculating, or disseminating data.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

- (b) The Standard IT Service LCATs (see Attachment J-3) contains the comprehensive IT Service LCATs required to meet all information technology service based requirements. Therefore, every effort shall be made by the OCOs and Contractors to use the Standard IT Service LCATs. (See *Attachment J-3*)

**B.6.1.2 Non-Standard IT Service LCATs**

Any IT Services LCAT that does not fit within the Standard IT Service LCATs is not approved for use on Task Orders without approval of the OCO awarding the Task Order. IT Service LCATs that addresses new and emerging occupations for which the LCAT functional titles/descriptions may not correlate to any of the DOL SOC matches, or may not be widely available throughout Industry, are characteristics of *Non-standard IT LCATs*.

The Master Contract Standard IT Service LCATs are robust and were written to encompass the broad scope of information technology. Additional labor categories would need to bring to bear skill sets that are so specialized or rare that they are not already encompassed in any existing Master Contract labor category. OCOs may consider additional labor categories on Task Orders when deemed necessary to provide IT services or an IT services-based solution. OCOs will perform due diligence in determining that Non-standard IT service labor categories are required. The OCO may review the Standard IT Service Cross-walk Matrix, located at [www.gsa.gov/alliant2](http://www.gsa.gov/alliant2), that maps to equivalent commercial IT LCATs functional titles with the Standardized IT Service LCAT, or seek guidance from a GSA GWAC Technologist, when considering the addition of non-standard IT LCATs to their Task Order.

**B.6.1.3 Ancillary Service Labor Categories**

The GSA GWAC is to be used by agencies in meeting professional Information Technology (IT) service objectives. Use of the non-IT ancillary service LCATs must be (1) integral and necessary; (2) part of a total integrated solution within the scope of the Master Contract; and (3) not a labor category specified in the Master Contract. The Contractor should propose and identify each ancillary support service separately and the OCO should identify each ancillary support service by a separate CLIN on the Task Order award.

Included in ancillary services may be those LCATs covered under construction and service type employees identified by the Department of Labor wage determinations.



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

**B.6.2 Applicability of Labor Category Types and Maximum Rates**

- (a) T&M and L-H Task Orders or CLINS: All Labor Category Types indicated in Section B.6.1 (Standard IT Service, Non-Standard IT Service, and Ancillary Service LCATs) shall always apply to T&M and L-H contract type Task Orders and to any T&M and L-H contract type CLINS in Task Orders with multiple contract types. Maximum Rates for Standard IT Services LCATs shall only apply to T&M and L-H contract type Task Orders and to any T&M and L-H contract type CLINS in Task Orders with multiple contract types. Maximum Rates will not apply to any other contract types, including Cost-Reimbursement and Fixed-price Task Orders or Cost-Reimbursement and Fixed-price CLINS. Maximum Rates for Time-and Material and Labor Hour Contract Types is further addressed in Section B.11.5.1.
- (b) Other than T&M and L-H Task Orders or CLINS: At the full discretion of the Task Order issuing agency OCO, any Labor Category Type indicated in Section B.6.1 may be used and applied to all other contract types for any Task Order issued under this Master Contract, including Cost-Reimbursement and Fixed-price Task Orders or Cost-Reimbursement and Fixed-price CLINS in Task Orders with multiple contract types; however, the Contractor's labor category's Maximum Rates established from this Master Contract will not apply. Ceiling rates or fixed rates on individual labor categories within a Task Order will be established between the Contractor and the issuing agency OCO. Task Order Ceiling or fixed rates will not change the Contractor's Maximum Rates in the Master Contract.

**B.6.3 Process to add Standard IT Service LCATs to the Master Contract**

GSA reserves the right to add new IT Service LCAT to the list of Standard IT Service LCATs when determined to be in the best interest of the Government. As the information technology market evolves, GSA encourages the Contractor and ordering agencies to recommend new IT Service LCAT that they believe should be added to the list of Standard IT Service LCATs. With any new IT Service LCAT, GSA requests a functional description and justification narrative be included to provide the rationale for adding the new IT Service LCAT. If approved by the GSA GWAC PCO, the newly adopted IT Service LCAT will be added to the Standard IT Service LCATs and each contract holder will be afforded the opportunity to submit and negotiate labor hour pricing for the new IT Service LCAT. Ultimately, for those Contractors who establish pricing with the GSA GWAC PCO, a contract modification will be executed to add the new Standard IT Service LCAT.

## B.7 LABOR SUBJECT TO THE WAGE RATE REQUIREMENTS (CONSTRUCTION)

The Master Contract does not include wage determinations or all applicable clauses for labor categories subject to the Wage Rate Requirements (Construction). Each Task Order will be tailored to include the appropriate clauses and wage determinations. To the extent that construction, alteration, and repair are subject to the wage rate requirements and within scope of a Task Order and the Master Contract, the OCO will identify such work under a separate CLIN on the Task Order and incorporate the appropriate wage determinations in accordance with FAR 22.4, Labor Standards for Contracts Involving Construction.

**Any construction, alteration, and repair are only in scope as necessary to offer an integrated information technology solution provided that it is integral to and necessary for the effort stated in the Task Order.** Task Orders shall not be the primary purpose of the scope or issued exclusively for work performed under the Wage Rate Requirements (Construction).

## B.8 LABOR SUBJECT TO THE SERVICE CONTRACT LABOR STANDARDS (SCLS)

The Master Contract labor categories are considered bona fide executive, administrative, professional labor and generally exempt from the SCLS if used to perform professional IT services, except as noted in *Attachment J-3*. The Master Contract does not include wage determinations or all applicable clauses for labor categories subject to the SCLS. Each Task Order will be tailored to include the appropriate clauses and wage determinations.

To the extent that any labor is subject to the SCLS and within scope of a Task Order and the Master Contract, the OCO will identify such work under a separate CLIN on the Task Order and incorporate wage determination in accordance with FAR 22.10, Service Contract Labor Standards.

## B.9 TASK ORDER CONTRACT TYPES

The GSA Alliant 2 GWAC is a Multiple Award, Indefinite-Delivery, Indefinite-Quantity (MA-IDIQ) Master Contract for Government-wide information technology service-based requirements. Task Order contract types permitted to be issued under this Master Contract include all FAR subparts and sections listed under FAR 16.2 Fixed-price Contracts, FAR 16.3 Cost-Reimbursement Contracts, and FAR 16.4 Incentive Contracts. Additionally, FAR section 16.503 Requirements Contracts; FAR section 16.601 Time-and-materials and FAR 16.602 Labor-hour Contracts are

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

permitted Task Order contract types. However, FAR 16.503 Requirements Contracts should be limited to not exceed the ordering period of the Master Contract. Task Orders may also incorporate FAR 17.1 Multiyear Contracting and FAR 17.2 Option periods procuring Commercial-items or Non-commercial items. These contract types can be used singly or in combination within a single Task Order comprising multiple Contract Line Items (CLINS).

**B.9.1 Requirements Contract Type**

A Requirements contract type (FAR Subpart 16.503) provides for filling all actual purchase requirements of designated Government activities for services or supplies during a specified contract period, with performance or deliveries to be scheduled by placing orders with the Contractor. The contracting officer states a realistic estimated total quantity in the Task Order solicitation and the resulting order. All Requirements contract type CLINS within a Task Order must include a defined scope with all items priced at time of award, i.e., Fixed-priced by unit/rate, size or type as defined by the issuing agency. Established pricing is not subject to any adjustment on the basis of the contractor's cost experience in performing the Task Order, and established Contractor prices will not be subsequently discounted at the Government's request once negotiated at Task Order award. The agency will direct the Contractor to deliver a specified quantity of the in-scope Government requirement by use of a Call, which activates a pre-priced CLIN or SubCLIN during the term of the Task Order.

Requirements Task Order type under an IDIQ Master Contract: A Requirements contract type Task Order is a single contract award issued under this indefinite-delivery, indefinite-quantity (IDIQ) Master Contract vehicle. Executing and funding individual CLINS and SubCLINS under this Task Order type are not considered to be second-tier instruments issued under the awarded Task Order. Also, the agency's clearly defined Requirements Task Order procurement, as with any contract type listed in Section B.9, must be within the scope of the Master Contract's Section C.

Pursuant to the terms and conditions of this Master Contract, the use of Requirements contract types of Task Orders is further restricted to the following: The term of the Task Order (including Options) should not exceed the remaining ordering period of the Master Contract (including the Option) at the time of Requirements Task Order award.

Application of Requirements Contract Type: A Requirements contract type approach satisfies the requirement for the issuance of a binding Task Order under Master Contract. This contract type can provide Task Order issuing agencies with maximum flexibility when ordering IT services while obligating funds as needed only on individual calls as the bona fide need arises for

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

predefined and established priced procurement requirements on awarded Requirements contract type Task Orders by individual CLINS and SubCLINS.

A Requirements contract type Task Order may be appropriate for acquiring flexible IT solution services, including ancillary services or goods when the Government anticipates recurring requirements but cannot predetermine the precise quantities that Government activities will need during a definite period. The below list are a few examples of IT services that may be considered to procure using a Requirements contract type:

- Data Center & Virtualization Services - Consolidation and migration.
- Cloud Migration and Storage.
- IT Disaster Recovery - Recovery, backup and replication services.
- IT Managed Services - Continuous monitoring, managing and/or problem resolution for the IT systems within a business.
- IT Helpdesk Services.
- Intrusion Monitoring and Prevention - threat monitoring and response.
- Telepresence.

**B.9.1.1 Distinction of a Requirements Contract to Other Contract Types and Agreements**

- (a) **IDIQ Contracts** - A Requirements contract type Task Order issued under this Master Contract is not an IDIQ contract. There are distinct structural differences between a Requirements contract and an IDIQ and distinct differences in the nature and legal effect of the different types of orders that are placed against these different contract vehicles. A Requirements contract type in this Master Contract is one in which the Government (buyer) agrees to purchase all of its needs for a particular item or service during the Task Order period from the Contractor (seller), and the seller agrees to fill all of the buyer's needs for the goods or services described in the Task Order. Thus, unlike an IDIQ, an essential element of a Requirements contract type is the promise by the buyer to purchase all the subject matter within this contract type of Task Order exclusively from one seller, whereas with an IDIQ, once the minimum is met, the buyer is not obligated to place any additional orders. Additionally, the multiple award preference requirement does not apply as it does with an IDIQ, under FAR 16.504(c)(1). An IDIQ is also different from a Requirements contract type in the following: (1) A Requirements contract's guaranteed minimums are not required; (2) The Task Order solicitation of a Requirements must state realistic estimated quantities, and; (3) The buyer and seller are obligated to buy and sell on a Requirements at the prices negotiated at time of award.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

- (b) A **Basic Ordering Agreement (BOA)**, under the rules of FAR Subpart 16.703, is not a contract. It is a written instrument of understanding used when contracting for uncertain requirements for supplies or services when specific items, quantities, and prices are not known at the time the agreement is executed. Thus, a BOA, unlike a Requirements contract, does not require a clearly defined scope or required pricing established at time of award. And because a defined scope and established pricing is required for any Task Order issued under this Master Contract, BOAs are unsuitable methods of procurement for purposes of this GSA GWAC program.
- (c) A traditional **Blanket Purchasing Agreement (BPA)** falls under the rules of FAR Subpart 13.303, Simplified Acquisition Procedures, and a Multiple Award Schedule BPA (also known as a GSA Schedule BPA) falls under the rules of FAR Subpart 8.4 Federal Supply Schedules (FSS). Task Orders should be issued in accordance with the rules under FAR Subpart 16.505, not FAR Subpart 13.303 or 8.4. Neither of the two BPA types fall under FAR Part 16 Types of Contracts because they are agreements similar to BOAs. BPAs neither obligates funds nor requires placement of any orders against it. The award of a BPA lacks mutuality of consideration at the time of BPA award. Like BOAs, BPAs are not suitable as a Task Order contract type. Therefore, including IDIQ, BPA and BOA *Task Order Contract Types* into Section B.8 are not in the best interest of the Government for this Master Contract.

**B.9.1.2 Additional Terms and Conditions for Requirements Contract Type for Commercial Items**

At any time during the term of the Master Contract, the Requirements Contract type as an available Task Order type (listed in Section B.9) may be removed from the Master Contract via a unilateral contract modification if the GSA GWAC PCO determines that its use as an available contract type is no longer in the best interest of the Government.

**B.10 ORDER TYPE PREFERENCE**

The Ordering Contracting Officer (**OCO**) will determine the Task Order type using the following order of precedence:

- (1) Fixed-Price (all types)
- (2) Cost-Reimbursement (all types)
- (3) T&M or L-H

## **B.11 TASK ORDER PRICING (ALL ORDER TYPES)**

The issuing agency will negotiate cost or pricing with the Contractor and make the determination for cost or price reasonableness for each Task Order type. Adequate price competition at the Task Order level, in response to an individual requirement, establishes the most accurate, fair, and reasonable pricing for that requirement.

The OCO will identify the applicable contract type for all CLINs in each GWAC Task Order.

When adequate price competition exists (see FAR 15.403-1(b)(1)), generally no additional information is necessary to determine the reasonableness of cost or price. If adequate price competition does not exist and no other exceptions apply (see FAR 15.403-1(b)), the OCO will request a Certificate of Current Cost and Pricing Data in accordance with FAR 15.403-4.

If a Contractor does not have an approved purchasing system, the Contractor shall request and receive OCO consent to subcontract in accordance with FAR 44.201-1(b) Consent to Subcontracts, and FAR 52.244-2, Subcontracts.

### **B.11.1 Fixed Price**

The OCO will determine fair and reasonable pricing for all Fixed-Price Task Orders in accordance with FAR 15.4, Pricing, and FAR 16.2, Fixed-Price Contracts.

### **B.11.2 Cost Reimbursement**

The Ordering Contracting Officer (OCO) will determine fair and reasonable pricing, **cost realism**, analyze and negotiate profit for all Cost-Reimbursement Task Orders, in accordance with FAR 15.4, Pricing, and FAR 16.3, Cost-Reimbursement Contracts.

Contractors are required to have an adequate cost accounting system for Cost Reimbursable type Task Orders in accordance with **FAR 16.301-3(a)(3)**.

Contractors will be required to submit a cost proposal with supporting information for each cost element, including, but not limited to, Direct Labor, Fringe Benefits, Overhead, General and Administrative (G&A) expenses, Facilities Capital Cost of Money, Other Direct Costs, and Profit consistent with their cost accounting system, provisional billing rates, and forward pricing rate agreements.



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

**B.11.3 Incentive**

Incentives are defined under FAR Subpart 16.4, Incentive Contracts, and other applicable agency-unique regulatory supplements. The OCO will determine fair and reasonable pricing for all Incentive Task Orders and develop a plan to implement and monitor an Award-Fee, Incentive-Fee, or Award-Term result in accordance with FAR 15.4, Pricing.

**B.11.4 Award Fee**

Award fees may be applicable to the Contractor's performance on individual Task Orders. Should an award fee-type Task Order be issued, the total amount of award fee the Contractor may earn over the period of performance will be negotiated before award. The amount of award fee that the Contractor actually earns will be based on an evaluation, as specified in the Task Order, by the Government of the evaluation factors specified in each individual award fee type Task Order. The evaluation of the Contractor's performance on the Task Order and the determination of Task Order award fees will be accomplished with an Award Fee Plan. The Fee Determination Official (FDO) will unilaterally determine the amount of award fee for performance on individual Task Orders.

**B.11.5 Time-and Material and Labor Hour Contract Types**

Time and Materials (T&M) and Labor Hour (L-H) is defined under FAR Subpart 16.6, T&M and L-H Contracts, and other applicable agency-specific regulatory supplements. The Contractor may provide separate and/or blended loaded hourly labor rates for prime Contractor labor, each Subcontractor, and/or each Division, Subsidiary, or Affiliate in accordance with the provisions set forth in FAR 52.216-29,

DFARS 252.216-7002 (for DoD Task Orders), FAR 52.216-30, or FAR 52.216-31. The OCO will identify which provision is applicable in the Task Order solicitation and the Contractor will comply with the provision. T&M and L-H Task Orders require the Master Contract IT Standard LCATs and their associated rates to be identified in the Task Order award document. Ancillary subcontract labor shall be proposed and awarded as Materials in accordance with FAR 52.232-7, Payments under Time-and-Materials and Labor-Hour Contracts.

ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS

**B.11.5.1 Maximum Rates for Time-and-material and Labor Hour Contract Types**

**a) APPLICABLE TO THE MASTER CONTRACT**

**Maximum Rate Definition:** “Maximum Rate” is a term that applies at the Master Contract level, and is not necessarily a term used at the Task Order level. It represents and establishes maximum allowable labor rates in the form of burdened rates for all Standard IT Service LCATs indicated in this Master Contract. The burdened rates include the direct labor cost, G&A, O/H, fringe benefits, and profit. The Maximum Rates accommodate the U.S. Government security classification up through the Secret level. These Maximum Rates apply exclusively applicable to all T&M and L-H contract type Task Orders and proposals. The Master Contract’s Maximum Rates are not typically the same rates as the fixed-price labor rates or ceiling labor rates that are established between the Contractor and issuing agency at the Task Order Level.

**Escalation Factor:** The burdened maximum rates awarded for each LCAT at initial contract award shall serve as the basis for all future year pricing for those maximum rates. In order to determine future year maximum rate pricing, the originally awarded rates will have an escalation factor applied. This escalation factor will be the average annual Bureau of Labor Statistics (BLS) Employment Cost Index (ECI), “***Table 5: COMPENSATION (NOT SEASONALLY ADJUSTED) for total compensation for private industry workers, by occupational group and Industry, Professional, scientific, and technical services***” - for the previous three years. In Year 5 of the Master Contract, if the average annual ECI for the previous three years is higher than at time of the Master Contract award date, the maximum rates for Master Contract Option Years 6 through 10, plus the remaining Period of Task Order Performance Years 11 through 15 will be adjusted by the difference of percentage increase. For example, if the BLS ECI index was 2.23% at time of proposal submission and the BLS ECI index is 3.16% in Year 5 of the Master Contract, the maximum rates for years 6 through 15 will be adjusted by 0.93% per year on a cumulative basis. If BLS ECI index in Year 5 of the Master Contract is equal to or below the BLS ECI index at time of award, the maximum rates will remain unchanged. In Year 10 of the Master Contract, if the previous three-year average annual BLS ECI index for the previous three years is higher than Year 5 of the Master Contract, the maximum rates for the remaining Period of Task Order Performance Years 11 through 15 will be adjusted by the difference of percentage increase in accordance with



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

the example above. If the average index in Year 10 is equal to or below the average index in Year 5, the maximum rates will remain unchanged.

Direct labor and all other cost elements (including G&A, O/H, fringe benefits, profit, and all other direct and/or indirect rates) that were initially established at Master Contract award date can only increase from the above *Escalation Factor*. No other factors shall increase *Maximum Rates*.

**b) APPLICABLE TO THE TASK ORDERS**

- 1) Maximum Ceiling rates for current and future IT services requirements are determined by GSA to be fair and reasonable on the Master Contract, inclusive of the escalation factor. However, the Task Order issuing agencies will perform their own determination for fair and reasonable pricing for each Task Order they award.
- 2) The Master Contract Maximum Rates that are in effect at the time a Task Order is awarded shall remain with the Task Order award during the entire term of the Task Order, including any Task Orders option periods. Therefore, any price increases in LCATS triggered by the Master Contract's escalation factor during the term of any active Task Order will not apply. Only newly awarded Task Orders subsequent to an escalation factor's execution may be considered at the discretion of the Task Ordering issuing agency.
- 3) Based on the specific Task Order requirements, only the agency OCO is authorized to exceed the Master Contract maximum rates for those labor categories if necessary, for example, Top Secret/SCI labor and/or OCONUS locations, etc. **NOTE: The Maximum Rates include the U.S. Government security classification up through the Secret level. The Contractor shall always provide to the agency OCO the detailed rationale in all instances if and when the Maximum Rates of labor are exceeded.**

See Section F.3 Task Order Period of Performance.

**B.11.5.2 Payments Under Time-And-Material And Labor-Hour Orders**

Payments under T&M and LH terms (including matters related to subcontractors, materials, indirect costs, etc.) are governed by the applicable Payments Clause in this contract.

## **B.12 TRAVEL PRICING (ALL ORDER TYPES)**

Contractor personnel may be required to travel to support the requirements of this contract and as stated in individual TOs. Long distance and local travel may be required both in the Contiguous United States (CONUS) and Outside the Contiguous United States (OCONUS). For those TOs requiring travel, the Contractor shall include estimated travel requirements in the proposal as required by the OCO.

If authorized in the Task Order, travel will be reimbursed at actual cost in accordance with the limitations set forth in FAR Subpart 31.205-46, Travel Costs. Profit shall not be applied to travel costs. To the extent authorized by the Task Order, Contractors may apply indirect costs to travel in accordance with the Contractor's usual accounting practices consistent with FAR 31.2.

The OCO will identify a not-to-exceed travel ceiling under a separate CLIN on the Task Order.

## **B.13 WORK OUTSIDE THE CONTIGUOUS UNITED STATES (OCONUS)**

Contiguous United States (CONUS) means the 48 contiguous States and the District of Columbia.

OCONUS includes:

- 1) OCONUS. Outside of the contiguous United States.
- 2) NON-FOREIGN OCONUS AREA. The states of Alaska and Hawaii, the Commonwealths of Puerto Rico and the Northern Mariana Islands, Guam, and U.S. territories and possessions.

It is anticipated that there may be Task Orders under this contract for work outside the United States. The Contractor will be compensated for work performed OCONUS pursuant to the Task Order. Standard references for OCONUS pricing include:

The U.S. Department of State's Bureau of Administration, Office of Allowances (see *Attachment J-8 Website References*) publishes quarterly report indexes of living costs abroad, per-diem rate maximums, quarter's allowances, hardship differentials, and danger pay allowances for Contractors to follow when proposing on OCONUS efforts. No allowances, other than those listed by the U. S. Department of State, shall be allowed on Task Orders.

The Department of State Standardized Regulations (DSSR) are the controlling regulations for allowances and benefits available to all U.S.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION B – SUPPLIES OR SERVICES AND PRICE/COSTS**

Government civilians assigned to foreign areas; however, for Task Orders issued under the Master Contract, Contractor civilians assigned to foreign areas shall not exceed the allowances and benefits in the DSSR as well. For OCONUS Task Orders where costs are not specifically addressed in the DSSR, the Government will reimburse the Contractor for all reasonable, allowable, and allocable costs in accordance with FAR 31, Contract Cost Principles and Procedures.

**B.14 GWAC CONTRACT ACCESS FEE (CAF)**

GSA's operating costs are reimbursed through a Contract Access Fee (CAF) charged on orders placed against the Master Contract. The CAF is paid by the ordering agency, but remitted to GSA by the Contractor. GSA maintains the unilateral right to establish and change the CAF rate. GSA will provide at least a 60-day notice prior to the Effective Date of any change to the CAF payment process. Changes to the CAF only apply to orders awarded after the change is announced.

The CAF rate, which is 0.75% at time of Master Contract Award, is applied to the total amount reported on each invoice.

Based on the established CAF rate, the Contractor shall include the CAF in each proposal. The Contractor shall include the CAF as a separate cost element on all proposals to the government, regardless of contract type. The CAF shall never be treated as a negotiable element between the Contractor and the ordering agency.

If a customer organization has negotiated a CAF rate based on a special written agreement and/or Memorandum of Agreement by the GWAC Program that is other than the established CAF rate, GSA will provide advance notification. **The CAF Rate, effective at time of the Task Order award, shall remain the same for that Task Order for the full term of the Order.**

The Contractor remits the CAF to GSA in accordance with Section G.14.

(END OF SECTION B)

## SECTION C - CONTRACT SCOPE OF WORK AND PERFORMANCE WORK STATEMENT

### C.1 SCOPE OF WORK OBJECTIVE

The Alliant 2 GWAC will provide Federal Government agencies with integrated Information Technology (IT) solutions for evolving needs on a global basis. This Master Contract allows for the application of technology to meet business needs including the ability to perform all current, leading edge and/or emerging IT services required to satisfy all IT services requirements anywhere and anytime worldwide.

Integrated IT solutions are comprised of IT components described below in Section C.4, and may be tailored in Task Order Requests to meet agencies' mission needs. Work may be performed at Government and Contractor facilities located throughout the world, as specified in each Task Order, to provide a variety of IT solutions and support services. IT services and solutions within scope of this Master Contract include new, leading edge and emerging technologies that will evolve over the life of the Master Contract as supported by the Federal Enterprise Architecture (FEA), Department of Defense Information Enterprise Architecture (DoD IEA) Reference Models, and the associated reference models.

### C.2 SCOPE OF WORK OVERVIEW

The Master Contract provides maximum flexibility in acquiring an IT services-based solution for any conceivable IT services-based requirement driving government savings through efficiencies and improved reporting data with greater integrity while maintaining an "Anything IT Anywhere" philosophy.

The Master Contract scope includes any and all components of an integrated IT services-based solution, including all current leading edge technologies and any new technologies, which may emerge during the Master Contract period of performance. **All IT development methodologies, including Agile which is an encouraged methodology, are supported.** The Master Contract scope also includes IT services-based support of National Security Systems, as defined in FAR 39.002. The Master Contract provides IT solutions through performance of a broad range of services, which may include the integration of various technologies critical to the services being acquired. The foundation of the Scope of Master Contract is built on the most current FEA and DoD IEA Reference Models. (See links under Resources Section C.10). As the definition of IT changes over the lifecycle of the Master Contract with the evolving FEA and DoD IEA models, the scope of the

Master Contract will be considered to coincide with the current IT definition at any given time.

By nature of the alignment to FEA and DoD IEA, the Master Contract includes any and all emerging IT components, IT services, and ancillary elements as they arise as required to successfully achieve the agency's mission. Therefore, because technological advances over the term of this Master Contract are inevitable, the scope of this Master Contract takes into consideration that Task Order Requirements are permitted to include any future IT services with their integral and necessary ancillary IT components and services as they arise during the entire term of this contract.

The scope of the Master Contract includes every conceivable aspect of **IT Services**, including **but not limited to:**

- 3-D Printing Integration
- Agile Development
- Big Data
- Biometrics /Identity Management
- Cloud Computing
- Context-aware Computing
- Critical Infrastructure Protection and Information Assurance
- Cyber Security
- Data-Centers and Data-Center Consolidation
- Digital Government
- Digital Trust and Identity Integration and Management
- Digitization and Imaging
- Energy and Sustainability Measurement and Management
- Enterprise App Stores and Mobile Security
- Enterprise Resource Planning
- Integration Services
- Internet of Things
- IPV6 migration & upgrades
- IT Helpdesk
- IT Operations and Maintenance
- IT Services for Healthcare
- IT Services for Integrated Total Workplace Environment
- Mobile-Centric Application Development, Operations and Management
- Modeling and Simulation
- Network Operations, Infrastructure, and Service Oriented Architecture
- Open Source Integration and Customization
- Outsourcing IT Services
- Sensors, Devices and Radio Frequency Identification (RFID)

## SECTION C - CONTRACT SCOPE OF WORK AND PERFORMANCE WORK STATEMENT

- Shared IT Services
- Software Development
- Virtualization
- Voice and Voice Over Internet Protocol (VOIP)
- Web Analytics
- Web Application & Maintenance
- Web Services
- Web Hosting

### C.3 FOUNDATION OF THE SCOPE OF WORK

#### **Overview of Federal Enterprise Architecture Framework (FEAF) and Department of Defense Information Enterprise Architecture (DOD IEA)**

(1) Solutions to Integrated IT requirements are comprised of some or all components and functional areas associated with FEA and DoD IEA and may be tailored to meet agency needs. By aligning the scope of the Master Contract to FEA/DoD IEA users have access to the entire spectrum of current and emerging IT service, all ancillary services, products and personnel required to successfully meet the agency mission.

(2) The Contractor shall promote IT solutions that support Federal government operational requirements for standardized technology and application service components. This shall facilitate integration requirements for broad Federal IT and e-Gov Initiatives, as well as promote the sharing, consolidation, and “re-use” of business processes and systems across the Federal government. The Contractor shall promote the use of open source solutions and open technology development where practicable to enable this “re-use” in accordance with the underlying tenets of FEA/DoD IEA and to address any number of areas of interest within the limits of IT and supporting services and disciplines.

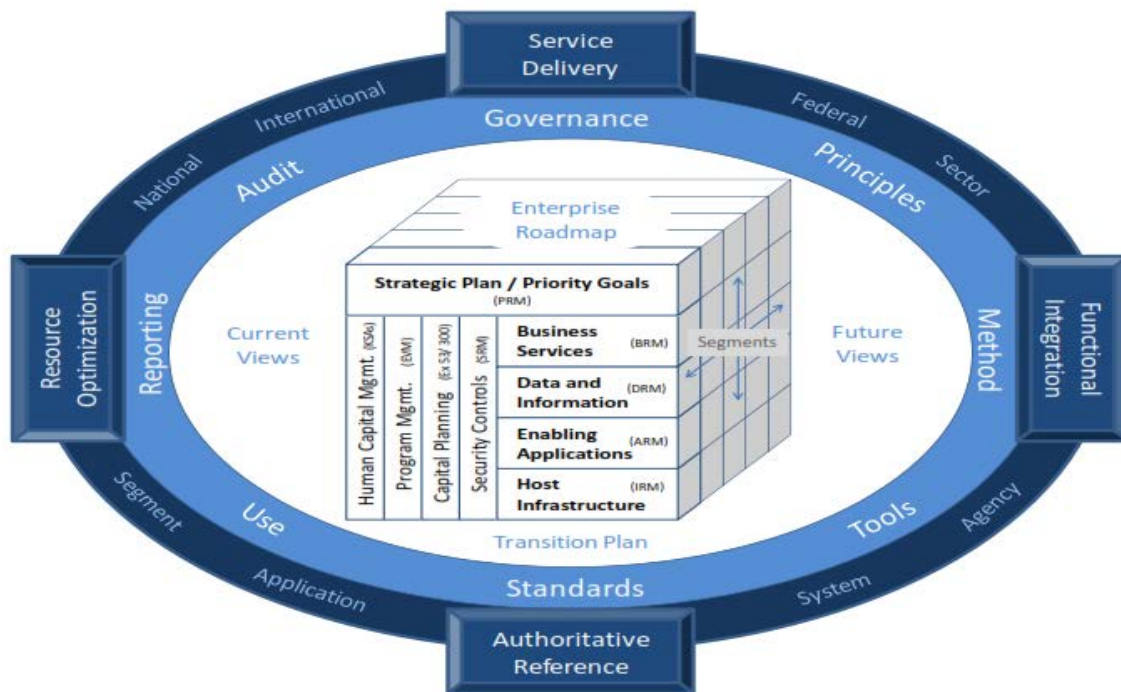


Figure 1 - Federal Enterprise Architecture  
The Master Contract leverages the existing FEA and the DoD IEA version 2.0 as the basis of its IT scope.

FEA & DOD IEA represent a well-defined practice for conducting enterprise analysis, design, planning, and implementation, using a holistic approach at all times, for the successful development and execution of strategy. Enterprise architecture applies architecture principles and practices to guide organizations through the business, information, process, and technology changes necessary to execute their strategies. This includes everything from a small mobile application development project to the design, installation and migration to a complex network serving hundreds of thousands of users. These practices utilize the various aspects of an enterprise to identify, motivate, and achieve these changes.

Each reference model represents and includes a number of functional areas required to meet an objective.



### C.3.1 FEA Reference Model Detailed Descriptions

Enterprise Architecture (EA) supports planning and decision-making through documentation and information that provides an abstracted view of an enterprise at various levels of scope and detail. The Common Approach to Federal Enterprise Architecture, released in May 2012 as part of the federal CIO's policy guidance and management tools for increasing shared approaches to IT service delivery, presents an overall approach to developing and using Enterprise Architecture in the Federal Government. The Common Approach promotes increased levels of mission effectiveness by standardizing the development and use of architectures within and between Federal Agencies. This includes principles for using EA to help agencies eliminate waste and duplication, increase-shared services, close performance gaps, and promote engagement among government, industry, and citizens.

The Federal Enterprise Architecture Framework v2 describes a suite of tools to help government planners implement the Common Approach. At its core is the Consolidated Reference Model (CRM), which equips OMB and Federal agencies with a common language and framework to describe and analyze investments. It consists of a set of interrelated "reference models" that describe the six sub architecture domains in the framework:

- Strategy
- Business
- Data
- Applications
- Infrastructure
- Security

These are designed to facilitate cross-agency analysis and the identification of duplicative investments, gaps and opportunities for collaboration within and across agencies. Also, by applying all six reference models, agencies can establish a line of sight from the strategic goals at the highest organizational level to the software and hardware infrastructure that enable achievement of those goals. Collectively, the reference models comprise a framework for describing important elements of federal agency operations in a common and consistent way.

To apply the framework to an agency's specific environment, the agency should develop a set of "core" artifacts to document its environment within the framework presented by the CRM. Each subarchitecture domain represents a specific area of the overall framework and has particular artifacts, based on EA best practices, which are described and recommended in the Framework and Artifacts document. The type and depth of documentation actually used by the agency should be guided by the need or



detail and answers to questions about requirements, applicable standards, timeframes, and available resources.

The real value to the agency of developing an Enterprise Architecture is to facilitate planning for the future in a way that transforms the government while making it more efficient. The agency can use the EA process to describe the enterprise as it currently is and determine what the enterprise should look like in the future, so that it can make plans to transition from the current state to the future state. The Collaborative Planning Methodology provides steps for planners to use throughout the planning process to flesh out a transition strategy that will enable the future state to become reality. It is a simple, repeatable process that consists of integrated, multi-disciplinary analysis that involves sponsors, stakeholders, planners, and implementers.

The agency will create an Enterprise Roadmap to document the current and future architecture states at a high level and presents the transition plan for how the agency will move from the present to the future in an efficient, effective manner. The agency's Enterprise Roadmap combines the artifacts developed for the EA, both current and future state versions, with a plan developed through the Collaborative Planning Methodology. This creates awareness, visibility and transparency within an organization to facilitate cross-organization planning and collaboration. It maps strategy to projects and budget and helps identify gaps between investment and execution, as well as dependencies and risks between projects.

All in all, the Federal Enterprise Architecture Framework v2 helps to accelerate agency business transformation and new technology enablement by providing standardization, analysis and reporting tools, an enterprise roadmap, and a repeatable architecture project method that is more agile and useful and will produce more authoritative information for intra- and inter-agency planning, decision making, and management.

### **Overview of the Collaborative Planning Methodology (CPM)**

Planning is done to affect change in support of an organization's Strategic Plan, and the many types of planners (e.g., architects, organization and program managers, strategic planners, capital planners, and other planners) must work together to develop an integrated, actionable plan to implement that change. Planning should be used to determine the exact changes that are needed to implement an organization's Strategic Plan, enable consistent decision-making, and provide measurable benefits to the organization. In short, an organization's Strategic Plan should be executed by well-rounded planning that results in purposeful projects with measurable benefits.

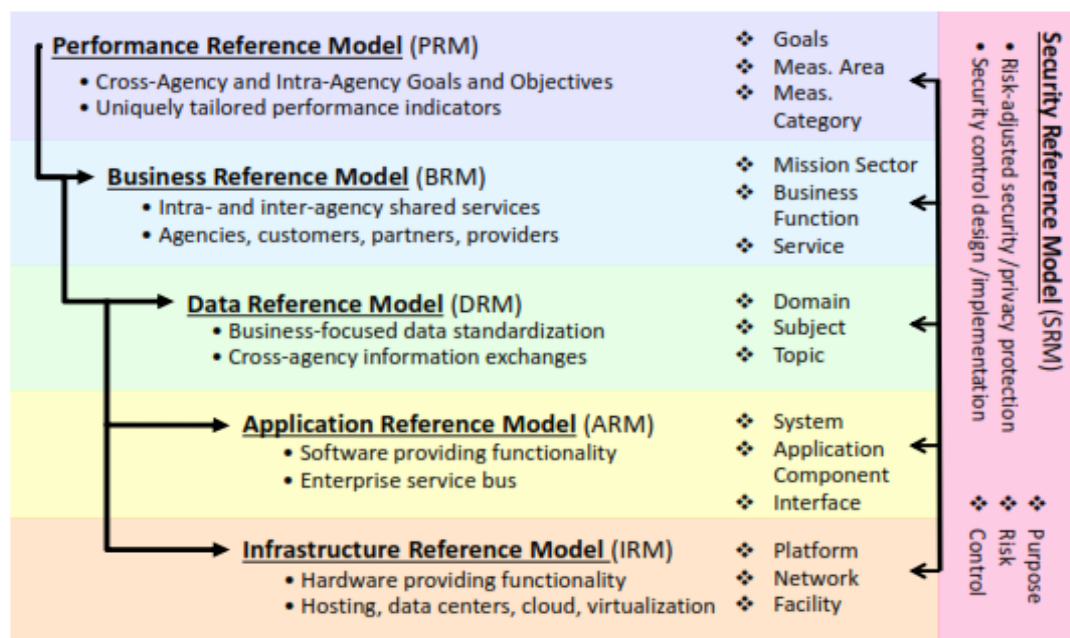
In today's environment, which demands more efficient government through the reuse of solutions and services, organizations need actionable, consistent, and rigorous plans to implement Strategic Plans and solve priority needs. These integrated plans should support efforts to leverage other Federal, state, local, tribal, and international experiences and results as a means of reusing rather than inventing from scratch. Plans should be consistent and rigorous descriptions of the structure of the organization or enterprise, how IT resources will be efficiently used, and how the use of assets such as IT will ultimately achieve stated strategies and needs.

### **Consolidated Reference Models**

The Consolidated Reference Model of the FEA equips OMB and Federal agencies with a common language and framework to describe and analyze investments. It consists of a set of interrelated "reference models" designed to facilitate cross-agency analysis and the identification of duplicative investments, gaps and opportunities for collaboration within and across agencies. Collectively, the reference models comprise a framework for describing important elements of federal agency operations in a common and consistent way. Through the use of the FEAF and its vocabulary, IT portfolios can be better managed and leveraged across the federal government, enhancing collaboration and ultimately transforming the Federal government.

The five reference models in version 1 the FEA have been regrouped and expanded into six in the current version of the FEA.

## Consolidated Reference Model (CRM)



With edits for brevity, the following reference model **summarized** descriptions were taken from OMB's *FEA Consolidated Reference Model Document Version 2. dated January 29, 2013*.

**Significantly more detail about the structure, taxonomy, and associated methods of the reference models is available online:**  
*See Attachment J-8 Website References.*

The motivating purpose of adopting The FEA as scope guidance is to help establish business driver alignment with any number of the reference models which support all possible underlying technologies required to meet an agency objective as well as offering the baseline for the technical vocabulary required in any given task.

### **Performance Reference Model (PRM)**

The PRM is designed to provide linkage between investments or activities and the strategic vision established by agencies and the Federal government. Historically, linking information management investments and activities has been anecdotal due to a lack of standard approach to describing Agency and cross agency performance attributes. The GPRA Modernization Act of 2010 requires the government to publish performance information through a central web site and make strategic plans and performance reports available in machine readable formats. This advance enables more

comprehensive and consistent linking of investments and activities to Agency strategic goals and objectives, Agency priority Goals, Cross Agency Priority goals and management areas of focus. The PRM leverages the requirements of the GPRA Modernization Act to establish mechanisms to link directly to the authoritative performance elements published in compliance with the law and provides the means for use of future developments in the mandated central performance website Performance.gov.

There are three areas to the Performance Reference Model. The first is the Goal. This enables grouping of investments and activities through a common and authoritative framework established by agencies in compliance with OMB direction and the GPRA Modernization Act. It allows the identification of common performance elements across investments or activities, and in the future will enable cross platform information linkages between systems such as Performance.gov and the IT Dashboard.

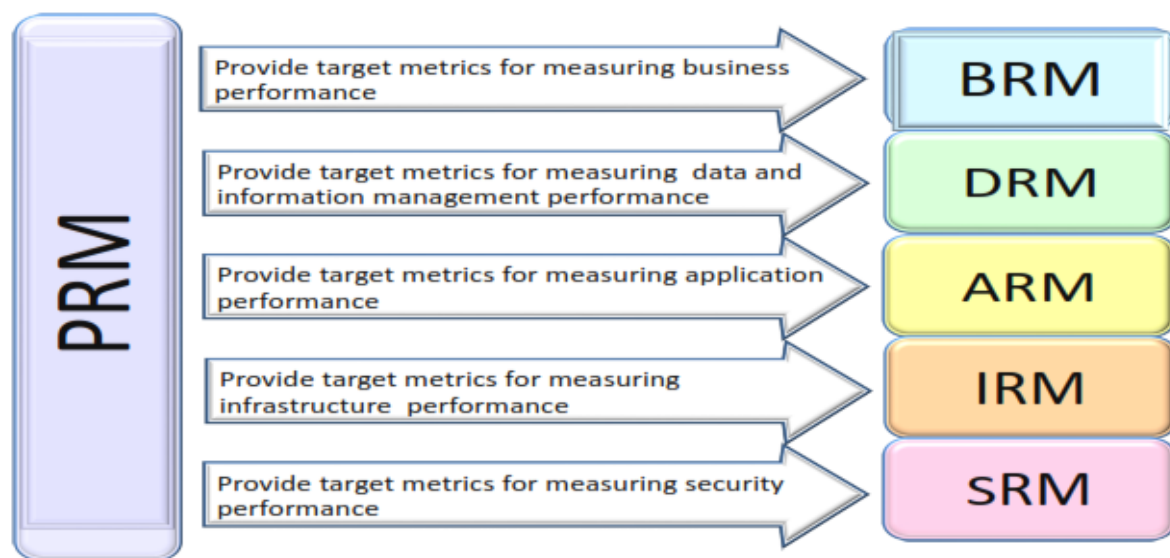
This linkage provides the logical relationships necessary to consistently provide much richer insights into details of the supported performance areas than previously feasible.

The second area of the Performance Reference Model is Measurement Area. This describes the manner in which the investment or activity supports the achievement of the supported performance element identified by the Agency Goal. Measurement Areas apply to the more detailed performance indicators associated with the investment of activity rather than the functions of the investment or activity. Investment or activity performance indicators should have a clear linkage to the activities, of course, but it is important to recognize that investments or activities may align to multiple measurement areas.

The third area, Measurement Category, refines Measurement Area. Any Measurement Category may be applied to any Goal.

The PRM, like all other reference models, is intended to work in concert with other reference models. The combined descriptive qualities of the multiple perspectives afforded by assigning different reference model perspectives to investments or activities can provide rich insights into what, why and how the investments or activities are undertaken. Previous versions of the PRM included mission function characteristics that were redundant to the BRM. In this version of the PRM the Measurement Category codes have been streamlined to better identify the means by which performance is achieved. Including BRM and PRM mappings with an investment or activity provides information about the strategic basis (why) through the Agency Goal, the means (how) through the measurement category, and the mission

functions involved (what) through the BRM taxonomy. Additional mappings to other reference models provide further context for the investment or activity with the SRM providing information about risk, the DRM about the information involved and the ARM and IRM providing the technical details about the implementation.

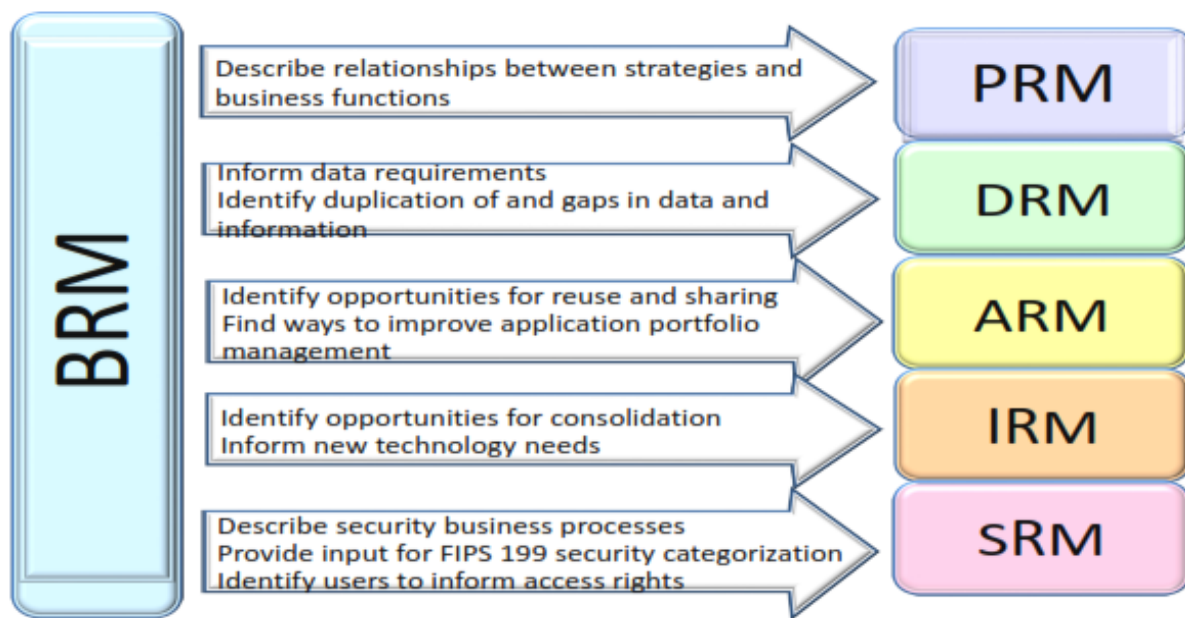


### **Business Reference Model (BRM)**

The BRM is a classification taxonomy used to describe the type of business functions and services that are performed in the Federal Government. By describing the Federal Government using standard business functions rather than an organizational view, the BRM promotes cross-government collaboration. It enables business and IT leaders to discover opportunities for cost savings and new business capabilities that help to achieve strategic objectives. The BRM describes the “What we do” of the Federal enterprise through the definition of outcome-oriented and measurable functions and services.

While the BRM provides a standardized way of classifying government functions, it is only a model; its true utility and value is realized when it is applied and effectively used in business analysis, design and decision support that help to improve the performance of an agency, bureau or program.

BRM is informed by the PRM and informs the other reference models. At the high level, the BRM relationship and tie-in to the other reference models is illustrated in the following table:



The BRM forms a key part in delivering expected outcomes and business value to an organization. By using a standard taxonomy to classify functions, investments, programs, services and other elements across the Federal Government, the BRM is useful in identifying opportunities for cost reduction, collaboration, shared services, and solution reuse in agency IT portfolios and intra- and inter-agency collaboration.

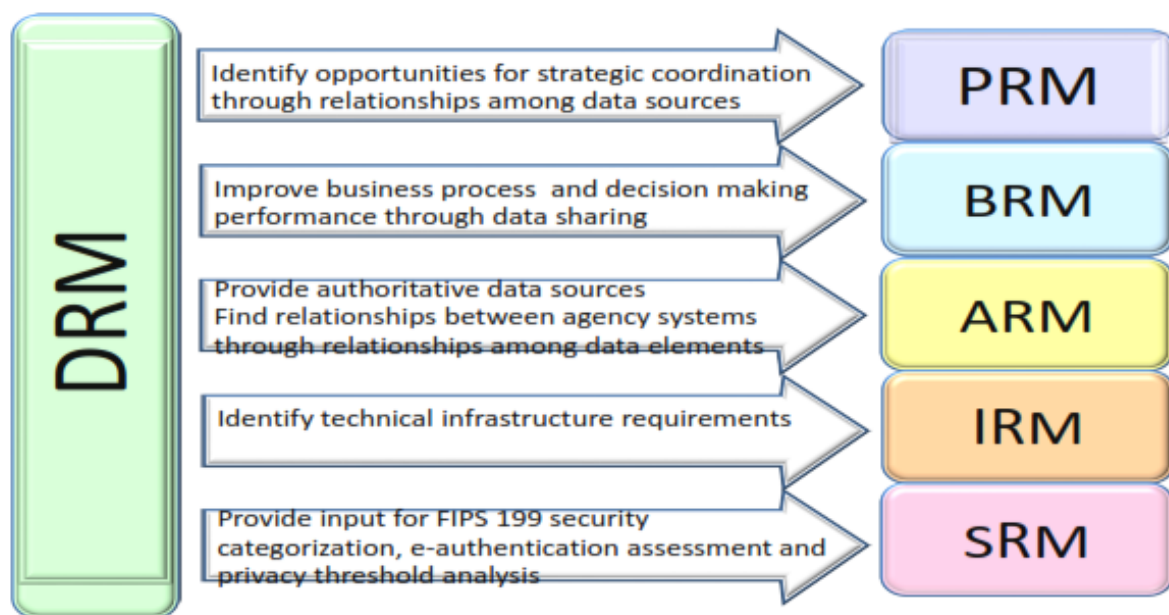
### **Data Reference Model (DRM)**

The DRM's primary purpose is to promote the common identification, use, and appropriate sharing of data/information across the federal government. The DRM is a flexible and standards-based framework to enable information sharing and reuse via the standard description and discovery of common data and the promotion of uniform data management practices. The DRM provides a standard means by which data may be described, categorized, and shared, and it facilitates discovery and exchange of core information across organizational boundaries.

As a reference model, the DRM is presented as an abstract framework from which concrete implementations may be derived. The DRM's abstract nature will enable agencies to use multiple implementation approaches, methodologies and technologies while remaining consistent with the foundational principles of the DRM.

The DRM is closely linked with the other five reference models of the Consolidated Reference Model Framework. At the high level, the DRM relationship and tie-in to the other reference models is illustrated in the following table:





The DRM provides guidance for agencies to leverage existing Data Assets across the government. The DRM increases the Federal government's agility in drawing out the value of information as a strategic asset. This reference-able, conceptual approach facilitates information sharing and reuse across the Federal government.

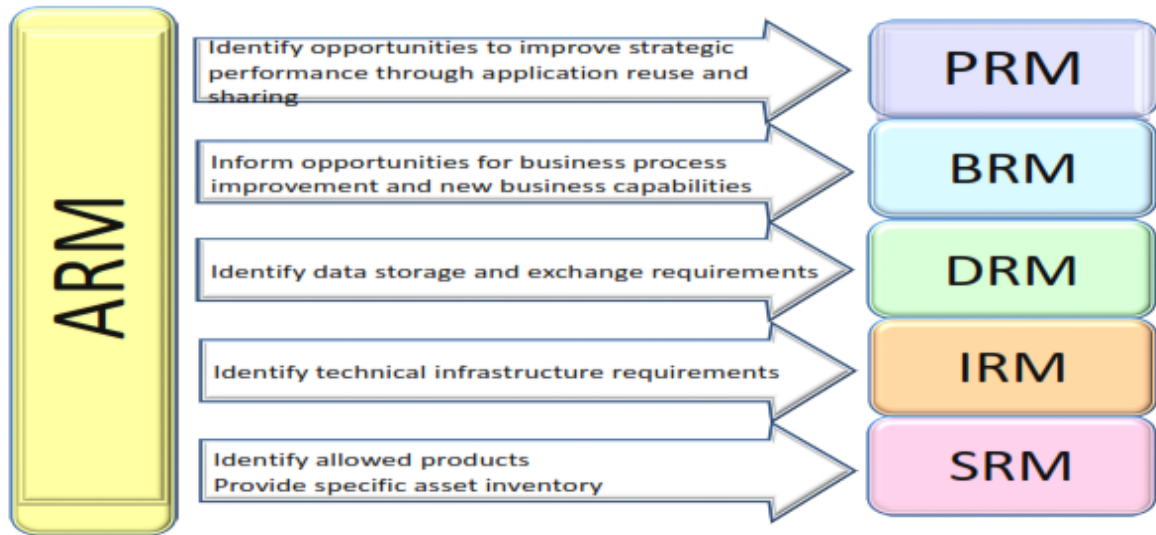
### **Application Reference Model (ARM)**

The purpose of the ARM is to provide the basis for categorizing applications and their components. As agencies map their current and planned Information Systems to the ARM categories, gaps and redundancies will become evident, which will aid in identifying opportunities for sharing, reuse, and consolidation or renegotiation of licenses. This information may be used in conjunction with the other Reference Models to identify these opportunities.

For the purposes of the CRM, Application is defined as: Software components (including websites, databases, email, and other supporting software) resting on Infrastructure that, when aggregated and managed, may be used to create, use, share, and store data and information to enable support of a business function.

The ARM is a categorization of different types of software, components and interfaces. It categorizes software that supports or may be customized to support business. It does not include operating systems or software that is used to operate hardware (e.g. firmware) because these are contained in the IRM. It also does not contain mission-specific categorizations for systems because that information can be obtained from mappings to the BRM.

The ARM is closely linked with the other five reference models of the Consolidated Reference Model Framework. At the high level, the ARM relationship and tie-in to the other reference models is illustrated in the following table:



### **Infrastructure Reference Model (IRM)**

The IRM is the taxonomy based reference model for categorizing IT infrastructure and the facilities and network that host the IT infrastructure. The IRM supports definition of infrastructure technology items and best practice guidance to promote positive outcomes across technology implementations.

For the purposes of the CRM, Infrastructure is defined as: The generic (underlying) platform consisting of hardware, software and delivery platform upon which specific/customized capabilities (solutions, applications) may be deployed.

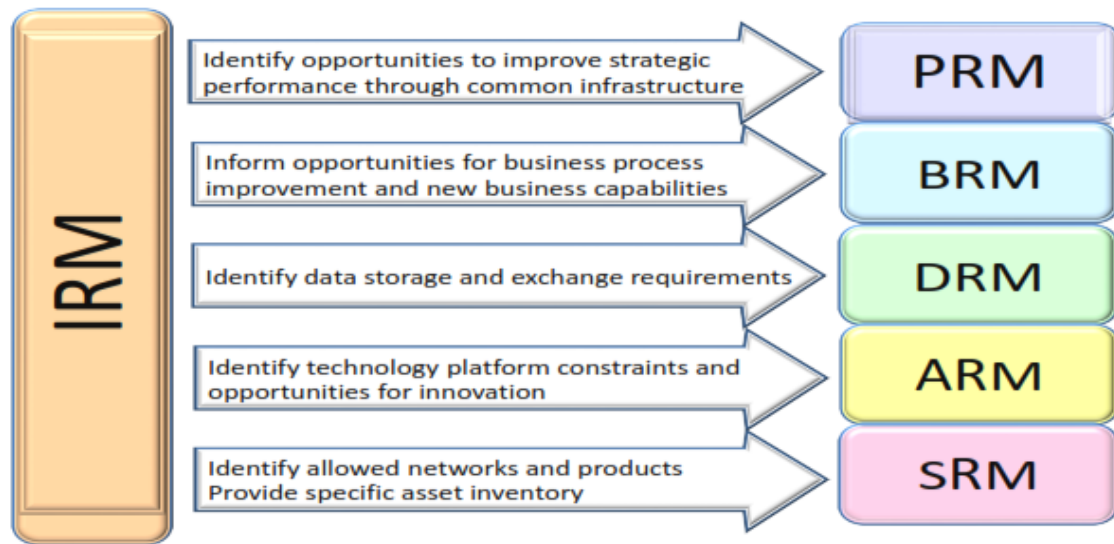
The IRM implementation enables sharing and reuse of infrastructure to reduce costs, increase interoperability across the government and its partners, support efficient acquisition and deployment, and enable greater access to information across enterprises.

In addition to providing a categorization schema for IT infrastructure assets, the IRM enables analysis of IT infrastructure assets at a Department or Agency level as well as at a Federal Government level. In the Federal context, the IRM is adopted and used to conduct Government-wide analysis of IT infrastructure assets and to identify consolidation initiatives. In the Department or Agency context, the IRM is used to drive good IT



infrastructure asset management practices such as identifying end-of-life assets before they affect the mission of an organization and to identify opportunities for sharing and consolidating infrastructure.

The IRM is closely linked with the other five reference models of the Consolidated Reference Model Framework (CRM). At the high level, the IRM relationship and tie-in to the other reference models is illustrated in the following table:



### **Security Reference Model (SRM)**

Security is integral to all architectural domains and at all levels of an organization. As a result, the SRM must be woven into all of the sub-architectures of the overarching EA across all the other reference models and it must be considered up and down the different levels of the Enterprise. Enterprise Architecture Governance is the perfect place for security standards, policies, and norms to be developed and followed, since it is an enforcement point for Information Technology investments.

The SRM allows architects to classify or categorize security architecture at all scope levels of the Federal Architecture: International, National, Federal, Sector, Agency, Segment, System and Application. At the highest levels, the SRM is used to transform federal laws, regulations, and publications into specific policies. At the segment level, the SRM is used to transform department specific policies into security controls and measurements. At the system level, it is used to transform segment controls into system specific designs or requirements. Each level of the SRM is critical to the overall security posture and health of an organization and/or system.

The SRM helps business owners with risk-based decision-making to achieve security objectives by understanding the purpose and impact of security controls on business processes or IT systems.

Security integration across layers of the architecture is essential to ensure the protection of information and IT assets. Security must start at the business layer and work its way down to the application and infrastructure layers.

At the high level, the SRM relationship and tie-in to the other reference models is illustrated below:



Linking security and privacy to agency enterprise architecture, including agency performance objectives, business processes, data flows, applications and infrastructure technologies, ensures that each aspect of the business receives appropriate security and privacy considerations. Additionally, addressing security and privacy through enterprise architecture promotes interoperability and aids in the standardization and consolidation of security and privacy capabilities.

## C.4 COMPONENTS OF AN IT SOLUTION

The Contractor shall provide Infrastructure and related services, Applications and related services, and IT Management Services to support agencies' integrated IT solution requirements.

In order to provide a common framework for defining and understanding the components of an IT solution, this section will refer to terminology included

in the FEA and DoD IEA. Usage of this terminology or structure is not required within individual Orders placed on this contract.

The Contractor shall promote IT solutions that support Federal government operational requirements for standardized technology and application service components. This shall facilitate integration requirements for broad Federal IT and e-Gov initiatives, as well as promote the sharing, consolidation, and “re-use” of business processes and systems across the Federal government. The Contractor shall promote the use of open source solutions and open technology development where practicable to enable this re-use.

Within each section below, an overview of the contract solution and service offerings is provided, followed by work to be performed relative to Order requirements. Components of an IT solution indicated in this Scope are not meant to be all-inclusive, but rather general indications of the types of services and goods within a given category. Other services and goods not listed, which adhere to the definition for each section are also within scope.

#### **C.4.1 Infrastructure**

Infrastructure includes hardware, software, licensing, technical support, and warranty services from third party sources, as well as technological refreshment and enhancements for that hardware and software.

This section is aligned with the FEA/DoD IEA, which describes these components using a vocabulary that is common throughout the entire Federal government. Infrastructure includes complete life cycle support for all hardware, software, and services represented above, including planning, analysis, research and development, design, development, integration and testing, implementation, operations and maintenance, information assurance, and final disposition of these components. The services also include administration and help desk functions necessary to support the IT infrastructure. Infrastructure serves as the foundation and building blocks of an integrated IT solution. It is the hardware, which supports Application Services and IT Management Services; the software and services which enable that hardware to function; and the hardware, software, and services which allow for secure communication and interoperability between all business and application service components.

Infrastructure services facilitate the development and maintenance of critical IT infrastructures required to support Federal government business operations. This section includes the technical framework components that make up integrated IT solutions. One or any combination of these components may be used to deliver IT solutions intended to perform a wide

array of functions which allow agencies to deliver services to their customers (or users), whether internal or external, in an efficient and effective manner.

#### **C.4.1.1 Service Access and Delivery**

These components are responsible for facilitating the end-to-end collection and distribution of data that is either entered or requested by a user. These components include all functions necessary to communicate in a client-server environment. Examples of these components include, but are not limited to:

- Web browsers
- Virtual Private Network (VPN)
- Remote Authentication Dial-In User Service (RADIUS)
- Peer-to-peer
- Section 508 compliance
- Hypertext Transfer Protocol (HTTP)
- File Transfer Protocol (FTP)
- Simple Mail Transfer Protocol (SMTP)

#### **C.4.1.2 Service Platform and Infrastructure**

These components include all functions necessary for processing and storing data. These components provide and manage the resources available for Application Services. Examples of these components include, but are not limited to:

- Desktops, laptops, servers, mainframes, routers, switches, and printers.
- Asynchronous Transfer Mode (ATM) and T1
- Digital Subscriber Line (DSL), Ethernet, Windows/UNIX, Java/.NET
- Web server/portal
- Database, data storage, data warehouse
- *Software development tools*
- Testing, modeling, versioning, and configuration management.

#### **C.4.1.3 Component Framework**

These components consist of the design of application or system software that incorporates interfaces for interacting with other programs and for future flexibility and expandability. These components define higher level logical functions to provide services in a way that is useful and meaningful to users and other Application Services. Examples of these components include, but are not limited to:

- Digital certificates, biometrics;

## SECTION C - CONTRACT SCOPE OF WORK AND PERFORMANCE WORK STATEMENT

- *Business logic*: JavaScript, Visual Basic
- *Data interchange*
- Simple Object Access Protocol (SOAP)
- Resource Description Framework (RDF)
- *Data management*
- Structured Query Language (SQL), Open DataBase Connectivity (ODBC), and Online Analytical Processing (OLAP).

#### C.4.1.4 Service Interface and Integration

These components define the discovery, interaction and communication technologies joining disparate systems and information providers. Application Services leverage and incorporate these components to provide interoperability and scalability. Examples of these components include, but are not limited to:

- Messaging-Oriented Middleware (MOM)
- Object Request Broker (ORB)
- Enterprise Application Integration (EAI)
- Extensible Markup Language (XML)
- Electronic Data Interchange (EDI)
- Web Services Description Language (WSDL)
- Universal Description, Discovery and Integration (UDDI)

#### C.4.2 Application Services

Application Services provide support for all applications and collaborative service capabilities. These services include support for developing and implementing enterprise and departmental-level applications. These applications may be “cross-cutting” in nature, with inter-related service processing components extending across/beyond the enterprise, or unique to a particular agency/department’s mission requirements.

The Contractor shall promote, to the maximum extent practicable use of commercially available technologies (e.g. Commercial Off-the-Shelf (COTS) and non-developmental items) to support Federal government agencies’ IT solution requirements. The Contractor shall provide competencies to employ agencies’ enterprise architectures (EAs) as required by individual Orders, to support IT solutions development and implementation and alignment with the FEA.

Application Services include complete life cycle support, including planning, analysis, research and development, design, development, integration and testing, implementation, operations and maintenance, information assurance, and final disposition.

The Contractor shall provide Applications Services for systems required to support unique agency and departmental-level mission requirements, as specified in individual Orders. These services include support for existing and/or new/emerging mission requirements.

The following represents either components of applications or capabilities, which Application Services will support. Each particular area includes, but is not limited to, support for the described functions.

#### **C.4.2.1 Customer Services**

*Customer Relationship Management (CRM):* All aspects of the CRM process, including planning, scheduling, and control activities involved with service delivery. The service components facilitate agencies' requirements for managing and coordinating customer interactions across multiple communication channels and business lines.

*Customer Preferences:* Customizing customer preferences relative to interface requirements and information delivery mechanisms (e.g., personalization, subscriptions, alerts and notifications).

*Customer Initiated Services:* Initiating service requests and seeking assistance from government agencies via online communication channels (e.g., online help, tutorials, self-service, reservation/registration, multilingual support, scheduling).

#### **C.4.2.2 Process Automation**

*Tracking and Workflow:* Automated routing, tracking, and management of documents (e.g., process tracking, case management, and conflict resolution).

*Routing and Scheduling:* Automated distribution and scheduling activities (e.g., inbound/outbound correspondence management).

#### **C.4.2.3 Business Management**

*Process Management:* Development and implementation of standard methodologies and automated process management systems, to facilitate agencies' requirements for managing and monitoring activities surrounding their core business operations (e.g., change management, configuration management, requirements management, program/project management, governance/policy management, quality management, risk management).

*Organizational Management:* Collaboration and communication activities (e.g., workgroup/groupware, network management).



*Investment Management:* Selecting, managing, and evaluating agencies' investments and capital asset portfolios (e.g., strategic planning/management, portfolio management, performance management).

*Supply Chain Management:* All aspects of supply chain management, from the initial sourcing phase through customer delivery (e.g., procurement, sourcing management, inventory management, catalog management, ordering/purchasing, invoice tracking, storefront/shopping cart, warehouse management, returns management, logistics/transportation).

#### C.4.2.4 Digital Asset Services

*Content Management:* Content development, maintenance, updates, and distribution (e.g., content authoring, content review/approval, tagging/aggregation, content publishing/delivery, syndication management).

*Document Management:* Capturing, indexing, and maintaining documents (e.g., document imaging, optical character recognition (OCR), document revisions, library/storage, review/approval, document conversion, indexing/classification).

*Knowledge Management:* Collecting and processing data from multiple sources and generating information to support business requirements (e.g., information retrieval, information mapping/taxonomy, information sharing, categorization, knowledge engineering, knowledge capture/distribution/delivery, smart documents).

*Records Management:* Administration of official government records (record linking/association, record storage/archival, document classification, document retirement, digital rights management).

#### C.4.2.5 Business Analytical Services

*Analysis and Statistics:* Applying analysis and statistics to examine/resolve business issues (e.g., mathematical, structural/thermal, radiological, forensics).

*Visualization:* Transforming data into graphical or image form (e.g., graphing/charting, imagery, multimedia, mapping/geospatial/elevation/global positioning systems (GPS), computer-aided design (CAD)).

*Knowledge Discovery:* Identifying and extracting information from multiple data source containing files stored in various formats (e.g., data mining, modeling, simulation).

*Business Intelligence:* Collecting information relevant to historical, existing, or future business needs (e.g., demand forecasting/management, balanced scorecard, decision support planning).

*Reporting:* Generating reports derived from single or multiple data sources (e.g., ad hoc reporting, standardized/canned reporting, OLAP).

#### **C.4.2.6 Back Office Services**

*Data Management:* Creating, using, processing, and managing data resources (e.g., data exchange, data mart, data warehouse, metadata management, data cleansing, extraction and transformation, data recovery).

*Human Resources:* Recruitment, training, and management of government personnel (e.g., recruiting, career development/retention, time reporting, awards/benefit management, retirement management, education/training, travel management).

*Financial Management:* Government financing and accounting activities (e.g., billing and accounting, credit/charge, expense management, payroll, payment/settlement, debt collection, revenue management, internal controls, auditing, activity based management, currency translation).

*Asset/Material Management:* Acquisition and management of Federal government assets (property/asset management, asset cataloging/identification, asset transfer/allocation/maintenance, facilities management, computers/automation management).

*Development and Integration:* Development and integration of systems across diverse operating platforms (e.g., legacy integration, enterprise application integration, data integration, instrumentation/testing, software development).

*Human Capital/Workforce Management Development and Integration:* Planning and supervisory operations surrounding government personnel (e.g., resource planning/allocation, skills management, workforce directory/locator, team/organization management, contingent workforce management).

#### **C.4.2.7 Support Services**

*Security Management:* Ensuring desired levels of protection for Federal systems, data, and related assets are achieved (e.g., identification/authentication, access control, encryption, intrusion detection, verification, digital signature, user management, role/privilege management, audit trail capture/analysis).

*Collaboration:* Communications, messaging, information sharing, scheduling and task management activities (e.g., email, threaded discussions, document library, shared calendaring, task management).

*Search:* Searching, querying, and retrieving data from multiple sources (e.g., precision/recall ranking, classification, pattern matching)

*Communications:* Voice, data, and video communications in multiple formats and protocols (e.g., real time chat, instant messaging, audio/video)



conferencing, event/news management, community management support, computer/telephony integration, voice communications).

*Systems Management:* All aspects of systems management (e.g., software distribution/license management, configuration/installation, remote systems control, enhancements/service updates, system resource monitoring, helpdesk support/issue tracking).

*Forms Management:* Creating, managing, and processing online forms to support business operations (e.g., forms creation, modification).

#### **C.4.2.8 DoD IEA Mission Area Support**

The Master Contract provides support for the DoD IEA reference models relating DoD's specialized mission, business, and program areas. Though the DoD IEA is an emerging standard, policy and procedures have been formalized for maintaining, evolving, and using the DoD IEA reference models.

The DoIDEA reference models leverage existing DoD standards and reflect the alignment with the FEA. The Master Contract includes IT support services for DoD's Global Information Grid (GIG) architecture, Business, Warfighter, Intelligence, and Enterprise Information Environment (EIE) mission areas.

#### **C.4.3 IT Management Services**

IT Management Services provide support for operations and IT resource management requirements across the Federal government. These services encompass support for all strategic planning, management, and control functions integral to IT initiatives. The IT Management Services provide the foundational support to effectively align IT requirements with Federal government business operations.

IT Management Services provide support for all government lines of business, functions, and service components that comprise the FEA PRM and BRM.

IT Management Services shall enable the development and implementation of enhanced governance capabilities, to efficiently and effectively support government agencies' mission requirements and service delivery operations. The services include, but shall not be limited to, support for the following functions:

##### **C.4.3.1 Controls and Oversight**

Development and implementation of management controls and systems required by agencies to evaluate, manage, and monitor program performance relative to IT initiatives (e.g., agency, program, and project-level performance plans for IT initiatives; performance measures to support evaluation and

reporting requirements for IT initiatives in compliance with FEA/DoD IEA PRM standards, etc.).

#### **C.4.3.2 Risk Management and Mitigation**

Identification of risk and preparation of risk management plans for IT projects, initiatives, and ongoing operations. Contingency planning to ensure continuity of IT operations and service recovery during emergency events (e.g., risk assessments to determine contingency planning requirements for IT operating environments; develop/maintain contingency, Continuity of Operations (COOP), and disaster recovery plans for IT components, develop/implement emergency preparedness systems).

#### **C.4.3.3 Regulatory Development**

Facilitate the development of IT policies, guidelines and standards to facilitate implementation of Federal laws and regulations. The services include support for development, implementation and maintenance of systems to support agencies' IT regulatory development, compliance, and enforcement activities (e.g., monitoring/ inspection/auditing of IT regulated activities to ensure compliance).

#### **C.4.3.4 Planning and Resource Allocation**

Facilitate the planning of IT investments, as well as determine and manage managing overall IT resources to efficiently and effectively support agencies' mission operations. This service area includes, but shall not be limited to support for the following functions:

*Budget Formulation/Execution:* Facilitate the integration of budgets and plans, at agency and departmental levels, to effectively link IT functions, activities, and resources with mission objectives.

*Capital Planning:* Facilitate the selection, management, and evaluation of IT investments relative to Federal government agencies' overall capital asset portfolios.

*Enterprise Architecture (EA):* Development and use of EA work products to manage current and future needs of Federal government business operations (i.e., "baseline" and "target" architectures). The services include transition planning and migration support for all EA components (e.g., business, information, application, and technology architectures), to advance the development and implementation of "core EA capabilities." The services shall provide support relative to Federal government mandates for measuring and reporting on the completion and usage of EA programs, as well as evaluating results for E-Gov alignment and implementation of Federal lines of business and other cross-governmental initiatives (e.g., SmartBUY, IPv6, HSPD-12).

*Strategic Planning:* Facilitate the effective alignment of IT requirements/ Information Resource Management (IRM) plans with strategic business plans and program initiatives.

*Management Improvements:* Development and implementation of improved systems and business practices to optimize productivity and service delivery operations (e.g., analysis, and implementation of improvements in the flow of IT work and program processes and tool utilization, including business system analysis, identification of requirements for streamlining, re-engineering, or re-structuring internal systems/business processes for improvement, determination of IT solution alternatives, benchmarking).

#### **C.4.3.5 IT Security**

Development and implementation of management, operational, and technical security controls required by agencies to assure desired levels of protection for IT systems and data are achieved (e.g., establishment of policy/procedures in support of Federal IT security requirements, conduct risk assessments to identify threats/vulnerabilities for existing/planned systems; support Federal mandates for measuring and reporting compliance, perform certification and accreditation (C&A) activities; provide training services to promote awareness and knowledge of compliance responsibilities for Federal IT security requirements).

#### **C.4.3.6 System and Network Controls**

Facilitate the planning, development, implementation, and management of system and network control mechanisms to support communication and automated needs. Facilitate the planning, organizing, coordinating, and controlling of the arrangement of the elements of protection and monitoring capabilities, and incident recovery actions of the information environment. The process takes configuration orders; status reports; and operational and functional performance requirements as inputs and provides performance capabilities and service and infrastructure controls as outputs.

System and network controls are controlled by environment standards such as policy and operational guidance. The service control requirements enable network controls and operational performance capabilities.

#### **C.4.4 Cloud Computing**

The following is an excerpt from the most recent NIST guidance: Special Publication 800-146, Cloud Computing Synopsis and Recommendations. The full document can be obtained: See *Attachment J-8 Website References*.

Cloud computing is a model for enabling convenient, on-demand network access to a shared pool of configurable computing resources (e.g., networks, servers, storage, applications, and services) that can be rapidly provisioned and released with minimal management effort or service provider interaction. This cloud model is composed of five essential characteristics, three service models, and four deployment models.

#### Cloud Essential Characteristics

**On-demand self-service:** A consumer can unilaterally provision computing capabilities, such as server time and network storage, as needed automatically without requiring human interaction with each service's provider.

**Broad network access:** Capabilities are available over the network and accessed through standard mechanisms that promote use by heterogeneous thin or thick client platforms (e.g., mobile phones, tablets, laptops, and workstations).

**Resource pooling:** The provider's computing resources are pooled to serve multiple consumers using a multi-tenant model, with different physical and virtual resources dynamically assigned and reassigned according to consumer demand. There is a sense of location independence in that the customer generally has no control or knowledge over the exact location of the provided resources but may be able to specify location at a higher level of abstraction (e.g., country, state, or datacenter). Examples of resources include storage, processing, memory, and network bandwidth.

**Rapid elasticity:** Capabilities can be rapidly and elastically provisioned, in some cases automatically, to scale rapidly outward and inward commensurate with demand. To the consumer, the capabilities available for provisioning often appear to be unlimited and can be appropriated in any quantity at any time.

**Measured Service:** Cloud systems automatically control and optimize resource use by leveraging a metering capability at some level of abstraction appropriate to the type of service (e.g., storage, processing, bandwidth, and active user accounts). Resource usage can be monitored, controlled, and reported, providing transparency for both the provider and consumer of the utilized service.

#### Cloud Service Models

*Cloud Software as a Service (SaaS):* The capability provided to the consumer is to use the provider's applications running on a cloud infrastructure. The

applications are accessible from various client devices through a thin client interface such as a Web browser (e.g., Web-based email), or a program interface. The consumer does not manage or control the underlying cloud infrastructure including network, servers, operating systems, storage, or even individual application capabilities, with the possible exception of limited user-specific application configuration settings.

*Cloud Platform as a Service (PaaS).* The capability provided to the consumer is to deploy onto the cloud infrastructure consumer-created or -acquired applications created using programming languages and tools supported by the provide. The consumer does not manage or control the underlying cloud infrastructure including network, servers, operating systems, or storage, but has control over the deployed applications and possibly application hosting environment configurations.

*Cloud Infrastructure as a Service (IaaS).* The capability provided to the consumer is to provision processing, storage, networks, and other fundamental computing resources where the consumer is able to deploy and run arbitrary software, which can include operating systems and applications. The consumer does not manage or control the underlying cloud infrastructure but has control over operating systems, storage, deployed applications; and possibly limited control of select networking components (e.g., host firewalls).

All currently emerging and future Cloud Computing as Service offerings, such as “X” as a Service, are within the Scope.

#### **C.4.5 Big Data & Big Data Analytics**

NIST is currently in working groups concerning this subject and released a preliminary definition during the October 2014 working Group conference. The following is excerpt from that preliminary release.

Big data consists of advanced techniques that harness independent resources for building scalable data systems when the characteristics of the datasets require new architectures for efficient storage, manipulation, and analysis.

Big data is where the data volume, acquisition velocity, or data representation limits the ability to perform effective analysis using traditional approaches or requires the use of significant horizontal scaling (more nodes) for efficient processing.

## C.5 ANCILLARY SUPPORT: SERVICES, SUPPLIES AND CONSTRUCTION

The Contractor may provide ancillary support as necessary to offer an integrated IT services-based solution. The ancillary support described here may only be included in a Task Order when it is integral to and necessary for the IT services-based effort. Ancillary support may include, but is not limited to, such things as: clerical support; data entry; subject matter expertise; server racks, mounts, or similar items; and construction, alteration, and repair to real property; and Telecommunications, Wireless, and Satellite services and goods.

(i) The Ordering Contracting Officer (OCO) may allow, and the Contractor may propose, a labor category or labor categories in support of ancillary products and/or support services at the Task Order level not identified in the Standard IT Service Labor Category (LCAT) list, provided that the Contractor complies with all applicable contract clauses and labor laws, including the Service Contract Labor Standards or the Wage Rate Requirements (Construction) and Related Acts, if applicable. *See Section B.7 and B.8 for additional contract requirements.*

(ii) An OCO's inclusion of new labor categories in support of ancillary support services labor categories in a Task Order does not require PCO approval.

## C.6 CONTRACT SECURITY REQUIREMENTS

The Contractor shall abide by all contract cybersecurity requirements located in *Sections H.6, H.7, Attachment J-2*, and related federal policy, and other contract security requirements in *Sections H.8 and H.9*. These requirements cover minimum-security standards for select Contractor systems, the handling of Government sensitive data and information technology, Contractor security clearances, and Homeland Security.

## C.7 PERFORMANCE WORK STATEMENT (PWS)

### C.7.1 Master Contract PWS

The GSA Alliant 2 GWAC is a results-oriented program seeking Outcome-based performance from every Contractor under the Master Contract. It is a standalone Performance-based Acquisition (PBA) requirement independent from Task Order level PBAs that the issuing federal agency might require. The PBA requirements of the Master Contract are designed to ensure that the Contractor is given freedom to determine how to meet the Government's performance Objectives at the appropriate performance quality levels. This



Master Contract PWS includes (1) Contractor Engagement, the most critical PWS, described in Section H.19, J-5.A and (2) Small Business Subcontracting, described in Section G.22.

All measurable performance standards in terms of quality, timeliness, quantity, and the method of assessing Contractor performance against performance standards for the Master Contract are established in Section J's *Attachment J-5 Performance Requirements Summary (PRS)*. The PRS listings of Performance Standards indicate the acceptable performance level required by the Government to meet the key Master Contract deliverables. The standards will be measured and structured to permit an assessment of the Contractor's performance whereby the results will also be written into the *Contractor Past Performance Assessment Reporting System (CPARS)*. The Government will request the Contractor to develop a *Quality Control Plan*, **within the time specified in Section F.7**, in response to a Government *Quality Assurance Surveillance Plan (QASP)* that will be developed and implemented by the GSA for the PRS Performance Standards ~~at or~~ after the Effective Date during the first contract year of the Master Contract.

#### **C.7.1.1 Master Contract PWS and Goals for Contractor Engagement**

Critical Performance Requirements for Contractor Engagement are further detailed in Section H.19 Contractor Engagement Requirements based upon *Task Order Participation and Production*, and in *Attachment J-5.A Contractor Engagement Performance-based Evaluation Program*.

The primary goals of Contractor Engagement program are (1) to provide federal agencies with responsibly prepared Contractor Proposals/Quotes in response to each Task Order Request for Proposal/Request for Quote (RFP/RFQ) competitively issued under the Master Contract so to help provide best-value solutions to federal agencies' IT services requirements, and (2) to promote, provide, and ensure that those federal agencies employing the Alliant 2 GWAC are consistently receiving adequate and effective competition in response to their RFPs/RFQs, which ultimately results in achieving these end-goals: (a) economic efficiency/costs savings; (b) innovation of transformational technologies; (c) improvements in the quality of services rendered, and; (d) the opportunity for the Government to acquire performance improvements. Achievement of these primary goals are reached through a combination of two measurable Outcomes: (1) Submitting viable Task Order Proposals (*Participation*) and (2) Winning Task Orders (*Production*), which together help provides best-value IT services solutions to the federal agencies.

### **C.7.1.2 Master Contract PWS for Small Business Subcontracting**

There will be substantial subcontracting opportunities for small business, including veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns. Therefore, meeting Small Business Subcontracting Goals described in *Section G.22* is applicable only to Other than Small Business Concerns under the Master Contract. PWS requirements are further detailed in *Attachment J-5.B Small Business Subcontracting Performance-based Evaluation Program*.

### **C.7.2 Task Order PWS**

For Task Orders issued under the Master Contract, it is the requiring federal agency OCO that develops and executes their own PWS and PBA methods independent of the Master Contract PWS and PBA requirements. The OCO may use PBA methods to the maximum extent practicable using the following order of precedence: (1) Firm-Fixed-Price Performance-Based Task Orders (2) Performance-Based Task Orders that are not Firm-Fixed-Priced.

## **C.8 INNOVATIVE SOLUTIONS**

The Contractor should approach agency Task Order requirements with technical proposals offering the most innovative solutions possible leveraging the flexibility provided by FEA encompassed in the scope of this Master Contract. The choice to align scope with FEA allows for a “Greenfield Approach” to the adoption of new technologies and innovative solution approaches in both technology and acquisition as they emerge to meet the rapidly changing and demanding dynamic IT services requirements of the federal Government today and in the future.

The Government strongly encourages the Contractor to also continuously prospect for and establish specialized subcontracting relationships and partnerships, especially with innovative small businesses, to further leverage commercially driven emerging and leading edge technologies in support of providing the needed innovation in solving the federal Government's IT services procurement requirements.

## **C.9 SERVICES NOT IN SCOPE**

The Contractor shall not accept or perform work for a Task Order having the PRIMARY purpose of:

1. An ancillary support service, see Section C.5.
2. A requirement that primarily uses employees not employed in a bona fide executive, administrative, or professional capacity as defined in 29



CFR Part 541 and/or employees primarily employed as labor or mechanics as defined in FAR Subpart 22.401.

3. Inherently Governmental Functions as defined in FAR Subpart 2.101(b).
4. Personal Services as defined in FAR Subpart 2.101(b).
5. Architect & Engineering (A&E) Services as defined in FAR Subpart 2.101(b) and subject to the Brooks Architect-Engineers Act (40 U.S.C. 1102).
6. Armed Guards or,
7. Hazmat Abatement.

## C.10 SCOPE REFERENCES AND RESOURCES

The following resources are offered in support of the overall concept and scope of the Master Contract:

- FEA Reference Model: See *Attachment J-8 Website References*.
- DoD IEA Reference Model: See *Attachment J-8 Website References*.
- FPDS PSC Manual: See *Attachment J-8 Website References*.
- DoL BLS SOC's: See *Attachment J-8 Website References*.
- The Occupational Information Network (O\*NET) System (see *Attachment J-8 Website References*) - is a comprehensive database of occupational competency profiles. The O\*NET system is based on the Standard Occupational Classification (SOC) system and also provides information on additional detailed occupations within a SOC category in selected instances.
- Definition of Information Technology (IT)
  - Federal Acquisition Regulations (FAR) Information Technology is defined in FAR Subpart 2.101(b). See *Attachment J-8 Website References*.
  - Clinger-Cohen Act: See *Attachment J-8 Website References*.

(END OF SECTION C)

## SECTION D - PACKAGING AND MARKING

### D.1 PRESERVATION, PACKAGING, PACKING, AND MARKING

Unless otherwise specified, all items shall be preserved, packaged, and packed in accordance with normal commercial practices, as defined in the applicable commodity specification. Packaging and packing shall comply with the requirements of the Uniform Freight Classification and the National Motor Freight Classification (issue in effect at time of shipment) and each shipping container or each item in a shipment shall be of uniform size and content, except for residual quantities. Where special or unusual packing is specified in an order, but not specifically provided for by the contract, such packing details must be the subject of an agreement independently arrived at between the ordering agency and the contractor.

### D.2 PACKING LIST

A packing list or other suitable shipping document shall accompany each shipment and shall indicate:

- (a) Name and address of the consignor
- (b) Name and complete address of the consignee
- (c) Government order or requisition number
- (d) Government bill of lading number covering the shipment (if any)
- (e) Description of the material shipped, including item number, quantity, number of containers, package number (if any), and weight of each package

### D.3 UNCLASSIFIED AND CLASSIFIED MARKING

Unclassified data shall be prepared for shipment in accordance with requirements set forth in the Order, or if none is specified, pursuant to industry standards.

Classified reports, data, and documentation shall be prepared for shipment in accordance with requirements set forth in the Order, or if none is specified, pursuant to the National Industrial Security Program Operating Manual (NISPOM), DOD 5220.22-M.

#### **D.4 SOFTWARE AND MAGNETIC MEDIA MARKINGS**

Packages containing software or other magnetic media shall be marked in accordance with requirements set forth in the Order, or if none is specified, shall be marked on external containers with a notice reading substantially as follows: "CAUTION: SOFTWARE/MAGNETIC MEDIA ENCLOSED. DO NOT EXPOSE TO HEAT OR MAGNETIC FIELDS".

(END OF SECTION D)

## SECTION E - INSPECTION AND ACCEPTANCE

### E.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)

The contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically online. See *Attachment J-8 Website References*.

The following clauses apply to the Master Contract (MC) and all others in the below matrix may apply at the Task Order level, as applicable, depending upon the contract type of the Task Order, or as specifically referenced in the applicable Task Order:

CLAUSE #	CLAUSE TITLE	DATE	FP	COST	TM	MC
52.246-2	INSPECTION OF SUPPLIES— FIXED PRICE	AUG 1996	X			X
52.246-2	ALTERNATE I	JUL 1985	X			
52.246-2	ALTERNATE II	JUL 1985	X			
52.246-3	INSPECTION OF SUPPLIES— COST REIMBURSEMENT	MAY 2001		X		
52.246-4	INSPECTION OF SERVICES— FIXED PRICE	AUG 1996	X			X
52.246-5	INSPECTION OF SERVICES – COST REIMBURSEMENT	APR 1984		X		
52.246-6	INSPECTION— TIME-AND-MATERIAL AND LABOR-HOUR	MAY 2001			X	
52.246-7	INSPECTION OF RESEARCH AND DEVELOPMENT— FIXED PRICE	AUG 1996	X			
52.246-8	INSPECTION OF RESEARCH AND DEVELOPMENT— COST REIMBURSEMENT	MAY 2001		X		

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION E – INSPECTION AND ACCEPTANCE**

CLAUSE #	CLAUSE TITLE	DATE	FP	COST	TM	MC
52.246-8	ALTERNATE I	APR 1984		X		
52.246-9	INSPECTION OF RESEARCH AND DEVELOPMENT (SHORT FORM)	APR 1984	X	X		
52.246-11*	HIGHER-LEVEL CONTRACT QUALITY REQUIREMENT	FEB 1999	X	X	X	X
52.246-15	CERTIFICATE OF CONFORMANCE	APR 1984	X	X		X
52.246-16	RESPONSIBILITY FOR SUPPLIES	APR 1984	X			

**(Note: Provision numbers followed by an asterisk (\*) require fill-ins by the OCO if determined applicable and incorporated into the Order.)**

<End of Clause>

## **E.2 CONTRACTING OFFICER REPRESENTATIVE**

Designated CORs shall participate in the administration of the Task Orders issued under this contract by evaluating contractor performance, inspecting and accepting services for the Government, and providing a report of inspection as well as contractor performance assessments to the Contracting Officer. This designation does not include authority to direct and/or authorize the contractor to make changes in the scope or terms and conditions of the Task Order without written approval of the Contracting Officer. The contractor shall be notified in writing by the Contracting Officer of the name, duties, and limitations of the CORs by means of the COR Designation Letter.

Task Order Contracting Officers should provide their agency specify Inspection and Acceptance and Quality Assurance requirements within their Task Orders.

## **E.3 INSPECTION AND ACCEPTANCE**

The following section applies to Contractor obligations at the Master Contract level.

Inspection of the deliverables provided hereunder shall be made by the GSA GWAC Contracting Officer's Representative (COR) or any Inspectors designated by the Contracting Officer. The place of inspection for reports required under this contract shall be at the addresses for deliverables set forth in Section F. Final acceptance of deliverables shall be made by the GSA

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION E – INSPECTION AND ACCEPTANCE**

GWAC COR designated in the contract.

**E.3.1 General Acceptance Criteria**

General quality measures, as set forth below, will be applied to each work product received from the contractor under this statement of work.

- Accuracy - Work Products shall be accurate in presentation, technical content, and adherence to accepted elements of style.
- Clarity - Work Products shall be clear and concise. Any/All diagrams shall be easy to understand and be relevant to the supporting narrative.
- Consistency to Requirements - All work products must satisfy the requirements of this contract.

File Editing - All text and diagrammatic files shall be editable by the Government.

- Format - Work Products shall be submitted in hard copy (where applicable) and in media mutually agreed upon prior to submission, unless otherwise specified herein. Hard copy formats shall follow any specified Directives or Manuals.
- Timeliness - Work Products shall be submitted on or before the due date specified herein or submitted in accordance with a later scheduled date determined by the Government.

**E.4 MASTER CONTRACT QUALITY ASSURANCE**

The GSA GWAC COR over the Master Contract or designated inspector/Quality Assurance Evaluator (QAE) will review, for completeness, preliminary or draft deliverables that the Contractor submits, and may return it to the Contractor for correction. Absence of any comments by the GSA GWAC COR will not relieve the Contractor of the responsibility for complying with the requirements of the Master Contract.

(END OF SECTION E)

## **SECTION F - DELIVERIES OR PERFORMANCE**

### **F.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE (FEB 1998)**

The following clauses shall apply unless otherwise designated at the Task Order level. This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at online. See Attachment J-8 Website References.

The following clauses apply to the Master Contract (“IND DEL”) and all others in the below matrix may apply at the Task Order level, as applicable, depending upon the contract type of the Task Order, or as specifically referenced in the applicable Task Order:

<b>CLAUSE #</b>	<b>CLAUSE TITLE</b>	<b>DATE</b>	<b>FP</b>	<b>COST</b>	<b>TM</b>	<b>MC</b>
52.211-8*	TIME OF DELIVERY	JUN 1997	X	X	X	X
52.211-8*	ALTERNATE I	APR 1984	X	X	X	X
52.211-8*	ALTERNATE II	APR 1984	X	X	X	X
52.211-8*	ALTERNATE III	APR 1984	X	X	X	X
52.211-9*	DESIRED AND REQUIRED TIME OF DELIVERY	JUN 1997	X	X	X	X
52.211-9*	ALTERNATE I	APR 1984	X	X	X	X
52.211-9*	ALTERNATE II	APR 1984	X	X	X	X
52.211-9*	ALTERNATE III	APR 1984	X	X	X	X
52.211-11*	LIQUIDATED DAMAGES – SUPPLIES, SERVICES OR RESEARCH AND DEVELOPMENT	SEP 2000	X			
52.242-15	STOP-WORK ORDER	AUG 1989	X	X		

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION F - DELIVERIES OR PERFORMANCE**

CLAUSE #	CLAUSE TITLE	DATE	FP	COST	TM	MC
52.242-15	ALTERNATE I	APR 1984		X		
52.242-17	GOVERNMENT DELAY OF WORK	APR 1984	X			
52.247-34	F.O.B. DESTINATION	NOV 1991	X			X
52.247-35	F.O.B. DESTINATION WITHIN CONSIGNEE'S PREMISES	APR 1984	X			X

(Note: Provision numbers followed by an asterisk (\*) require fill-ins by the OCO if determined applicable and incorporated into the Order.)

## **F.2 MASTER CONTRACT ORDERING PERIOD**

The ordering period of this contract is from \_\_\_\_\_ **(To Be Determined)** through \_\_\_\_\_ **(To Be Determined)**, inclusive of all options, if exercised.

The contract ordering period begins on the Master Contract's **Effective Date**, also referred to by the GSA GWAC Program as the **Notice-to-proceed** date, and continues through the five-year base period plus the single five-year Option period, which may extend the cumulative term of the contract to a maximum of 10 years in accordance with FAR 52.217-9, Option to Extend the Term of the Contract, if exercised. The Contractor's pricing submitted for Contract Year One will coincide with the Notice-to-Proceed, Effective Date.

After the Master Contract ordering period expires, the Master Contract will remain an active contract until the final Task Order performance is completed and shall govern the terms and conditions with respect to active Task Orders to the same extent as if it were completed during the Master Contract ordering period. Therefore, the Task Order can extend beyond the expiration of the Master Contract and the terms and conditions of the Master Contract will still remain in effect pursuant to Section I.8 FAR 52.216-22 Indefinite Quantity, which states, "The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 60 months following the expiration of the base contract ordering period." Additionally, all awarded Task Order's terms and conditions, including exercising Options, remain in effect up to 60 months beyond the expiration of the Master Contract.



Under the condition that the Option period is not exercised or is terminated or cancelled prior to the end of the Option five-year period, any open Task Orders' terms will be unaffected; however, the Ordering Period for new Task Order awards will be reduced ending on the date of the Master Contract's base term completion resulting from an unexercised Option, or ending on the date of the Option termination/cancellation.

### **F.3 TASK ORDER PERIOD OF PERFORMANCE**

The period of performance for each Order placed under the Master Contract shall be specified in the individual Order.

All the following conditions apply:

- 1) Under no circumstances may a Task Order be placed under the Master Contract if the Master Contract has expired, or has been terminated or cancelled by the Government;
- 2) No Task Orders may exceed ten (10) years, inclusive of Options, from the date that the Order is placed;
- 3) No Task Orders may extend more than five (5) years after the expiration date of the Master Contract.
- 4) Task Order Options, if included at initial issuance of the Order, may be exercised after the expiration date of the Master Contract; and
- 5) Notwithstanding anything to the contrary above, a multi-year Task Order placed under the Master Contract must be consistent with FAR Subpart 17.1 and any applicable funding restrictions.

#### **F.3.1 Master Contract and Task Order Period of Performance And Period of Ordering**

As an example, illustrated are two sample Task Orders under a Master Contract with varying Task Order award dates and expirations dates, which depicts the Master Contract ordering periods with the non-ordering expired / active period. Additionally, sample Task Order # 2 indicates than an option may also be exercised at any time during the Master Contract's expired period with the condition that the Task Order option expires at or before the end of the Master Contract expired/active period:

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION F - DELIVERIES OR PERFORMANCE**

ALLIANT 2 GWAC ACTIVE YEARS		
5 Years	10 Years	15 years
BASE ORDERING PERIOD	OPTION ORDERING PERIOD	
ORDERING PERIOD		
PERFORMANCE PERIOD		

<b>MASTER CONTRACT</b>	Base Term Years 1 to 5	Option Term Years 6 to 10	Expired and Active Years 11 to 15
------------------------	---------------------------	------------------------------	---

<b>TASK ORDER #1</b> (5-year base, 5-year option)	TO Base Term  Year 3 Award	TO Option Term  Year 13 Expiration
---	----------------------------------	--

<b>TASK ORDER #2</b> (5-year base, 2-year option)	TO Base Term  Year 8 Award	TO Option Term  Year 15 Expiration
---	----------------------------------	---

## **F.4 TASK ORDER TRANSITION PLANS**

At the end of the period of performance, the incumbent Contractor shall transition activities to the incoming Contractor with minimal disruption of services to the government. The Contractor shall maintain sufficient qualified staff to meet all requirements of this effort. The OCO may request from the Contractor a written phase-out transition plan.

## **F.5 PLACE OF PERFORMANCE**

The services to be provided under the Master Contract shall be accomplished at the locations identified in the Task Order and may include locations in the Contiguous United States (CONUS) and Outside the CONUS (OCONUS).

The place of performance and/or delivery requirements will be specified in each individual Order.

## F.6 PERFORMANCE STANDARDS UNDER THE ALLIANT 2 MASTER CONTRACT

The Alliant 2 GWAC is a performance based contract with measurable standards in terms of quality and timeliness of deliverables and compliances in accordance with *Section F.7 Deliverables*, and *Attachment J-5 Performance Requirements Summary*.

Cost type Task Orders: Adequate Cost Accounting Systems are mandatory for performing Cost Type Task Orders under the Alliant 2 GWAC. The Contractor shall comply with all required Cost Accounting Standards unless covered by exemption under 48 CR 9903.201-1 and 48 CFR 9903.201-2.

## F.7 PERFORMANCE AND DELIVERABLES

### F.7.1 Performance-based Acquisition Deliverables

This Master Contract is a Performance-based Acquisition (PBA), independent from any Task Order PBA requirements. PBA is a results-oriented contracting method that focuses on the outputs, quality, and outcomes for certain deliverables detailed in *Sections G.23, H.19* and *Attachments in J-5*. These measurable performance standards and requirements, *Contractor Engagement* and *Small Business Subcontracting*, determine the Contractor's overall level of success with the GSA GWAC Program.

### F.7.2 Non-Performance-based Acquisition Deliverables

The following table contains deliverables required under the Master Contract. Individual Task Orders may have additional deliverables specified by the issuing agency. The Government does not waive its right to request deliverables under the Master Contract, even if such requirements are not specifically listed in this table. Compliance to the following deliverables may be rated annually in the Master Contract's CPARS.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION F - DELIVERIES OR PERFORMANCE**

**SECTION F.7-TABLE OF DELIVERIES OR PERFORMANCE**

<b>ID</b>	<b>RFP SECTION/ TITLE</b>	<b>DELIVERABLE</b>	<b>FREQUENCY</b>	<b>DELIVER TO</b>
1	C.7.1 Master Contract PWS	Quality Control Plan	Due within sixty (60) calendar days after date of the government issued QASP.	Alliant2@gsa.gov
2	G.8 CONTRACTOR PROGRAM MANAGER AND CONTRACTS MANAGER FOR THE GWAC MASTER CONTRACT	Identify the Program/ Contract Managers including replacements	Within thirty (30) calendar days after the Notice to Proceed and/or within thirty (30) calendar days of any vacancy.	Alliant2@gsa.gov and Government Designated System
3	G.10 CONTRACTOR WEB PAGE	Contractor webpage including updates	Within thirty (30) calendar days after the Notice to Proceed and/or within thirty (30) calendar days of a GSA signed/approved document.	Contractor Webpage
4	G.12 STANDARD IT SERVICE LABOR CATEGORY CROSS-WALK MATRIX	Initial submission of IT LCAT Matrix including updates	Within thirty (30) calendar days after the Notice to Proceed and/or within thirty (30) calendar days of update request by GSA.	Alliant2@gsa.gov
5	G.13.1 Mandatory Contractor Meetings and Conferences	Exceptions to meeting attendance.	Within five (5) calendar days prior to the PMR provide written request.	Alliant2@gsa.gov
6	G.14.1 Electronic Communications	Shared contractor GWAC electronic mailbox	Within five (5) calendar days after the Notice to Proceed.	Alliant2@gsa.gov
7	G.19.1 Master Contract Performance Assessments	Provide comments to the Master Contract performance assessments.	Within 14 calendar days from the date of notification of availability of the past performance evaluation.	CPARS
8	G.20.1 GWAC Data Calls	1. Proposal Engagement 2. Task Order Protest.	<ul style="list-style-type: none"> <li>Responses due within ten (10) calendar days after a GSA request for the proposal engagement.</li> <li>Notifications due within ten (10) calendar days Protest lodged.</li> </ul>	Alliant2@gsa.gov

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION F - DELIVERIES OR PERFORMANCE**

<b>ID</b>	<b>RFP SECTION/ TITLE</b>	<b>DELIVERABLE</b>	<b>FREQUENCY</b>	<b>DELIVER TO</b>
9	G.20.2 GWAC Transactional Data	1. Invoice 2. Zero Invoice 3. No Transactional Data 4. Correction to data	<ul style="list-style-type: none"> <li>• (applicable to all Invoices) Due by the 30th calendar day after the month in which the invoice(s) were either remitted or paid by the agency client.</li> <li>• (applicable to Zero Invoices) Due by 30th calendar day after the month in which there is no invoice issued for Order(s).</li> <li>• (applicable to No Transactional Data) Due by 30th calendar day after the month in which Contractor has no Order activity.</li> <li>• Correction to data due within five (5) calendar days of the GSA request for correction</li> </ul>	Government Designated System
10	G.21 GWAC CONTRACT ACCESS FEE (CAF) AND FEE REMITTANCE	CAF payments due to GSA/GWAC	CAF paid within the month that invoices are reported in the TDR.	Pay.gov via the Government Designated System
11	G.22.2 Subcontracting Reports	1. ISR 2. SSR	<ul style="list-style-type: none"> <li>• ISR Period 10/01–03/31 Due 04/30 Period 04/01–09/30 Due 10/30</li> <li>• SSR Period 10/01–09/30 Due 10/30</li> </ul>	e-SRS system
12	G.24.4 Notice Required for Ownership Changes and Change of Name Agreements	Notification to GSA GWAC and provide a copy of the Novation or any other agreement that changes the status of the Contractor	Within 30 calendar days of the DCAA/DCMA or Cognizant Contracting Officer (CCO) signed Ownership/Name Change Modification.	<a href="mailto:Alliant2@gsa.gov">Alliant2@gsa.gov</a> and Government Designated System

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION F - DELIVERIES OR PERFORMANCE**

<b>ID</b>	<b>RFP SECTION/ TITLE</b>	<b>DELIVERABLE</b>	<b>FREQUENCY</b>	<b>DELIVER TO</b>
13	G.25 ENVIRONMENTAL OBJECTIVES AND REQUIREMENTS	<ol style="list-style-type: none"> <li>1. 1<sup>st</sup> Deliverable</li> <li>2. 2<sup>nd</sup> Deliverable</li> <li>3. 3<sup>rd</sup> Deliverable</li> <li>4. 4<sup>th</sup> Deliverable</li> <li>5. Reporting progress towards meeting the GHG reduction target(s)</li> </ol>	<ul style="list-style-type: none"> <li>• 1st Deliverable – Within 12 Months from the Notice to Proceed.</li> <li>• 2nd Deliverable - Within 12 months after initially filed Disclosures.</li> <li>• 3rd Deliverable - Within 24 months after initially filed Disclosures.</li> <li>• 4th Deliverable - Within 36 months after initially filed Disclosures.</li> <li>• Within the 4<sup>th</sup> Deliverable, report annually on the Master Contract anniversary date, the progress towards meeting the GHG reduction target(s).</li> </ul>	Online and notification to Alliant2@gsa.gov
14	G.26.1 Expired Task Order Verification/Validation	Verify/validate all data elements are correct	Within 6 months after Task Order period of performance end date.	Government Designated System
15	G.27 MASTER CONTRACT CLOSEOUT	Corrections requested to the government designated system data.	Responses are due within ten (10) calendar days of the requested information.	Government Designated System

## F.8 TASK ORDER NOTICE TO THE GOVERNMENT OF DELAYS

- (a) In the event the Contractor encounters difficulty in meeting performance requirements, or when it anticipates difficulty in complying with the contract delivery schedule or any date, or whenever the Contractor has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this contract, the Contractor shall immediately notify the Contracting Officer and the Contracting Officer's Representative, in writing, giving pertinent details, provided that this data shall be informational only in character and that this provision shall not be construed as a waiver by the Government of any delivery schedule or date or of any rights or remedies provided by law or under this contract.
- (b) If the Contractor fails to respond in a timely manner to any portion of this contract, delay will be attributed to the Contractor. Although the period of performance may change due to the delay, the price may be subject to a downward adjustment.
- (c) If the Government delays performance of this contract, the period of performance and/or price may be revised upon mutual agreement between the Government and the Contractor.

(END OF SECTION F)

## SECTION G - CONTRACT ADMINISTRATION DATA

### G.1 GENERAL

This section provides contract administration requirements for the GSA GWAC, and where applicable, for each Task Order placed under this Master Contract. Additional contract administration requirements, not related to the Master Contract, may be specified in each Task Order.

### G.2 AUTHORIZED AGENCIES AND DELEGATION OF PROCUREMENT AUTHORITY

#### G.2.1 Authorized Agencies

The Master Contract is available for use by all Federal agencies and other entities as listed in U.S. General Services Administration (GSA) Order ADM 4800.2H, Eligibility to use GSA Sources and Supply; as amended (see *Attachment J-8 Website References*).

**JUNE 30, 2016 STATUTORY UPDATE:** The GSA Order, **OGP 4800.2I Eligibility to Use GSA Sources of Supply and Services**, has been updated, signed, and posted to the GSA Directives Library. The impetus for issuance of this revised Order is the recent amendment to 48 U.S.C. § 1469e to, in relevant part, include the Commonwealth of Puerto Rico as an eligible user of GSA's supply sources. The amendment was part of the Puerto Rico Oversight, Management, and Economic Stability Act (PROMESA), which was signed into law on June 30, 2016. The Commonwealth of Puerto Rico has access to the Agency's sources of supply and services.

#### G.2.2 Delegation of Procurement Authority

Federal buyers who wish to use the GSA GWAC must receive and will benefit from GSA GWAC contract overview training leading to a written Delegation of Procurement Authority ("DPA" or "delegation"). A written DPA authorizes warranted contracting officers to become Ordering Contracting Officers (OCOs), and is required prior to awarding and administering Orders.

The OCO training and written delegation requirements are beneficial because DPAs provide a clearly structured understanding of roles and responsibilities between the Master Contract Contracting Officer(s) and OCOs, resulting in a positive take away for all stakeholders. The training



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

and DPA arise out of GSA's obligations to the Office of Management and Budget, are consistent with Section 865 of the Duncan Hunter National Defense Authorization Act of 2009, P.L. 110-417 ("DHNDAA" or "NDAA 2009") and are in-line with the related recommendation of the Acquisition Advisory Panel/SARA Panel (authorized by Section 1423 of the Services Acquisition Reform Act of 2003).

While delegation can only be granted to warranted Contracting Officers, all individuals (i.e., project managers, program officials, etc.) involved with a Task Order are encouraged to participate in the training.

No work may be performed, no debt or obligation accrued and no payment may be made except as authorized by a bona-fide written order signed by an OCO having a written GSA GWAC DPA.

### **G.3 AGENCY OMBUDSMAN**

In accordance with FAR 16.505 (a)(10) no protest under \$10,000,000 is authorized in connection with the issuance or proposed issuance of an order under a Task-Order Contract or Delivery-Order Contract, except for a protest on the grounds that the Task Order increases the scope, period of performance, or maximum value of the Master Contract.

GSA Personnel Only: Subject to GSAR 552.216-74, GSA designates an Ombudsman to this Master Contract. For the purposes of the Master Contract, the primary duties of the GSA Ombudsman, as it concerns GSA GWACS, is to review complaints from Contractors and ensure that they are afforded a fair opportunity for consideration in the award of Task Orders consistent with the procedures of the Master Contract. The Ombudsman is a senior GSA official who is independent of the GSA GWAC PCO, GSA GWAC ACO, or OCO.

The GSA Ombudsman is:  
Task and Delivery Order Ombudsman  
Office of the Chief Acquisition Officer  
U.S. General Services Administration  
1800 F Street, N.W.  
Washington, DC 20405  
Email: [GSAIndustrySupport@gsa.gov](mailto:GSAIndustrySupport@gsa.gov)

#### **Direct Acquisition Servicing/Requesting Agency Clients**

The Agency Ordering Contracting Officer (OCO) utilizing the GSA GWACs must identify their own Order-specific Agency Ombudsman that will respond to the Contractors' complaints related to Fair Opportunity issues. The

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

Agency Ombudsman will coordinate with their respective OCO to provide timely response to fair opportunity complaints.

## **G.4 ROLES AND RESPONSIBILITIES**

This section describes the roles and responsibilities of Government personnel after the Master Contract is awarded. The Government may modify the roles and responsibilities at any time during the period of performance of the Master Contract.

### **G.4.1 GWAC Procuring Contracting Officer (PCO)**

The GSA GWAC PCO is the sole and exclusive government official with actual authority to award the Master Contract. After award of the Master Contract, the GSA GWAC PCO may delegate any or all of the contract administration functions, described in FAR 42.302, to a GSA GWAC ACO and a GSA GWAC COR to assist in the technical monitoring or administration of a contract.

In the event that the designated GSA GWAC PCO is unavailable to sign a contract action, GSA reserves the right to authorize another warranted GSA Contracting Officer to execute official contracting documents on their behalf.

The GSA GWAC PCO/ACO will also act in the capacity of the Assessing Official in the Contractor Performance Assessment Reporting System (CPARS) who is responsible for evaluating Contractor performance and for validating the proposed ratings and remarks entered by the Assessing Official Representative(s). Assessing Officials have “signature” authority and are allowed to forward assessments to the Contractor Representative for review and comment.

### **G.4.2 GSA GWAC Contracting Administrative Contracting Officer (ACO)**

Duties of the GSA GWAC Administrative Contracting Officer are pursuant to 42.302 (exclusive of FAR 42.302(b)) and as outlined in the designation letter issued by the GSA GWAC PCO.

Responsibilities not specifically delegated to the GSA GWAC ACOs by the GSA GWAC PCO shall be reserved for the GSA GWAC PCO.

### **G.4.3 GSA GWAC Program Manager**

The Government has appointed a GSA GWAC Program Manager (PM) who will perform various programmatic functions for the overall success of the GSA GWAC Program. The GSA GWAC PM has no actual, apparent or

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

implied authority to bind the Government for any government funding, acts or omissions.

The role of the GSA GWAC PM is to represent programmatic interests during the period of performance of the Master Contract. The GSA GWAC PM is responsible for strategic planning that leads to the continuous effort of exploring new “value add” offerings through the Master Contract and to facilitate the process of acquiring competitive complex integrated IT solutions for agency customers as easy as possible. This is done by assessing the Information Technology (IT) market, working closely with federal agencies and gaining insight on customer needs and buying trends, and by also working closely with industry to stay abreast of innovation in the IT service space.

The GSA GWAC Program Manager will be involved in many of the below activities, but not limited to:

- Speak at various federal IT acquisition events providing the public insight and awareness of the GSA GWAC Program & Master Contract.
- Coordinate and moderate the Program Management Review (PMR), and Co-chair Shared Interest Group (SIG) meetings with industry.
- Provide group presentations to Contractor outreach team members, Marketing, Capture Managers, and Contractors’ teaming partners, as requested.
- Provide mentoring/guidance to Contractors on how to successfully market the GSA GWACs.
- Review and assess Contractor marketing and outreach efforts.
- Coordinate and conduct customer visits including viable leads provided by the Contractors.
- Collect and disseminate Contractor feedback on GSA GWAC Program process improvements, government system enhancements/upgrades, and technical refreshments.
- Address and work with poor performing Contractors, including those Contractors not meeting the Contractor performance metrics identified in Section H.

The GSA GWAC Program Manager does not address or resolve any issues concerning contractual legal matters. The Contractor shall address Task Order matters directly with the Task Order OCO and address Master Contract matters directly with the GSA GWAC PCO/ACO.

#### **G.4.4 GSA GWAC Contracting Officer's Representative (COR)**

The GSA GWAC COR supports the GSA GWAC PCO/ACO in the general management of the program. The GSA GWAC Program Manager serves as the GSA GWAC COR, unless redesignated by the GSA GWAC PCO.

The GSA GWAC COR is responsible, in a limited capacity, for the oversight of the Contractor's activity on the Master Contract monitoring their technical progress, including assessing performance and recommending to the GSA GWAC PCO changes in requirements; interpreting the scope of work and any other technical performance requirements; performing technical evaluation as required; performing technical inspections and acceptances required by this Master Contract; and, assisting in the resolution of technical problems encountered during performance.

A letter of designation issued to the GSA GWAC COR, a copy of which is sent to the Contractor, states his/her responsibilities and limitations. The GSA GWAC COR's authority does not include the ability to authorize work not already in the contract or to modify the terms and conditions of the contract.

The GSA GWAC COR is responsible for the receipt and acceptance of the GSA GWAC payment and reporting system (Government Designated System) deliverables and reports and assists in the performance of the Master Contract past performance assessments. The GSA GWAC COR's responsibilities will include, but are not limited to the following:

- Compile, review, and assess data produced by the designated GSA GWAC Quality Assurance Evaluators.
- Act as the primary point of contact and logging of technical issues within GSA system issues, i.e., e-Library, e-Buy, Government Designated Systems.
- Ensure overall accuracy of the transactional data and issue Correction Notices to the Contractor, whenever applicable.
- Maintain inventory of all new IT Service LCAT requests and updates to the IT Service Labor Category (LCAT) Matrix.
- Approve Contractor press releases and marketing brochures concerning the Master Contract.
- Act as the primary point of contact and logging of technical issues within GSA system issues, i.e., e-Library, e-Buy, Government Designated Systems.
- Assist in the identification and collection of any Overdue Contract Access Fee.
- Confirm that all Task Orders/Modifications are captured and invoices reconciled per Contract Year.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

- Act in the capacity of the Assessing Official Representative for the CPARS with the authority to initiate and update assessments, but does not have the authority to send the assessment to the Contractor Representative or to finalize an assessment.
- Other duties as indicated in the GSA GWAC PCO's COR Designation Letter (letter copied to Contractor).

All other contract administration functions not listed and specifically delegated above remain the responsibility of the GSA GWAC PCO/ACO. The Government may unilaterally change its GSA GWAC COR designation.

#### **G.4.5 GSA GWAC Quality Assurance Evaluators**

GSA GWAC Quality Assurance Evaluators (QAE) are subject matter experts (SMEs), identified by the GWAC COR, responsible for Contractor communication and training, and provide quality assurance reviews of, but not limited to, the following:

- 1) Government designated system Training and Problem Resolution
- 2) Data Calls and Overall Transactional Data Quality Reviews
- 3) CAF Reconciliation
- 4) Sustainability Disclosure Reviews

The GSA GWAC COR may identify one or more government and/or Contractor support personnel to serve as GSA GWAC QAEs to ensure the effective management of the GSA GWAC Program.

### **G.5 DIRECT ACQUISITION AND ASSISTED ACQUISITION**

For purposes of this contract, Direct Acquisition is defined as whenever an outside agency, other than GSA, places a Task Order against the GSA GWAC. Whenever GSA conducts an acquisition on behalf of another agency, or within GSA, using the GSA GWAC, this is termed Assisted Acquisition.

### **G.6 TASK ORDER ORDERING CONTRACTING OFFICER (OCO)**

As described in Section G.2, only an authorized user, who is a delegated OCO, may place and administer a Task Order under the Master Contract. A list of all delegated Ordering Contracting Officers will be provided to the GSA GWAC Contractors.

The OCO for each Task Order is the sole and exclusive government official with actual authority to take actions, which may bind the Government for that Task Order.

## **ALLIANT 2 UNRESTRICTED GWAC SECTION G - CONTRACT ADMINISTRATION DATA**

As a GSA GWAC delegated OCO, they are responsible for complying with all FAR-based rules when competing, awarding and administering Task Orders. The following list of duties (not all inclusive) represent key areas of OCO responsibility.

- Ensuring subcontracting efforts on Task Orders pursuant to the incorporated Master Contract Individual Subcontracting Plan;
- Addressing environmental objectives within Task Orders, if applicable;
- Monitoring, evaluating and reporting Task Order Contractor Performance;
- Responding to Freedom of Information Act (FOIA) requests for Task Orders;
- Approving Press Releases on Task Order Awards whenever requested by their Contractors;
- Task Order Closeout in accordance with FAR 4.804-5.

### **G.7 TASK ORDER CONTRACTING OFFICER'S REPRESENTATIVE (COR)**

The OCO may designate a Contracting Officer's Representative (COR) or Contracting Officer's Technical Representative (COTR) to perform specific administrative or technical functions for their specific Task Orders.

The specific rights and responsibilities of the COR or COTR for each Task Order shall be described in writing, which upon request, shall be provided to the Contractor. A COR/COTR has no actual, apparent, or implied authority to bind the Government.

### **G.8 CONTRACTOR PROGRAM MANAGER AND CONTRACTS MANAGER FOR THE GWAC MASTER CONTRACT**

The Master Contract-level program management support costs, to include the Contractor's Program Manager and the Contracts Manager, encompass support for Master Contract-level management, reporting requirements (See Section F, Performance and Deliverables) and related travel and meeting attendance costs associated with the Contractor's program management staff. As a result, these program management support indirect costs shall be charged in accordance with disclosed practices, and shall not be proposed as separate labor categories on any Task Order. The Master Contract-level "program management" support costs are differentiated from individual Task Order "Task Order Manager" or "Project Manager" support costs, which are to specifically support project management for individual Task Orders.



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

The Contractor's corporate management structure shall guarantee senior, high-level, program management of the Alliant 2 GWAC Program. The Contractor shall assign committed Program Manager and Contracts Manager to represent the Contractor as the primary points-of-contact to resolve program, contractual, and technical issues, perform administrative duties, and other functions that may arise relating to the Master Contract and Task Orders solicited and issued under the Master Contract. The Program Manager and Contracts Manager shall be direct employees of the company.

**Program Manager:** The Contractor's Program Manager duties include, but are not limited to:

- Representing the Contractor as point-of-contact for the PCO to help resolve issues and perform other functions that may arise relating to the contract and Task Orders under the contract.
- Advising and assisting agency customers regarding the technical scope of the Master Contract and the overall attributes of the GSA GWAC.
- Promoting the GSA GWAC to the Federal Government through participation in trade shows, conferences, and other meetings where Federal Government has a significant presence.
- Promoting Contractor identity as GSA GWAC contract holder by using the GSA logo in advertising, placing these identifiers in printed and in on-line communications; displaying GSA GWAC promotional placards; and, disseminating GSA GWAC marketing materials.
- Educating and training Contractor staff to ensure that they are able to effectively communicate with existing and potential customers regarding the technical scope, the value, and the benefits of the GSA GWAC.
- Providing all reporting information required under the contract accurately and in a timely manner;
- Attending meetings and conferences, as required.
- Serving as the primary focal point within the Contractor's organization on all matters pertaining to this contract.
- The current Contractor Program Manager on this contract is listed on the Contractor's GSA GWAC web page.

**Contracts Manager:** The Contractor's Contracts Manager shall represent the Contractor as a point-of-contact for the GSA GWAC ACO to help resolve contractual issues and perform other functions that may arise relating to the Master Contract and Task Orders under the Master Contract. The Contractor's Contracts Manager serves as the person binding the Contractor to the Master Contract and is authorized to sign modifications issued under the Master Contract. The Contracts Manager serves as the contract expert in



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

federal acquisition regulations, and is proficient in the closeout process for all contract types.

The Contracts Manager duties include, but are not limited to:

- Providing all reporting information required under the Master Contract accurately, thoroughly and timely;
- Resolving contractual issues related to Task Order performance under the Master Contract;
- Ensuring Timely Task Order closeouts; and,
- Attending meetings and conferences as required or necessary.

The Contractor shall ensure that the GSA GWAC ACO has current points-of-contact information for the Contractor's Program Manager and the Contracts Manager. All costs associated with the key personnel shall be at no direct cost to the Government. For purposes of the GSA GWAC Program support, either the Program Manager or Contracts Manager shall be available for communication and meetings based on Pacific Time.

Names, email addresses, and telephone numbers of the Contractor's Program Manager and Contracts Manager and any replacement to the Contractor's Program Manager and Contracts Manager shall be emailed to the GSA GWAC's ACO at [Alliant2@gsa.gov](mailto:Alliant2@gsa.gov) within the date specified in Section F.7. Replacements to the Contractor's Program Manager and Contracts Manager shall be emailed to the [Alliant2@gsa.gov](mailto:Alliant2@gsa.gov) within the date specified in Section F.7.

## **G.9 ELECTRONIC ACCESS TO CONTRACT**

The Government intends to post a conformed version of the Master Contract on its GSA GWAC web page along with fully burdened Contractor and Government site labor rates proposed by all awardees for time-and-materials and labor-hour Task Orders. The GSA GWAC web page will be available to the general public.

## **G.10 CONTRACTOR WEB PAGE**

The Contractor shall develop and maintain a current publicly available web page accessible via the Internet throughout the period of performance of the Master Contract. The web page link shall be prominently displayed on the Contractor's main government business home page and shall be updated periodically. A link to the Master Contract shall be placed under their site map that will direct users to the page containing their Government contracts. The purpose of the web page is for the Contractor to communicate with

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

potential customers regarding the Contractor's ability to provide world-class professional IT Services under the Master Contract.

This web page must conform to the relevant accessibility standards referenced in Section 508 of the Rehabilitation Act (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998 (P.L. 105-220), August 7, 1998, Section 1194.22, Web-based Intranet and Internet Information and Applications.

The Contractor shall provide the GWAC ACO with the web address within the date specified in Section F.7. The Contractor shall ensure all information provided on their web page is updated continually until Master Contract expiration. At a minimum, the web page must include the following items:

- Conformed contract (SF-33) and all modifications (SF-30) issued within the date specified in Section F.7 in PDF (redacted if and when appropriate);
- Contractor GWAC Contract Number, DUNS number, CAGE Code;
- Parent Company DUNS number, CAGE Code, if applicable;
- A statement similar to "CONTRACT INSURANCE meets threshold stated in FAR Subpart 28.307-2 LIABILITY, and expires on (insert date of expiration noted on certificate)."
- CMMI Maturity Level (Development and/or Services), ISO and ISO/IEC Levels, if any;
- Sustainability Disclosures, if any;
- Contractor developed marketing materials and approved Press Releases, required only for matters of the Master Contract. (Not required for Task Order awards.);
- Contact information of the Contractor's Program Manager;
- Link to the GSA GWAC Alliant 2.
- (Recommended if CAS approved) Include the DCAA/DCMA or CFA point of contact.

Contractors shall review annually their points of contact are current and accurate in the Contractor's web page. If the Contractor has updated the link of their GWAC Vehicle web page, the new link shall be forwarded to the [Alliant2@gsa.gov](mailto:Alliant2@gsa.gov).

The Prime Contractor shall not permit or approve the marketing and advertisement of its Alliant 2 Task Orders on their subcontractor webpages that purports to, has the appearance of, or misrepresents itself to be a GWAC approved teaming partner/subcontractor, since subcontractor approval is not performed by the GWAC Contracting Officer (refer to Section G.23).

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

Subcontractor information may reside on the Prime Contractor's Alliant webpage.

## **G.11 INSURANCE**

The Contractor shall maintain the minimum insurance coverage delineated within Federal Acquisition Regulation (FAR) Subpart 28.3 for the full duration of the Master Contract and each applicable Task Order that extends beyond the expiration date of the Master Contract. The Contractor shall notify the GSA GWAC Contracting Officer and designated OCO for affected Task Orders, in writing, if there are any changes in the status of their insurance coverage and provide the reasons for the change. Allowable costs as per FAR Subsection 31.205-19 shall be recovered through work at the Task Order level, with no obligation of payment at the Master Contract level. Contractors that do not win a single Task Order award shall not be compensated at the Master Contract level beyond the value specified for the minimum guarantee.

The OCO may request a copy of the insurance directly with the Contractor and/or require additional insurance coverage or higher limits specific to a Task Order awarded under the Master Contract. If the Task Order does not specify any insurance coverage amounts, the minimum insurance requirements in FAR Subpart 28.307-2 LIABILITY shall apply to the Task Order. Additionally, pursuant to FAR 52.228-7(a)(1), the Contracting Officer may require other insurance, which includes the Task Order Contracting Officer.

### **G.11.1 Defense Base Act Insurance (DBAI)**

Pursuant to FAR 28.305, DBAI coverage provides workers' compensation benefits (medical, disability, death) in the event of a work-related injury or illness that occurs outside the United States.

The Government requires that employees hired by Contractors and subcontractors who work inter <https://max.gov/> <https://max.gov/> <https://max.gov/> <https://max.gov/> <https://max.gov/> nationally be protected by the DBAI coverage, regardless of their assignment and/or location unless a waiver has been obtained by the U.S. Department of Labor.

DBAI shall be at no direct cost to the GWAC Program; however, if required and approved by an OCO under an individual Task Order, DBAI may be charged as a direct cost to the government.

## **G.12 STANDARD IT SERVICE LABOR CATEGORY CROSS-WALK MATRIX**

The Standard IT Service LCAT Cross-walk Matrix is a cross reference library of Standard IT Service LCATs that will help the GWAC Program and Contractors correlate to their commercial or corporate IT labor titles and descriptions to those used by the Department of Labor Standard Occupational Classification (DOL SOC) and those currently adopted as Standard IT Service LCATs on the Master Contract (see Attachment J-3 Labor Category Descriptions and BLS Service Occupational Classifications). The information contained within the Standard IT Service LCATs Cross-walk Matrix may be shared on the GSA GWAC Webpage.

Due to varied commercial labor titles across all Contractors, the Standard IT Service LCAT Cross-walk Matrix will help to prevent inadvertent inclusion of new IT Service LCATs, containing similar functional scope descriptions or alias' references in the DOL/SOC that may generally conform to the Master Contract Standard IT Service LCATs. If one or more of the Contractors cannot agree to the proposed IT Service LCAT matching to the DOL/SOC or the Master Contract, the proposed IT Service LCAT determination will be unilaterally made by the GSA GWAC Program to classify the proposed IT Service LCAT to the DOL SOC and the Master Contract.

The Contractor shall provide a completed Standard IT Service LCAT Cross-walk Matrix, via a GSA GWAC Program approved file format, that maps to the Contractor's internal corporate specific IT Service LCATs to the list of Standard IT Service LCATs defined in Attachment J-3 Labor Category Descriptions and BLS Service Occupational Classifications. The Contractor shall match their Corporate Labor Titles to all the Standard IT Service LCATs defined to the GSA GWAC. This completed mapping file shall be emailed to the GSA GWAC Program at [Alliant2@gsa.gov](mailto:Alliant2@gsa.gov) and is required by the date specified in Section F.7. The content requested includes but not limited to:

- Department of Labor Standard Occupational Classification
- GSA GWAC Standard IT Service LCAT Title
- Equivalent Corporate IT Service LCAT Title
- Equivalent Corporate IT Service LCAT Functional Description

From time to time and as innovative emerging technologies are developed, the GSA GWAC Program will request updates to the Standard IT Service LCAT Cross-walk Matrix to conform with the introduction of any new Standard IT Service LCATs. These periodic updates will be requested by the

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

GSA GWAC Contracting Officer and updates will be required by the date specified in Section F.7

### **G.13 MEETINGS AND CONFERENCES**

From time to time the Government may require attendance at Government conferences and meetings at no additional cost to the Government.

#### **G.13.1 Post-Award Conference**

The Contractor shall participate in a mandatory post-award conference after the Notice to Proceed that will be held at a time and place to be determined by the GSA GWAC PCO (FAR 42.503-1).

The purpose of the post award conference is to aid both the Contractor and the Government in achieving a clear and mutual understanding of all contract requirements in the Master Contract and identify and resolve potential issues (See FAR Subpart 42.5 Post award Orientation).

The GSA GWAC Government Program Manager will act as Chairperson with the GSA GWAC PCO as Co-chairperson at the conference.

#### **G.13.2 Meetings and Conferences**

The GSA GWAC Program conducts and sponsors several meetings and conferences each year in support of the Aliant 2 GWAC Program. Some are contractually required and others are optional to the contractor.

##### **G.13.2.1 Mandatory Contractor Meetings and Conferences**

The GSA GWAC Program may conduct a maximum of four (4) mandatory Program Management Review (PMR) meetings per year held at a Government or commercial facility at a location that might require overnight travel to attend. A PMR may alternatively be conducted via a virtual webinar when resources for facilitates or travel are not available to the Government. Historically, the GSA GWAC Program has held an average of two onsite PMRs per year.

The PMR meetings when combined with Outreach Events will be about a 2-day event. The GSA GWAC PMR meetings provide a platform for Contractors, GWAC Division personnel, GSA Assisted Acquisition Services (AAS) personnel, and other GSA & non-GSA agency representatives to communicate current issues, resolve potential problems, discuss business and marketing opportunities, review future and ongoing GSA and government-wide initiatives, speak to Contract Administration matters, and address

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

Master Contract fundamentals. To ensure accurate attendance at the mandatory PMRs, registration of Contractor personnel is required.

Contractor Participants: The Contractor participants at the PMR meetings shall include a minimum of one key Contractor management personnel representative. The maximum available number of Contractor participants who may attend above one key representative will not be known until a facility for the PMR is chosen by the Government. The Contractor will be notified by an email announcement on the number of allowable participants, the meeting/conference location and other logistical details for each upcoming PMR at least two to three weeks prior to the scheduled event.

Third party commercial business consultants/subcontractors may not represent the Alliant 2 GWAC Contractor's Management Personnel at any PMR meetings. Additionally, the Contractor is not permitted to add or substitute their Management Personnel with another company's representatives who are not a GSA GWAC contract holder. Any exceptions to this attendance restriction must be submitted in writing to the date specified in Section F.7 prior to the event itself and will be considered by either the GSA GWAC PCO/ACO/COR.

Government Participants and Government Sponsored Participants: The Government participants may include the GSA GWAC Program Manager, GSA GWAC PCO/ACO/COR among other Government representatives. Additionally, by invitation of the GSA GWAC Program Manager, the meetings may include guest speakers, panelists, and other invited participants from both Government and Industry to supplement the discussion topics at the PMR events.

#### **G.13.2.2 Optional Contractor Meetings and Conferences**

The GSA GWAC Program does sponsor other meetings that are optional for the Contractor to attend. Additionally, other federal agencies and industry organizations provide opportunities for relevant training, outreach and networking to the Contractor. These optional types of meetings are not a requirement of the Master Contract; however, may provide a benefit to the Contractor should they choose to participate. An example of some of the events that may be available to the Contractor are the following:

##### **1. GSA GWAC SIG Events & Alliant Lunch and Learn Events**

Shared Interest Group (SIG) Conference Calls and Lunch & Learn Sessions designed for the exchange of information among contract holders and the GSA GWAC Program. Participation in these conference calls will ensure that Contractors are kept abreast of ongoing GWAC Program and Contractor community activities, and



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

participants are encouraged to assist in the development of strategies around market outreach, education, communication, and other topics relevant to the GSA GWAC Program.

**2. Customer Agency Outreach Events**

Customer Agency Outreach is a platform for Contractors and Government to collaborate on IT and acquisition issues and may involve GSA GWAC customers.

**3. Office of Small Business Utilization (OSBU) Matchmaking Events**

GSA OSBU Small Business Matchmaking Events offer potential small businesses to network with GSA GWAC Contractors for the purposes of facilitating teaming and mentoring.

**G.14 ELECTRONIC GOVERNMENT ORDERING SYSTEM**

Pursuant to Federal Acquisition Regulation (FAR) 16.505(b) the Government will afford fair opportunity for Task Order award to all Contractors in the Alliant 2 award pool. The preferred system for posting GSA GWAC opportunities is the GSA eBuy system (See *Attachment J-8 Website References*). To establish full inclusion in the fair opportunity process, each Contractor is responsible for registering and maintaining an account in:

**1) eBuy** - Available to all federal agencies.

eBuy is an electronic Request for Proposal/Request for Quote (RFP/RFQ) system designed to allow all government buyers to request information, find sources, and prepare and post RFPs/RFQs online for IT services offered through the GSA Technology Contracts.

GSA Assisted Acquisition Service OCOs using the GSA IT Solutions Shop can utilize the **eBuy Connect** feature, which will enable the posting of GWAC requirements into the GSA eBuy system. The actual receipt of proposals may occur outside of the eBuy system, as directed in the Task Order Request.

**2) Other Channels Providing Fair Opportunity** – Task Ordering agencies may use other methods to provide for fair opportunity including, agency ordering systems, direct contact through published email addresses, etc. The ordering agency must ensure all GSA GWAC Contractors are registered and listed whenever using other channels of communication.

Contractors shall ensure their points of contact are current and accurate in the above Government systems. The OCO may directly contact the GWAC



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

Program, at [Alliant2@gsa.gov](mailto:Alliant2@gsa.gov), whenever the Contractor's email address is returned as UNDELIVERABLE.

#### **G.14.1 Electronic Communications**

The Contractor shall establish a shared GSA GWAC electronic mailbox for receipt of communications from the GSA GWAC Program that is distinct and separate from an individual's email address. The electronic mailbox name must include "Alliant2@", e.g. [Alliant2@xyzcorp.com](mailto:Alliant2@xyzcorp.com). The only characters prior to the "@" shall be "Alliant2". The shared Contractor email address is due to the GWAC Program by the date specified in Section F.7.

The shared Contractor's GSA GWAC email address will reduce the need to update government systems due to Contractor's personnel replacement changes throughout the term of the Master Contract.

### **G.15 GSA CLIENT AGENCY TASK ORDER ORDERING PROCEDURES**

Only the delegated OCO may issue Task Orders to the Contractor, providing specific authorization or direction to perform work within the scope of the contract as specified in Section C, Statement of Work. The focus of this contract is to provide to government agencies a mechanism for streamlined ordering of IT solutions and services at fair and reasonable prices.

Unless specifically authorized by the OCO, the Contractor shall not commence work until a fully executed Task Order has been awarded. Contractors should avoid unauthorized commitments as ratification is highly discouraged and never assured.

The following information is provided to the Contractor for their awareness and is specified in the agency ordering guide outside of this Master Contract:

#### **G.15.1 Ordering Regulations**

Ordering regulations are those delineated in Federal Acquisition Regulation (FAR) 16.505. Additional contractual requirements are as follows:

- (a) The principle purpose of any GSA GWAC Task Order must be for IT Services and may not exclusively be for product/commodity purchases. The Contractor shall not accept Delivery Orders that are exclusively for Products/Commodities.
- (b) Task Orders (including a Task Order's sub-tasks) under the Simplified Acquisition Threshold (SAT) should not to be placed on this Master

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

Contract unless there are legitimate reasons to do so, such as for a short Extension of Services.

- (c) Task Orders issued under the Master Contracts are annotated as Delivery Orders in the FPDS. Exercise of Task Order option(s) or sub task(s) shall be performed by modification to the subject Order. If OCO's require the issuance of subordinate Orders due to system limitations (i.e., annual options, funding, etc.), each subordinate Orders shall identify/link to the initial Task Order award and FPDS annotated.
- (d) The Contractor responding to Cost Reimbursement types of Task Orders shall provide status of whether they have or do not have an Adequate/Approved Cost Accounting System (CAS), and if the Contractor has a CAS, include the DCAA and DCMA point of contact. Evidence of an Adequate/Approved CAS should be provided to the OCO as part of their Task Order proposal submission. Otherwise, the Contractor must have their CAS deemed as Adequate/Approved by DCAA/DCMA or a CFA at time of Task Order award.
- (e) The Contractor shall ensure the DUNS/CAGE number assigned to the covered Master Contract shall be consistent for Orders issued under the Master Contract.

## **G.16 FAIR OPPORTUNITY**

OCO's are required to follow the Fair Opportunity procedures specified in FAR 16.505(b)(1) and the exceptions to Fair Opportunity in FAR 16.505(b)(2). Use of Exception (d) "...to satisfy a minimum guarantee" requires approval by the Master Contract PCO.

Task Orders resulting from an exception to fair opportunity will be reviewed by the PCO/ACO for possible gaps in the information technology or lack of capacity within the pool of awarded contractors that might inhibit adequate competition for similar requirements in the future. Based on any identifiable IT gaps found by the Government, an Open Season might be necessary to introduce new IT contractors to the GWAC pool if in the best interest of the Government.

## **G.17 ORDER INFORMATION**

Orders shall include, but not be limited, to the following:

- (a) Date of Order;
- (b) Contract Number and Order Number;
- (c) Order Type;

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

- (d) Contract Line Item Numbers; Travel (if any), Materials (if any); Contract Access Fee (CAF); Fixed Price, Ceiling Price, or Estimated Costs and Fee;
- (e) Statement of Work, Statement of Objectives, or Performance Work Statement;
- (f) Delivery and/or performance schedule, including Options (if any);
- (g) Place of delivery and/or performance (including consignee);
- (h) Any packaging, packing, and shipping instructions;
- (i) Accounting and appropriation data; and
- (j) Method of payment and payment office.

## **G.18 INVOICE SUBMISSION AND REPORTING APPLICABLE TO TASK ORDERS**

The Contractor shall accept payment of agency invoices via EFT. The Task Ordering Agency is responsible for payment of all invoices to the Contractor. Invoice submission information will be contained in each individual awarded Task Order. The payment office designated in the individually awarded Task Order document will make payment of those invoices to the Contractor. The GWAC Program is never responsible for payment of Task Order Invoices.

Bills for final payment for last performance month must be identified and submitted when tasks have been completed and no further charges are to be incurred, excluding rate adjustments. The final payment for last performance month must be submitted to the ordering agency within 6 months of Task Order completion.

If indirect rate adjustments, e.g., resulting from incurred costs audits, are completed and/or received after the Master Contract closeout date, no additional CAF adjustments shall be reported or applied to the Task Order(s).

If during any respective month(s), the Contractor doesn't report a Paid Invoice on an active Task Order, the Contractor must report a Zero invoice for that Task Order so GSA will know there will be no CAF expected for the month.

## **G.19 CONTRACTOR PERFORMANCE ASSESSMENT REPORTING SYSTEM (CPARS)**

Past performance information is relevant for future Task Order and Contract source selection purposes. It includes, but is not limited to, the Contractor's record of conforming to contract requirements and to standards of good workmanship; the Contractor's adherence to contract schedules, including the administrative aspects of performance; the Contractor's history of reasonable

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

and cooperative behavior and commitment to customer satisfaction; and generally, the Contractor's business-like concern for the interests of the customer.

Contractors may review and respond to Master Contract and Task Order performance assessments via the CPARS (see *J-8 Attachment Website References*) or other systems designated by the Ordering Contracting Officer. Past performance evaluations pertaining to the Master Contract and Orders under the Master Contract will reside in the Past Performance Information Retrieval System (see *Attachment J-8 Website References*). The PPIRS functions as the central warehouse for performance assessment reports received from various Federal performance information collection systems.

#### **G.19.1 Master Contract Performance Assessments**

The GSA GWAC ACO will conduct annual interim performance assessment within the Master Contract Base and Option Periods, and a final performance assessment as part of the Master Contract closeout process.

Performance assessments for the GSA Master Contract are limited to the evaluation of GWAC Performance Based Acquisition (PBA) requirements, including Contractor Engagement and Small Business Subcontracting. Other elements of CPARS evaluation the Government may include in a Master Contract CPARS are the Contractor's compliance to administrative requirements noted throughout *Sections G, H, and J Attachments*, e.g., timely CAF submissions, timely reporting of awarded Task Orders and Modifications, correctly reporting transactional data, updating company websites, PMR attendance. CPARS elements such as Cost Control, Quality of services delivered, and Small Business Subcontracting efforts are typically evaluated by the Task Order issuing agency in a separate CPARS (See G.19.2).

In accordance with FAR 42.15 Past Performance Information, Contractor shall submit comments, rebutting statements, or additional information within the date specified in Section F.7, from the date of notification of availability of the past performance evaluation. Copies of the evaluations, Contractor responses, and review comments, if any, will be retained as part of the contract file, and may be used to support future award decisions. Contractors shall review annually their points of contact are current and accurate in the CPARS.

### G.19.2 Task Order Performance Assessments

The Government will conduct past performance assessments on Contractors for Task Orders meeting the agencies' IT project threshold for required assessment. Interim performance evaluations should be conducted as prescribed by the Task Order issuing Agency's procedures on any Task Order with a period of performance exceeding one year. In the event that an OCO does not perform an assessment for a qualified Task Order that requires an assessment every 12 months, the Contractor should request the OCO for an assessment, or notify the GSA GWAC Program for further assistance. As a Best Practice, the performing Prime Contractor may voluntarily provide to the OCO an objective quality write-up to include, at a minimum, scope of work performed, and timeliness and quality of deliverable and services.

The OCO is aware that the Contractors' awarded DUNS/CAGE is available on the GSA GWAC webpage ([www.gsa.gov/alliant2](http://www.gsa.gov/alliant2)) and should be used when performing their assessment of the Alliant 2 GWAC contractors.

## G.20 REPORTING

At pre-determined milestones and at special events in the course of fulfilling an awarded Task Order, the Contractor must submit to the GSA detailed reports covering many aspects of their activities

### G.20.1 GWAC Data Calls

Contractors shall respond to the following data calls and provide to the GWAC Program, by the date specified in Section F.7.

- 1) Task Order Request Participation - Monthly the GSA GWAC Program will pull data for Awarded Orders, including Protested Orders that may not be reported in the government designated system, and Contractors shall confirm which Task Order solicitation resulted in them submitting a proposal. Additionally, Contractors shall provide *Participation* information for awarded Task Orders not listed in the review month, when applicable.
- 2) Protests issued under an Awarded Order - The Contractor who filed the Task Order protest shall email [Alliant2@gsa.gov](mailto:Alliant2@gsa.gov) of its filing of the Order protest. The Contractor who was protested by another contractor under the Master Contract does not need to notify the GSA for this data call. This data will be used to determine recurring issues leading to Protest that can be addressed during OCO training programs. This will result in providing guidance to federal agency customers on procurement best practices. The protest information to be provided includes:

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

- Protest Lodged Date
- Solicitation/RFP Number
- GAO Protest Docket Number (if available)
- Agency Contracting Officer
- Agency Contracting Officer Email

3) Other Data as Requested by the GSA GWAC Program

**G.20.2 GWAC Transactional Data**

The Contractor shall register in the government designated system in order to report transactional data. A prerequisite to registering in the government designated system is the Contractor must already be registered in the System for Award Management (SAM). See *Attachment J-8 Website References*.

The Contractor shall provide the transactional data, outlined in Attachment J-6, electronically via the government designated system. The Contractor must adhere to the instruction and definitions for each reported data element as stated within the government designated system web page. The Government intends to collect the transactional data hourly labor rates and post to the Prices Paid portal to be made available to Ordering Contracting Officers and agency program staff via a separate secured Government portal.

The reporting of data is required for the following items, within the date specified in Section F.7:

- Invoices
- Zero Invoice (if a Task Order is cited)
- No Transactional Data (if there are no Task Orders)

The Contractor shall convert all currency to U.S. dollars using the “Treasury Reporting Rates of Exchange,” issued by the U.S. Department of Treasury, Financial Management Service.

Data Quality is of great importance to the GWAC Program, therefore the Quality Assurance Evaluators may request from the Contractors corrections to the government designated system data, if applicable. Contractors shall correct the government designated system data within the date specified in Section F.7.

**G.20.2.1 Change of GSA Business System(s) during Term of the Master Contract**

The Government may decide to change their business system(s), whether it is a significant upgrade or a complete replacement of GSA’s current business

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

system after the date of Master Contract award. Should the Government effect a change, develop or purchase a new system(s) it will be incorporated into GSA as the required system(s) for reporting transactional data and shall be adopted by the Contractor. The Contractor will be notified with a no-cost unilateral Modification to the Master Contract in the event of any upgrade/replacement of the business system.

**G.21 GWAC CONTRACT ACCESS FEE (CAF) AND FEE REMITTANCE**

- (a) The CAF is charged against all Task Orders and applied to the total invoice amount for Contractor performance. Total award value is inclusive of labor, fees (including award fees and incentive pools), and ODCs (including travel).

- (b) The standard formula is:

$$\text{Total CAF} = \text{Total Invoice Amount} * \text{CAF Percentage.}$$

- (c) Contractors shall invoice the Government for the full CAF on reported invoices.
- (d) CAF payments are due to GSA/GWAC on or before date specified in Section F.7 for all reported invoices from the Government in the previous month.
- (e) CAF payments are to be remitted via the government designated system using Pay.gov secure electronic system. Payments can be made directly from Contractor's business bank account. Contractors shall contact their financial institution/bank to establish an account authorizing Automated Clearing House (ACH) Direct Debit payments to Pay.gov via government designated system. If for reasons outside of human control, e.g., Act of God, where you are not able to remit the CAF via the government designated system using Pay.Gov, you must request written permission from GSA to pay CAF outside the government designated system. This written permission must be remitted to and approved by the GWAC Program Office.
- (f) CAF payment shall not be combined with another GWAC, Schedule, or any other GSA Contract.



## **G.22 INDIVIDUAL SMALL BUSINESS SUBCONTRACTING PLAN**

The US General Services Administration, and Other Federal Agencies given the GWAC Delegation of Procurement Authority, are committed to ensuring maximum practicable opportunity is provided to small business concerns to participate in the performance of this contract consistent with its efficient performance. GSA expects any individual small business subcontracting plan submitted pursuant to FAR Clause 52.219-9, Small Business Subcontracting Plan, to reflect this commitment. Consequently, an offeror, other than a small business concern, before being awarded a contract exceeding \$700,000, shall demonstrate that its subcontracting plan represents a creative and innovative program for involving small, HUBZone, disadvantaged, women-owned, veteran-owned, and service-disabled veteran owned concerns as subcontractors in the performance of this contract.

- (a) The Individual Small Business Subcontracting Plan, dated \_\_\_\_\_ (insert date) is attached hereto and made a part of this contract (see Attachment J-7 Individual Small Business Contract Subcontracting Plan) The Contractor shall provide a signed copy of the Master Contract Individual Small Business Subcontracting Plan to the cognizant OCO responsible for the administration of their GWAC Order, whenever requested by the OCO.
- (b) The Individual Small Business Subcontracting Plan covers the Base Period of five (5) years and the option term for an additional five (5) years.
- (c) Compliance with the Individual Small Business Subcontracting Plan will be addressed via the Contractor Performance Assessment Reporting System (CPARS).

### **G.22.1 Minimum Subcontracting Goals**

Because of the size, scope, and magnitude of this acquisition, the government anticipates substantial subcontracting opportunities for small business, veteran-owned small business, service-disabled veteran-owned small business, HUBZone small business, small disadvantaged business, and women-owned small business concerns. The Contractor shall maintain a Subcontracting Plan pursuant to FAR Clause 52.219-9, Individual Subcontracting Plan, in accordance with the Master Contract Section I.2.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

**Table H-1. Small Business Subcontracting Goals**

<b>Category</b>	<b>(% of Planned Subcontracted Dollars)</b>
Total Small Business	50
Small Disadvantaged Business	6
Woman-owned Small Business	6
HUBZone Small Business	3
Veteran-owned Small Business	3
Service-disabled Veteran-owned Small Business	3

**NOTE:**

- The goals are expressed as a percentage of **planned subcontracted dollars**, and not contracting ceiling.
- The small business subcontracting goals are an aggregate of potential subcontracted dollars for Task Order(s) that a Contractor plans to receive under the GSA GWAC Program, and not to the aggregate Master Contract ceiling value.
- Small Business subcontracting goal achievement for the Master Contract is assessed annually and performance ratings will be based exclusively on the goal percentages indicated above; however, the Contractor may state higher corporate “stretch” goals applied to their Individual Subcontracting Plan should they choose.

**G.22.2 Subcontracting Reports**

Per FAR 52.219-9(d) (10), Contractors submitting Individual Subcontracting Plans are required to:

- (a) Cooperate in any studies or surveys as may be required;
- (b) Submit periodic reports, which show compliance with their subcontracting plan;
- (c) Submit Individual Subcontracting Reports (ISRs) and Summary Subcontracting Reports (SSRs);
- (d) Ensure that subcontractors with subcontracting plans agree to submit their ISR and SSR if required. The ISR covers subcontract award data related to this Master Contract and shall be submitted semi-annually till last Task Order completion. The SSR encompasses all Contracts with

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

GSA and is submitted annually. The ISR and SSR shall be submitted electronically via the Electronic Subcontract Reporting System (eSRS) at [www.esrs.gov](http://www.esrs.gov) and must be received within the date specified in Section F.7, and repeated below:

<b>Calendar Period</b>	<b>Report Title</b>	<b>Date Due</b>
10/01–03/31	ISR	04/30
04/01–09/30	ISR	10/30
10/01–09/30	SSR	10/30

- (e) Reports are due, regardless of whether there has been any subcontracting activity since contract inception or since time of previous report submission.

**Notes: Individual Subcontracting Reports**

**The ISR shall reflect the subcontracting dollars on a PAYMENT basis only.** The **Payment Basis** is the process of capturing subcontract dollars no sooner than the time a contractor pays the subcontractor's invoices. This **Payment Basis** reporting method must be used for the entire contract term. Entering subcontracting dollars into the Government's Electronic Subcontracting Reporting System (eSRS) on a Commitment Basis is not permitted. (A Commitment Basis, which is not allowed for this Master Contract, is the process of capturing subcontract dollars when the Contractor executes the subcontract award documents).

- The Contractor shall ensure that their entries in the column "Current Goal: Percentage of Total Subcontract Awards", is the negotiated percentages as cited in the Individual Subcontracting Plan goals.
- If the Contractor does not meet the Master Contract Small Business Subcontracting Goals, they shall provide a succinct description of how goals will be achieved in the "Remarks" section of the form.

**Summary Subcontracting Reports**

- If the Contractor is using the Parent DUNS when reporting, the awardee's DUNS number shall be cited in the "Remarks" section of the form, if different than the Parent DUNS.
- The Contractor shall list their entire GSA contract numbers associated with the reported dollars in the "Remarks" section of the form. Non-GSA contract numbers shall not be reported with the GSA contract numbers.

**Both Individual Subcontracting Reports and Summary Subcontracting Reports**

- Contractors shall reference the GSA Agency Code 4732.
- Contractors shall include the [alliant2@gsa.gov](mailto:alliant2@gsa.gov) email address in Government Email section of the form.

### **G.22.3 Task Order Small Business (SB) Subcontracting Credit for Ordering Agencies**

Until such time the Federal Acquisition Regulation (FAR) permits the socio-economic subcontracting dollars on Task Orders to be credited to the Ordering Agency, small business socio-economic dollars will be accumulated and reported at the Master Contract level. Depending on the outcome of the anticipated FAR change pursuant to Small Business (SB) regulations at 13 CFR 125.3(h)(3), SBA has decided as a matter of policy that the funding of a Task Order should receive credit toward its small business subcontracting goals for a Task Order awarded under another agency's contract. In this expected eventuality the Government may require Contractors to provide SB subcontracting plans and/or SB subcontracting reports (e.g. eSRS—Electronic Subcontracting Reporting System) at the Task Order level.

## **G.23 SUBCONTRACTORS**

The Government has not pre-approved any subcontractors for issuing agencies' resultant Task Order awards for the Master Contract. If a Contractor proposes a subcontractor for work performed under a Task Order, the Contractor must comply with FAR 52.244-2 and FAR 44.2. Contractors will assess their task order work plans to determine whether the projected subcontracting for the task order will be:

- Supportive of overall accomplishment of goals and commitments in the subcontracting plan;
- Supportive of general accomplishment of goals and commitments in the subcontracting plans with certain enumerated exceptions;
- Negatively distracting from the overall goals and commitments in the subcontracting plans, providing explanation of the reasons for the shortcomings and explanation for how the contractor believes it can recover and regain its position of achieving the plans commitments.

Contractors will report their position to the OCO as part of their proposal in being considered for a task order. The Ordering Contracting Officer (OCO) will review the Contractor's notification and supporting data to ensure that the proposed subcontract is appropriate for the risk involved, and consistent with current policy and sound business judgment prior to consent to subcontract.

If the Contractor enters into any subcontract that requires consent under the clause at FAR 52.244-2, Subcontracts, without obtaining such consent, the Government is not required to reimburse the Contractor for any costs incurred under the subcontract prior to the date the Contractor obtains the required consent. Any reimbursement of subcontract costs incurred prior to

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

the date the consent was obtained shall be at the sole discretion of the Government.

Annually the GWAC PCO will aggregate each GWAC Contractor's small business subcontracting dollars as reported in the Electronic Subcontracting Reporting System, and provide an objective performance rating in the Past Performance Information System. The OCO is reminded that:

- The GWAC Small Business Subcontracting goals are in Section G.22.1, as incorporated to the Master Contract;
- May review the Master Contract annual performance assessment in the Past Performance Information Retrieval System to ascertain whether the Contractor is meeting one or more of its socio-economic goals outlined in the Master Contract; and,
- May further review the subcontractor dollars awarded within Task Orders on-line utilizing the USA Spending advance search application. (See J-8 Website References.)

## **G.24 MERGERS, ACQUISITIONS, NOVATIONS, AND CHANGE-OF-NAME AGREEMENTS**

The Anti-Assignment of Contracts Act, 41 USC § 15, (Anti-Assignment Act) prohibits the transfer of any interest in a federal contract to another party unless an exception applies. Therefore, the Master Contract, standing alone, is not a commodity that can be bought, sold or assigned to a brokerage firm or any third party agent so to arrange transactions between a buyer and a seller of standalone Government contracts. There are conditions, however, where the Government may still recognize a successor-in-interest who, due to certain transfers, is in a position to continue performance in place of the original party to the Government contract. For example, through a (1) Novation Agreement where the sale of all Contractor's assets, or the entire portion of the assets involved in performing the Master Contract, including any open Task Orders, has occurred. An Assignment that would otherwise be considered ineffective, may be given effect via a novation agreement that substitutes successor-in-interest as the contractor, while requiring that the original party remain obligated for performance. Another example of an exception to the Anti-Assignment Act is through (2) Operation of Law, such as when the Contractor's interest in the contract is transferred as a result of a stock purchase or bankruptcy order. These exceptions are further discussed below:

**Novation:** The Contractor (Transferor) must always obtain the Government's consent and approval for a Novation, including the Government's approval of the Acquiring Contractor

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

(Transferee). Although the Transferor and the Transferee may have negotiated their corporate terms and conditions for the terms of assignment or assumption of responsibilities relating to the Government Contract, and agreed to execute a Novation Agreement substantially in conformance with the regulatory requirement, the Novation is not automatically approved by the Government. There are no entitlements or guarantees that the Government must or will consent to any request for Novation.

FAR 42.12 describes the procedures necessary to request that the Government recognize a successor in interest to a contract. There are also additional due diligence procedures that GSA may impose, including an evaluation of the Transferee's technical capabilities, accounting systems, relevant past contract performance, financial capacity, and other Responsibility factors. From the time the Government receives a completed Novation package request from the Transferor, the process might take three to six months or more for the Government to process the package and provide a decision. The Contractor must continue to fully perform under the terms and conditions of the Master Contract throughout the entire period of time the Novation package awaits a final decision from the Alliant ACO or PCO. If the GSA determines that the Novation requests is not in the Government's best interest, the Contractor shall remain obligated to perform under the Master Contract. All open Task Orders from the transferor shall also be Novated to the Master Contract's transferee and to no other party.

**Operation of Law:** With this exception, the Master Contract continues with the same entity after closing. As an example, the exception applies for changes in ownership as a result of a stock purchase, with no legal change in the party to the Government contract, and when that contracting party remains in control of the assets and is the party performing the contract. Although Government consent is not required, other FAR regulations and GSA supplemental policies require notice of ownership changes to the Government (See the below paragraph within this section). Furthermore, if the party to the Government contract desires to have a new stock owner substituted as a party to the contract, the requirements of a novation would then apply. There are also other circumstances, such as when assignment occurs as part of a bankruptcy restructuring, where outright Assignment of the government contract is effected by order of a court of competent jurisdiction, and authorized by federal law. In such cases, the Assignment does not violate the Anti-Assignment Act and the Novation submission requirements are adjusted to reflect the



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

nature of the transfer. Novation in such cases still acts to formally recognize the successor-in-interest via modification to the contract, and depending on the operation of law, may be effected without the consent or agreement of the original contractor. All open Task Orders from the transferor shall also be assigned to the Master Contract's transferee and to no other party.

**G.24.1 Contractual Responsibilities: New GSA GWAC Contractor assigned through an Anti-Assignment Exception**

A newly Novated Contractor shall have the same contractual responsibilities as the transferor had, including but not limited to:

- 1) Complete documentation of previously awarded open, expired and closed out Task Orders for purposes of Government's audit;
- 2) Assumption of all unresolved expired Task Orders that were not closed out;
- 3) Paying any Overdue CAF owed by the acquired Contractor;
- 4) Acceptance of the previously negotiated acquired contract pricing;
- 5) Approval of the minimum Master Contract Subcontract socio-economic goals;
- 6) Contractor Engagement - Should the new Contractor be assigned via a Novation, they must comply to the *Contractor Engagement* PBA requirements meeting the *Participation* and *Production* Standards for the year the Contractor was assigned onto the Master Contract, as described in Sections C.7.1 and H.19. However, there is an Acceptable Quality Level (AQL) that will be provided for a newly Novated Contractor, which will allow for more than a single contract year to meet *Production* Standards for the following contract year and allow for less than the standard three *Participation* credits in the contract year the Contractor is Novated. For example, if the Master Contract assignment is executed in the sixth month of contract year three, the Contractor shall meet the minimum cumulative dollar *Production* Standard required and noted in *Attachment J-5.A* for contract year four no later than the end of that contract year four. Additionally, the Contractor must have a minimum of one *Participation* credit for each full third of a contract year (four months) in the contract year they are officially Novated onto the Master Contract. For example, if the Novation is executed in the sixth month of contract year three, then the Contractor is required to have *Participated* a minimum of



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

one time for that contract year since only one full third of one year remains in contract year three.

**G.24.2 Contractual Responsibilities: New GSA GWAC Contractor assigned through an Operation of Law Exception**

A newly assigned Contractor through an Operation of Law shall have the same contractual responsibilities as the transferor had, including but not limited to:

Should the new Contractor be assigned as a result of a bankruptcy, stock purchase, or a reorganization of the company, they must comply to the *Contractor Engagement* PBA requirements meeting the *Participation* and *Production* Standards for the year the Contractor was assigned onto the Master Contract, as described in Sections C.7.1 and H.19. For example, if the Master Contract assignment is executed anytime during contract year three, the Contractor must meet the minimum *Participation* standard and the cumulative dollar *Production* Standard required for contract year three as noted in *Attachment J-5.A*.

**G.24.3 Contractual Restrictions to any Assignment**

Only One Master Contract Permitted during a Single Time Period: The Contractor, either directly or through its Parent Company/Holding Company, or any one or more of its affiliates, subsidiaries, business units, joint venture, or any other types of independent business structures is permitted to hold only one Master Contract during a single time period. If one or more additional Master Contracts are acquired by a single Alliant 2 prime Contractor via merger, acquisition, or otherwise, the Contractor may seek to be recognized in only one of the existing Alliant 2 GWACs; and the additional Master Contract shall be terminated for convenience at no cost to the government. Task Orders from the terminated excess GWAC may be novated or consolidated to the surviving Alliant 2 GWAC, if so required and authorized by the GSA GWAC PCO/ACO. The Acquiring Contractor is not permitted to assign any acquired Master Contract as it is a violation of this Master Contract. (See subsection *Other Contractual Restrictions* under this *G.24.3 Section*.) There are no restrictions as to how many times during the term of the Master Contract an assignment can be executed. This restriction applies to a contractor holding more than one Master Contract at the same time.

Other Contractual Restrictions: Request for a Novation or Assignment of Claims will not be considered, processed or approved by the GSA GWAC PCO or ACO under the following conditions:

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

- 1) Brokering among Alliant 2 Master Contract's Contractors: Any request for Novation from an GSA GWAC Alliant 2 Prime Contractor to Novate or assign a previously Novated or assigned to the Master Contract. For example, if GSA GWAC Contractor "A" (transferee #1) is assigned another Master Contract from Contractor "B" (transferor #1), Contractor "A" is prohibited from subsequently Novating Contractor's "B" (transferor #1) Master Contract to Contractor "C" (transferee #2).
- 2) Any Novation or Assignment of Claims from Contractors in a Nonperforming status, as defined in *Attachment J-5.A*.
- 3) Any outstanding Contract Access Fee (CAF) owed to the GWAC Program. (NOTE: CAF owed must be paid by the transferor).
- 4) Any completed Novation packages submitted to and received by the GSA GWAC PCO/ACO within 120 days prior to the end of the Master Contract's base term during contract year five.
- 5) Any completed Novation packages submitted to and received by the GSA GWAC PCO/ACO after the end of contract year six, (72 months after the Master Contract award date, which is one full contract year after an Option exercise).

**G.24.4 Notice Required for Ownership Changes and Change of Name Agreements**

If a Contractor merges, is acquired, or recognizes a successor in interest to Government contracts when Contractor assets are transferred; or, recognizes a change in a Contractor's name; or, executes Novation agreements and change-of-name agreements by any Government Contracting Officer other than the GSA GWAC PCO/ACO, the Contractor must notify the GSA GWAC PCO/ACO and provide a copy of the Novation or any other agreement that changes the status of the Contractor, including the new DUNS/CAGE code numbers, within the date specified in Section F.7. The Contractor may not submit Task Order Proposals under the company's new name until or unless a Contract Modification has made the change effective on the Master Contract.

If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in FAR Subpart 42.12, the Contractor shall provide the responsible Contracting Officer written notification of its intention to (A) change the name in the SAM database; (B) comply with the requirements of

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

Subpart 42.12; and (C) agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with the notification sufficient documentation to support the legally changed name. Notifications for any of the above ownership changes, name changes, and other company changes in status should be immediately submitted to the GSA GWAC PCO/ACO as specified in Section F.7.

## **G.25 ENVIRONMENTAL OBJECTIVES AND REQUIREMENTS**

In support of Executive Order 13693, *Planning for Federal Sustainability in the Next Decade*; Executive Order 13653, *Preparing the United States for the Impacts of Climate Change*; and other applicable statutes, regulations and Executive Orders, and in recognition that harm to the environment, including from greenhouse gas pollution and electronic equipment manufacturing and disposal, has quantifiable costs and negative impacts on the economy and federal agency operations, it is the Government's intent to understand and reduce as far as practicable the environmental impacts of IT services provided under this contract. Contractor shall provide evidence of ongoing measurement and reduction of the environmental impacts of services provided, including but not limited to, use of energy and nonrenewable resources and emissions of carbon pollution, via annual Sustainable Practices and Impact Disclosures.

The Sustainable Practices and Impact Disclosures shall be submitted online using any of the systems listed below. These online reporting portals provide efficient means for contractors to share standardized Disclosures with the delegated GWAC Ordering Contracting Officers.

- (a) Carbon Disclosure Project (CDP) [www.cdp.net](http://www.cdp.net)
- (b) Global Reporting Initiative (GRI) sustainability report posted to GRI Sustainability Disclosure Database). [www.globalreporting.org](http://www.globalreporting.org)
- (c) Posting the disclosure, or a link to the disclosure, on the Contractor's GWAC web site.

Not all individual content specified in the CDP and/or GRI reporting systems is required by GSA. Detailed content required by GSA is specified under Milestone Deliverables below. Greenhouse gas inventories required under the Milestone Deliverables shall be prepared in accordance with the World Resources Institute/World Business Council for Sustainable Development Greenhouse Gas Protocol Corporate Accounting and Reporting Standard, ISO 14064 standard, or similar GHG reporting standard.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

Within 12 months of the Master Contract Notice to Proceed, the contractor shall submit online its corporate-wide Sustainable Practices and Impact Disclosures, and provide notification to the GWAC Program at [Alliant2@gsa.gov](mailto:Alliant2@gsa.gov) as to when the disclosure was submitted and the online reporting option used. Thereafter the Contractor shall update the Disclosure annually until the expiration of the Master Contract.

The value of the above disclosures is the methodical identification, quantification and management of use of energy and nonrenewable resources, emissions of pollutants, and opportunities to save money by improving contractor's energy efficiency and other aspects of corporate operations. GSA will review the Disclosures, and work with the Contractors to assist them in their identification of environmental and sustainability measures that best address GSA's environmental and climate change initiative goals.

The Contractor shall meet the following milestones with regard to contents of the annual Sustainable Practices and Impact Disclosures:

- 1) Within 12 months after the Notice to Proceed - initially filed Disclosures and all future Disclosures must be publicly available online via Contractor or third-party Web site
- 2) Within 12 months after initially filed Disclosures - Disclosures must include a complete Greenhouse Gas (GHG) inventory
- 3) Within 24 months after initially filed Disclosures - Disclosures must include a GHG reduction target(s) (either for reduction of absolute annual quantity of greenhouse gas emissions, and/or for reduction of "carbon intensity" i.e., reduction of carbon footprint per activity measure such as sales, number of employees, square feet of facilities, etc.)
- 4) Within 36 months after initially filed Disclosures - Disclosures must report on progress towards meeting the GHG reduction target(s), and as specified in Section F.7.

GHG inventories and targets referenced above must include Scope 1 and 2 GHG emissions. Inclusion of Scope 3 emissions categories is encouraged but not required. The Government will accept a disclosure from the Contractor's parent company in satisfaction of Milestone 1. For Milestones 2 and beyond, GSA will continue to accept a disclosure from the Contractor's parent company as long as the parent company's GHG emissions inventory boundaries (financial and geographic) include activities the Contractor performs under the GSA GWAC Task Orders. The Contractor shall be evaluated in the Contractor Performance Assessment Reporting System (CPARS) on its compliance to timely submission of the Sustainable Practices and Impact Disclosures and milestone deliverables.

## **G.26 TASK ORDER CLOSEOUT**

The OCO is responsible for closing out individual Task Orders under the Master Contract. The Contractor agrees to cooperate with the OCO to close out Orders as soon as practical after expiration, cancellation or termination of each Task Order. In the event the Contractor cannot locate the current OCO to close out the Task Order, the Contractor may request assistance from the GSA GWAC Administrative Contracting Officer (ACO) to locate an ordering agency representative to close out the Orders.

Task Order closeout will be accomplished within the guidelines set forth in: FAR Part 4 Administrative Matters and FAR Part 42 Contract Administration and Audit Services. The Contractor will be evaluated in the CPARS for their efforts to support timely closeout.

OCOs are encouraged to utilize FAR 42.708, Quick-Closeout Procedures to the maximum extent practicable.

The OCO has the authority to negotiate settlement of indirect costs in advance of the determination of final indirect cost rates if the Order is physically complete and the amount of unsettled indirect cost to be allocated to the Order is relatively insignificant (See FAR 42.708(a)(2)).

The Contractor shall make a good faith effort to expedite DCMA audits. Any individual Task Order with obligated funding may be unilaterally deobligated and closed after six years and three months by the OCO. Any valid final invoice with indirect rate adjustments after six years and three months from the end of the period of performance shall be submitted to the OCO as a claim.

### **G.26.1 Expired Task Order Verification/Validation**

The Contractor shall verify that all data elements have been reported and validated within the GWAC Program designated reporting system. The Contractor shall verify that all data elements for each expired Task Order has been reported and validated in the Government Designated System within the time specified in Section F.7 within the time specified in Section F.7.

## **G.27 MASTER CONTRACT CLOSEOUT**

The GSA GWAC Program intends to close out the Master Contract within 18 months of final Task Order expiration, and without waiting for the OCO to issue closeout modifications to their respective Task Orders, subject to the following conditions: (1) all of the Contractor's Task Orders are physically

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION G - CONTRACT ADMINISTRATION DATA**

complete; (2) no further claims against the GSA GWAC Program; and (3) the GWAC Program has determined that the Contractor has adequately met its CAF payment commitment. Task Order awards and obligations reported in the GSA government designated system will be compared to records found in the Federal Procurement Database System, and other available government systems. The GSA GWAC Program will review periodically the overpayment/underpayment of the Contract Access Fee from expired Task Orders and reconcile any discrepancies with the Contractors in advance of the Master Contract closeout. As requested by the Program Office, Contractors shall insure corrections to Order, Invoice and CAF Data is accomplished with the date specified in Section F.7.

Upon mutual agreement by both the Government and the Contractor, entitlement to any residual dollar amount of \$1,000 or less at the time of final contract closeout may be waived. "Residual dollar amount" means money owed to either party at the end of the contract and as a result of the contract, excluding liabilities relating to taxation or a violation of law or regulation. In determining a residual dollar amount, the Government and the Contractor may agree to consider offsets to the extent consistent with law and regulation.

Any and all Contractor claims at the Master Contract level against the GSA GWAC Program shall be submitted, in writing, to the Procuring Contracting Officer (PCO) for a decision within 1 year after accrual of the claim(s) or 6 months after the Contractor's final Task Order is physically completed, whichever occurs first. Furthermore, the Contractor shall pursue any claims it may have at the Order level through the ordering activity and not with the GSA GWAC Program. If no claim is submitted in this specified time frame, the Contractor shall issue a formal (signed by an agent that is authorized to represent the Contractor) Master Contract Release of Claim and confirmation that the Contract Access Fee has been paid for all identified Task Orders, no later than 30 days after the deadline to submit a claim has elapsed.

(END OF SECTION G



## SECTION H - SPECIAL CONTRACT REQUIREMENTS

### H.1 PROVISIONS INCORPORATED BY REFERENCE AT TASK ORDER LEVEL

Task Orders may incorporate one or more provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a provision may be accessed electronically online. See *Attachment J-8 Website References*.

The following FAR **provisions** apply at the Task Order level, as applicable, depending upon the contract type of the Order, or as specifically referenced in the applicable Order:

PROVISION #	PROVISION TITLE	DATE	FP	COST	TM
52.211-6	BRAND NAME OR EQUAL	AUG 1999	X	X	X
52.211-14*	NOTICE OF PRIORITY RATING FOR NATIONAL DEFENSE, EMERGENCY PREPAREDNESS, AND ENERGY PROGRAM USE	APR 2008	X	X	X
52.215-20	REQUIREMENTS FOR COST OR PRICING DATA OR INFORMATION OTHER THAN COST OR PRICING DATA	OCT 2010	X	X	X
52.215-20*	ALTERNATE I	OCT 2010	X	X	X
52.215-20	ALTERNATE II	OCT 1997	X	X	X
52.215-20*	ALTERNATE III	OCT 1997	X	X	X
52.215-20*	ALTERNATE IV	OCT 2010	X	X	X
52.215-22	LIMITATIONS ON PASS-THROUGH CHARGES—IDENTIFICATION OF SUBCONTRACT EFFORT	OCT 2009	X	X	X



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

PROVISION #	PROVISION TITLE	DATE	FP	COST	TM
52.216-29	TIME-AND-MATERIALS/LABOR-HOUR PROPOSAL REQUIREMENTS — NON-COMMERCIAL ITEM ACQUISITION WITH ADEQUATE PRICE COMPETITION  (Note: If DoD, use DFARS 252.216-7002 Alternate A (FEB 2007) in combination with FAR 52.216-29 (FEB 2007))	FEB 2007			X
52.216-30	TIME-AND-MATERIALS/LABOR-HOUR PROPOSAL REQUIREMENTS – NON-COMMERCIAL ITEM ACQUISITION WITHOUT ADEQUATE PRICE COMPETITION	FEB 2007			X
52.216-31	TIME-AND-MATERIALS/LABOR-HOUR PROPOSAL REQUIREMENTS —COMMERCIAL ITEM ACQUISITION	FEB 2007			X
52.217-5	EVALUATION OF OPTIONS	JUL 1990	X	X	X
52.225-2*	BUY AMERICAN CERTIFICATE	MAY 2014	X	X	X
52.225-4*	BUY AMERICAN – FREE TRADE AGREEMENTS – ISRAELI TRADE ACT CERTIFICATE	MAY 2014	X	X	X
52.225-6*	TRADE AGREEMENTS CERTIFICATE	MAY 2014	X	X	
52.227-15*	REPRESENTATION OF LIMITED RIGHTS DATA AND RESTRICTED COMPUTER SOFTWARE	DEC 2007	X	X	X
52.234-2	NOTICE OF EARNED VALUE MANAGEMENT SYSTEM – (PRE-AWARD)	JUL 2006	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

PROVISION #	PROVISION TITLE	DATE	FP	COST	TM
52.234-3	NOTICE OF EARNED VALUE MANAGEMENT SYSTEM	JUL 2006	X	X	X
52.234-4*	EARNED VALUE MANAGEMENT SYSTEM	MAY 2014	X	X	X
52.237-10	IDENTIFICATION OF UNCOMPENSATED OVERTIME	MAR 2015	X	X	X

*(Note: Provision numbers followed by an asterisk (\*) require fill-ins by the OCO if determined applicable and incorporated into the Order.)*

## **H.2 CONGRESSIONAL NOTIFICATION OF GWAC TASK ORDER AWARDS**

Congressional notifications are not issued by GSA at the Master Contract level for issued Task Orders. There is nothing specific in FAR 16.505 regarding congressional notifications at the Task Order level; however, the Contractor and Ordering Contracting Officers should be aware that the Task Order issuing agency may have specific guidance as to reporting on their Task Order awards. The Task Order is where the actual work is defined, competed, awarded and funded; hence, the Task Order award may have congressional interest. For example, if the DoD awards an GWAC Task Order that meets 1279 reporting criteria, it should be reported per DFARS 205.303 Announcement of contract awards.

## **H.3 MARKETING**

GSA requires the review and approval of any Press/News Releases for Orders and Master Contracts, Marketing/Promotional Materials and Brochures by a Contractor that is GSA GWAC related, including information on the Contractor's GWAC webpage. The Contractor shall develop **and display company specific** GSA GWAC brochures for distribution at trade shows, conferences, seminars, etc., and distribute printed materials to enhance awareness of the GSA GWAC. **The GWAC Program will periodically provide the GWAC Sales Training. It is highly recommended that the Contractor's Business Development, Marketing & Sales, and Capture Management personnel attend these training programs.**

All marketing, promotional materials, and news releases in connection with the GSA GWAC or Task Order awards under the GSA GWAC, including information on the Contractor's GSA GWAC web page, may be co-branded

## **ALLIANT 2 UNRESTRICTED GWAC SECTION H - SPECIAL CONTRACT REQUIREMENTS**

with marks owned or licensed by the Contractor and GSA, as long as the Contractor complies with GSAM 552.203-71, Restriction on Advertising, and in the case of GSA's logo must comply with GSA Star Mark logo policy (See *Attachment J-8 Website References*). Contractors shall ensure these guidelines are adhered to by its subcontractors.

The Prime Contractor shall not permit the marketing of their Master Contract on its subcontractor webpages that purports to, has the appearance of, or misrepresents itself to be a GSA GWAC approved teaming partner/subcontractor, when this arrangement has not been approved by the GWAC Contracting Officer. Per Section G.23, the Government had not pre-approved any subcontractors for the Master Contract. Subcontractor information may reside on the Prime Contractor's Alliant webpage for purposes of marketing and customer awareness.

### **H.4 ORGANIZATIONAL CONFLICT OF INTEREST**

The guidelines and procedures of FAR 9.5 will be used in identifying and resolving any issues of organizational conflict of interest at the Order level.

In the event that an Order requires activity that would create an actual or potential conflict of interest, the Contractor shall identify the potential or actual conflict to the OCO for review per FAR 9.5.

### **H.5 PERMITS**

Except as otherwise provided in an individual Order, the Contractor shall, without direct cost to the Government, be responsible for obtaining any and all licenses, certifications, authorizations, approvals, and permits; for complying with any applicable Federal, national, state, and municipal laws, codes, and regulations; and any applicable foreign work permits, authorizations, etc., and/or visas in connection with the performance of any applicable Order issued under the Master Contract.

### **H.6 SECURITY: REQUIRED IT SECURITY POLICIES AND REGULATIONS**

Contractors entering into an agreement for service to government activities shall be subject to all ordering activity IT security standards, policies, reporting requirements, and government wide laws or regulations applicable to the protection of government wide information security.

The Contractor acknowledges and affirms by their signed acceptance of this Master Contract they will abide by all required IT security indicated throughout this Master Contract and federal statutes, regulations, executive

ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS

orders, and agency policies relating to Government IT security. Refer to Attachment J-2 Government Security Publications and Contractor Minimum Security Requirements for Select Systems.

## H.7 SECURITY: SAFEGUARDING SENSITIVE DATA AND INFORMATION TECHNOLOGY RESOURCES

In accordance with FAR 39.105, this section is included in the Master Contract. This section applies to all users of sensitive data and information technology (IT) resources, including contractors, subcontractors, lessors, suppliers and manufacturers. **Agency-specific IT Security guidelines will be identified in individual Task Orders by the issuing agency OCO.**

### H.7.1 GSA Agency-specific IT Security Guidelines

For all Task Orders issued by the GSA, the following GSA policies are required to be followed by GSA Personnel whether acting as the requiring agency or the contract servicing agency. The IT Security policies can be found on the GSA Directives website. See *Attachment J-8 Website References*.

1. CIO P 2100.1 GSA Information Technology (IT) Security Policy
2. CIO P 2100.2B GSA Wireless Local Area Network (LAN) Security
3. CIO 2100.3B Mandatory Information Technology (IT) Security Training Requirement for Agency and Contractor Employees with Significant Security Responsibilities
4. CIO 2104.1A GSA Information Technology IT General Rules of Behavior
5. CIO 2105.1 B GSA Section 508: Managing Electronic and Information Technology for Individuals with Disabilities
6. CIO 2106.1 GSA Social Media Policy
7. CIO 2107.1 Implementation of the Online Resource Reservation Software
8. CIO 2160.4 Provisioning of Information Technology (IT) Devices
9. CIO 2162.1 Digital Signatures
10. CIO P 2165.2 GSA Telecommunications Policy
11. CIO P 2180.1 GSA Rules of Behavior for Handling Personally Identifiable Information (PII)
12. CIO 2182.2 Mandatory Use of Personal Identity Verification (PIV) Credentials
13. CIO P 1878.2A Conducting Privacy Impact Assessments (PIAs) in GSA
14. CIO IL-13-01 Mobile Devices and Applications
15. CIO IL-14-03 Information Technology (IT) Integration Policy
16. HCO 9297.1 GSA Data Release Policy
17. HCO 9297.2B GSA Information Breach Notification Policy
18. ADM P 9732.1 D Suitability and Personnel Security
19. GSAR Clause 552.204-9, Personal Identity Verification Requirements

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

- 20. GSAR Clause 552.239-70, Information Technology Security Plan and Security Authorization
- 21. GSAR Clause 552.239-71, Security Requirements for Unclassified Information Technology Resources.

**H.7.2 Task Order Subcontractors IT Security Guidelines, if applicable**

The Contractor and its Subcontractors, if any, shall expressly insert the substance of this Master Contract for their agency-specific IT security guidelines into all GWAC Task Order Subcontractor agreements/contracts who are providing any IT goods or services, including all levels of Subcontractor tiers.

**H.8 SECURITY: SECURITY CLEARANCES**

The Master contract's pre-established labor categories and associated Maximum Rates cover work at the classified Secret level.

Individual Task Orders may require higher level security clearances. Only those Offerors that meet the required security clearance levels on individual Orders shall be able to compete for Task Orders requiring security clearance(s). When classified work is required on an individual Task Order, the Contract Security Classification Specification, (DD Form 254 or agency equivalent) will be issued to the Contractor by the requiring agency.

The Contractor is responsible for providing personnel with appropriate security clearances to ensure compliance with Government security regulations, as specified on individual Orders. The Contractor shall fully cooperate on all security checks and investigations by furnishing requested information to verify the Contractor employee's trustworthiness and suitability for the position. Clearances may require Special Background Investigations (SBI), Sensitive Compartmented Information (SCI) access or Special Access Programs (SAP), or agency-specific access, such as a Q clearance or clearance for restricted data.

**H.9 SECURITY: HOMELAND SECURITY PRESIDENTIAL DIRECTIVES-12 (HSPD-12)**

The Contractor shall comply with agency personal identity verification procedures identified in individual Orders that implement Homeland Security Presidential Directives-12 (HSPD-12); OMB guidance M-05-24; Federal Information Processing Standards Publication (FIPS PUB) number 201; and GSA HSPD-12, Personal Identity Verification- I, Standard Operating Procedure (SOP). The Master Contract's pre-established labor

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

categories and associated T&M ceiling prices cover work at the Secret level, which may obviate the need for additional HSPD-12 coverage and/or expense – a matter OCOs can determine for each Task Order opportunity.

Contractors should look to Task Order solicitations for guidance on whether or not the customer agency will pay for the HSPD-12 investigation or if the contractor is expected to pay the cost of the investigation. OCOs may require contractor personnel to be HSPD-12 compliant as a condition of order award.

The Contractor shall insert the above paragraph in all subcontracts when the subcontractor is required to have physical access to a federally controlled facility or access to a Federal information system.

## **H.10 CONTRACTOR TRAINING**

The Contractor is generally expected to maintain the professional qualifications and certifications of its personnel through ongoing training. Unless specifically authorized in an individual Order, the Contractor shall not directly bill the Government for any training.

### **Mandatory Training**

Contractor employees that are engaged in any programmatic reporting capacity with the GWAC Program shall within 90 days of involvement meet the following:

- All contractor employees having access to the GSA government designated system shall review and understand the various online government designated system video tutorials contained in the government designated system's Training Module at a website noted in *Attachment J-8*.

## **H.11 GOVERNMENT PROPERTY**

Any equipment, property, or facilities furnished by the Government or any Contractor-acquired property must be specified on individual Orders and follow the policies and procedures of FAR Part 45, Government Property, for providing Government property to Contractors, Contractors' use and management of Government property, and reporting, redistributing, and disposing of Contractor inventory.

## **H.12 LEASING OF REAL AND PERSONAL PROPERTY**

The Government contemplates that leases may be part of a solution offered by a Contractor, but the Government, where the Offeror's solution includes leasing, will not be the Lessee. Under no circumstances on any Task Order issued under this Master Contract shall:

- (a) The Government be deemed to have privity-of-contract with the



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

owner/lessor of the leased items; or

(b) The Government be held liable for early termination/cancellation damages if the Government decides not to exercise an Option period under an Order unless the Contractor has specifically disclosed the amount of such damages (or the formula by which such damages would be calculated) as part of its proposal and the OCO for the Order has specifically approved/allowed such damages as part of the Award. The Master Contract strictly prohibits the use of lease-like payment arrangements, which purport to permit the Government to receive delivery of items and then pay for the full cost of the items over time, even if such arrangements are not technically a lease transaction because the Government is not the lessee.

### **H.13 ELECTRONIC AND INFORMATION TECHNOLOGY ACCESSIBILITY**

Pursuant to Section 508 of the Rehabilitation Act of 1973 (29 U.S.C. 794d), as amended by the Workforce Investment Act of 1998, all electronic and information technology (EIT) products and services developed, acquired, maintained, or used under Task Orders issued against the contract must comply with the "Electronic and Information Technology Accessibility Provisions" set forth by the Architectural and Transportation Barriers Compliance Board (also referred to as the "Access Board") in 36 CFR part 1194.

The offeror must reference the Section 508 technical standards below as a resource for meeting compliance of deliverables:

1194.21 Software applications and operating systems

1194.22 Web-based Intranet and Internet Information and Applications

1194.23 Telecommunications Products

1194.24 Video and multimedia products

1194.25 Self contained, closed products

1194.26 Desktop and portable computers

1194.31 Functional Performance Criteria

1194.41 Information, Documentation and Support

The Offeror must comply with all required Federal or agency standards, including providing a Voluntary Product Accessibility Template (VPAT) or Government Product and Services Accessibility Template (GPAT), as specified in the scope of work for each Task Order. OCOs have the option to perform testing and validation of EIT deliverables against any conformance claim and may include Section 508 compliance as an evaluation factor within a Task Order.



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

Information about Section 508 provisions and complete text is available on the GSA Government-wide Section 508 Accessibility Program website. (See *Attachment J.8 Website References*).

#### **H.14 INTERNET PROTOCOL VERSION 6 (IPV6)**

The Master Contract involves the acquisition of Information Technology (IT) that uses Internet Protocol (IP) technology. The Contractor agrees that: (1) all deliverables that involve IT that uses IP (products, services, software, etc.) comply with IPv6 Standards and interoperate with both IPv6 and IPv4 systems and products; and (2) it has IPv6 technical support for fielded product management, development, and implementation available. If the Contractor plans to offer a deliverable that involves IT that is not initially compliant, the Contractor shall (1) obtain the Task Order Ordering Contracting Officer's (OCO's) approval before starting work on the deliverable; and (2) have IPv6 technical support for fielded product management, development and implementation available. Should the Contractor find that the Statement of Work (SOW) or specifications of this contract do not conform to IPv6 standards, it must notify the Task Order OCO of such nonconformance and act in accordance with the instructions of the OCO.

#### **H.15 COST ACCOUNTING STANDARDS (CAS)**

The Cost Accounting Standards Board (CASB) is established and operates in compliance with Public Law 100-679 (41 U.S.C. 422). CASB has the exclusive authority to make, promulgate, amend, and rescind cost accounting standards and regulations, including interpretations thereof, designed to achieve uniformity and consistency in the cost accounting practices governing measurement, assignment, and allocation of costs to contracts with the United States Government. Cost Accounting Standards (CAS) promulgated by CASB are mandatory for use by all executive agencies and by contractors and subcontractors in estimating, accumulating, and reporting costs in connection with pricing and administration of, and settlement of disputes concerning, all negotiated prime contract and subcontract procurements with the United States Government in excess of the Truth in Negotiations Act (TINA) threshold, as adjusted for inflation (41 U.S.C. 1908 and 41 U.S.C. 1502(b)(1)(B)), other than contracts or subcontracts that have been exempted by CASB regulations (48 CFR 9903.201-1(b)). There are currently nineteen (19) CAS topics which and are listed in 48 Code of Federal Regulation (CFR) 9904 as follows:

1. **9904.401** Cost accounting standard---consistency in estimating, accumulating and reporting costs
2. **9904.402** Cost accounting standard---consistency in allocating costs incurred for the same purpose

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

3. **9904.403** Allocation of home office expenses to segments
4. **9904.404** Capitalization of tangible assets
5. **9904.405** Accounting for unallowable costs
6. **9904.406** Cost accounting standard---cost accounting period
7. **9904.407** Use of standard costs for direct material and direct labor
8. **9904.408** Accounting for costs of compensated personal absence
9. **9904.409** Cost accounting standard---depreciation of tangible capital assets
10. **9904.410** Allocation of business unit general and administrative expenses to final cost objectives
11. **9904.411** Cost accounting standard---accounting for acquisition costs of material
12. **9904.412** Cost accounting standard for composition and measurement of pension cost
13. **9904.413** Adjustment and allocation of pension cost
14. **9904.414** Cost accounting standard---cost of money as an element of the cost of facilities capital
15. **9904.415** Accounting for the cost of deferred compensation
16. **9904.416** Accounting for insurance costs
17. **9904.417** Cost of money as an element of the cost of capital assets under construction
18. **9904.418** Allocation of direct and indirect costs
19. **9904.420** Accounting for independent research and development costs and bid and proposal costs

Unless a business entity is exempted under 48 CFR 9903.201-1(b) they are subject to one of the CAS coverage types delineated in 48 CFR 9903.201-2 depending upon their entity type and or the value of awards held in the current and preceding accounting periods. Also a Disclosure Statement (a written description of a contractor's cost accounting practices and procedures) is required under given circumstances, which are listed in 48 CFR 9903.202.

## **H.16 COST ACCOUNTING SYSTEM**

A contractor interested in participating in Cost-Reimbursement (CR) type Task Orders as defined in FAR 16.301-1 will be required to demonstrate that they have an accounting system that is adequate for determining costs applicable to the contract by the time the Task Order is awarded. This is an accounting system that the Defense Contract Audit Agency (DCAA), the Defense Contract Management Agency (DCMA), or any federal civilian audit agency has audited and determined adequate for determining costs applicable to this contract in accordance with FAR 16.301-3(a)(1).

The applicable Task Order can include use of the contractor's most recent DCAA-approved provisional indirect billing and actual rates for both direct

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

and indirect costs, or if a contractor does not have DCAA-approved rates, their indirect rates in accordance with FAR Part 31. The fee will be negotiated for each Task Order consistent with statutory limitations. If the Task Order type is to be CPAF or CPIF, the fixed portion of fee and the award portion will be clearly differentiated. Such Task Orders will be subject to the additional clauses under FAR 16.307. The OCO must determine fair and reasonable pricing, analyze and negotiate fee for all cost-reimbursement Task Orders as required under FAR 15.4, Pricing, and FAR 16.3, Cost-Reimbursement Contracts. The government will reimburse the contractor for all reasonable, allowable, and allocable costs detailed in FAR 31, Contract Cost Principles and Procedures.

## **H.17 COMMERCIAL SOFTWARE AGREEMENTS**

The Government understands that commercial software tools will be purchased in furtherance of this GWAC and subsequent orders, and may be subject to commercial agreements which may take a variety of forms, including without limitation, licensing agreements, terms of service, maintenance agreements, and the like, whether existing, in hard copy or in an electronic or online format such as "clickwrap" or "browsewrap" (collectively, "Software Agreements"). The parties acknowledge that 12.212(a) requires the Government to procure such tools and their associated documentation under such Software Agreements to the extent such Software Agreements are consistent with Federal law.

The GSA Senior Procurement Executive issued a class deviation on 31 July 2015 to the GSAR to reconcile federal requirements with the terms of standard Commercial Supplier Agreements. An objective of the class deviation is to alleviate costs and delays of negotiating contract terms that federal purchasers can accept from commercial sources of information technology. This deviation (Acquisition Letter MV-15-03) is incorporated by reference into the Master Contract applicable to all Task Orders issued by GSA Contracting Officers.

## **H.18 LOGISTICAL SUPPORT PRIVILEGES**

As specified on individual Orders, Contractors may be required to provide logistical support in OCONUS areas. Individual Orders will specify whether Status of Forces Agreements (SOFAs) for foreign jurisdictions will apply and will be processed for foreign tax exemption purposes. At the discretion of the Military Theatre Commander, the Government may provide, but is not limited to, use of the following:

- (a) Military or other U.S. Government Clubs, exchanges, or other non-appropriated fund organizations;

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

- (b) Military or other U.S. Government commissary stores;
- (c) Military or other U.S. Government postal facilities;
- (d) Utilities and services in accordance with priorities, rates or tariffs established by military or other U.S. Government agencies;
- (e) Military Payment Certificate (MPC), where applicable;
- (f) Military or other U.S. Government banking facilities; and
- (g) Military or other U.S. Government provided telephones, lines, and services with direct dialing capability and access to the Defense Switched Network (DSN), (formerly AUTOVON). The precedence of usage shall be coincident with the urgency of the requirement and in accordance with Government and Military regulations.

## **H.19 CONTRACTOR ENGAGEMENT REQUIREMENTS BASED UPON TASK ORDER PARTICIPATION AND PRODUCTION**

### **Performance-based Acquisition Requirements for Contractor Engagement**

As indicated in Section C.7.1 Master Contract Performance Work Statement (PWS), the Master Contract is a Performance-based Acquisition (PBA) that includes Contractor Engagement, which is a performance-based requirement of the Master Contract Scope. Because PBA describes requirements in terms of Results required, inclusive of Outcomes and Goals, rather than specifying how the work is to be accomplished, the Government measures and evaluates Contractor Results, not the Contractor implementation factors that ultimately might lead to the Government's desired Outcome.

The Government recognizes that the Contractor's implementation factors such as inputs, company resources, activities, tasks undertaken and processes, and outputs, the level of effort expended and produced, are all necessary and needed to ultimately achieve the required Results, Outcomes, and Goals of this Master Contract. Nevertheless, it is exclusively the Outcomes from Contractor Engagement, which are the PBA PWS requirements measured by *Participation* and *Production*, which critically determine the Contractor's success to remaining in an acceptable Performing status on the Master Contract.

No other Contractor efforts are measured and rated in this critical contract Contractor Engagement performance requirement. Narrative details and table-format depictions of the entire Contractor Engagement PBA Program are incorporated into *Attachment J-5 PERFORMANCE REQUIREMENTS SUMMARY (PRS)*.

## H.20 VOLUNTARY CANCELLATION OF THE MASTER CONTRACT PROVISION

If at any point during the Base or Option periods of performance, the Contractor decides they no longer want to engage in *Participation* in the Master Contract for any reason, the Contractor may submit a written document to the GSA GWAC PCO/ACO requesting a mutual cancellation of their Master Contract. If the GSA GWAC PCO/ACO accepts the Contractor's request, the GSA GWAC PCO/ACO will mutually terminate and cancel the Master Contract pursuant to FAR 49.109-4, No-cost settlement. Should the Government accept a Contractor's request for Voluntary Cancellation who had been rated at any level within a *Performing* status as of their last single year period, there will not be any negative ratings assessed by the Government on the final CPARS document for the *Contractor Engagement* evaluation element. This provision is independent of any other action permitted under the contract terms and conditions. In all cases, if the Master Contract is canceled or terminated, the Contractor must continue to fully perform under any of their active or open Task Order(s) that had been issued under the Master Contract.

## H.21 OPEN SEASON FOR MASTER CONTRACT

An Open Season, as defined for purposes of this Master Contract, is an unrestricted full and open competitive acquisition conducted under the rules of *FAR Part 15 Contracting by Negotiation*. The Open Season provides the Government the ability to add additional contractors onto the Master Contract should they consider and determine it to be in their best interest.

Over time, the total number of contractors may fluctuate due to various reasons including industry consolidation, significant changes in the federal marketplace, advances in technology, general economic conditions, or other unforeseen reasons. Recognizing these market variables, GSA intends to periodically review the total number of contractors and the quality of those contractors participating in the Task Ordering process, to include the GWAC Program review of the sole source requirements, and Fair Opportunity requirements resulting in competitive one-bid responses among other factors to determine whether it would be in the Government's best interest to initiate an Open Season so to add new qualified contractors to the Master Contract. No set schedule will be established as to when an Open Season will be considered or implemented, and there is no guarantee that an Open Season will be executed during the term of the Master Contract.

### H.21.1 Open Season Determinations and Procedures

GSA GWAC PCO Determination for an Open Season: The Government

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

reserves the unilateral right to determine if and when it would be appropriate to publicly announce a new open market competition for the purpose of adding additional contractors to the initially awarded Master Contract. There are two primary reasons and two primary triggers mentioned below for when the Government might consider an Open Season. Simply and solely a reduction of contractors from the number of originally awarded contractors under the Master Contract will not be the primary reason or the triggered condition in which the Government will consider an Open Season.

Background of GSA Planning the Master Contract Acquisition: The GSA GWAC PCO determined that it is in the Government's best interest considering *the scope and complexity of the contract requirement* for there to be a multiple award preference with an adequate number of qualified and *Participating* contractors in a *Performing status* eligible to continually meet the Government's IT services procurement requirements and ensuring effective competition from agencies' Task Order RFPs/RFQs. The GSA GWAC PCO additionally determined that it is also in the Government's best interest to procure and maintain an adequate mix of capabilities and resources available within the pool of contractors so to ensure that the Government's integrated IT services requirements would be continually satisfied throughout the Master Contract's term.

Conditions and Reasons for Considering and Determining an Open Season  
The two primary conditions that may trigger the GSA GWAC PCO to consider an Open Season are:

- 1) Inadequate levels of competition, and/or;
- 2) Deficient levels of required technical capabilities within the mix of Master Contract contractors, as might be revealed from a high-level of competitive single-bid Task Order awards for specific information technology services requirements.

The two primary reasons for determining if an Open Season is in the Government's best interest will be:

- 1) To ensure the *ability to maintain competition among the awardees throughout the period of performance* to the federal agencies from the current pool of contractors, and secondly;
- 2) To ensure that there is a high-quality *mix of resources that contractors have to perform expected Task Order requirements*, FAR 16.504(c)(1)(ii)(A).

Conditions if an Open Season is Determined to be in the Best Interest of the Government: Should the GSA GWAC PCO determine to re-open the solicitation in accordance with Section H.21, the following conditions will apply:



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

- 1) An Open Season notice is published in Federal Business Opportunities in accordance with FAR Part 5, Publicizing Contract Action.
- 2) An Open Season solicitation is issued under current Federal procurement law.
- 3) The solicitation identifies the total anticipated number of new contracts that GSA intends to award onto the Master Contract.
- 4) Any Offeror that meets the eligibility requirements set forth in the Open Season solicitation may submit a proposal in response to the solicitation.
- 5) The award decision under the Open Season solicitation is substantially based upon the evaluation factors/subfactors as the original solicitation. GSA reserves the right to update the subfactors within each evaluation factor to match the current information technologies (IT) and the IT federal marketplace. Updated subfactors may be used for Prior Relevant Experience and Leading Edge Technologies (LETs), Certifications, and other subfactors. For example, LETs relevant experience criteria and their evaluations might significantly change based on IT market conditions at the time an Open Season is considered. Additionally, new LETs, and/or very specific LETs, and/or a limited number of LETs might be chosen as the new subfactors to address those specific technologies within the Master Contract's Scope of Work that had not been adequately met or effectively competed to the expectations of requiring federal agencies. Also, relative evaluation weightings may be readjusted based upon the needs of the current IT federal marketplace at the time of the Government considering an Open Season.
- 6) The terms and conditions of any resulting awards are materially identical to the existing version of the Master Contract vehicle.
- 7) The period of performance term for any new awards is coterminous with the existing term for all other contractors.
- 8) The Open Season competition is considered a separate and distinct open procurement; so, any Protests raised during Open Season source selection will not interfere with any new and/or existing Task Order requirements from being reviewed, competed, and/or issued with the original or current Contractor awardee pool.



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION H - SPECIAL CONTRACT REQUIREMENTS**

- 9) New Master Contract awardees resulting from the Open Season competition will be eligible to compete and submit proposals in response to any Task Order RFPs/RFQs and accept awards with the same rights and obligations as any other Contractor once the Open Season Notice to Proceed is issued by the GSA GWAC PCO at a later date after contract award.
- 10) Performance Based Acquisition Standards and metrics for *Contractor Engagement* and *Small Business Subcontracting* will be re-established exclusively for new Open Season awardees and will be presented in amended/modified RFP/Master Contract *Attachments J-5, J-5.A* and *J-5.B* within the Open Season solicitation.

## **H.22 OPTION TERM OF MASTER CONTRACT**

The GSA GWAC PCO will determine whether to exercise the Contractor's Master Contract's multi-year Option a minimum of 60 days prior to the end of the base period. Written notification will be delivered to the Contractor at that time only if the Government's intent is to exercise the Option. Otherwise, the Contractor may not receive any notification at 60 days prior to the end of the base period if there is no intent to exercise the Option. The GSA does not guarantee to the Contractor or to any of the awarded contractors under this Master Contract an exercise of their individual Master Contract Option.

(END OF SECTION H)

## SECTION I - CONTRACT CLAUSES

### I.1 GENERAL

In accordance with FAR 52.301, Solicitation Provisions and Contract Clauses (Matrix), due to the various combinations for contract provisions/clauses that may be Optional under an individual Task Order based on the contract type, statement of work, dollar value, and other specific customer agency requirements, the Master Contract cannot predetermine all the contract provisions/clauses for future individual Task Orders. However, all Applicable and Required provisions/clauses set forth in FAR 52.301 automatically flow down to all Task Orders, based on their specific contract type, statement of work, and dollar value.

All Applicable and Required provisions/clauses that automatically flow down to Task Orders shall remain unchanged. If a future Applicable or Required provision(s)/clause(s) are to the benefit of future Task Orders solicited under the Master Contract, the future Applicable or Required provision/clause may be updated and Effective Date under a bi-lateral modification to the Master Contract.

The OCO will identify any Optional, and/or Agency-specific provisions/clauses for each individual Task Order solicitation and subsequent award. The OCO will provide the provision/clause Number, Title, Date, and fill-in information (if any), as of the date the Task Order solicitation is issued.

The clauses in Section I.2 apply to Task Orders, as applicable, depending upon any of the following:

- 1) the clause prescription for use per FAR 52.101(c),
- 2) FAR matrix per FAR 52.201(e),
- 3) the contract type of the Task Order, and
- 4) as specifically cited in the Task Order

Ordering Contracting Officers may include additional clauses in Task Orders, such as:

- 1) optional FAR clauses,
- 2) agency alternate and supplemental clauses,
- 3) alternate FAR clauses, and
- 4) Task Order-specific clauses

Additional clauses are not limited to those associated only with Section I of the Uniform Contract Format in FAR 52.3.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

Clauses and provisions relating to the Wage Rate Requirements (Construction) (Section B.7) and the Service Contract Labor Standards (Section B.8) will be included in an individual Task Order as deemed applicable by the OCO.

**I.1.1 DOD Agency-specific Required Provisions and Clauses**

For Department of Defense (DoD) Task Orders issued under this Master Contract, provisions and clauses from the DoD FAR Supplement (DFARS) have been incorporated into the Master Contract Section J, *Attachment J-1 DoD Required Provisions and Clauses*. If applicable, these will flow down to the Task Order level. The required provisions and clauses are updated through the version date indicated on the *J-1 attachment*. Alternate and supplemental provisions and clauses from Command-specific and/or DoD Component levels are not included and may be incorporated by the OCO into the specific solicitation and subsequent Task Order. The required DoD provisions and clauses are updated through the Master Contract version date indicated on the *J-1 attachment*. Should *Attachment J-1* not reflect any updated DoD provision or clause at the time of Task Order solicitation or award, the OCOs may insert those required updated provisions or clauses into their Task Order. Periodically, during the term of the Master Contract, an update to *Attachment J-1 DoD Required Provisions and Clauses* may be executed on the Master Contract via a unilateral contract modification.

**I.2 FAR 52.252-2 CLAUSES INCORPORATED BY  
REFERENCE (FEB 1998)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically online. See *Attachment J-8 Website References*. **Master Contract clauses apply as applicable.**

CLAUSE NO.	TITLE	DATE	<u>FP</u>	<u>COST</u>	<u>T M</u>	<u>Master Contract</u>
52.202-1	DEFINITIONS	NOV 2013	X	X	X	X
52.203-3	GRATUITIES	APR 1984	X	X	X	X
52.203-5	COVENANT AGAINST CONTINGENT FEES	MAY 2014	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.203-6	RESTRICTIONS ON SUBCONTRACTOR SALES TO THE GOVERNMENT	SEP 2006	X	X		X
52.203-7	ANTI-KICKBACK PROCEDURES	MAY 2014	X	X	X	X
52.203-8	CANCELLATION, RESCISSION, AND RECOVERY OF FUNDS FOR ILLEGAL OR IMPROPER ACTIVITY	MAY 2014	X	X	X	X
52.203-10	PRICE OR FEE ADJUSTMENT FOR ILLEGAL OR IMPROPER ACTIVITY	MAY 2014	X	X	X	X
52.203-11	CERTIFICATION AND DISCLOSURE REGARDING PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTION	SEP 2007	X	X	X	X
52.203-12	LIMITATION ON PAYMENTS TO INFLUENCE CERTAIN FEDERAL TRANSACTIONS	OCT 2010	X	X	X	X
52.203-13	CONTRACTOR CODE OF BUSINESS ETHICS AND CONDUCT	OCT 2015	X	X	X	X
52.203-14	DISPLAY OF HOTLINE POSTER(S)	OCT 2015	X	X	X	X
52.203-15	WHISTLEBLOWER PROTECTIONS UNDER THE AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009	JUN 2010	X	X	X	X
52.203-16	PREVENTING PERSONAL CONFLICTS OF INTEREST	DEC 2011	X	X	X	X
52.203-17	CONTRACTOR EMPLOYEE WHISTLEBLOWER RIGHTS AND REQUIREMENT TO INFORM EMPLOYEE OF WHISTLEBLOWER RIGHTS	APR 2014	X	X	X	X
52.204-2	SECURITY REQUIREMENTS	AUG 1996	X	X	X	X
52.204-4	PRINTED OR COPIED DOUBLE-SIDED ON POST CONSUMER FIBER CONTENT PAPER	MAY 2011	X	X	X	X
52.204-5	WOMEN-OWNED BUSINESS (OTHER THAN SMALL BUSINESS)	OCT 2014	X	X	X	X
52.204-9	PERSONAL IDENTITY VERIFICATION OF CONTRACTOR PERSONNEL	JAN 2011	X	X	X	X
52.204-10	REPORTING EXECUTIVE COMPENSATION AND FIRST-TIER SUBCONTRACT AWARDS	OCT 2015	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.204-13	SYSTEM FOR AWARD MANAGEMENT MAINTENANCE	JUL 2013	X	X	X	X
52.204-15	SERVICE CONTRACT REPORTING REQUIREMENTS	JAN 2014	X	X	X	X
52.204-21	BASIC SAFEGUARDING OF COVERED CONTRACTOR INFORMATION SYSTEMS	JUN 2016	X	X	X	X
52.207-3	RIGHT OF FIRST REFUSAL OF EMPLOYMENT	MAY 2006	X	X	X	X
52.207-5	OPTION TO PURCHASE EQUIPMENT	FEB 1995	X	X	X	X
52.209-6	PROTECTING THE GOVERNMENT'S INTEREST WHEN SUBCONTRACTING WITH CONTRACTORS DEBARRED, SUSPENDED, OR PROPOSED FOR DEBARMENT	OCT 2015	X	X	X	X
52.209-9	UPDATES OF PUBLICLY AVAILABLE INFORMATION REGARDING RESPONSIBILITY MATTERS	JUL 2013	X	X	X	X
52.209-10	PROHIBITION ON CONTRACTING WITH INVERTED DOMESTIC CORPORATIONS	NOV 2015	X	X	X	X
52.211-5	MATERIAL REQUIREMENTS	AUG 2000	X	X		
52.211-11*	LIQUIDATED DAMAGES – SUPPLIES, SERVICES, OR RESEARCH AND DEVELOPMENT	SEP 2000	X			
52.211-15	DEFENSE PRIORITY AND ALLOCATION REQUIREMENTS	APR 2008	X	X	X	X
52.214-35	SUBMISSION OF OFFERS IN U.S. CURRENCY	APR 1991	X	X	X	
52.215-2	AUDIT AND RECORDS —NEGOTIATION	OCT 2010	X	X	X	X
52.215-2	ALTERNATE I	MAR 2009	X	X	X	X
52.215-2	ALTERNATE II	APR 1998		X		X
52.215-2	ALTERNATE III	JUN 1999	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.215-8	ORDER OF PRECEDENCE – UNIFORM CONTRACT FORMAT	OCT 1997	X	X	X	X
52.215-9	CHANGES OR ADDITIONS TO MAKE-OR-BUY PROGRAM	OCT 1997	X	X	X	X
52.215-9	ALTERNATE I	OCT 2010	X			X
52.215-9	ALTERNATE II	OCT 2010		X		X
52.215-10	PRICE REDUCTION FOR CERTIFIED DEFECTIVE COST OR PRICING DATA	AUG 2011	X	X	X	X
52.215-11	PRICE REDUCTION FOR CERTIFIED DEFECTIVE COST OR PRICING DATA – MODIFICATIONS	AUG 2011	X	X	X	X
52.215-12	SUBCONTRACTOR CERTIFIED COST OR PRICING DATA	OCT 2010	X	X	X	X
52.215-13	SUBCONTRACTOR CERTIFIED COST OR PRICING DATA – MODIFICATIONS	OCT 2010	X	X	X	X
52.215-14	INTEGRITY OF UNIT PRICES	OCT 2010	X	X	X	X
52.215-14	ALTERNATE I	OCT 1997	X	X	X	X
52.215-15	PENSION ADJUSTMENTS AND ASSET REVERSIONS	OCT 2010	X	X	X	X
52.215-17	WAIVER OF FACILITIES CAPITAL COST OF MONEY	OCT 1997	X	X	X	X
52.215-18	REVERSION OR ADJUSTMENT OF PLANS FOR POSTRETIREMENT BENEFITS (PRB) OTHER THAN PENSIONS	JUL 2005	X	X	X	X
52.215-19	NOTIFICATION OF OWNERSHIP CHANGES	OCT 1997	X	X	X	X
52.215-21	REQUIREMENTS FOR CERTIFIED COST OR PRICING AND DATA OTHER THAN CERTIFIED COST OR PRICING DATA - MODIFICATIONS	OCT 2010	X	X	X	X
52.215.21	ALTERNATE I	OCT 2010	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.215-21	ALTERNATE II	OCT 1997	X	X	X	X
52.215-21	ALTERNATE III	OCT 1997	X	X	X	X
52.215-21	ALTERNATE IV	OCT 2010	X	X	X	X
52.215-23	LIMITATIONS ON PASS-THROUGH CHARGES	OCT 2009		X		X
52.216-4	ECONOMIC PRICE ADJUSTMENT – LABOR AND MATERIAL	JAN 1997	X		X	X
52.216-5*	PRICE REDETERMINATION – PROSPECTIVE	OCT 1997	X		X	X
52.216-6*	PRICE REDETERMINATION—RETROACTIVE	OCT 1997	X		X	X
52.216-7*	ALLOWABLE COST AND PAYMENT	JUN 2013		X	X	X
52.216-8	FIXED FEE	JUN 2011		X	X	X
52.216-10	INCENTIVE FEE	JUN 2011		X	X	X
52.216-11*	COST CONTRACT-NO FEE	APR 1984		X	X	X
52.216-12	COST-SHARING CONTRACT—NO FEE	APR 1984		X		X
52.216-16*	INCENTIVE PRICE REVISION – FIRM TARGET	OCT 1997	X		X	X
52.216-16	ALTERNATE I	APR 1984	X		X	X
52.216-17*	INCENTIVE PRICE REVISION - SUCCESSIVE TARGETS	OCT 1997	X		X	X
52.216-17	ALTERNATE I	APR 1984	X		X	X
52.217-2	CANCELLATION UNDER MULTI-YEAR CONTRACTS	OCT 1997	X			X
52.217-8*	OPTION TO EXTEND SERVICES	NOV 1999	X	X	X	X



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.219-4	NOTICE OF PRICE EVALUATION PREFERENCE FOR HUBZONE SMALL BUSINESS CONCERNS.	OCT 2014	X	X	X	X
52.219-8	UTILIZATION OF SMALL BUSINESS CONCERNS	OCT 2014	X	X	X	X
52.219-9	SMALL BUSINESS SUBCONTRACTING PLAN	OCT 2015	X	X	X	X
52.219-9	ALTERNATE II	OCT 2001	X	X	X	X
52.219-14	LIMITATIONS ON SUBCONTRACTING	Nov 2011	X	X	X	X
52.219-16	LIQUIDATED DAMAGES – SUBCONTRACTING PLAN	JAN 1999	X	X	X	X
52.219-28	POST-AWARD SMALL BUSINESS PROGRAM RE-REPRESENTATION	JUL 2013	X	X	X	X
52.222-1	NOTICE TO THE GOVERNMENT OF LABOR DISPUTES	FEB 1997	X	X	X	X
52.222-2	PAYMENT FOR OVERTIME PREMIUMS	JUL 1990		X		X
52.222-3	CONVICT LABOR	JUN 2003	X	X	X	X
52.222-4	CONTRACT WORK HOURS AND SAFETY STANDARDS - OVERTIME COMPENSATION	MAY 2014	X	X	X	X
52.222-19	CHILD LABOR - COOPERATION WITH AUTHORITIES AND REMEDIES	FEB 2016	X	X	X	X
52.222-21	PROHIBITION OF SEGREGATED FACILITIES	APR 2015	X	X	X	X
52.222-26	EQUAL OPPORTUNITY	APR 2015	X	X	X	X
52.222-29	NOTIFICATION OF VISA DENIAL	APR 2015	X	X	X	X
52.222-35	EQUAL OPPORTUNITY FOR VETERANS (In full text below)	OCT 2015	X	X	X	X
52.222-36	EQUAL OPPORTUNITY FOR WORKERS WITH DISABILITIES (In full text below)	JUL 2014	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.222-36	ALTERNATE I	JUL 2014	X	X	X	X
52.222-37	EMPLOYMENT REPORTS ON VETERANS	FEB 2016	X	X	X	X
52.222-38	COMPLIANCE WITH VETERANS EMPLOYMENT REPORTING REQUIREMENTS	FEB 2016	X	X	X	X
52.222-40	NOTIFICATION OF EMPLOYEE RIGHTS UNDER THE NATIONAL LABOR RELATIONS ACT	DEC 2010	X	X	X	X
52.222-50	COMBATING TRAFFICKING IN PERSONS	MAR 2015	X	X	X	X
52.222-54	EMPLOYMENT ELIGIBILITY VERIFICATION	OCT 2015	X	X	X	X
52.223-2	AFFIRMATIVE PROCUREMENT OF BIOBASED PRODUCTS UNDER SERVICE AND CONSTRUCTION CONTRACTS	SEP 2013	X	X	X	X
52.223-3*	HAZARDOUS MATERIAL IDENTIFICATION AND MATERIAL SAFETY DATA	JAN 1997	X	X	X	X
52.223-3	ALTERNATE I	JUL 1995	X	X	X	X
52.223-5	POLLUTION PREVENTION AND RIGHT-TO-KNOW INFORMATION. ALTERNATE I	MAY 2011	X	X	X	X
52.223-5	ALTERNATE I	MAY 2011	X	X	X	X
52.223-5	ALTERNATE II	MAY 2011	X	X	X	X
52.223-6	DRUG-FREE WORKPLACE	MAY 2001	X	X	X	X
52.223-10	WASTE REDUCTION PROGRAM	MAY 2011	X	X		
52.223-12	REFRIGERATION EQUIPMENT AND AIR CONDITIONERS	MAY 1995	X	X	X	X
52.223-13	ACQUISITION OF EPEAT REGISTERED IMAGING EQUIPMENT	JUN 2014	X	X	X	X
52.223-13	ALTERNATE I	OCT 2015	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.223-14	ACQUISITION OF EPEAT REGISTERED TELEVISIONS	JUN 2014	X	X	X	X
52.223-14	ALTERNATE I	JUN 2014	X	X	X	X
52.223-15	ENERGY EFFICIENCY IN ENERGY-CONSUMING PRODUCTS	DEC 2007	X	X	X	X
52.223-16	ACQUISITION OF EPEAT-REGISTERED PERSONAL COMPUTER PRODUCTS	OCT 2015	X	X	X	X
52.223-16	ALTERNATE I	JUN 2014	X	X	X	X
52.223-17	AFFIRMATIVE PROCUREMENT OF EPA-DESIGNATED ITEMS IN SERVICE AND CONSTRUCTION CONTRACTS	MAY 2008	X	X	X	X
52.223-18	ENCOURAGING CONTRACTOR POLICIES TO BAN TEXT MESSAGING WHILE DRIVING	AUG 2011	X	X	X	X
52.223-19	COMPLIANCE WITH ENVIRONMENTAL MANAGEMENT SYSTEMS	MAY 2011	X	X	X	X
52.224-1	PRIVACY ACT NOTIFICATION	APR 1984	X	X	X	X
52.224-2	PRIVACY ACT	APR 1984	X	X	X	X
52.225-1	BUY AMERICAN –SUPPLIES	MAY 2014	X	X	X	X
52.225-3	BUY AMERICAN – FREE TRADE AGREEMENTS – ISRAELI TRADE ACT	MAY 2014	X	X	X	X
52.225-3	ALTERNATE I	MAY 2014	X	X	X	X
52.225-3	ALTERNATE II	MAY 2014	X	X	X	X
52.225-3	ALTERNATE III	MAY 2014	X	X	X	X
52.225-5	TRADE AGREEMENTS	FEB 2016	X	X		X
52.225-8	DUTY-FREE ENTRY	OCT 2010	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.225-13	RESTRICTIONS ON CERTAIN FOREIGN PURCHASES	JUN 2008	X	X		X
52.225-14	INCONSISTENCY BETWEEN ENGLISH VERSION AND TRANSLATION OF CONTRACT	FEB 2000	X	X	X	X
52.225-19	CONTRACTOR PERSONNEL IN A DESIGNATED OPERATIONAL AREA OR SUPPORTING A DIPLOMATIC OR CONSULAR MISSION OUTSIDE THE UNITED STATES	MAR 2008	X	X	X	X
52.227-1	AUTHORIZATION AND CONSENT	DEC 2007	X	X		X
52.227-2	NOTICE AND ASSISTANCE REGARDING PATENT AND COPYRIGHT INFRINGEMENT	DEC 2007	X	X		
52.227-3	PATENT INDEMNITY	APR 1984	X	X		X
52.227-3*	ALTERNATE I	APR 1984	X	X		X
52.227-3*	ALTERNATE II	JUL 1995	X	X		X
52.227-5*	WAIVER OF INDEMNITY	APR 1984	X	X		X
52.227-9	REFUND OF ROYALTIES	APR 1984	X			X
52.227-10	FILING OF PATENT APPLICATIONS - CLASSIFIED SUBJECT MATTER	DEC 2007	X	X		X
52.227-11	PATENT RIGHTS – OWNERSHIP BY THE CONTRACTOR	MAY 2014	X	X		
52.227-13	PATENT RIGHTS – OWNERSHIP BY THE CONTRACTOR	DEC 2007	X	X		
52.227-14	RIGHTS IN DATA—GENERAL	MAY 2014	X	X	X	X
52.227-14	ALTERNATE I	DEC 2007	X	X	X	X
52.227-14 *	ALTERNATE II	DEC 2007	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.227-14 *	ALTERNATE III	DEC 2007	X	X	X	X
52.227-14	ALTERNATE IV	DEC 2007	X	X	X	X
52.227-14	ALTERNATE V	DEC 2007	X	X	X	X
52.227-16	ADDITIONAL DATA REQUIREMENTS	JUN 1987	X	X		
52.227-17	RIGHTS IN DATA-SPECIAL WORKS	DEC 2007	X	X	X	
52.227-19	COMMERCIAL COMPUTER SOFTWARE - LICENSE	DEC 2007	X			X
52.227-21	TECHNICAL DATA DECLARATION, REVISION, AND WITHHOLDING OF PAYMENT—MAJOR SYSTEMS	MAY 2014	X	X	X	X
52.227-22	MAJOR SYSTEM - MINIMUM RIGHTS	JUN 1987	X	X	X	X
52.227-23	RIGHTS TO PROPOSAL DATA (TECHNICAL)	JUN 1987	X	X	X	X
52.228-3	WORKERS' COMPENSATION INSURANCE (DEFENSE BASE ACT)	JUL 2014	X	X	X	
52.228-4	WORKERS' COMPENSATION AND WAR-HAZARD INSURANCE OVERSEAS	APR 1984	X	X	X	
52.228-5	INSURANCE - WORK ON A GOVERNMENT INSTALLATION	JAN 1997	X			X
52.228-7	INSURANCE - LIABILITY TO THIRD PERSONS	MAR 1996		X		X
52.229-3	FEDERAL, STATE, AND LOCAL TAXES	FEB 2013	X		X	X
52.229-4	FEDERAL, STATE, AND LOCAL TAXES (STATE AND LOCAL ADJUSTMENTS)	FEB 2013	X		X	X
52.229-6	TAXES – FOREIGN FIXED-PRICE CONTRACTS	FEB 2013	X		X	X
52.229-8*	TAXES - FOREIGN COST-REIMBURSEMENT CONTRACTS	MAR 1990		X		X
52.229-10*	STATE OF NEW MEXICO GROSS RECEIPTS	APR		X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

	AND COMPENSATING TAX	2003				
52.230-2	COST ACCOUNTING STANDARDS	OCT 2015	X	X	X	X
52.230-3	DISCLOSURE AND CONSISTENCY OF COST ACCOUNTING PRACTICES	OCT 2015	X	X	X	X
52.230-4	DISCLOSURE AND CONSISTENCY OF COST ACCOUNTING PRACTICES - FOREIGN CONCERNS	OCT 2015	X	X	X	X
52.230-5	COST ACCOUNTING STANDARDS—EDUCATIONAL INSTITUTION	OCT 2015	X	X	X	X
52.230-6	ADMINISTRATION OF COST ACCOUNTING STANDARDS	JUN 2010	X	X	X	X
52.232-1	PAYMENTS	APR 1984	X			
52.232-7*	PAYMENTS UNDER TIME-AND-MATERIALS AND LABOR-HOUR CONTRACTS	AUG 2012			X	
52.232-8	DISCOUNTS FOR PROMPT PAYMENT	FEB 2002	X		X	
52.232-9	LIMITATION ON WITHHOLDING OF PAYMENTS	APR 1984	X	X	X	
52.232-11	EXTRAS	APR 1984	X			
52.232-12*	ADVANCE PAYMENTS	MAY 2001	X	X	X	X
52.232-12	ALTERNATE I	APR 1984	X	X	X	X
52.232-12*	ALTERNATE II	MAY 2001		X		X
52.232-16*	PROGRESS PAYMENTS	APR 2012	X			X
52.232-16	ALTERNATE I	MAR 2000	X			X
52.232-17	INTEREST	MAY 2014	X	X	X	X
52.232-18	AVAILABILITY OF FUNDS	APR	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

		1984				
52.232-19*	AVAILABILITY OF FUNDS FOR THE NEXT FISCAL YEAR (In full text below) (OCO should provide in full text)	APR 1984	X	X		
52.232-20	LIMITATION OF COST	APR 1984		X		X
52.232-22	LIMITATION OF FUNDS	APR 1984		X		X
52.232-23	ASSIGNMENT OF CLAIMS	MAY 2014	X	X	X	X
52.232-23	ALTERNATE I	APR 1984	X	X	X	X
52.232-25	PROMPT PAYMENT	JUL 2013	X	X	X	X
52.232-25	ALTERNATE I	FEB 2002		X	X	X
52.232-33	PAYMENT BY ELECTRONIC FUNDS TRANSFER-SYSTEM FOR AWARD MANAGEMENT	JUL 2013	X	X	X	X
52.232-36	PAYMENT BY THIRD PARTY	MAY 2014	X	X	X	X
52.232-37	MULTIPLE PAYMENT ARRANGEMENTS.	MAY 1999	X	X	X	X
52.232-40	PROVIDING ACCELERATED PAYMENT TO SMALL BUSINESS SUBCONTRACTORS	DEC 2013	X	X	X	X
52.233-1	DISPUTES	MAY 2014	X	X	X	X
52.233-1	ALTERNATE I	DEC 1991	X	X	X	X
52.233-3	PROTEST AFTER AWARD	AUG 1996	X		X	X
52.233-3	ALTERNATE I	JUN 1985		X		X
52.233-4	APPLICABLE LAW FOR BREACH OF CONTRACT CLAIM	OCT 2004	X	X	X	X
52.237-2	PROTECTION OF GOVERNMENT BUILDINGS, EQUIPMENT, AND	APR 1984	X	X	X	X



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

	VEGETATION					
52.237-3	CONTINUITY OF SERVICES	JAN 1991	X	X		X
52.237-9	WAIVER OF LIMITATION ON SEVERANCE PAYMENTS TO FOREIGN NATIONALS	MAY 2014		X	X	X
52.239-1	PRIVACY OR SECURITY SAFEGUARDS	AUG 1996	X	X	X	X
52.242-1	NOTICE OF INTENT TO DISALLOW COSTS	APR 1984	X	X	X	X
52.242-3	PENALTIES FOR UNALLOWABLE COSTS	MAY 2014		X	X	X
52.242-4	CERTIFICATION OF FINAL INDIRECT COSTS	JAN 1997		X	X	X
52.242-13	BANKRUPTCY	JUL 1995	X	X	X	X
52.243-1	CHANGES – FIXED-PRICE	AUG 1987	X			X
52.243-1	ALTERNATE I	APR 1984	X			X
52.243-1	ALTERNATE II	APR 1984	X			X
52.243-1	ALTERNATE III	APR 1984	X			X
52.243-2	CHANGES – COST REIMBURSEMENT	AUG 1987		X		X
52.243-2	ALTERNATE I	APR 1984		X		X
52.243-2	ALTERNATE II	APR 1984		X		X
52.243-2	ALTERNATE V	APR 1984		X		X
52.243-3	CHANGES – TIME-AND-MATERIALS OR LABOR-HOURS	SEP 2000			X	X
52.243-6	CHANGE ORDER ACCOUNTING	APR 1984	X	X		X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.243-7*	NOTIFICATION OF CHANGES	APR 1984	X	X	X	X
52.244-2*	SUBCONTRACTS	OCT 2010	X	X	X	X
52.244-2	ALTERNATE I	JUN 2007		X		X
52.244-5	COMPETITION IN SUBCONTRACTING	DEC 1996	X	X		X
52.244-6	SUBCONTRACTS FOR COMMERCIAL ITEMS	JUN 2016	X	X	X	X
52.245-1	GOVERNMENT PROPERTY	APR 2012	X	X	X	X
52.245-1	ALTERNATE I	APR 2012	X	X	X	X
52.245-1	ALTERNATE II	APR 2012	X	X	X	X
52.245-2*	GOVERNMENT PROPERTY INSTALLATION OPERATION SERVICES (OCO should provide in full text)	APR 2012	X	X	X	
52.245-9	USE AND CHARGES	APR 2012	X	X	X	X
52.246-19*	WARRANTY OF SYSTEMS AND EQUIPMENT UNDER PERFORMANCE SPECIFICATIONS OR DESIGN CRITERIA.	MAY 2001	X			
52.246-19	ALTERNATE I	APR 1984	X			
52.246-19	ALTERNATE II	APR 1984	X			
52.246-19	ALTERNATE III	APR 1984	X			
52.246-20*	WARRANTY OF SERVICES	MAY 2001	X			X
52.246-23	LIMITATION OF LIABILITY	FEB 1997	X	X		X
52.246-24	LIMITATION OF LIABILITY – HIGH VALUE ITEMS	FEB 1997	X	X		X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

52.246-25	LIMITATION OF LIABILITY - SERVICES	FEB 1997	X	X	X	X
52.247-1*	COMMERCIAL BILL OF LADING NOTATIONS	FEB 2006	X	X	X	X
52.247-63*	PREFERENCE FOR U.S.-FLAG AIR CARRIERS	JUN 2003	X	X	X	X
52.247-67*	SUBMISSION OF TRANSPORTATION DOCUMENTS FOR AUDIT (OCO should provide in full text)	FEB 2006	X	X	X	
52.248-1*	VALUE ENGINEERING	OCT 2010	X	X		X
52.248-1	ALTERNATE I	APR 1984	X	X	X	X
52.248-1	ALTERNATE II	FEB 2000	X	X	X	X
52.248-1	ALTERNATE III	APR 1984	X	X	X	X
52.249-2	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (FIXED-PRICE)	APR 2012	X		X	X
52.249-4	TERMINATION FOR CONVENIENCE OF THE GOVERNMENT (SERVICES) (SHORT FORM).	APR 1984	X			X
52.249-6	TERMINATION (COST-REIMBURSEMENT)	MAY 2004		X		X
52.249-6	ALTERNATE IV	SEP 1996			X	
52.249-8	DEFAULT (FIXED-PRICE SUPPLY AND SERVICE)	APR 1984	X			X
52.249-14	EXCUSABLE DELAYS	APR 1984		X	X	
52.251-1	GOVERNMENT SUPPLY SOURCES	APR 2012	X	X	X	X
52.251-2	INTER-AGENCY FLEET MANAGEMENT SYSTEM VEHICLES AND RELATED SERVICES	JAN 1991		X		
52.253-1	COMPUTER GENERATED FORMS	JAN 1991	X	X	X	X

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

*(Note: Clause numbers followed by an asterisk (\*) require fill-ins by the OCO if determined applicable and incorporated into the Order.)*

### **I.2.1 Acquisition of Commercial Items**

The following clauses apply only to Orders that are for the acquisition of supplies or services that meet the definition of commercial items at FAR 2.101. They will be incorporated in full text into individual orders, as applicable.

<b>CLAUSE NO.</b>	<b>TITLE</b>	<b>DATE</b>	<b><u>FP</u></b>	<b><u>COST</u></b>	<b><u>TM</u></b>	<b><u>Master Contract</u></b>
52.212-4	CONTRACT TERMS AND CONDITIONS – COMMERCIAL ITEMS	MAY 2015	X		X	
52.212-4	ALTERNATE I	MAY 2014	X		X	
52.212-5	CONTRACT TERMS AND CONDITIONS REQUIRED TO IMPLEMENT STATUTES OR EXECUTIVE ORDERS— COMMERCIAL ITEMS	MAR 2016	X		X	
52.212-5	ALTERNATE I	FEB 2000	X		X	
52.212-5	ALTERNATE II	MAR 2016	X		X	

*(Note: Provision numbers followed by an asterisk (\*) require fill-ins by the OCO if determined applicable and incorporated into the Order.)*

#### **I.2.1.1 GSAR 552.212-4 Contract Terms and Conditions-Commercial Items. (ALTERNATE II) (FAR DEVIATION) (July 2015)**

(a) Inspection/Acceptance. The Contractor shall only tender for acceptance those items that conform to the requirements of this contract. The Government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The Government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. If repair/replacement or reperformance will not correct the defects or is not possible, the government may seek an equitable price reduction or adequate consideration for acceptance of nonconforming supplies or services. The Government must exercise its post-acceptance rights --

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

- (1) Within a reasonable time after the defect was discovered or should have been discovered; and
- (2) Before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

(b) Assignment. The Contractor or its assignee may assign its rights to receive payment due as a result of performance of this contract to a bank, trust company, or other financing institution, including any Federal lending agency in accordance with the Assignment of Claims Act (31 U.S.C.3727). However, when a third party makes payment (e.g., use of the Governmentwide commercial purchase card), the Contractor may not assign its rights to receive payment under this contract.

(c) Changes. Changes in the terms and conditions of this contract may be made only by written agreement of the parties.

(d) Disputes. This contract is subject to 41 U.S.C. chapter 71, Contract Disputes. Failure of the parties to this contract to reach agreement on any request for equitable adjustment, claim, appeal or action arising under or relating to this contract shall be a dispute to be resolved in accordance with the clause at FAR 52.233-1, Disputes, which is incorporated herein by reference. The Contractor shall proceed diligently with performance of this contract, pending final resolution of any dispute arising under the contract.

(e) Definitions. The clause at FAR 52.202-1, Definitions, is incorporated herein by reference.

(f) Excusable delays. The Contractor shall be liable for default unless nonperformance is caused by an occurrence beyond the reasonable control of the Contractor and without its fault or negligence such as, acts of God or the public enemy, acts of the Government in either its sovereign or contractual capacity, fires, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, and delays of common carriers. The Contractor shall notify the Contracting Officer in writing as soon as it is reasonably possible after the commencement of any excusable delay, setting forth the full particulars in connection therewith, shall remedy such occurrence with all reasonable dispatch, and shall promptly give written notice to the Contracting Officer of the cessation of such occurrence.

(g) Invoice.

- (1) The Contractor shall submit an original invoice and three copies (or electronic invoice, if authorized) to the address designated in the contract to receive invoices. An invoice must include
  - (i) Name and address of the Contractor;

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

- (ii) Invoice date and number;
- (iii) Contract number, contract line item number and, if applicable, the order number;
- (iv) Description, quantity, unit of measure, unit price and extended price of the items delivered;
- (v) Shipping number and date of shipment, including the bill of lading number and weight of shipment if shipped on Government bill of lading;
- (vi) Terms of any discount for prompt payment offered;
- (vii) Name and address of official to whom payment is to be sent;
- (viii) Name, title, and phone number of person to notify in event of defective invoice; and
- (ix) Taxpayer Identification Number (TIN). The Contractor shall include its TIN on the invoice only if required elsewhere in this contract.
- (x) Electronic funds transfer (EFT) banking information.
  - (A) The Contractor shall include EFT banking information on the invoice only if required elsewhere in this contract.
  - (B) If EFT banking information is not required to be on the invoice, in order for the invoice to be a proper invoice, the Contractor shall have submitted correct EFT banking information in accordance with the applicable solicitation provision, contract clause (e.g., 52.232-33, Payment by Electronic Funds Transfer— System for Award Management, or 52.232-34, Payment by Electronic Funds Transfer—Other Than System for Award Management), or applicable agency procedures.
  - (C) EFT banking information is not required if the Government waived the requirement to pay by EFT.
- (2) The due date for making invoice payments by the designated payment office is the later of the following two events:
  - (i) The 10th day after the designated billing office receives a proper invoice from the Contractor. If the designated billing office fails to annotate the invoice with the date of receipt at the time of receipt, the invoice payment due date shall be the 10th day after the date of the Contractor's invoice; provided the Contractor submitted a proper invoice and no disagreement exists over quantity, quality, or Contractor compliance with contract requirements.
  - (ii) The 10th day after Government acceptance of supplies delivered or services performed by the Contractor.
- (h) Patent indemnity. The Contractor shall indemnify the Government and its officers, employees and agents against liability, including costs, for actual or alleged direct or contributory infringement of, or inducement to infringe,

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

any United States or foreign patent, trademark or copyright, arising out of the performance of this contract, provided the Contractor is reasonably notified of such claims and proceedings.

(i) Payment.

(1) Items accepted. Payment shall be made for items accepted by the Government that have been delivered to the delivery destinations set forth in this contract.

(2) Prompt Payment. The Government will make payment in accordance with the Prompt Payment Act (31 U.S.C. 3903) and prompt payment regulations at 5 CFR Part 1315.

(3) Electronic Funds Transfer (EFT). If the Government makes payment by EFT, see 52.212-5(b) for the appropriate EFT clause.

(4) Discount. In connection with any discount offered for early payment, time shall be computed from the date of the invoice. For the purpose of computing the discount earned, payment shall be considered to have been made on the date which appears on the payment check or the specified payment date if an electronic funds transfer payment is made.

(5) Overpayments. If the Contractor becomes aware of a duplicate contract financing or invoice payment or that the Government has otherwise overpaid on a contract financing or invoice payment, the Contractor shall—

(i) Remit the overpayment amount to the payment office cited in the contract along with a description of the overpayment including the—

(A) Circumstances of the overpayment (e.g., duplicate payment, erroneous payment, liquidation errors, date(s) of overpayment);

(B) Affected contract number and delivery order number, if applicable;

(C) Affected contract line item or subline item, if applicable; and

(D) Contractor point of contact.

(ii) Provide a copy of the remittance and supporting documentation to the Contracting Officer.

(6) Interest.

(i) All amounts that become payable by the Contractor to the Government under this contract shall bear simple interest from the date due until paid unless paid within 30 days of becoming due. The interest rate shall be the interest rate established by the Secretary of the Treasury as provided in 41 U.S.C. 7109, which is applicable to the period in which the amount becomes due, as provided in (i)(6)(v) of this clause, and then at the rate applicable for each six-month period at fixed by the Secretary until the amount is paid.

(ii) The Government may issue a demand for payment to the Contractor upon finding a debt is due under the contract.



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

- (iii) Final decisions. The Contracting Officer will issue a final decision as required by 33.211 if—
  - (A) The Contracting Officer and the Contractor are unable to reach agreement on the existence or amount of a debt within 30 days;
  - (B) The Contractor fails to liquidate a debt previously demanded by the Contracting Officer within the timeline specified in the demand for payment unless the amounts were not repaid because the Contractor has requested an installment payment agreement; or
  - (C) The Contractor requests a deferment of collection on a debt previously demanded by the Contracting Officer (see 32.607-2).
- (iv) If a demand for payment was previously issued for the debt, the demand for payment included in the final decision shall identify the same due date as the original demand for payment.
- (v) Amounts shall be due at the earliest of the following dates:
  - (A) The date fixed under this contract.
  - (B) The date of the first written demand for payment, including any demand for payment resulting from a default termination.
- (vi) The interest charge shall be computed for the actual number of calendar days involved beginning on the due date and ending on—
  - (A) The date on which the designated office receives payment from the Contractor;
  - (B) The date of issuance of a Government check to the Contractor from which an amount otherwise payable has been withheld as a credit against the contract debt; or
  - (C) The date on which an amount withheld and applied to the contract debt would otherwise have become payable to the Contractor.
- (vii) The interest charge made under this clause may be reduced under the procedures prescribed in 32.608-2 of the Federal Acquisition Regulation in effect on the date of this contract.
- (j) Risk of loss. Unless the contract specifically provides otherwise, risk of loss or damage to the supplies provided under this contract shall remain with the Contractor until, and shall pass to the Government upon:
  - (1) Delivery of the supplies to a carrier, if transportation is f.o.b. origin; or
  - (2) Delivery of the supplies to the Government at the destination specified in the contract, if transportation is f.o.b. destination.
- (k) Taxes. The contract price includes all applicable Federal, State, and local taxes and duties.
- (l) Termination for the Government's convenience. The Government reserves the right to terminate this contract, or any part hereof, for its sole convenience. In the event of such termination, the Contractor shall

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

immediately stop all work hereunder and shall immediately cause any and all of its suppliers and subcontractors to cease work. Subject to the terms of this contract, the Contractor shall be paid a percentage of the contract price reflecting the percentage of the work performed prior to the notice of termination, plus reasonable charges the Contractor can demonstrate to the satisfaction of the Government using its standard record keeping system, have resulted from the termination. The Contractor shall not be required to comply with the cost accounting standards or contract cost principles for this purpose. This paragraph does not give the Government any right to audit the Contractor's records. The Contractor shall not be paid for any work performed or costs incurred which reasonably could have been avoided.

(m) Termination for cause. The Government may terminate this contract, or any part hereof, for cause in the event of any default by the Contractor, or if the Contractor fails to comply with any contract terms and conditions, or fails to provide the Government, upon request, with adequate assurances of future performance. In the event of termination for cause, the Government shall not be liable to the Contractor for any amount for supplies or services not accepted, and the Contractor shall be liable to the Government for any and all rights and remedies provided by law. If it is determined that the Government improperly terminated this contract for default, such termination shall be deemed a termination for convenience.

(n) Title. Unless specified elsewhere in this contract, title to items furnished under this contract shall pass to the Government upon acceptance, regardless of when or where the Government takes physical possession.

(o) Warranty. The Contractor warrants and implies that the items delivered hereunder are merchantable and fit for use for the particular purpose described in this contract.

(p) Limitation of liability. Except as otherwise provided by an express warranty, the Contractor will not be liable to the Government for consequential damages resulting from any defect or deficiencies in accepted items.

(q) Other compliances. The Contractor shall comply with all applicable Federal, State and local laws, executive orders, rules and regulations applicable to its performance under this contract.

(r) Compliance with laws unique to Government contracts. The Contractor agrees to comply with 31 U.S.C. 1352 relating to limitations on the use of appropriated funds to influence certain Federal contracts; 18 U.S.C. 431 relating to officials not to benefit; 40 U.S.C. chapter 37, Contract Work Hours

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

and Safety Standards; 41 U.S.C. chapter 87, Kickbacks; 41 U.S.C. 4712 and 10 U.S.C. 2409 relating to whistleblower protections; 49 U.S.C. 40118, Fly American; and 41 U.S.C. chapter 21 relating to procurement integrity.

(s) Order of precedence. Any inconsistencies in this solicitation or contract shall be resolved by giving precedence in the following order:

- (1) The schedule of supplies/services.
- (2) The Assignments, Disputes, Payments, Invoice, Other Compliances, Compliance with Laws Unique to Government Contracts, Unauthorized Obligations, and Commercial Supplier Agreements - Unenforceable Clauses paragraphs of this clause,
- (3) The clause at 52.212-5,
- (4) Solicitation provisions if this is a solicitation.
- (5) Other paragraphs of this clause.
- (6) Addenda to this solicitation or contract, including any license agreements for computer software.
- (7) The Standard Form 1449.
- (8) Other documents, exhibits, and attachments.
- (9) The specification.

(t) System for Award Management (SAM).

(1) Unless exempted by an addendum to this contract, the Contractor is responsible during performance and through final payment of any contract for the accuracy and completeness of the data within the SAM database, and for any liability resulting from the Government's reliance on inaccurate or incomplete data. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis from the date of initial registration or subsequent updates its information in the SAM database to ensure it is current, accurate and complete. Updating information in the SAM does not alter the terms and conditions of this contract and is not a substitute for a properly executed contractual document.

(2)

- (i) If a Contractor has legally changed its business name, "doing business as" name, or division name (whichever is shown on the contract), or has transferred the assets used in performing the contract, but has not completed the necessary requirements regarding novation and change-of-name agreements in Subpart 42.12, the Contractor shall provide the responsible Contracting Officer a minimum of one business day's written notification of its intention to:
  - (A) Change the name in the SAM database;
  - (B) Comply with the requirements of Subpart 42.12 of the FAR;
  - (C) Agree in writing to the timeline and procedures specified by the responsible Contracting Officer. The Contractor must provide with

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

the notification sufficient documentation to support the legally changed name.

- (ii) If the Contractor fails to comply with the requirements of paragraph (t)(2)(i) of this clause, or fails to perform the agreement at paragraph (t)(2)(i)(C) of this clause, and, in the absence of a properly executed novation or change-of-name agreement, the SAM information that shows the Contractor to be other than the Contractor indicated in the contract will be considered to be incorrect information within the meaning of the "Suspension of Payment" paragraph of the electronic funds transfer (EFT) clause of this contract.
- (3) The Contractor shall not change the name or address for EFT payments or manual payments, as appropriate, in the SAM record to reflect an assignee for the purpose of assignment of claims (see FAR Subpart 32.8, Assignment of Claims). Assignees shall be separately registered in the SAM database. Information provided to the Contractor's SAM record that indicates payments, including those made by EFT, to an ultimate recipient other than that Contractor will be considered to be incorrect information within the meaning of the "Suspension of payment" paragraph of the EFT clause of this contract.
- (4) Offerors and Contractors may obtain information on registration and annual confirmation requirements via SAM accessed through <https://www.acquisition.gov>.

**(u) Unauthorized Obligations**

- (1) Except as stated in paragraph (u)(2) of this clause, when any supply or service acquired under this contract is subject to any commercial supplier agreement (as defined in 502.101), that includes any language, provision, or clause requiring the Government to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341 ), the following shall govern:
  - (i) Any such language, provision, or clause is unenforceable against the Government.
  - (ii) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such clause by virtue of it appearing in the commercial supplier agreement. If the commercial supplier agreement is invoked through an "I agree" click box or other comparable mechanism (e.g., "click-wrap" or "browse-wrap"

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

agreements), execution does not bind the Government or any Government authorized end user to such clause.

(iii) Any such language, provision, or clause is deemed to be stricken from the commercial supplier agreement.

(2) Paragraph (u)(1) of this clause does not apply to indemnification by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

(v) Incorporation by reference. The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(w) Commercial supplier agreements - unenforceable clauses

When any supply or service acquired under this contract is subject to a commercial supplier agreement (as defined in 502.101), the following language shall be deemed incorporated into the commercial supplier agreement. As used herein, "this agreement" means the commercial supplier agreement:

(1) Notwithstanding any other provision of this agreement, when the end user is an agency or instrumentality of the U.S. Government, the following shall apply:

(i) Applicability. This agreement is a part of a contract between the commercial supplier and the U.S. Government for the acquisition of the supply or service that necessitates a license (including all contracts, task orders, and delivery orders under FAR Part 12).

(ii) End user. This agreement shall bind the ordering activity as user but shall not operate to bind a Government employee or person acting on behalf of the Government in his or her personal capacity.

(iii) Law and disputes. This agreement is governed by Federal law.

(A) Any language purporting to subject the U.S. Government to the laws of a U.S. state, U.S. territory, district, or municipality, or a foreign nation, except where Federal law expressly provides for the application of such laws, is hereby deleted.

(B) Any language requiring dispute resolution in a specific forum or venue that is different from that prescribed by applicable Federal law is hereby deleted.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

(C) Any language prescribing a different time period for bringing an action than that prescribed by applicable Federal law in relation to a dispute is hereby deleted.

(iv) Continued performance. If the supplier or licensor believes the ordering activity to be in breach of the agreement, it shall pursue its rights under the Contract Disputes Act or other applicable Federal statute while continuing performance as set forth in subparagraph (d) (Disputes).

(v) Arbitration; equitable or injunctive relief. In the event of a claim or dispute arising under or relating to this agreement, (A) binding arbitration shall not be used unless specifically authorized by agency guidance, and (B) equitable or injunctive relief, including the award of attorney fees, costs or interest, may be awarded against the U.S. Government only when explicitly provided by statute (e.g., Prompt Payment Act or Equal Access to Justice Act).

(vi) Additional terms.

(A) This commercial supplier agreement may unilaterally incorporate additional terms by reference. Terms may be included by reference using electronic means (e.g., via web links, click and accept, etc). Such terms shall be enforceable only to the extent that:

- (1) When included by reference using electronic means, the terms are readily available at referenced locations; and
- (2) Terms do not materially change government obligations; and
- (3) Terms do not increase government prices; and
- (4) Terms do not decrease overall level of service; and
- (5) Terms do not limit any other Government rights addressed elsewhere in this contract.

(B) The order of precedence clause of this contract notwithstanding, any software license terms unilaterally revised subsequent to award that is inconsistent with any material term or provision of this contract is not enforceable against the government.

(vii) No automatic renewals. If any license or service tied to periodic payment is provided under this agreement (e.g., annual software



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

maintenance or annual lease term), such license or service shall not renew automatically upon expiration of its current term without prior express Government approval.

(viii) Indemnification. Any clause of this agreement requiring the commercial supplier or licensor to defend or indemnify the end user is hereby amended to provide that the U.S. Department of Justice has the sole right to represent the United States in any such action, in accordance with 28 U.S.C. 516.

(ix) Audits. Any clause of this agreement permitting the commercial supplier or licensor to audit the end user's compliance with this agreement is hereby amended as follows: (A) Discrepancies found in an audit may result in a charge by the commercial supplier or licensor to the ordering activity. Any resulting invoice must comply with the proper invoicing requirements specified in the underlying Government contract or order. (B) This charge, if disputed by the ordering activity, will be resolved through the Disputes clause at 522.212-4(d); no payment obligation shall arise on the part of the ordering activity until the conclusion of the dispute process. (C) Any audit requested by the contractor will be performed at the contractor's expense, without reimbursement by the Government.

(x) Taxes or surcharges. Any taxes or surcharges which the commercial supplier or licensor seeks to pass along to the Government as end user will be governed by the terms of the underlying Government contract or order and, in any event, must be submitted to the Contracting Officer for a determination of applicability prior to invoicing unless specifically agreed to otherwise in the Government contract.

(xi) Non-assignment. This agreement may not be assigned, nor may any rights or obligations thereunder be delegated, without the Government's prior approval, except as expressly permitted under subparagraph (b) of this clause at 552.212-4.

(xii) Confidential information. If this agreement includes a confidentiality clause, such clause is hereby amended to state that neither the agreement nor the Federal Supply Schedule price list (if applicable) shall be deemed "confidential information." Issues regarding release of "unit pricing" will be resolved consistent with the Freedom of Information Act. Notwithstanding anything in this agreement to the contrary, the Government may retain any confidential information as required by law, regulation or its internal document retention procedures for legal, regulatory or compliance



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

purposes; provided, however, that all such retained confidential information will continue to be subject to the confidentiality obligations of this agreement.

(2) If any language, provision, or clause of this agreement conflicts or is inconsistent with the preceding paragraph (w)(1), the language, provisions, or clause of paragraph (w)(1) shall prevail to the extent of such inconsistency.

(End of clause)

**I.2.2 General Services Administration (GSA) Regulations (GSAR),  
Incorporated by Reference**

CLAUSE #	CLAUSE TITLE	DATE
552.204-9	PERSONAL IDENTITY VERIFICATION REQUIREMENTS	OCT 2012
552.204-70	CYBER INCIDENT REPORTING REQUIREMENTS	PENDING
552.212-4	CONTRACT TERMS AND CONDITIONS- COMMERCIAL ITEMS (ALTERNATE II) (FAR DEVIATION - Full text above in Section I.2.2.1)	JUL 2015
552.215-70	EXAMINATION OF RECORDS BY GSA	FEB 1996
552.216-74	TASK-ORDER DELIVERY-ORDER OMBUDSMAN	JAN 2016
552.216-75	TRANSACTIONAL DATA REPORTING (See Attachment J-6 for full-text clause)	JUN 2016
552.228-5	GOVERNMENT AS ADDITIONAL INSURED	JAN 2016
552.232-1	PAYMENTS (DEVIATION FAR 52.232-1)	NOV 2009
552.232-23	ASSIGNMENT OF CLAIMS	SEP 1999
552.232-25	PROMPT PAYMENT (DEVIATION FAR 52-232-25)	NOV 2009
552.237-73	RESTRICTION ON DISCLOSURE INFORMATION	JUN 2009
552.239-70	INFORMATION TECHNOLOGY SECURITY PLAN AND SECURITY AUTHORIZATION	JUN 2011
552.239-71	SECURITY REQUIREMENTS FOR UNCLASSIFIED INFORMATION TECHNOLOGY RESOURCES	JUN 2011

*(Note: Provision numbers followed by an asterisk (\*) require fill-ins by the OCO if determined)*

*applicable and incorporated into the Order.)*

### **I.3 GSAR 552.232-39 Unenforceability of Unauthorized Obligations (FAR DEVIATION)**

(a) Except as stated in paragraph (b) of this clause, when any supply or service acquired under this contract is subject to any commercial supplier agreement (as defined in 502.101) that includes any language, provision, or clause requiring the Government to pay any future fees, penalties, interest, legal costs or to indemnify the Contractor or any person or entity for damages, costs, fees, or any other loss or liability that would create an Anti-Deficiency Act violation (31 U.S.C. 1341), the following shall govern:

(1) Any such language, provision, or clause is unenforceable against the Government.

(2) Neither the Government nor any Government authorized end user shall be deemed to have agreed to such language, provision, or clause by virtue of it appearing in the commercial supplier agreement. If the commercial supplier agreement is invoked through an “I agree” click box or other comparable mechanism (e.g., “click-wrap” or “browse-wrap” agreements), execution does not bind the Government or any Government authorized end user to such clause.

(3) Any such language, provision, or clause is deemed to be stricken from the commercial supplier agreement.

(b) Paragraph (a) of this clause does not apply to indemnification or any other payment by the Government that is expressly authorized by statute and specifically authorized under applicable agency regulations and procedures.

(End of clause)

### **I.4 552.232-78 Commercial Supplier Agreements—Unenforceable Clauses**

(a) When any supply or service acquired under this contract is subject to a commercial supplier agreement, the following language shall be deemed incorporated into the commercial supplier agreement. As used herein, “this agreement” means the commercial supplier agreement:

(1) Notwithstanding any other provision of this agreement, when the end user is an agency or instrumentality of the U.S. Government, the following shall apply:

(i) Applicability. This agreement is part of a contract between the commercial supplier and the U.S. Government for the acquisition of the supply or service

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

that necessitates a license (including all contracts, task orders, and delivery orders under FAR Parts 13, 14 or 15).

(ii) End user. This agreement shall bind the ordering activity as end user but shall not operate to bind a Government employee or person acting on behalf of the Government in his or her personal capacity.

(iii) Law and disputes. This agreement is governed by Federal law.

(A) Any language purporting to subject the U.S. Government to the laws of a U.S. state, U.S. territory, district, or municipality, or foreign nation, except where Federal law expressly provides for the application of such laws, is hereby deleted.

(B) Any language requiring dispute resolution in a specific forum or venue that is different from that prescribed by applicable Federal law is hereby deleted.

(C) Any language prescribing a different time period for bringing an action than that prescribed by applicable Federal law in relation to a dispute is hereby deleted.

(iv) Continued performance. The supplier or licensor shall not unilaterally revoke, terminate or suspend any rights granted to the Government except as allowed by this contract. If the supplier or licensor believes the ordering activity to be in breach of the agreement, it shall pursue its rights under the Contract Disputes Act or other applicable Federal statute while continuing performance as set forth in subparagraph (d) (Disputes).

(v) Arbitration; equitable or injunctive relief. In the event of a claim or dispute arising under or relating to this agreement, a binding arbitration shall not be used unless specifically authorized by agency guidance, and equitable or injunctive relief, including the award of attorney fees, costs or interest, may be awarded against the U.S. Government only when explicitly provided by statute (e.g., Prompt Payment Act or Equal Access to Justice Act).

(vi) Additional terms. (A) This commercial supplier agreement may incorporate additional terms by reference, provided that the full text of the terms are provided with the offer.

(B) After award the contractor may unilaterally revise terms provided:

- (1) Terms do not materially change government rights or obligations; and
- (2) Terms do not increase government prices; and
- (3) Terms do not decrease overall level of service; and
- (4) Terms do not limit any other Government right addressed elsewhere in this contract.

(C) The order of precedence clause of this contract notwithstanding, any software license terms unilaterally revised subsequent to award that is

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

inconsistent with any material term or provision of this contract is not enforceable against the government.

(vii) No automatic renewals. If any license or service tied to periodic payment is provided under this agreement (e.g., annual software maintenance or annual lease term), such license or service shall not renew automatically upon expiration of its current term without prior express Government approval.

(viii) Indemnification. Any clause of this agreement requiring the commercial supplier or licensor to defend or indemnify the end user is hereby amended to provide that the U.S. Department of Justice has the sole right to represent the United States in any such action, in accordance with 28 U.S.C. 516.

(ix) Audits. Any clause of this agreement permitting the commercial supplier or licensor to audit the end user's compliance with this agreement is hereby amended as follows:

(A) Discrepancies found in an audit may result in a charge by the commercial supplier or licensor to the ordering activity. Any resulting invoice must comply with the proper invoicing requirements specified in the underlying Government contract or order.

(B) This charge, if disputed by the ordering activity, will be resolved through the Disputes clause at 52.233-1; no payment obligation shall arise on the part of the ordering activity until the conclusion of the dispute process.

(C) Any audit requested by the contractor will be performed at the contractor's expense, without reimbursement by the Government.

(x) Taxes or surcharges. Any taxes or surcharges which the commercial supplier or licensor seeks to pass along to the Government as end user will be governed by the terms of the underlying Government contract or order and, in any event, must be submitted to the Contracting Officer for a determination of applicability prior to invoicing unless specifically agreed to otherwise in the Government contract.

(xi) Non-assignment. This agreement may not be assigned, nor may any rights or obligations thereunder be delegated, without the Government's prior approval, except as expressly permitted under the clause at 52.232-23, Assignment of Claims.

(xii) Confidential information. If this agreement includes a confidentiality clause, such clause is hereby amended to state that neither the agreement nor the Federal Supply Schedule price list shall be deemed "confidential information." Issues regarding release of "unit pricing" will be resolved consistent with the Freedom of Information Act. Notwithstanding anything in this agreement to the contrary, the Government may retain any confidential information as required by law, regulation or its internal

document retention procedures for legal, regulatory or compliance purposes; provided, however, that all such retained confidential information will continue to be subject to the confidentiality obligations of this agreement.

(2) If any language, provision or clause of this agreement conflicts or is inconsistent with the preceding subparagraph (a)(1), the language, provisions, or clause of subparagraph (a)(1) shall prevail to the extent of such inconsistency.

(End of clause)

## **I.5 GSAR 552.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (DEVIATION FAR 52.252-6) (SEP 1999)**

(a) Deviations to FAR clauses.

(1) This solicitation or contract indicates any authorized deviation to a Federal Acquisition Regulation (48 CFR Chapter 1) clause by the addition of “(DEVIATION)” after the date of the clause, if the clause is not published in the General Services Administration Acquisition Regulation (48 CFR Chapter 5).

(2) This solicitation indicates any authorized deviation to a Federal Acquisition Regulation (FAR) clause that is published in the General Services Administration Acquisition Regulation by the addition of “(DEVIATION (FAR clause no.))” after the date of the clause.

(b) Deviations to GSAR clauses. This solicitation indicates any authorized deviation to a General Services Administration Acquisition Regulation clause by the addition of “(DEVIATION)” after the date of the clause.

(c) “Substantially the same as” clauses. Changes in wording of clauses prescribed for use on a “substantially the same as” basis are not considered deviations.

(End of clause)

## **I.6 FAR 52.215-19 NOTIFICATION OF OWNERSHIP CHANGES (OCT 1997)**

(a) The Contractor shall make the following notifications in writing:

(1) When the Contractor becomes aware that a change in its ownership has occurred, or is certain to occur, that could result in changes in the valuation of its capitalized assets in the accounting records, the Contractor shall notify the ACO within 30 days.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

(2) The Contractor shall also notify the ACO within 30 days whenever changes to asset valuations or any other cost changes have occurred or are certain to occur as a result of a change in ownership.

(b) The Contractor shall--

(1) Maintain current, accurate, and complete inventory records of assets and their costs;

(2) Provide the ACO or designated representative ready access to the records upon request;

(3) Ensure that all individual and grouped assets, their capitalized values, accumulated depreciation or amortization, and remaining useful lives are identified accurately before and after each of the Contractor's ownership changes; and

(4) Retain and continue to maintain depreciation and amortization schedules based on the asset records maintained before each Contractor ownership change.

(c) The Contractor shall include the substance of this clause in all subcontracts under this contract that meet the applicability requirement of FAR 15.408(k).

(End of clause)

## **I.7 FAR 52.216-18 ORDERING (OCT 1995)**

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders or Task Orders by the individuals or activities designated in the Schedule. Such orders may be issued in accordance with Section F.3.

(b) All delivery orders or Task Orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or Task Order and this contract, this contract shall control.

(c) If mailed, a delivery order or Task Order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by

facsimile, or by electronic commerce methods only if authorized by the Schedule.

(End of clause)

## **I.8 FAR 52.216-19 ORDER LIMITATIONS (OCT 1995)**

(a) Minimum order. When the Government requires supplies or services covered by this contract in an amount of less than the **\$1 Million**, as amended, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) Maximum order. The Contractor is not obligated to honor—

- (1) Any order for a single item in excess of \$1 Billion per year
- (2) Any order for a combination of items in excess of \$1 Billion per year
- (3) A series of orders from the same ordering office within 365 days that together call for quantities exceeding the limitation in paragraph (b)(1) or (2) of this section.

(c) If this is a requirements contract (*i.e.*, includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulation (FAR), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) of this section.

(d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within three (3) work days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

(End of clause)

## **I.9 52.216-21 REQUIREMENTS (OCT 1995)**

(a) This is a requirements contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies or services specified in the Schedule are estimates only and are not purchased by this contract. Except as this contract may otherwise provide, if the Government's requirements do not result in orders in the quantities described as "estimated" or "maximum" in the Schedule, that fact shall not constitute the basis for an equitable price adjustment.



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. Subject to any limitations in the Order Limitations clause or elsewhere in this contract, the Contractor shall furnish to the Government all supplies or services specified in the Schedule and called for by orders issued in accordance with the Ordering clause. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(c) Except as this contract otherwise provides, the Government shall order from the Contractor all the supplies or services specified in the Schedule that are required to be purchased by the Government activity or activities specified in the Schedule.

(d) The Government is not required to purchase from the Contractor requirements in excess of any limit on total orders under this contract.

(e) If the Government urgently requires delivery of any quantity of an item before the earliest date that delivery may be specified under this contract, and if the Contractor will not accept an order providing for the accelerated delivery, the Government may acquire the urgently required goods or services from another source.

(f) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after \_\_\_\_\_ [insert date].

(End of clause)

**I.10 FAR 52.216-22 INDEFINITE QUANTITY (OCT 1995)**

(a) This is an indefinite-quantity contract for the supplies or services specified, and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the

“maximum.” The Government shall order at least the quantity of supplies or services designated in the Schedule as the “minimum.”

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor’s and Government’s rights and obligations with respect to that order to the same extent as if the order were completed during the contract’s effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after 60 months following the expiration of the base contract ordering period.

(End of clause)

#### **I.11 FAR 52.217-9 OPTION TO EXTEND THE TERM OF THE CONTRACT (MAR 2000)**

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days of the expiration of the contract; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least **60 days** before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 10 years.

(End of clause)

#### **I.12 FAR 52.222-35 EQUAL OPPORTUNITY FOR VETERANS (OCT 2015)**

(a) Definitions. As used in this clause—

“Active duty wartime or campaign badge veteran,” “Armed Forces service medal veteran,” “disabled veteran,” “protected veteran,” “qualified disabled veteran,” and “recently separated veteran” have the meanings given at FAR [22.1301](#).

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

(b) Equal opportunity clause. The Contractor shall abide by the requirements of the equal opportunity clause at 41 CFR 60-300.5(a), as of March 24, 2014. This clause prohibits discrimination against qualified protected veterans, and requires affirmative action by the Contractor to employ and advance in employment qualified protected veterans.

(c) Subcontracts. The Contractor shall insert the terms of this clause in subcontracts of \$150,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Contractor shall act as specified by the Director, Office of Federal Contract Compliance Programs, to enforce the terms, including action for noncompliance. Such necessary changes in language may be made as shall be appropriate to identify properly the parties and their undertakings.

(End of clause)

Alternate I (Jul 2014). As prescribed in [22.1310\(a\)\(2\)](#), add the following as a preamble to the clause:

Notice: The following term(s) of this clause are waived for this contract:  
\_\_\_\_\_ [List term(s)].

### **I.13 FAR 52.222-36 EQUAL OPPORTUNITY FOR WORKERS WITH DISABILITIES (JUL 2014)**

(a) Equal opportunity clause. The Contractor shall abide by the requirements of the equal opportunity clause at 41 CFR 60-741.5(a), as of March 24, 2014. This clause prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action by the Contractor to employ and advance in employment qualified individuals with disabilities.

(b) Subcontracts. The Contractor shall include the terms of this clause in every subcontract or purchase order in excess of \$15,000 unless exempted by rules, regulations, or orders of the Secretary, so that such provisions will be binding upon each subcontractor or vendor. The Contractor shall act as specified by the Director, Office of Federal Contract Compliance Programs of the U.S. Department of Labor, to enforce the terms, including action for noncompliance. Such necessary changes in language may be made as shall be appropriate to identify properly the parties and their undertakings.

(End of clause)

Alternate I (Jul 2014). As prescribed in [22.1408\(b\)](#), add the following as a preamble to the clause:

Notice: The following term(s) of this clause are waived for this contract:  
\_\_\_\_\_ [List term(s)].

#### **I.14 FAR 52.232-19 Availability of Funds for the Next Fiscal Year (Apr 1984)**

Funds are not presently available for performance under this contract beyond \_\_\_\_\_. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond \_\_\_\_\_, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

(End of clause)

#### **I.15 FAR 52.232-32 PERFORMANCE-BASED PAYMENTS (APR 2012)**

- (a) *Amount of payments and limitations on payments.* Subject to such other limitations and conditions as are specified in this contract and this clause, the amount of payments and limitations on payments shall be specified in the contract's description of the basis for payment.
- (b) *Contractor request for performance-based payment.* The Contractor may submit requests for payment of performance-based payments not more frequently than monthly, in a form and manner acceptable to the Contracting Officer. Unless otherwise authorized by the Contracting Officer, all performance-based payments in any period for which payment is being requested shall be included in a single request, appropriately itemized and totaled. The Contractor's request shall contain the information and certification detailed in paragraphs (l) and (m) of this clause.
- (c) *Approval and payment of requests.*
  - (1) The Contractor shall not be entitled to payment of a request for performance-based payment prior to successful accomplishment of the event or performance criterion for which payment is requested. The Contracting Officer shall determine whether the event or performance criterion for which payment is requested has been successfully accomplished in accordance with the terms of the contract. The Contracting Officer may, at any time, require the Contractor to substantiate the successful performance of any event or performance criterion which has been or is represented as being payable.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

(2) A payment under this performance-based payment clause is a contract financing payment under the Prompt Payment clause of this contract and not subject to the interest penalty provisions of the Prompt Payment Act. The designated payment office will pay approved requests on the \_\_\_\_\_ *[Contracting Officer insert day as prescribed by agency head; if not prescribed, insert "30th"]* day after receipt of the request for performance-based payment by the designated payment office. However, the designated payment office is not required to provide payment if the Contracting Officer requires substantiation as provided in paragraph (c)(1) of this clause, or inquiries into the status of an event or performance criterion, or into any of the conditions listed in paragraph (e) of this clause, or into the Contractor certification. The payment period will not begin until the Contracting Officer approves the request.

(3) The approval by the Contracting Officer of a request for performance-based payment does not constitute an acceptance by the Government and does not excuse the Contractor from performance of obligations under this contract.

(d) Liquidation of performance-based payments.

(1) Performance-based finance amounts paid prior to payment for delivery of an item shall be liquidated by deducting a percentage or a designated dollar amount from the delivery payment. If the performance-based finance payments are on a delivery item basis, the liquidation amount for each such line item shall be the percent of that delivery item price that was previously paid under performance-based finance payments or the designated dollar amount. If the performance-based finance payments are on a whole contract basis, liquidation shall be by either predesignated liquidation amounts or a liquidation percentage.

(2) If at any time the amount of payments under this contract exceeds any limitation in this contract, the Contractor shall repay to the Government the excess. Unless otherwise determined by the Contracting Officer, such excess shall be credited as a reduction in the unliquidated performance-based payment balance(s), after adjustment of invoice payments and balances for any retroactive price adjustments.

(e) *Reduction or suspension of performance-based payments.* The Contracting Officer may reduce or suspend performance-based payments, liquidate performance-based payments by deduction from any payment under the contract, or take a combination of these actions after finding upon substantial evidence any of the following conditions:

(1) The Contractor failed to comply with any material requirement of this contract (which includes paragraphs (h) and (i) of this clause).

(2) Performance of this contract is endangered by the Contractor's—

(i) Failure to make progress; or

(ii) Unsatisfactory financial condition.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

(3) The Contractor is delinquent in payment of any subcontractor or supplier under this contract in the ordinary course of business.

(f) Title.

(1) Title to the property described in this paragraph (f) shall vest in the Government. Vestiture shall be immediately upon the date of the first performance-based payment under this contract, for property acquired or produced before that date. Otherwise, vestiture shall occur when the property is or should have been allocable or properly chargeable to this contract.

(2) "Property," as used in this clause, includes all of the following described items acquired or produced by the Contractor that are or should be allocable or properly chargeable to this contract under sound and generally accepted accounting principles and practices:

(i) Parts, materials, inventories, and work in process;

(ii) Special tooling and special test equipment to which the Government is to acquire title;

(iii) Nondurable (*i.e.*, noncapital) tools, jigs, dies, fixtures, molds, patterns, taps, gauges, test equipment and other similar manufacturing aids, title to which would not be obtained as special tooling under paragraph (f)(2)(ii) of this clause; and

(iv) Drawings and technical data, to the extent the Contractor or subcontractors are required to deliver them to the Government by other clauses of this contract.

(3) Although title to property is in the Government under this clause, other applicable clauses of this contract (*e.g.*, the termination clauses) shall determine the handling and disposition of the property.

(4) The Contractor may sell any scrap resulting from production under this contract, without requesting the Contracting Officer's approval, provided that any significant reduction in the value of the property to which the Government has title under this clause is reported in writing to the Contracting Officer.

(5) In order to acquire for its own use or dispose of property to which title is vested in the Government under this clause, the Contractor shall obtain the Contracting Officer's advance approval of the action and the terms. If approved, the basis for payment (the events or performance criteria) to which the property is related shall be deemed to be not in compliance with the terms of the contract and not payable (if the property is part of or needed for performance), and the Contractor shall refund the related performance-based payments in accordance with paragraph (d) of this clause.

(6) When the Contractor completes all of the obligations under this contract, including liquidation of all performance-based payments, title shall vest in the Contractor for all property (or the proceeds thereof) not—

(i) Delivered to, and accepted by, the Government under this contract; or



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

- (ii) Incorporated in supplies delivered to, and accepted by, the Government under this contract and to which title is vested in the Government under this clause.
- (7) The terms of this contract concerning liability for Government-furnished property shall not apply to property to which the Government acquired title solely under this clause.
- (g) *Risk of loss.* Before delivery to and acceptance by the Government, the Contractor shall bear the risk of loss for property, the title to which vests in the Government under this clause, except to the extent the Government expressly assumes the risk. If any property is lost (see 45.101), the basis of payment (the events or performance criteria) to which the property is related shall be deemed to be not in compliance with the terms of the contract and not payable (if the property is part of or needed for performance), and the Contractor shall refund the related performance-based payments in accordance with paragraph (d) of this clause.
- (h) *Records and controls.* The Contractor shall maintain records and controls adequate for administration of this clause. The Contractor shall have no entitlement to performance-based payments during any time the Contractor's records or controls are determined by the Contracting Officer to be inadequate for administration of this clause.
- (i) *Reports and Government access.* The Contractor shall promptly furnish reports, certificates, financial statements, and other pertinent information requested by the Contracting Officer for the administration of this clause and to determine that an event or other criterion prompting a financing payment has been successfully accomplished. The Contractor shall give the Government reasonable opportunity to examine and verify the Contractor's records and to examine and verify the Contractor's performance of this contract for administration of this clause.
- (j) *Special terms regarding default.* If this contract is terminated under the Default clause, (1) the Contractor shall, on demand, repay to the Government the amount of unliquidated performance-based payments, and (2) title shall vest in the Contractor, on full liquidation of all performance-based payments, for all property for which the Government elects not to require delivery under the Default clause of this contract. The Government shall be liable for no payment except as provided by the Default clause.
- (k) *Reservation of rights.*
  - (1) No payment or vesting of title under this clause shall—
    - (i) Excuse the Contractor from performance of obligations under this contract; or
    - (ii) Constitute a waiver of any of the rights or remedies of the parties under the contract.
  - (2) The Government's rights and remedies under this clause—



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

- (i) Shall not be exclusive, but rather shall be in addition to any other rights and remedies provided by law or this contract; and
- (ii) Shall not be affected by delayed, partial, or omitted exercise of any right, remedy, power, or privilege, nor shall such exercise or any single exercise preclude or impair any further exercise under this clause or the exercise of any other right, power, or privilege of the Government.
- (l) *Content of Contractor's request for performance-based payment.* The Contractor's request for performance-based payment shall contain the following:
  - (1) The name and address of the Contractor;
  - (2) The date of the request for performance-based payment;
  - (3) The contract number and/or other identifier of the contract or order under which the request is made;
  - (4) Such information and documentation as is required by the contract's description of the basis for payment; and
  - (5) A certification by a Contractor official authorized to bind the Contractor, as specified in paragraph (m) of this clause.
- (m) *Content of Contractor's certification.* As required in paragraph (l)(5) of this clause, the Contractor shall make the following certification in each request for performance-based payment:

I certify to the best of my knowledge and belief that—

- (1) This request for performance-based payment is true and correct; this request (and attachments) has been prepared from the books and records of the Contractor, in accordance with the contract and the instructions of the Contracting Officer;
- (2) (Except as reported in writing on \_\_\_\_\_), all payments to subcontractors and suppliers under this contract have been paid, or will be paid, currently, when due in the ordinary course of business;
- (3) There are no encumbrances (except as reported in writing on \_\_\_\_\_) against the property acquired or produced for, and allocated or properly chargeable to, the contract which would affect or impair the Government's title;
- (4) There has been no materially adverse change in the financial condition of the Contractor since the submission by the Contractor to the Government of the most recent written information dated \_\_\_\_\_; and
- (5) After the making of this requested performance-based payment, the amount of all payments for each deliverable item for which performance-based payments have been requested will not exceed any limitation in the contract, and the amount of all payments under the contract will not exceed any limitation in the contract.

(End of clause)

### **I.16 FAR 52.237-3 CONTINUITY OF SERVICES (JAN 1991)**

(a) The Contractor recognizes that the services under this contract are vital to the Government and must be continued without interruption and that, upon contract expiration, a successor, either the Government or another contractor, may continue them. The Contractor agrees to—

(1) Furnish phase-in training; and

(2) Exercise its best efforts and cooperation to effect an orderly and efficient transition to a successor.

(b) The Contractor shall, upon the Contracting Officer's written notice, (1) furnish phase-in, phase-out services for up to 90 days after this contract expires and (2) negotiate in good faith a plan with a successor to determine the nature and extent of phase-in, phase-out services required. The plan shall specify a training program and a date for transferring responsibilities for each division of work described in the plan, and shall be subject to the Contracting Officer's approval. The Contractor shall provide sufficient experienced personnel during the phase-in, phase-out period to ensure that the services called for by this contract are maintained at the required level of proficiency.

(c) The Contractor shall allow as many personnel as practicable to remain on the job to help the successor maintain the continuity and consistency of the services required by this contract. The Contractor also shall disclose necessary personnel records and allow the successor to conduct on-site interviews with these employees. If selected employees are agreeable to the change, the Contractor shall release them at a mutually agreeable date and negotiate transfer of their earned fringe benefits to the successor.

(d) The Contractor shall be reimbursed for all reasonable phase-in, phase-out costs (*i.e.*, costs incurred within the agreed period after contract expiration that result from phase-in, phase-out operations) and a fee (profit) not to exceed a pro rata portion of the fee (profit) under this contract.

(End of clause)

### **I.17 FAR 52.252-6 AUTHORIZED DEVIATIONS IN CLAUSES (APR 1984)**

(a) The use in this solicitation or contract of any Federal Acquisition Regulation (48 CFR Chapter 1) clause with an authorized deviation is indicated by the addition of "(DEVIATION)" after the date of the clause.

(b) The use in this solicitation or contract of any GSAM (48 CFR Chapter 5) clause with an authorized deviation is indicated by the addition of “(DEVIATION)” after the name of the regulation.

(End of clause)

#### **I.18 GSAM 552.203-71 RESTRICTION ON ADVERTISING (SEP 1999)**

The Contractor shall not refer to this contract in commercial advertising or similar promotions in such a manner as to state or imply that the product or service provided is endorsed or preferred by the White House, the Executive Office of the President, or any other element of the Federal Government, or is considered by these entities to be superior to other products or services. Any advertisement by the Contractor, including price-off coupons, that refers to a military resale activity shall contain the following statement: “This advertisement is neither paid for nor sponsored, in whole or in part, by any element of the United States Government.”

(End of clause)

#### **I.19 GSAM 552.232-72 FINAL PAYMENT (SEP 1999)**

Before final payment is made, the Contractor shall furnish the Contracting Officer with a release of all claims against the Government relating to this contract, other than claims in stated amounts that are specifically excepted by the Contractor from the release. If the Contractor’s claim to amounts payable under the contract has been assigned under the Assignment of Claims Act of 1940, as amended (31 U.S.C. 3727, 41 U.S.C. 15), a release may also be required of the assignee. (End of clause)

#### **I.20 GSAR 52.232-99 PROVIDING ACCELERATED PAYMENT TO SMALL BUSINESS SUBCONTRACTORS (DEVIATION) (AUG 2012)**

This clause implements the temporary policy provided by OMB Policy Memorandum M-12-16, providing Prompt Payment to Small Business Subcontractors, dated July 11, 2012. (a) Upon receipt of accelerated payments from the Government, the Contractor is required to make accelerated payments to small business subcontractors to the maximum extent practicable after receipt of a proper invoice and all proper documentation from the small business subcontractor. (b) Include the substance of this clause, including this paragraph (b), in all subcontracts with small business concerns. (c) The acceleration of payments under this clause does not provide any new rights under the Prompt Payment Act.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION I- CONTRACT CLAUSES**

(End of clause)

(END OF SECTION I)

## SECTION J - LIST OF ATTACHMENTS

### MASTER CONTRACT ATTACHMENTS

- J-1 DoD Required Provisions and Clauses
- J-2 Government Security Publications and Contractor Minimum Security Requirements for Select Systems
- J-3 Labor Category Descriptions and BLS Service Occupational Classifications
- J-4 Contractor Labor Hour Pricing for Standard IT Service Labor Categories (Post Award)
- J-5 Performance Requirements Summary:
  - J-5.A Contractor Engagement PBA Program
  - J-5.B Small Business Subcontracting PBA Program
- J-6 Transactional Data Reporting
- J-7 Individual Small Business Contract Subcontracting Plan (Post Award)  
*Only applicable to an other-than-small business Aliant 2 GWAC contractor*
- J-8 Website References in Alliant 2 GWAC

(END OF SECTION J)

## SECTION J.P - LIST OF SOLICITATION'S PROPOSAL ATTACHMENTS

The following documents and templates are for the exclusive use for the Offerors on the the *Alliant 2 GWAC* (Unrestricted Procurement) solicitation. The Section J.P attachments will not remain on the awarded Master Contract.

### PROPOSAL ATTACHMENTS

- J.P-1 Document Verification and Self Scoring Worksheet (First Reference L.5.1.2)
- J.P-2 Relevant Experience (PSC Group) Project Template (First Reference L.5.2)
- J.P-3 Relevant Experience (Leading Edge Technology) Project Template (First Reference L.5.2)
- J.P-4 Leading Edge Technology Descriptions (First Reference L.5.2.3.3)
- J.P-5 Past Performance Rating Form (First Reference L.5.3.2)
- J.P-6 Direct Labor Rate Ranges (First Reference L.5.5.2.1)
- J.P-7 Contractor Teaming Arrangement Template
- J.P-8 Cost/Price Template (First Reference L.5.5.2)
- J.P-9 Model Individual Small Business Subcontracting Plan (Only applicable to other-than-small business Offerors)
- J.P-10 FPDS Sample and Crosswalk
- J.P-11 GSA Form 527

**CAUTION: ONLY THE ALIANT 2 SECTION J.P ATTACHED TEMPLATES AND DOCUMENTS FROM THIS OFFICIAL RFP WILL BE CONSIDERED FOR EVALUATION/VERIFICATION. ANY PREVIOUS ALLIANT 2 DRAFT RFP TEMPLATES AND DOCUMENTS SUBMITTED BY THE OFFEROR, INCLUDING TEAMING PARTNERS, AND BY THE OFFEROR'S REFERENCES, WILL BE REJECTED.**

(END OF SECTION J.P)

## SECTION K - REPRESENTATIONS AND CERTIFICATIONS

**INSTRUCTIONS:** The provision at 52.204-7, System for Award Management, is included in this solicitation, and the Offeror shall complete the annual representations and certifications electronically via the SAM website. See <https://www.sam.gov>. See K.2 below.

**OFFEROR NAME:** \_\_\_\_\_

**OFFEROR DUNS:** \_\_\_\_\_

### K.1 AUTHORIZED DEVIATIONS IN PROVISIONS (DEVIATION FAR 52.252-5) (SEP 1999)

(a) Deviations to FAR provisions.

(1) This solicitation indicates any authorized deviation to a Federal Acquisition Regulation (48 CFR Chapter 1) provision by the addition of “(DEVIATION)” after the date of the provision, if the provision is not published in the General Services Administration Acquisition Regulation (48 CFR Chapter 5).

(2) This solicitation indicates any authorized deviation to a Federal Acquisition Regulation (FAR) provision that is published in the General Services Administration Acquisition Regulation by the addition of “(DEVIATION (FAR provision no.))” after the date of the provision.

(b) Deviations to GSAR provisions. This solicitation indicates any authorized deviation to a General Services Administration Acquisition Regulation provision by the addition of “(DEVIATION)” after the date of the provision.

(c) “Substantially the same as” provisions. Changes in wording of provisions prescribed for use on a “substantially the same as” basis are not considered deviations.

(End of provision)



## K.2 FAR 52.204-8 ANNUAL REPRESENTATIONS AND CERTIFICATIONS (April 2016)

(a)(1) The North American Industry Classification System (NAICS) code for this acquisition is **541512.**

(2) The small business size standard is **\$27.5 million.**

(3) The small business size standard for a concern which submits an offer in its own name, other than on a construction or service contract, but which proposes to furnish a product which it did not itself manufacture, is 500 employees.

(b)(1) If the provision at 52.204-7, System for Award Management, is included in this solicitation, paragraph (d) of this provision applies.

(2) If the provision at 52.204-7 is not included in this solicitation, and the offeror is currently registered in the System for Award Management (SAM), and has completed the Representations and Certifications section of SAM electronically, the offeror may choose to use paragraph (d) of this provision instead of completing the corresponding individual representations and certifications in the solicitation. The offeror shall indicate which option applies by checking one of the following boxes:

☒ **X** (i) Paragraph (d) applies.

☐ (ii) Paragraph (d) does not apply and the offeror has completed the individual representations and certifications in the solicitation.

(c)(1) The following representations or certifications in SAM are applicable to this solicitation as indicated:

(i) 52.203-2, Certificate of Independent Price Determination. This provision applies to solicitations when a firm-fixed-price contract or fixed-price contract with economic price adjustment is contemplated, unless—

(A) The acquisition is to be made under the simplified acquisition procedures in Part 13;

(B) The solicitation is a request for technical proposals under two-step sealed bidding procedures; or

(C) The solicitation is for utility services for which rates are set by law or regulation.

(ii) 52.203-11, Certification and Disclosure Regarding Payments to Influence Certain Federal Transactions. This provision applies to solicitations expected to exceed \$150,000.

(iii) 52.204-3, Taxpayer Identification. This provision applies to solicitations that do not include the provision at 52.204-7, System for Award Management.

(iv) 52.204-5, Women-Owned Business (Other Than Small Business). This provision applies to solicitations that—

(A) Are not set aside for small business concerns;

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

(B) Exceed the simplified acquisition threshold; and

(C) Are for contracts that will be performed in the United States or its outlying areas.

(v) [52.209-2](#), Prohibition on Contracting with Inverted Domestic Corporations—Representation.

(vi) [52.209-5](#), Certification Regarding Responsibility Matters. This provision applies to solicitations where the contract value is expected to exceed the simplified acquisition threshold.

(vii) [52.209-11](#), Representation by Corporations Regarding Delinquent Tax Liability or a Felony Conviction under any Federal Law. This provision applies to all solicitations.

(viii) [52.214-14](#), Place of Performance—Sealed Bidding. This provision applies to invitations for bids except those in which the place of performance is specified by the Government.

(ix) [52.215-6](#), Place of Performance. This provision applies to solicitations unless the place of performance is specified by the Government.

(x) [52.219-1](#), Small Business Program Representations (Basic & Alternate I). This provision applies to solicitations when the contract will be performed in the United States or its outlying areas.

(A) The basic provision applies when the solicitations are issued by other than DoD, NASA, and the Coast Guard.

(B) The provision with its Alternate I applies to solicitations issued by DoD, NASA, or the Coast Guard.

(xi) [52.219-2](#), Equal Low Bids. This provision applies to solicitations when contracting by sealed bidding and the contract will be performed in the United States or its outlying areas.

(xii) [52.222-22](#), Previous Contracts and Compliance Reports. This provision applies to solicitations that include the clause at [52.222-26](#), Equal Opportunity.

(xiii) [52.222-25](#), Affirmative Action Compliance. This provision applies to solicitations, other than those for construction, when the solicitation includes the clause at [52.222-26](#), Equal Opportunity.

(xiv) [52.222-38](#), Compliance with Veterans' Employment Reporting Requirements. This provision applies to solicitations when it is anticipated the contract award will exceed the simplified acquisition threshold and the contract is not for acquisition of commercial items.

(xv) [52.223-1](#), Biobased Product Certification. This provision applies to solicitations that require the delivery or specify the use of USDA-designated items; or include the clause at [52.223-2](#), Affirmative Procurement of Biobased Products Under Service and Construction Contracts.

(xvi) [52.223-4](#), Recovered Material Certification. This provision applies to solicitations that are for, or specify the use of, EPA-designated items.

(xvii) [52.225-2](#), Buy American Certificate. This provision applies to solicitations containing the clause at [52.225-1](#).

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

(xviii) 52.225-4, Buy American—Free Trade Agreements—Israeli Trade Act Certificate. (Basic, Alternates I, II, and III.) This provision applies to solicitations containing the clause at 52.225-3.

(A) If the acquisition value is less than \$25,000, the basic provision applies.

(B) If the acquisition value is \$25,000 or more but is less than \$50,000, the provision with its Alternate I applies.

(C) If the acquisition value is \$50,000 or more but is less than \$77,533, the provision with its Alternate II applies.

(D) If the acquisition value is \$77,533 or more but is less than \$100,000, the provision with its Alternate III applies.

(xix) 52.225-6, Trade Agreements Certificate. This provision applies to solicitations containing the clause at 52.225-5.

(xx) 52.225-20, Prohibition on Conducting Restricted Business Operations in Sudan—Certification. This provision applies to all solicitations.

(xxi) 52.225-25, Prohibition on Contracting with Entities Engaging in Certain Activities or Transactions Relating to Iran-Representation and Certifications. This provision applies to all solicitations.

(xxii) 52.226-2, Historically Black College or University and Minority Institution Representation. This provision applies to solicitations for research, studies, supplies, or services of the type normally acquired from higher educational institutions.

(2) The following representations or certifications are applicable as indicated by the Contracting Officer:

[Contracting Officer check as appropriate.]

**X (i) 52.204-17, Ownership or Control of Offeror.**

**X (ii) 52.204-20, Predecessor of Offeror.**

     (iii) 52.222-18, Certification Regarding Knowledge of Child Labor for Listed End Products.

     (iv) 52.222-48, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment- Certification.

     (v) 52.222-52, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services-Certification.

     (vi) 52.223-9, with its Alternate I, Estimate of Percentage of Recovered Material Content for EPA—Designated Products (Alternate I only).

     (vii) 52.227-6, Royalty Information.

         (A) Basic.

         (B) Alternate I.

     (viii) 52.227-15, Representation of Limited Rights Data and Restricted Computer Software.

(d) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in paragraph (c) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR [4.1201](#)); except for the changes identified below [offeror to insert changes, identifying change by clause number, title, date]. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR CLAUSE # TITLE DATE CHANGE

---

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted on SAM.

(End of provision)

**K.3 FAR 52.204-19 INCORPORATION BY REFERENCE OF  
REPRESENTATIONS AND CERTIFICATIONS (DEC 2014)**

The Contractor's representations and certifications, including those completed electronically via the System for Award Management (SAM), are incorporated by reference into the contract.

(End of provision)

**K.4 FAR 52.209-7 INFORMATION REGARDING  
RESPONSIBILITY MATTERS (JUL 2013)**

(a) Definitions. As used in this provision—

“Administrative proceeding” means a non-judicial process that is adjudicatory in nature in order to make a determination of fault or liability (e.g., Securities and Exchange Commission Administrative Proceedings, Civilian Board of Contract Appeals Proceedings, and Armed Services Board of Contract Appeals Proceedings). This includes administrative proceedings at the Federal and State level but only in connection with performance of a Federal contract or grant. It does not include agency actions such as contract audits, site visits, corrective plans, or inspection of deliverables.

“Federal contracts and grants with total value greater than \$10,000,000” means—

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

- (1) The total value of all current, active contracts and grants, including all priced options; and
- (2) The total value of all current, active orders including all priced options under indefinite-delivery, indefinite-quantity, 8(a), or requirements contracts (including task and delivery and multiple-award Schedules).

“Principal” means an officer, director, owner, partner, or a person having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a division or business segment; and similar positions).

**(b) The offeror [ ] has [ ] does not have current active Federal contracts and grants with total value greater than \$10,000,000.**

(c) If the offeror checked “has” in paragraph (b) of this provision, the offeror represents, by submission of this offer, that the information it has entered in the Federal Awardee Performance and Integrity Information System (FAPIIS) is current, accurate, and complete as of the date of submission of this offer with regard to the following information:

- (1) Whether the offeror, and/or any of its principals, has or has not, within the last five years, in connection with the award to or performance by the offeror of a Federal contract or grant, been the subject of a proceeding, at the Federal or State level that resulted in any of the following dispositions:

- (i) In a criminal proceeding, a conviction.
  - (ii) In a civil proceeding, a finding of fault and liability that results in the payment of a monetary fine, penalty, reimbursement, restitution, or damages of \$5,000 or more.
  - (iii) In an administrative proceeding, a finding of fault and liability that results in—
    - (A) The payment of a monetary fine or penalty of \$5,000 or more; or
    - (B) The payment of a reimbursement, restitution, or damages in excess of \$100,000.
  - (iv) In a criminal, civil, or administrative proceeding, a disposition of the matter by consent or compromise with an acknowledgment of fault by the Contractor if the proceeding could have led to any of the outcomes specified in paragraphs (c)(1)(i), (c)(1)(ii), or (c)(1)(iii) of this provision.

- (2) If the offeror has been involved in the last five years in any of the occurrences listed in (c)(1) of this provision, whether the offeror has provided the requested information with regard to each occurrence.

(d) The offeror shall post the information in paragraphs (c)(1)(i) through (c)(1)(iv) of this provision in FAPIIS as required through maintaining an active registration in the System for Award Management database via <https://www.acquisition.gov> (see 52.204-7). *(End of Provision)*

## K.5 FAR 52.230-1 COST ACCOUNTING STANDARDS NOTICES AND CERTIFICATION (OCT 2015)

**Note:**

This notice does not apply to small businesses or foreign governments. This notice is in three parts, identified by Roman numerals I through III.

Offerors shall examine each part and **provide** the requested **information** in order to determine Cost Accounting Standards (CAS) requirements applicable to any resultant contract.

(If the offeror is an educational institution, Part II does not apply unless the contemplated contract will be subject to full or modified CAS coverage pursuant to 48 CFR 9903.201-2(c)(5) or 9903.201-2(c)(6), respectively.)

### I. Disclosure Statement - Cost Accounting Practices and Certification

**(a)** Any contract in excess of \$750,000 resulting from this solicitation will be subject to the requirements of the Cost Accounting Standards Board (48 CFR Chapter 99), except for those contracts which are exempt as specified in 48 CFR 9903.201-1.

**(b)** Any offeror submitting a proposal which, if accepted, will result in a contract subject to the requirements of 48 CFR chapter 99 must, as a condition of contracting, submit a Disclosure Statement as required by 48 CFR 9903.202. When required, the Disclosure Statement must be submitted as a part of the offeror's proposal under this solicitation unless the offeror has already submitted a Disclosure Statement disclosing the practices used in connection with the pricing of this proposal. If an applicable Disclosure Statement has already been submitted, the offeror may satisfy the requirement for submission by providing the **information** requested in paragraph (c) of Part I of this provision.

CAUTION: In the absence of specific regulations or agreement, a practice disclosed in a Disclosure Statement shall not, by virtue of such disclosure, be deemed to be a proper, approved, or agreed-to practice for pricing proposals or accumulating and reporting contract performance cost **data**.

**(c)** Check the appropriate box below:

☐ (1) *Certificate of Concurrent Submission of Disclosure Statement.*  
The offeror hereby certifies that, as a part of the offer, copies of the Disclosure Statement have been submitted as follows:



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

(i) original and one copy to the cognizant Administrative Contracting Officer (ACO) or **cognizant Federal agency official** authorized to act in that capacity (Federal official), as applicable, and

(ii) one copy to the cognizant Federal auditor.

(Disclosure must be on Form No. CASB DS-1 or CASB DS-2, as applicable. Forms may be obtained from the cognizant ACO or Federal official and/or from the loose-leaf version of the Federal Acquisition Regulation.)

Date of Disclosure Statement: \_\_\_\_\_

Name and Address of Cognizant ACO or Federal Official Where Filed:  
\_\_\_\_\_

The offeror further certifies that the practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices disclosed in the Disclosure Statement.

☐ (2) *Certificate of Previously Submitted Disclosure Statement.* The offeror hereby certifies that the required Disclosure Statement was filed as follows:

Date of Disclosure Statement: \_\_\_\_\_

Name and Address of Cognizant ACO or Federal Official Where Filed:  
\_\_\_\_\_

The offeror further certifies that the practices used in estimating costs in pricing this proposal are consistent with the cost accounting practices disclosed in the applicable Disclosure Statement.

☐ (3) *Certificate of Monetary Exemption.* The offeror hereby certifies that the offeror, together with all divisions, subsidiaries, and affiliates under common control, did not receive net awards of negotiated prime contracts and **subcontracts** subject to CAS totaling \$50 million or more in the cost accounting period immediately preceding the period in which this proposal was submitted. The offeror further certifies that if such status **changes** before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.

☐ (4) *Certificate of Interim Exemption.* The offeror hereby certifies that (i) the offeror **first** exceeded the monetary exemption for



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

disclosure, as defined in (3) of this subsection, in the cost accounting period immediately preceding the period in which this offer was submitted and (ii) in accordance with [48 CFR 9903.202-1](#), the offeror is not yet required to submit a Disclosure Statement. The offeror further certifies that if an award resulting from this proposal has not been [made](#) within 90 days after the end of that period, the offeror will immediately submit a revised certificate to the Contracting Officer, in the form specified under subparagraph (c)(1) or (c)(2) of Part I of this provision, as appropriate, to verify submission of a completed Disclosure Statement.

CAUTION: Offerors currently required to disclose because they were awarded a CAS-covered prime contract or [subcontract](#) of \$50 million or more in the current cost accounting period may not claim this exemption (4). Further, the exemption applies only in connection with proposals submitted before expiration of the 90-day period following the cost accounting period in which the monetary exemption was exceeded.

**II. Cost Accounting Standards - Eligibility for Modified Contract Coverage**

If the offeror is eligible to use the modified provisions of [48 CFR 9903.201-2\(b\)](#) and elects to do so, the offeror shall indicate by checking the box below. Checking the box below shall mean that the resultant contract is subject to the Disclosure and Consistency of Cost Accounting Practices clause in lieu of the Cost Accounting Standards clause.

☐ The offeror hereby claims an exemption from the Cost Accounting Standards clause under the provisions of [48 CFR 9903.201-2\(b\)](#) and certifies that the offeror is eligible for use of the Disclosure and Consistency of Cost Accounting Practices clause because during the cost accounting period immediately preceding the period in which this proposal was submitted, the offeror received less than \$50 million in awards of CAS-covered prime contracts and [subcontracts](#). The offeror further certifies that if such status [changes](#) before an award resulting from this proposal, the offeror will advise the Contracting Officer immediately.

CAUTION: An offeror may not claim the above eligibility for modified contract coverage if this proposal is expected to result in the award of a CAS-covered contract of \$50 million or more or if, during its current cost accounting period, the offeror has been awarded a single CAS-covered prime

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

contract or subcontract of \$50 million or more.

**III. Additional Cost Accounting Standards Applicable to Existing Contracts**

The offeror shall indicate below whether award of the contemplated contract would, in accordance with subparagraph (a)(3) of the Cost Accounting Standards clause, require a change in established cost accounting practices affecting existing contracts and subcontracts.

☐ **Yes**   ☐ **No**

**K.6 FAR 52.230-7 PROPOSAL DISCLOSURE—COST ACCOUNTING PRACTICE CHANGES (APR 2005)**

The Offeror shall check “yes” below if the contract award will result in a required or unilateral change in cost accounting practice, including unilateral changes requested to be desirable changes.

**Yes** \_\_\_\_\_      **No** \_\_\_\_\_

If the Offeror checked “Yes” above, the Offeror shall—

- (1) Prepare the price proposal in response to the solicitation using the changed practice for the period of performance for which the practice will be used; and
- (2) Submit a description of the changed cost accounting practice to the Contracting Officer and the Cognizant Federal Agency Official as pricing support for the proposal.

(End of provision)

(END OF SECTION K)

## SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS OR RESPONDENTS

### L.1 FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (Dec 2013)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. In lieu of submitting the full text of those provisions, the Offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address: <https://www.acquisition.gov/far/>

FAR	TITLE	DATE
52.204-7	SYSTEM FOR AWARD MANAGEMENT	JUL 2013
52.204-16	COMMERCIAL AND GOVERNMENT ENTITY CODE REPORTING	NOV 2014
52.214-34	SUBMISSION OF OFFERS IN THE ENGLISH LANGUAGE	APR 1991
52.214-35	SUBMISSION OF OFFERS IN U.S. CURRENCY	APR 1991
52.215-1	INSTRUCTIONS TO OFFERORS - COMPETITIVE ACQUISITION	JAN 2004
52.215-16	FACILITIES CAPITAL COST OF MONEY	JUN 2003
52.222-24	PRE-AWARD ON-SITE EQUAL OPPORTUNITY COMPLIANCE EVALUATION	FEB 1999
52.222-38	COMPLIANCE WITH VETERANS' EMPLOYMENT REPORTING REQUIREMENTS	FEB 2016
52.222-46	EVALUATION OF COMPENSATION FOR PROFESSIONAL EMPLOYEES	FEB 1993
52.222-56	CERTIFICATION REGARDING TRAFFICKING IN PERSONS COMPLIANCE PLAN	MAR 2015
52.232-38	SUBMISSION OF ELECTRONIC FUNDS	JUL 2013

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

	TRANSFER INFORMATION WITH OFFER.	
52.237-1	SITE VISIT	APR 1984
52.237-10	IDENTIFICATION OF UNCOMPENSATED OVERTIME	MAR 2015

## **L.2 FAR AND GSAR PROVISIONS**

The following FAR and GSAR provisions are applicable to this solicitation and are provided in full text.

### **L.2.1 FAR 52.215-20 Requirements for Cost or Pricing Data or Information Other Than Cost or Pricing Data Alternate IV (OCT 2010)**

- (a) Submission of certified cost or pricing data is not required.
- (b) Provide data described below:
  - Provide information other than cost or pricing data as described in section L.5.5 Volume 6 - Cost/Price.
  - (End of provision)

### **L.2.2 FAR 52.216-1 Type of Contract (APR 1984)**

The Government contemplates the award of a Governmentwide Acquisition Contract (GWAC) resulting from this solicitation.

(End of provision)

### **L.2.3 FAR 52.216-27 Single or Multiple Awards (OCT 1995)**

The Government may elect to award a single delivery order contract or Task Order contract or to award multiple delivery order contracts or Task Order contracts for the same or similar supplies or services to two or more sources under this solicitation.

**The government anticipates that Multiple Awards shall be made up to a maximum of 60 AWARDS. In the event of a *precisely tied score* at a number in the 60th position, all those Offerors with a *precisely tied score* at the 60th position will receive a Master Contract award.**

(End of provision)

ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

**L.2.4 FAR 52.233-2 - Service of Protest (SEP 2006)**

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulation, that are filed directly with an agency, and copies of any protests that are filed with the Government Accountability Office (GAO), shall be served on the Contracting Officer (postal and email addresses as follows) by obtaining written and dated acknowledgment of receipt from:

POSTAL ADDRESS

**General Services Administration  
Federal Acquisition Service  
Alliant 2 GWAC Program Office  
Attn: John Cavadias  
333 West Broadway, Suite 950  
San Diego, CA 92101  
Phone: \* 619-696-2875**

\* Phone is exclusively for deliver purposes only, i.e., required for shipping labels for FedEx, USPS, and other courier services. **Do not call this number for any questions relating to this procurement.)**

EMAIL ADDRESS FOR PROTEST ONLY

**a2protest@gsa.gov**

**NOTE: IF SERVICING A PROTEST VIA EMAIL,  
PROTESTS WILL NOT BE RECEIVED AND WILL NOT BE  
CONSIDERED WHEN SENT AND DELIVERED TO ANY  
OTHER GSA EMAIL ADDRESS OTHER THAN THE  
ABOVE EMAIL ADDRESS.**

(b) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

**NOTE:** Offerors are advised that a protest to the agency will be processed in accordance with General Services Administration Acquisition Manual (GSAM) 533.103.

(End of provision)

## L.3 PROPOSAL SUBMISSION INSTRUCTIONS

The following instructions are for the preparation and submission of proposals. The purpose of this section is to establish requirements for the format and content of proposals so that proposals contain all essential information and can be evaluated equitably.

Offerors are instructed to read the entire solicitation document, including all attachments in *Section J*, **prior** to submitting questions and/or preparing your offer. Omission of any information from the proposal submission requirements may result in rejection of the offer.

**The Offeror shall submit only one proposal, and only one Master Contract will result from this solicitation if the Offeror is awarded the Master Contract, with the exception of the following condition:**

**SHARING PROPOSAL EVALUATION ELEMENTS AND/OR  
COMMITTING RESOURCES from other entities by way of a  
*Meaningful Relationship***

**If the Offeror is NOT sharing proposal evaluation elements and/or committing resources from other entities by way of a *Meaningful Relationship* (See Section L.5.1.4) within a Corporate Structure (including its Parent Company/Holding Company or any one or more of its affiliates, subsidiaries, business units, joint ventures, or any other types of independent business structures), more than one Offer, e.g., proposal, from that Corporate Structure may be submitted.**

**Otherwise, if the Offeror submits more than one proposal with any *Meaningful Relationships* sharing proposal evaluation elements, only the first proposal received will be considered for evaluation and all other proposals received will be rejected.**

All information within the page limitations of the proposal is subject to evaluation. The Government will evaluate proposals in accordance with the evaluation criteria set forth in Section M of this solicitation.

Offerors may make minor formatting changes to Section K and Section J templates used in proposal submission. For example, minor formatting changes include such things as adjusting page breaks, adding corporate identification logos, identifying proposal volume identifiers in the headers

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

and footers, including disclaimers of proprietary information, and adjusting the Cost/Price template based on an Offeror's actual indirect rate structure, etc.

The electronic solicitation documents, as posted on the Federal Business Opportunities (FBO) website, and shall be the "official" documents for this solicitation. See *Attachment J-8 Website References* for FBO address.

The Government will not reimburse Offerors for any cost incurred for the preparation and submission of a proposal in response to this solicitation.

All proposal information is subject to verification by the Government. The Offeror is required to ensure all proposal information submitted is verifiable. If the GSA Source Selection Team detects a high degree of unverifiable, contradictory or unsubstantiated information submitted in an Offeror's proposal, the Government will end the proposal evaluation, and the Offeror will be removed from being considered for award. Falsification of any proposal submission, documents, or statements may subject the Offeror to civil or criminal prosecution under Section 1001 of Title 18 of the United States Code.

**REDACTED PROPOSAL DOCUMENTS:** Redacted proposal submission documents to support PSC and/or LET for Relevant Experience, including Statements of Work, Performance Work Statements, Past Performance Assessments, and all other supporting proposal documents such as funding documents to evidence required dollar thresholds issued by Federal or Non-Federal Entities are discouraged.

However, an Offeror may submit redacted documentation with the understanding that it does so at the risk of not receiving credit for the redacted submission if the Government source selection team cannot sufficiently understand and / or verify the information submitted.

Offerors may mark pages containing sensitive or proprietary information with an appropriate legend in the header or footer. The Offeror may submit password protected documents with the condition that the GSA GWAC PCO has access, instructions/passwords provided to enable proposal review. Be advised that the Offeror bears the risk that password protected documents will not be accepted if the Government is unable to access the information contained therein. Offerors are therefore cautioned to thoroughly test any password-protected documents for accessibility.

**NOTE: This solicitation instructs Offerors to provide support documentation for practically all scored evaluation criteria. Some**



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**subsections of Section L require that an Offeror shall provide a particular form of documentation for validation purposes. (See Table L.4). For other subsections of Section L, Offerors may provide whatever official, verifiable documentation is necessary to validate any pass/fail or scored evaluation criteria being claimed. (See Table L.4.)**

**L.3.1 Official Legal Bidding Entity**

All the evaluation elements an Offeror is claiming credit in accordance with Section L.5, Volumes 1 through 6, must be in the Offeror's name as submitted in Block 15A on the Standard Form (SF) 33, Solicitation, Offer and Award, with a corresponding CAGE Code and DUNS Number in System for Award Management website at, <https://www.sam.gov> that matches the Offeror name on the SF 33, Block 15A. (See Section L.5.1.1.).

**See Sections L.5.1.4 and L.5.1.5.1 for the only exceptions to this requirement.**

**L.3.2 Mergers, Acquisitions, Novations, and Change-of-Name Agreements, as Applicable**

By the closing date of this solicitation, if a company has acquired another company, the transferor and transferee company may claim credit for the same PSC Group Relevant Experience Projects under Section L.5.2.2, the Leading Edge Technology Relevant Experience Projects under Section L.5.2.3, and the Past Performance Projects under Section L.5.3, under the following condition.

In the event of a Government approved novation of a U.S. Federal contract from one Contractor to another, the transferor Contractor may claim credit for the above mentioned projects inasmuch as that contractor was awarded and assumed responsibility for that project up until the merger/acquisition while the transferee may claim credit for the same project in as much as that contractor has assumed responsibility for the totality of the project from the point of the merger/acquisition.

For any claimed evaluation element identifying a different name other than that of the Offeror; due to a merger, acquisition, novation, or change-of-name agreement; the offeror has the burden to establish that the claimed evaluation element should be attributed to the Offeror. To do so, the offeror must provide evidence of the merger, acquisition, novation, or change-of-name agreement, as well as a justification demonstrating how the evaluation element being claimed is applicable to the Offeror.

ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

### **L.3.3 Inverted Domestic Corporations**

Inverted Domestic Corporations are not eligible for award under this solicitation.

“Inverted Domestic Corporation”, as defined in FAR 52.209-10, means a foreign incorporated entity which is treated as an inverted domestic corporation under 6 U.S.C. 395(b), i.e., a corporation that used to be incorporated in the United States, or used to be a partnership in the United States, but now is incorporated in a foreign country, or is a subsidiary whose parent corporation is incorporated in a foreign country, that meets the criteria specified in 6 U.S.C. 395(b), applied in accordance with the rules and definitions of 6 U.S.C. 395(c). An inverted domestic corporation as herein defined does not meet the definition of an inverted domestic corporation as defined by the Internal Revenue Code at 26 U.S.C. 7874.

### **L.3.4 Proposal Due Date and Address Location**

## **PROPOSALS MUST BE RECEIVED BY OR BEFORE THURSDAY, OCTOBER 13, 2016, 4:00 P.M. PST**

Proposals must be mailed or hand delivered to:

**General Services Administration  
Federal Acquisition Service  
Alliant 2 GWAC Program Office  
Attn: John Cavadias, Contracting Officer  
333 W. Broadway, Suite 950  
San Diego, CA 92101**

Phone: \* 619-696-2875

\* Phone is exclusively for deliver purposes only, i.e., required for shipping labels for FedEx, USPS, and other courier services. **DO NOT CALL this number for any questions relating to this procurement.**)

**NOTE: Proposals cannot be emailed.**

### **L.3.5 Solicitation Questions**

The GWAC PCO is the sole point of contact for this Request for Proposals (RFP), including for any questions.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

Interested parties should utilize the attached MS Excel template titled *A2 Unrestricted RFP Question Template* to organize and present any questions, directing them to the GWAC PCO at [A2@gsa.gov](mailto:A2@gsa.gov). Otherwise, questions might not be received or considered.

**Please thoroughly review the entire solicitation, including all the attachments in Section J, prior to submitting questions.**

While questions can be presented any time after the solicitation is posted, for both interested party and government efficiency, it is helpful if they are sent well before the offer deadline/RFP closing date. Otherwise, questions may not be answered if presented at a time near the offer deadline/RFP closing date.

Questions received at least **four business days prior** to the pre-proposal Conference increase the probability of the contracting officer considering them as potential topics at that event.

The official location for all responses to relevant questions in association with this solicitation will be posted on the Federal Businesses Opportunities website: [www.fbo.gov](http://www.fbo.gov).

Only relevant questions requesting information that is necessary for the preparation of Proposals will be answered. Repeated or recurring questions received from multiple potential Offerors concerning the same topic will be answered under a single summarized question/topic. Questions where the answers that are clearly, explicitly or unambiguously written into the official RFP may not be addressed by the Government with a written response. The Government will not provide any individual acknowledgement notices for the receipt of questions submitted.

### **L.3.6 Pre-proposal Conference**

An opportunity to attend a pre-proposal conference sponsored by the Government will be presented to interested parties approximately three to four weeks after the release of the RFP. The date, time, details and instructions for attending this conference will be posted on the Federal Business Opportunities (FBO) website several days prior to the event. The FBO website will be the only source of information and updates concerning the pre-proposal conference. Please hold all inquiries about the pre-proposal conference in anticipation of GSA posting the details on FBO. Attendance to a pre-proposal conference is not a requirement for submitting a proposal on this solicitation.

## L.4 PROPOSAL FORMAT

The Offeror shall include all seven (7) separate electronic proposal volumes and supporting documents listed in L.4.1 PROPOSAL FORMAT TABLE onto a single DVD+R disk (marked Original) plus a single duplicate copy of the original DVD+R disk (marked Copy) for **a total of 2 DVD+R disks with all files in an uncompressed native format**. In addition to the DVD+R including all proposal documents, the **Offeror shall also include one PAPER COPY of their *Attachment J.P-1 Document Verification and Self Scoring Worksheet***.

Each of the seven volumes should be in a separate electronic folder.

1. Volume 1 – General
2. Volume 2 – Relevant Experience
3. Volume 3 – Past Performance
4. Volume 4 – Systems, Certifications, and Clearances
5. Volume 5 – Organizational Risk Assessment
6. Volume 6 – Cost/Price
7. Volume 7 – Responsibility

Only proposal files may be included on the disk in accordance with the instructions in Section L.5. No other files are permitted.

The DVD+R disks shall be labeled with the Solicitation Number and Company Name.

**No paper version of your proposal shall be submitted.**

**NOTE: Only *Attachment J.P-1 Document Verification and Self Scoring Worksheet* (Attachment J.P-1) must be printed on paper in addition to the electronic file copy on the DVDs.**

It is the sole responsibility of the Offeror to ensure that the electronic files submitted are virus free and can be opened and read by the government. Proposal submissions shall not be locked, encrypted, or otherwise contain barriers to opening. **The Government strongly recommends that the Offeror test DVDs on more than one internal machine and more than one machine type or platform to ensure proposals are entirely virus free and accessible to the Government on any platform. In the event that both copies of the any DVD file is corrupted, the Offeror's proposal will be rejected.**

ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

**All proposal documents shall be in Adobe (pdf) format except for the Document Verification and Self Scoring Worksheet in Attachment J.P-1 and Cost/Price Template in Attachment J.P-8.** The Document Verification and Self Scoring Worksheet and Cost/Price Template shall be in Microsoft Office Excel - format.

Applicable to a Small Business who submit an offer on Alliant 2 Small Business set-aside RFP (A2SB) and additionally will be submitting an offer on the Alliant 2 Unrestricted RFP (A2): The A2 PCO recommends that an Offeror use the respective A2 Unrestricted J.P-2, J.P-3, and J.P-5 templates and not submit the templates from those designated for A2SB use. However, it is acceptable to the A2 PCO for the Offeror to submit a CO/COR signed copy of the A2SB template with the condition that the Offeror bears the full responsibility of providing all required information and supporting documentation in strict accordance with this A2 RFP; otherwise, those copied A2SB template submissions will not be accepted.

Applicable to Small Business CTA Concerns: Offerors proposing as part of a small business contractor teaming arrangement (CTA), in accordance with the requirements of *Section L.5.1.5-Alt*, may submit separate DVD+R's for Volume 2 – Relevant Experience (when sensitive or proprietary information is contained within required documents) and Volume 7 – Responsibility, within sealed envelopes for team members that require this. Any sealed envelope must be within the same package as the submitted proposal. Each sealed envelope and DVD+R shall be labeled on the outside with the Solicitation Number, Volume Number (2 or 7), Name and DUNS Number of the Offeror, along with the Name and DUNS Number of the small business CTA Team Member.

#### **L.4.1 Proposal Format Table**

The following Proposal Format Table is to assist Offerors in organizing their proposal submission documents to ensure the government can easily identify which documents apply to which criteria for evaluation purposes. Offerors must adhere to the Volume Numbers, Format and/or Templates, and Page Limitations (if any) provided in the Proposal Format Table. Offerors must include their company name or company name abbreviation and Volume Number in the filename. For example, ABC Incorporated filename for Volume 1, SF-33 is ABC.VOL1.SF33.pdf. Offerors may make minor adjustments to the file naming methodology so long as the resulting file names and organization are clearly understood. Additionally, the Offeror may provide a Table of Contents that serves as an overall guide to what files are included, where they are located and brief descriptions of what the documents are. Inclusion of a Table of Contents is optional and will not count toward the total page count.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

<b>VOL</b>	<b>RFP Section #</b>	<b>Title</b>	<b>Format or Template</b>	<b>Page Limit</b>	<b>Example File Name</b>
<b>1</b>	L.4.1	Proposal Format Table	PDF Table of Contents	No Page Limit.	CompanyName.VOL1.TOC.pdf (Inclusion of Table of Contents is <b>OPTIONAL</b> )
<b>1</b>	L.5.1.1	SF-33	PDF	Limited to SF-33 document. SF-30, required if more than four amendments issued. Otherwise it is optional.	CompanyName.VOL1.SF33.pdf  If SF 30 is applicable: CompanyName.VOL1.SF30.pdf
<b>1</b>	L.5.1.2	Document Verification and Self Scoring Worksheet	MS Excel Worksheet PLUS <u>One</u> Printed Paper Copy	** Limited to J.P-1 Template.	CompanyName.VOL1.JP1.xls
<b>1</b>	L.5.1.3	(Other than Small Business ONLY) Individual Subcontracting Plan	PDF Reference GSA Model Plan J.P-9 or FAR 19.704	Limited to 25 pages.	CompanyName.VOL1.SP.pdf
<b>1</b>	L.5.1.4	Meaningful Relationship Commitment Letters (MRCL)	1 PDF per company relationship  Each MRCL must be separate and distinct  Applicable ONLY IF submitting an MRCL; otherwise, no file need be submitted.	No Page Limit.	CompanyName.VOL1.MRCL1.pdf CompanyName.VOL1.MRCL2.pdf CompanyName.VOL1.MRCL3.pdf  (If applicable, the Offeror may include more files by using the next sequential numbers to the file naming convention)
<b>1</b>	L.5.1.5	(Other-than-Small Business ONLY) Existing Joint Venture or Partnership Agreement	PDF  Applicable ONLY IF submitting as a JV/Partnership(PT); otherwise no file need be submitted.	No Page Limit.	JVName.VOL1.JV.pdf or CompanyName.VOL1.CTA.pdf
<b>1</b>	CTA / Subcontracting  L.5.1.5-Alt  L.5.1.5.2-Alt	(Small business ONLY)  Small Business Contractor Teaming Arrangements, if applicable  Proposed Small Business Subcontractors, if applicable.	1 PDF for JV/PT/CTA and Separate PDFs for each Subcontractor Letter(s) of Commitment  Applicable ONLY IF submitting as a JV/PT/CTA; otherwise, no file need be submitted.	No Page Limit.	JVName.VOL1.JV.pdf or CompanyName.VOL1.CTA.pdf and CompanyName.VOL1.SubcontractorNameLOC.pdf  (If applicable, the Offeror may include more files by using the next sequential numbers to the file naming convention)

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

<b>VOL</b>	<b>RFP Section #</b>	<b>Title</b>	<b>Format or Template</b>	<b>Page Limit</b>	<b>Example File Name</b>
<b>1</b>	L.5.1.6	Professional Employee Compensation Plan	Single PDF	Recommended 10-page maximum.	CompanyName.VOL1.CP.pdf
<b>1</b>	L.5.1.7	Uncompensated Overtime Policy	Single PDF	Limited to 10 pages.	CompanyName.VOL1.UOP.pdf
<b>1</b>	L.5.1.8	Representations and Certifications	1 PDF per company (each teaming member, if applicable)	Limited to Section K. No Page Limit.	CompanyName.VOL1.RC.pdf  (Offeror may include more files by using the next sequential numbers to the file naming convention)
<b>2</b>	L.5.2.2	PSC Group Relevant Experience	1 PDF per project (Maximum of 7 files).  Each Project with all supporting documents should be submitted in a single .pdf in the following order: 1. Section J.P-2 2. FPDS, if applicable 3. Award Form, if applicable 4. Contract Statement of Work, if applicable 5. Supporting Information Related to a Merger, Acquisition, Novation, or Change of Name on a Specific Project, if applicable 6. Section J.P-7 and CTA agreement, if applicable	** Section J.P-2 Template limited to 3 pages for the locked template, plus one extra Part III page (optional) totaling 4 pages.  No page limit for supporting documents.	CompanyName.VOL2.PSC1-1.pdf CompanyName.VOL2.PSC1-2.pdf CompanyName.VOL2.PSC1-3.pdf CompanyName.VOL2.PSC1-4.pdf and/or CompanyName.VOL2.PSC2-1.pdf CompanyName.VOL2.PSC2-2.pdf and/or CompanyName.VOL2.PSC3-1.pdf
<b>2</b>	L.5.2.3	Leading Edge Technology Relevant Experience	1 PDF per project (Maximum of 30 files) Each Project with all supporting documents should be submitted in a single .pdf in the following order: 1. Section J.P-3 2. Original Contract Award Document 3. Contract Statement of Work 4. Supporting Information Related to a Merger, Acquisition, Novation, or Change of Name on a Specific Project, if applicable 5. Section J.P-7 and CTA agreement, if applicable.	** Section J.P-3 Template limited to 3 pages for the locked template, plus one extra Part III page (optional) totaling 4 pages.  No page limit for supporting documents.	CompanyName.VOL2.LET1-1.pdf CompanyName.VOL2.LET1-2.pdf CompanyName.VOL2.LET1-3.pdf and/or CompanyName.VOL2.LET2-1.pdf CompanyName.VOL2.LET2-2.pdf CompanyName.VOL2.LET2-3.pdf and/or  (If applicable, the Offeror may include more files by citing one or more of the LET categories indicated in the RFP)



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

<b>VOL</b>	<b>RFP Section #</b>	<b>Title</b>	<b>Format or Template</b>	<b>Page Limit</b>	<b>Example File Name</b>
<b>3</b>	L.5.3	Past Performance for Relevant Experience Projects	1 PDF per Past Performance for each PSC Group Relevant Experience Project submitted  PPIRS/CPARs report, or Section J.P-5 Past Performance Rating Form if PPIRS/CPARS is not available.	No Page Limit.	CompanyName.VOL3.PP.PSC1-1.pdf CompanyName.VOL3.PP.PSC1-2.pdf CompanyName.VOL3.PP.PSC1-3.pdf CompanyName.VOL3.PP.PSC1-4.pdf and/or CompanyName.VOL3.PP.PSC2-1.pdf CompanyName.VOL3.PP.PSC2-2.pdf and/or CompanyName.VOL3.PP.PSC3-1.pdf
<b>3</b>	L.5.3.3	Negative Past Performance Narrative	1 PDF per each negative past performance project (Maximum of 7 files).  This document is not required, only necessary if Offeror wishes to explain any negative past performance.	Limited to 2 pages per project	CompanyName.VOL3.NPP.PSC1-1.pdf CompanyName.VOL3.NPP.PSC1-2.pdf CompanyName.VOL3.NPP.PSC1-3.pdf CompanyName.VOL3.NPP.PSC1-4.pdf and/or CompanyName.VOL3.NPP.PSC2-1.pdf CompanyName.VOL3.NPP.PSC2-2.pdf and/or CompanyName.VOL3.NPP.PSC3-1.pdf
<b>4</b>	L.5.4.1	Cost Accounting System and Audit Information	Single PDF If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.CASAUDIT.pdf
<b>4</b>	L.5.4.2	Approved Purchasing System	Single PDF If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.APS.pdf
<b>4</b>	L.5.4.3	Forward Pricing Rate Agreements, Forward Pricing Rate Recommendations, and/or Approved Billing Rates	Single PDF If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.FPRA.pdf or CompanyName.VOL4.FPRR.pdf or CompanyName.VOL4.ABR.pdf
<b>4</b>	L.5.4.4	Earned Value Management Systems (EVMS)	Single PDF If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.EVMS.pdf
<b>4</b>	L.5.4.5	Acceptable Estimating System	Single PDF If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.AES.pdf

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

<b>VOL</b>	<b>RFP Section #</b>	<b>Title</b>	<b>Format or Template</b>	<b>Page Limit</b>	<b>Example File Name</b>
<b>4</b>	L.5.4.6	CMMI Certification	Single PDF (either CMMI SVC or DEV) If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.CMMISVCcert.pdf or CompanyName.VOL4.CMMIDEVcert.pdf
<b>4</b>	L.5.4.7	ISO 9001 Certification	Single PDF If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.ISO9001cert.pdf
<b>4</b>	L.5.4.8	ISO 20000 Certification	Single PDF If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.ISO20000cert.pdf
<b>4</b>	L.5.4.9	ISO/IEC 27000	Single PDF If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.ISOIEC27000cert.pdf
<b>4</b>	L.5.4.10	Facility Clearance Level (FCL)	PDF If not applying for these additional points, no file need be submitted.	Limited to the verification document.	CompanyName.VOL4.FCL.pdf
<b>5</b>	L.5.7	(Other-than-small business Existing JV/PTs)  Organizational Risk Assessment	See VOL 1 JV/PT file format	If the Offeror is a JV/PT, the JV/PT documents should be listed in VOL 1	If an Offeror is an established individual company, <b>NO FILES NEED BE SUBMITTED</b> to receive the Organizational Risk Assessment points.
<b>5</b>	L.5.7	(Small business CTAs)  Organizational Risk Assessment	PDF  Copies of Subcontracts if Offeror is a Prime/Subcontractor business arrangement. <i>(JV/PT documents requested earlier in VOL 1)</i>  If a CTA is not applying for these additional points, no file need be submitted.  If an Offeror is an established individual company no file need be submitted to receive additional points.	Limited to the verification document.	CompanyName.VOL5.SUB.pdf

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

<b>VOL</b>	<b>RFP Section #</b>	<b>Title</b>	<b>Format or Template</b>	<b>Page Limit</b>	<b>Example File Name</b>
<b>6</b>	L.5.5.1	Basis of Estimate	PDF	Limited to 10 pages. No page limit for supporting documents.	CompanyName.VOL6.BoE.pdf
<b>6</b>	L.5.5.2	Cost/Price Template	MS Excel Worksheet	** Limited to J.P-8 Template	CompanyName.VOL6.JP8.COSTPRICE.xls
<b>7</b>	L.5.6.1	Financial Resources	1 PDF per company (and each teaming member, if applicable)	Limited to J.P-11 GSA Form 527 template. No page limit for additional financial documentation.	CompanyName.VOL7.GSA527.pdf  (If applicable, the Offeror may include more files by citing the teaming partner company name in a sealed envelope with the Offeror's proposal)

\*\* The Government will not reject any locked proposal templates the Offeror submits, including J.P-1, J.P-2, J.P-3, and J.P-8, due to exceeding page limits caused by formatting problems caused by limitations of the locked template.

++ If an Offeror wishes to supplement an already-submitted proposal package with additional information by or before the proposal due date of the **October 13, 2016**, the Offeror may follow either of the two options below:

- 1) Resubmit an entire replacement proposal package to GSA and note on the packaging that it is a **REPLACEMENT** to the originally submitted package, or
- 2) Supplement the already submitted proposal package with an additional DVD plus one backup DVD. Mark the DVD as the **SUPPLEMENTAL** package. The supplemental DVD may contain any additional proposal documents as needed, e.g., signed Alliant 2 SF-30 amendment forms. It is recommended that on any supplemental DVDs file names correspond with the "example file names" in a logical and sequential order as indicated in the above table.

(End of SECTION L.4.1)

## L.5 PROPOSAL CONTENT

**Except for allowances provided in Sections L.5.1.4 and L.5.1.5.1, all projects and past performance submitted in response to this solicitation shall have been performed as a Prime Contractor.** “Prime Contractor” means the Contractor has privity-of-contract with the Government for all contractual obligations under a mutually binding legal relationship with the Government. In other words, when the Government awards a Contract to a Contractor, the Contractor is considered the “Prime Contractor.” For example, “Prime Contractors” are identified as such on the cover page of contracts or Task Orders such as:

- (1) Standard Form (SF) 1449 – Solicitation/Contract/Order for Commercial Items – (Block 17a identifies the Prime Contractor)
- (2) SF 26 – Award/Contract – (Block 7 identifies the Prime Contractor)
- (3) SF 33 – Solicitation, Offer, and Award – (Block 15A identifies the Prime Contractor)
- (4) Department of Defense (DD) 1155 – Order for Supplies or Services (Block 9 identifies the Prime Contractor)
- (5) Optional Form 307 – Contract Award (Block 7 identifies the Prime Contractor)
- (6) GSA Form 300 – Order for Supplies and Services (Block 6 identifies the Prime Contractor)

When a Prime Contractor awards a contract to a Contractor, the Contractor is considered a “Subcontractor”. Any evaluation element under Section L.5., Volume 1 through 7, for which an Offeror was identified as a “Subcontractor” **will** be rejected.

### L.5.1 VOLUME 1 - GENERAL

To be eligible for award, the Offeror must adhere to the directions and submit the following information under Volume 1 – General.

#### L.5.1.1 Standard Form (SF) 33 and SF-30 for Amendments

“Offeror” means the official legal bidding entity identified in Block 15A on the Standard Form (SF) 33, Solicitation, Offer and Award.

Using the SF 33 form, Solicitation, Offer and Award, posted as page 1 of the solicitation in <https://www.fbo.gov/>, the Offeror shall fill out blocks 12 through 18 accordingly;

1. The Government requires a minimum acceptance period of not less than 365 calendar days. The Offeror shall complete Block 12 of each SF

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

33 submitted with full cognizance of the minimum acceptance period of 365 calendar days. "Acceptance Period" means the number of calendar days available to the Government for awarding a Contract from the date specified in this solicitation for receipt of offers. Your offer may only specify a longer acceptance period than the Government's minimum requirement.

2. If any amendments to the solicitation are issued, the Offeror must acknowledge each amendment number and date in Block 14 of the SF 33 or complete Blocks 8 and 15 of the SF 30 for each amendment.  
NOTICE: Offeror may acknowledge up to four official amendments on the SF-33 form. However, if exceeding four amendments the Offeror must submit a signed SF-30 for each amendment above four into Volume 1. It is also acceptable for the Offeror to sign any and all SF-30 Amendments issued if Block 14 on the SF-33.
3. The Offeror's Legal Name and Address in Block 15A on the SF33 must match the information for the Offeror in SAM.GOV at <https://www.sam.gov>, including the corresponding Commercial and Government Agency (CAGE) Code Number and Data Universal Numbering Systems (DUNS) Number (Note: the address listed in Block 15A will be the official mailing address used by the Government for letter correspondence, if necessary).
4. The Name, Title, Signature and Date identified in Block 16, 17, 18, must be an authorized representative with authority to commit the Offeror to contractual obligations.

**L.5.1.2 Document Verification and Self Scoring Worksheet**

The Offeror shall submit Attachment J.P-1, titled, "Document Verification and Self Scoring Worksheet". No other format or additional proposal documentation will be considered.

1. Do **not** alter rows or columns of the Document Verification and Self Scoring Worksheet.
2. The Offeror shall enter their name in Row 7.
3. The Offeror must fill in Column C by entering a "Yes" or "No" for **each** element. **(The only exception is row 128, Total PSC Projects Submitted.)** Just type the word, not the quotation marks. Do **not** leave any Rows under Column C blank.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

4. If “Yes” is entered in Column C, the Offeror shall enter the file name(s) in Column F for each associated supporting document submitted. Reference the file naming structure provided in L.4, Proposal Format Table. NOTE: No supporting file name is required for L.5.2.3.2, Breadth of Leading Edge Technology Relevant Experience.
5. The Project Identifier (PSC Project 1-1 through PSC Project 3-1) in the Document Verification and Self Scoring Worksheet **must mirror** the same Project Identifier selected in the Relevant Experience (PSC Group) Project Template found in Attachment **J-P.2**.
6. Under Section L.5.2.2.2, PSC Group Relevant Experience Projects with Cost Reimbursement and under Section L.5.2.2.3, PSC Group Relevant Experience Projects with Foreign Locations, in addition to completing Column C and Column F the Offeror must fill in Column B with the Project Identifier(s) that satisfies the claimed credit.
7. The Project Identifier (LET 1-1 through **LET 10-3**) in the Document Verification and Self Scoring Worksheet **must mirror** the same Project Identifier selected in the Relevant Experience (Leading Edge Technology) Project Template found in Attachment **J.P-3**.
8. The scoring within Columns D and E will auto-calculate according to the responses within Column C. The offeror shall not manipulate any formulas or data within Columns D and E.

**L.5.1.3 Individual Small Business Subcontracting Plan (Required for Other than Small Business Offerors)**

The Offeror shall submit a single Individual Subcontracting Plan that applies to the Alliant 2 GWAC program as a whole. A Commercial and Master Subcontracting Plans will not be accepted. A small business concern as defined in FAR 52.219-28 is not required to submit an Individual Subcontracting Plan. The Offeror’s accepted Individual Subcontracting Plan will be incorporated into the resultant Master Contract.

The General Services Administration Manual (GSAM), Appendix 519A- Individual Subcontracting Plan Outline (Model) provides a model Subcontracting Plan as a template for Offeror’s that need assistance in developing a Subcontracting Plan (see *Attachment J.P-9*).

If an Offeror chooses to use the model at GSAM Appendix 519A, the Offeror must adapt the model to fit their situation. The model is **not** a fill-in-the-

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

blank form and the Offeror must remove all instructional language. The model does **not** establish minimum requirements for an acceptable plan.

The Offeror should consider the following when developing their Individual Subcontracting Plan:

- 1) These percentages reflect GSA's subcontracting goals for the Alliant 2 Master Contract. **However**, the Offeror's Subcontracting Plan should only contain realistic goals that are attainable to the Offeror's individual circumstances:

Small Business	50%
Small Disadvantaged Business	6%
Women-Owned Small Business	6%
HUBZone Small Business	3%
Veteran-Owned Small Business	3%
Service-Disabled Veteran-Owned Small Business	3%

- 2) The Offeror shall provide for total subcontracted dollars for Base Period and Option Period for all SB, SDB, WOSB, HUBZone, VOSB, and SDVOSB. Dollars are not required to be broken out for individual contract years. The dollars proposed are planned subcontracted dollars; and should generally provide for incremental increase in dollars for the option period.
- 3) The Offeror shall provide percentages for all SB, SDB, WOSB, HUBZone, VOSB, SDVOSB and be expressed as a percentage of the total subcontracting dollars to all concerns (both other-than-small and small business). Note that Alaskan Native Corporations (ANCs) and Indian tribes are included in the Small Disadvantaged Business and total small amounts.

For example, the total dollars to be subcontracted in the table below is provided for example purposes only to show proper math calculations only:



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

<b>Categories</b>	<b>Sample Dollars (Base Period)</b>	<b>Percent</b>	<b>Sample Dollars (Option Period)</b>	<b>Percent</b>
Total dollars to be subcontracted Base Period and Option I:	\$100,000,000	100%	\$150,000,000	100%
To: Other-than-small business	\$50,000,000	50%	\$75,000,000	50%
To all: Small Businesses (includes all the sub-categories listed below)	\$50,000,000	50%	\$75,000,000	50%
Small Disadvantaged Businesses	\$6,000,000	6%	\$9,000,000	6%
Women-Owned Small Businesses	\$6,000,000	6%	\$9,000,000	6%
HUBZone Small Businesses	\$3,000,000	3%	\$4,500,000	3%
Veteran-Owned Small Businesses	\$3,000,000	3%	\$4,500,000	3%
Service-Disabled Veteran-Owned Small Businesses (subset of VOSB)	\$3,000,000	3%	\$4,500,000	3%

Note - Only the other-than-small business plus all small business should equal the total in both dollars and percentages. Do not add together subgroups to reach the total small figure, as the same dollars can be double and triple counted for each group as applicable. Dollars and percentages to other-than-small and total small businesses (all-inclusive) must equal the total subcontracted to all categories in both dollars and percentages.

- 4) The Offeror shall include a description of the subcontracting strategies used in previous contracts and significant achievements, with an explanation of how this plan will build upon those earlier achievements. Additionally, the Offeror shall demonstrate through its plan that it understands the small business subcontracting program's Objectives, GSA's expectations, and is committed to taking those actions necessary to meet these goals or objectives.
- 5) The Offeror shall address whether the firm has failed to meet any of the small business subcontracting goals on similar IT Professional Service interagency contracts, i.e. GWACS/MACS, or stand-alone IT Service contracts, limited to no more than three, and how the Offeror plans to successfully meet those socio-economic groups under this Master Contract. The Offeror shall identify what increased efforts are planned that would indicate a greater focus to the affected socio-

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

economic groups. This paragraph is not applicable to those Offerors that were not required to have an Individual Subcontracting Plan.

- 6) The Offeror shall acknowledge that it will report subcontracting achievement in the eSRS using the PAYMENT BASIS REPORTING. For purposes of the Alliant 2 GWAC Subcontract Reporting, the Payment Basis is the process of capturing subcontract dollars no sooner than the time a contractor pays the subcontractor's invoices. This Payment Basis reporting method must be used for the entire contract term. (See *Section L.5.1.3.1 Payment Basis Reporting on eSRS*.) Entering subcontracting dollars into the Government's Electronic Subcontracting Reporting System (eSRS) on a Commitment Basis will be rejected by the Master Contract ACO. (A Commitment Basis, which is not allowed for this Master Contract, is the process of capturing subcontract dollars when the Contractor executes the subcontract award documents).

GSA expects Offerors to thoroughly review the requirements set forth in FAR 19.704, Subcontracting Plan Requirements, and GSAR 552.219-72, Preparation, Submission, and Negotiation of Subcontracting Plans. Additionally, the U.S. Small Business Administration provides general guidance on developing an "Acceptable" Subcontracting Plan on its web page at <https://www.sba.gov> titled "Small Business Liaison Officer Handbook".

The *Individual Subcontracting Plan* is a material requirement of this solicitation, and the submission of a completed *Individual Subcontracting Plan* is a mandatory requirement of the Offeror's proposal. For the purpose of this evaluation, the proposed Individual Subcontracting Plan submitted is treated as a Responsibility Determination factor rated as either Acceptable or Unacceptable. NO POINTS are assigned or earned on this evaluation factor. The Offeror's entire proposal will be considered unacceptable if the Individual Subcontracting Plan is not included with its proposal.

(End of provision)

**L.5.1.3.1 Payment Basis Reporting on eSRS**

For purposes of the Alliant 2 GWAC Subcontract Reporting, the Payment Basis is the process of capturing subcontract dollars no sooner than the time a contractor pays the subcontractor's invoices. This Payment Basis reporting method must be used for the entire contract term. Entering subcontracting dollars into the Government's Electronic Subcontracting Reporting System (eSRS) on a Commitment Basis will be rejected by the Master Contract ACO. (A Commitment Basis, which is not allowed for this Master Contract, is

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

the process of capturing subcontract dollars when the Contractor executes the subcontract award documents).

**L.5.1.3.2 GSAR 552.219-72 Preparation, Submission, and Negotiation of Subcontracting Plans (MAR 2012)**

(a) An Offeror, other than a small business concern, submitting an offer that exceeds \$700,000 (\$1,500,000 for construction) shall submit a subcontracting plan with its initial offer. The subcontracting plan will be negotiated concurrently with price and any required technical and management proposals, unless the Offeror submits a previously-approved commercial plan.

(b) Maximum practicable utilization of small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran owned small business concerns as Subcontractors is a matter of national interest with both social and economic benefits. The General Services Administration (GSA) expects that an Offeror's subcontracting plan will reflect a commitment to assuring that small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran owned small business concerns are provided the maximum practicable opportunity, consistent with efficient contract performance, to participate as Subcontractors in the performance of the resulting contract. An Offeror submitting a commercial plan can reflect this commitment through subcontracting opportunities it provides that relate to the Offeror's production generally; i.e., for both its commercial and Government business.

(c) GSA believes that this potential contract provides significant opportunities for the use of small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran owned small business concerns as Subcontractors. Consequently, in addressing the eleven elements described at FAR 52.219-9

(d) of the clause in this contract entitled Small Business Subcontracting Plan, the Offeror shall:

(1) Demonstrate that its subcontracting plan represents a creative and innovative program for involving small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran owned small business concerns in performing the contract.

(2) Include a description of the Offeror's subcontracting strategies used in any previous contracts, significant achievements, and how this plan will build upon those earlier achievements.

(3) Demonstrate through its plan that it understands the small business subcontracting program's objectives and GSA's expectations, and it is committed to taking those actions necessary to meet these goals or objectives.

(d) In determining the acceptability of any subcontracting plan, the Contracting Officer will take each of the following actions:

(1) Review the plan to verify that the Offeror demonstrates an understanding of the small business subcontracting program's objectives and GSA's

ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

expectations with respect to the program and has included all the information, goals, and assurances required by FAR 52.219-9.

(2) Consider previous goals and achievements of Contractors in the same industry.

(3) Consider information and potential sources obtained from agencies administering national and local preference programs and other advocacy groups in evaluating whether the goals stated in the plan adequately reflect the anticipated potential for subcontracting to small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran owned small business concerns.

(4) Review the Offeror's description of its strategies, historical performance and significant achievements in placing subcontracts for the same or similar products or services with small, HUBZone small, small disadvantaged, women-owned, veteran-owned, and service-disabled veteran owned small business concerns. The Offeror's description can apply to commercial as well as previous Government contracts.

(e) Failure to submit an acceptable subcontracting plan and/or correct deficiencies in a plan within the time specified by the Contracting Officer shall make the Offeror ineligible for award.

(End of provision)

#### **L.5.1.4 Meaningful Relationship Commitment Letters, if applicable**

*For purposes of the evaluation, proposed Meaningful Relationship Commitment Letters submitted is treated on a **pass/fail** rated basis and as an **offer factor** that will result in contractual promises that will be incorporated by reference or attached into any resulting Master Contract.*

Within a corporate structure, an Offeror may utilize resources from a Parent Company, Affiliate, Division, and/or Subsidiary. GSA **will** allow an Offeror to take credit for any evaluation element, including relevant experience project(s), system(s), or certification(s) from a Parent Company, Affiliate, Division, and/or Subsidiary so long as there is a meaningful relationship to the Offeror and commitment letters are provided to the Government. Additionally, the **Government considers that any Meaningful Relationships committed in the Offeror's proposal to be used for evaluation purposes shall continue and be incorporated to the Master Contract, and made available to the Offeror for any resulting Task Order procurements during the term of any resulting Master Contract.**

Outside a corporate structure, such as a "Subcontractor" performance under a "Prime" Contractor, GSA will **not** allow an Offeror to take credit for any evaluation element, including relevant experience project(s), system(s), or

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

certification(s) as a “Subcontractor” in accordance with the following definition. “Prime” Contractor means the Contractor has privity-of-contract with the Government for all contractual obligations under a mutually binding legal relationship with the Government. In other words, when the Government awards a Contract to a Contractor, the Contractor is considered the “Prime” Contractor. For example, “Prime” Contractors are identified as such on the cover page of contracts or Task Orders such as:

1. Standard Form (SF) 1449 – Solicitation/Contract/Order for Commercial Items – (Block 17a identifies the Prime Contractor)
2. SF 26 – Award/Contract – (Block 7 identifies the Prime Contractor)
3. SF 33 – Solicitation, Offer, and Award – (Block 15A identifies the Prime Contractor)
4. Department of Defense (DD) 1155 – Order for Supplies or Services (Block 9 identifies the Prime Contractor)
5. Optional Form 307 – Contract Award (Block 7 identifies the Prime Contractor)
6. GSA Form 300 – Order for Supplies and Services (Block 6 identifies the Prime Contractor)

When a Prime Contractor awards a contract to a Contractor, the Contractor is considered a “Subcontractor”. Any evaluation element under Section L.5., Volume 1 through 7, for which an Offeror was identified as a “Subcontractor” **will** be rejected.

“Affiliates” are business concerns that are affiliates of each other if, directly or indirectly, either one controls or has the power to control the other, or another concern controls or has the power to control both.

“Division” is a separate business unit of a company representing a specific business function.

“Subsidiary” means an entity in which more than 50 percent of the entity is owned directly by a parent corporation; or through another subsidiary of a parent corporation.

For the purposes of the **Alliant 2 GWAC**, a “meaningful relationship” exists within a corporate structure when at least one of the following conditions exists:

1. An entity is a wholly owned subsidiary of a Parent/Holding Company.
2. An entity is a parent of a wholly owned subsidiary.
3. An entity operates under a single internal operational unit.
4. An entity operates under a consolidated accounting system.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

5. An entity operates under a consolidated purchasing system.
6. An entity operates under a consolidated human resources or personnel system.
7. An entity operates under common policy and corporate guidelines.
8. Operating structure between the entities includes internal organizational reporting lines and management chains for “lines of business” that operate across the formal corporate subsidiaries.

**When an Offeror is sharing resources from other entities by way of a Meaningful Relationship within a Corporate Structure, only one Offer (e.g., proposal) from that Corporate Structure shall be submitted. Any more than the first Offer received by the Government will be considered unacceptable and rejected.**

For each meaningful relationship identified for Alliant 2 GWAC proposal elements, the Offeror must provide a Meaningful Relationship Commitment Letter that includes the following:

1. Clear and legal identification of the meaningful relationship between the Offeror and entity identified.
2. A statement of commitment as to the performance and utilization of the identified entity’s resources on Alliant 2 GWAC Task Orders.
3. Each applicable proposal element with a Meaningful Relationship from those listed in the Proposal Format Table in Section L.4 must be clearly and specifically identified.
4. Signatures of a Corporate Officer/Official for both the Offeror and Meaningful Relationship Entity.

In the event that a parent organization has complete and full control over all meaningful relationship entities, the parent entity may prepare a single Meaningful Relationship Commitment Letter that identifies all elements required above.

For example, if ABC Inc. is the official legal bidding entity and ABC Inc. is taking credit for their subsidiary, Best R&D L.L.C.’s DCMA approved “Purchasing System”; ABC Inc. must show how **Alliant 2 GWAC** Task Orders will be processed through Best R&D L.L.C.’s Purchasing System. Furthermore, ABC Inc. must submit a “commitment letter”, between ABC Inc. and Best R&D L.L.C. that they will, in fact, process ABC Inc.’s **Alliant 2 GWAC** Task Orders through Best R&D L.L.C.’s Purchasing System. This example applies to all the proposal submission documents that involve resources/experience from other than the official legal bidding entity.



ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

**Meaningful relationship commitment letters shall only be used within the offering Prime Contractor's corporate structure. They are not available for use by subcontractors in a Small Business Prime/Sub CTA or members of a Small Business or Other-than-Small Business Joint Venture or Partnership CTA.**

**L.5.1.5 Existing Joint Venture or Partnership, if applicable**

An Offeror must have proven experience and performance as an existing Contractor Teaming Arrangement (CTA) in the form of a Partnership or Joint Venture in accordance with the proposal submission requirements in Section L.5., Volumes 1 through 7. An Offeror may submit a proposal under an existing CTA in the form of a Partnership or Joint Venture only if the existing Partnership or Joint Venture has a corresponding DUNS Number in <https://www.sam.gov> and all the proposal submission documents are in the name of the existing Partnership or Joint Venture, not the individual members of the Partnership or Joint Venture. Section L.5., Volume 1 through 7 proposal documents must have been performed by the existing Partnership or Joint Venture.

For example: A Company, B Company, and C Company formed a Joint Venture entitled, ABC Incorporated. A relevant experience project in the name of Company A only, is not an eligible project under this solicitation. All relevant experience projects and other proposal submission documents must be in the name of ABC Incorporated.

“Contractor Team Arrangement” pursuant to FAR 9.601(1) means an arrangement in which two or more companies form a Partnership or Joint Venture to act as a potential Prime Contractor. This is the only type of CTA that will be considered as an eligible contractor on the Alliant 2 GWAC to the exclusion of all other CTA types that are defined in the FAR, FAR agency supplemental regulations, agency desk guides, or any other form of federal acquisition policy.

For example, the following CTAs are not allowable and will not be considered for Other Than Small Business Offerors:

1. FAR 9.601(2) - This CTA is formed when a potential Prime Contractor agrees with one or more other companies to have them act as its Subcontractors under a specified Government contract or acquisition program. This type of CTA is unallowable because a Prime Contractor's relationship with a subcontractor does not meet the legal definition of an existing Partnership or Joint Venture.



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

2. General Services Administration (GSA) Federal Supply Schedule CTAs - CTAs where an established arrangement between two or more Prime Contractors that have worked together to meet agency requirements who had develop a written CTA agreement between team members detailing the responsibilities of each team member that formed the CTA to perform on GSA Schedules. Because the GSA does not permit the legal relationship of GSA Schedule contractors under a CTA to create a joint venture or separate subsidiary, this type of CTA cannot be considered as an existing or established Partnership or Joint Venture. Therefore, this type of CTA is unallowable as a potential contractor on the Alliant 2 GWAC.

For the purposes of submitting an Offer under this solicitation, an existing CTA as defined in FAR 9.601(1) is allowable in accordance with the following paragraphs. Any Prime/Subcontractor CTA as defined in FAR 9.601(2) is not allowable and will be rejected for any Offeror who is an Other Than Small Business Concern.

Other Than Small Business and Small Business Offerors who are an existing Joint Venture or Partnership may submit a proposal under this solicitation subject to the following conditions:

1. The Joint Venture itself and all members of the Joint Venture must be registered in SAM.GOV and have a corresponding DUNS Number.
2. The Joint Venture or Partnership meets the definition of a Joint Venture for size determination purposes (FAR 19.101(7)(i)).
3. The Joint Venture or Partnership fills out and submits the Representations and Certifications in Section K.
4. The Joint Venture or Partnership, not the individual team members, must represent all proposal submission documents required under Section L.5., including all Relevant Experience, Past Performance, Systems, Certifications, and Clearances, as applicable, under this solicitation.
  - a. The lone exception to this requirement is for the submission of Systems, Certifications, and Clearances within Volume 4. To receive credit for a system, certification, or clearance, offerors submitting as a CTA must provide evidence of the system, certification, or clearance being in the name of the CTA, **or** in the name of every member of the CTA. This exception applies to all systems, certifications, and clearances

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

within section L.5.4. For certifications with varying levels (e.g. CMMI Levels 2 and 3), scoring will only be awarded for the levels that are in the name of the CTA or have been met/exceeded by all members.

5. The Offeror must submit a complete copy of the Joint Venture or Partnership agreement that established the CTA relationship, disclosing the legal identity of each team member of the Joint Venture or Partnership, the relationship between the team members, the form of ownership of each team member, any limitations on liability or authority for each team member, and a specific statement of what resources each team member provides the teaming agreement. In addition, the existing Joint Venture or Partnership must:
  - b. Clearly identify the entities which make up the Joint Venture or Partnership relationship, including disclosure of the primary point of contact for each of the members of the team.
  - c. Disclose whether or not the Joint Venture or Partnership designates a particular entity as the “team lead,” and if so, the Joint Venture or Partnership must clearly explain the specific duties/responsibilities of the “team lead” to the other members of the team and to the Government.
  - d. Describe the specific duties/responsibilities of each member of the team as they relate to each other and explain the specific duties/responsibilities that each team member will have for purposes of contract performance under the Master Contract and meeting the performance standards in Section F.
  - e. Address the circumstances and procedures for replacement of team members, including the team lead/managing partner.
  - f. Address the duration of the Joint Venture or Partnership, including when it became effective, when it expires, and the basis for termination.

Failure to provide the Government with the requested documentation establishing the CTA relationship will be considered a material nonconformity and will result in the Offer being rejected.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**L.5.1.5.1 Claiming Relevant Experience from an Existing or Previous Joint Venture or Partnership**

Under certain conditions specified herein, an Offeror may use a contract or Task Order that was awarded to its existing or previous CTA as a Relevant Experience Project, but will only receive credit if the Offeror was the only CTA member that performed under the project on behalf of the CTA. This project shall count towards meeting minimum requirements and scored elements as prescribed in Section L.5.2. The Offeror shall use Attachment J.P-7 (Contractor Team Arrangement Form) for each Relevant Experience Project that was performed under an existing or previous CTA and it shall be signed by the majority of CTA members. The CTA agreement shall be submitted as an addendum to Attachment J.P-7 (Contractor Team Arrangement Form). The Offeror shall not receive credit for the Relevant Experience Project if the information entered in Attachment J.P-7 (Contractor Team Arrangement Form) does not exactly match what was entered into Attachment J.P-1 (Self Scoring Worksheet).

An Offeror may submit a Relevant Experience Project performed under an existing or previous CTA, as its own Relevant Experience Project, subject to the following conditions:

1. If the CTA is still in existence and submits a proposal in response to this solicitation, the CTA shall not also submit the same Relevant Experience Project under an Alliant 2 GWAC proposal, and
2. The Offeror was the only member performing under the project on behalf of the CTA, and
3. The Offeror shall submit Attachment J.P-7 (Contractor Team Arrangement Form), signed by all members of the CTA if less than three members or the majority of members in the CTA if greater than three members, not including the Offeror, and
4. The Offeror shall submit a complete copy of the CTA agreement that establishes the CTA relationship, disclosing the legal identity of each team member of the Joint Venture or Partnership, and
5. The Offeror's performance on the contract, Task Order or purchase order meets the minimum requirements of a Relevant Experience Project as prescribed in Section L.5.2, and
6. All claimed points on the Offeror's Attachment(s) J.P-1 (Self Scoring Worksheet) reflect the Offeror's performance.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

NOTE: Failure to meet any of the criteria outlined above may result in the proposal being rejected as being non-conforming and determined non-responsive.

**ALTERNATE SECTION L.5.1.5-Alt**  
**Exclusive to Small Business Concerns**  
**SMALL BUSINESS CONTRACTOR TEAMING ARRANGEMENTS**  
**(CTA)**  
**^^^ IF APPLICABLE ^^^**

This alternate “L” subsection, which is only applicable to Small Business CTAs, is created pursuant with the *National Defense Authorization Act for Fiscal Year 2016, SEC. 867. JOINT VENTURING AND TEAMING.*

**NOTICE: THIS ALTERNATE L.5.1.5-Alt SECTION IS NOT APPLICABLE TO CTA OTHER-THAN-SMALL BUSINESS CONCERNS.**

**L.5.1.5-Alt Small Business Contractor Teaming Arrangements, if applicable**

Contractor Teaming Arrangement means an arrangement in which –

- 1) Two or more small business contractors form a partnership or joint venture to act as a potential prime contractor; or
- 2) A potential small business prime contractor agrees with one or more other small business contractors to have them act as its subcontractors under a specified Government contract or acquisition program.

NOTE: Offerors proposing as a CTA must offer as a single type of CTA. Combinations of CTAs are not acceptable, e.g., a joint venture CTA utilizing subcontractors that are not members of the JV or a Prime/Sub CTA utilizing a JV as a subcontractor.

**L.5.1.5.1-Alt Partnership or Joint Venture, if applicable**

Two or more small business contractors may form a partnership or joint venture, hereafter referred to as a joint venture, to submit a proposal in response to this solicitation.

Offerors submitting as a Joint Venture may submit a proposal under this solicitation subject to the following conditions:

- 1) The Joint Venture itself and all members of the Joint Venture must be registered in SAM.GOV and have a corresponding DUNS Number

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

- 2) The Joint Venture meets the definition of a Joint Venture for size determination purposes (FAR 19.101(7)(i)).
- 3) A joint venture shall submit elements identified in Section L.5, Volumes 1 through 7 as follows:

**Volume 1** - The Joint Venture must fill out and submit the Representations and Certifications in Section K. Each member of the Joint Venture must also submit their individual Representations and Certifications in Section K. All other elements submitted for Volume 1 must be in the name of the joint venture.

**Volume 2** - Relevant experience projects may be in the name of the joint venture or in the name of an individual member of the joint venture.

**Volume 3** - Past performance examples may be in the name of the joint venture or in the name of an individual member of the joint venture.

**Volume 4** - Offerors submitting as a joint venture must provide evidence of the system, certification, or clearance being **in the name of the joint venture or in the name of every member of the joint venture**. This applies to all systems, certifications, and clearances within section L.5.4. For certifications with varying levels (e.g. CMMI Levels 2 and 3), scoring will only be awarded for the levels that are in the name of the joint venture or have been met/exceeded by all members.

**Volume 5** - Risk assessment elements are for the submitted proposal as a whole.

**Volume 6** - The cost/price proposal shall be for the joint venture, not individual members. The Basis of Estimate (L.5.5.1) may explain how the joint venture members have divided responsibilities for purposes of proposing price/costs. A joint venture can blend cost and pricing data from the team. For example, if one member of the joint venture is responsible for proposed price/costs for a particular labor category, while another entity in the joint venture is proposing price/costs for a different labor category, the Basis of Estimate should disclose which of the respective team members is responsible for proposing which specific price/cost information.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**Volume 7** - For populated joint ventures, financial responsibility documents required by Volume 7 must be submitted for the joint venture itself. For unpopulated joint ventures, financial responsibility documents required by Volume 7 must be submitted for each member of the joint venture.

The Offeror must submit a complete copy of the Joint Venture agreement that established the CTA relationship, that includes the following information:

- (a) Sets forth the purpose of the joint venture.
- (b) Designates the managing venture of the joint venture, and an employee of the managing venturer as the project manager responsible for performance of the Alliant 2 Unrestricted Master Contract; the Government requests that the managing venturer be the primary point of contact with the Government during evaluation of the joint venture's proposal. This means that the Government requests a **"release" from each non-managing member of the joint venture so that the Government can discuss confidential/privileged information about the non-managing members of the joint venture with the designated managing venturer.**
- (c) Clearly identifies the entities which make up the joint venture, including disclosure of the primary point of contact and DUNS Number for each of the members.
- (d) Specifies the responsibilities of the parties with regard to contract performance (including all performance standards identified in Section F.5), source of labor and negotiation of the Alliant 2 Unrestricted Master Contract;
- (e) Obligates all parties to the joint venture to ensure performance of the Alliant 2 Unrestricted Master Contract and to complete performance despite the withdrawal of any member.
- (f) Addresses the circumstances and procedures for replacement of joint venture members, including the managing venturer, and whether or not the approval of the Government is required prior to replacing any members; The agreement should address that in order to replace members, including the managing venturer, Government approval is required.



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

- (g) Addresses the duration of the Joint Venture, including when it became effective, when it expires, and the basis for termination. The duration of the joint venture must include the complete Alliant 2 Unrestricted Master Contract period of performance.
- (h) Requires the final original records be retained by the managing venturer upon completion of the Alliant 2 Unrestricted Master Contract;
- (i) Signature by a Corporate Officer/Official for each member of the joint venture accepting all terms of the agreement.

**Failure to provide the Government with the requested documentation establishing the joint venture will be considered a material nonconformity and will result in the Offer being rejected.**

**L.5.1.5.2-Alt Proposed Small Business Subcontractors, if applicable**

An offeror may agree with one or more other companies to have them act as its subcontractors under a potential Alliant 2 Unrestricted Master Contract award.

Offerors submitting a proposal that includes proposed small business subcontractors may submit a proposal under this solicitation subject to the following conditions:

- 1) The offeror and all proposed subcontractors must be registered in SAM.GOV at <https://www.sam.gov> and have a corresponding DUNS Number.
- 2) The offeror and all proposed subcontractors must represent as small businesses for NAICS 541512 within SAM.GOV.
- 3) An offeror with proposed subcontractors shall submit elements identified in Section L.5, Volumes 1 through 7 as follows:

**Volume 1** - The offeror must fill out and submit the Representations and Certifications in Section K. Each proposed subcontractor must also submit their individual Representations and Certifications in Section K. All other elements submitted for Volume 1 must be in the name of the offeror.

**Volume 2** - Relevant experience projects may be in the name of the offeror or in the name of any proposed subcontractor.

**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**Volume 3** - Past performance examples may be in the name of the offeror or in the name of any proposed subcontractor.

**Volume 4** - Any systems, certifications, and clearances claimed within section L.5.4 must be in the name of the prime Offeror. Systems, certifications, and clearances held by proposed subcontractors will not be considered for scoring and shall not be submitted within the proposal.

**Volume 5** - Risk assessment elements are for the submitted proposal as a whole.

**Volume 6** - The cost/price proposal shall be for the offeror. Specific subcontractors and separate subcontractor pricing shall not be included in the cost/price proposal.

**Volume 7** - Financial responsibility documents required by Volume 7 must be submitted for the offeror and each proposed subcontractor.

The offer must submit a Subcontractor Letter of Commitment for each proposed subcontractor. The Government also has the right to accept those letters of commitment at face value. The intended use of such letters is to permit Government validation of any subcontractor experience or past performance an offering prime identifies in response to this solicitation. The information identified below is required for any Subcontractor Letter of Commitment. No other information will be considered from any letters of commitment. The Government will not consider experience or past performance from subcontractors identified by offerors for which there is not a conforming Subcontractor Letter of Commitment. Each Subcontractor Letter of Commitment must include the following information:

- (a) A statement of commitment by the proposed subcontractor to support the Offeror in performance of Alliant 2 Unrestricted Master Contract Task Orders.
- (b) A statement by the proposed subcontractor authorizing use of their relevant experience and past performance in support of the offering prime contractor's Alliant 2 Unrestricted Master Contract proposal.
- (c) A statement of understanding that at least 50 percent of the cost of personnel for contract performance will be spent for employees of the offeror in accordance with FAR 52.219-27.
- (d) Offering prime contractor's legal name and DUNS number.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

- (e) Proposed subcontractor's legal name and DUNS number.
- (f) Name, phone number, and email address of the subcontractor's representative able to commit the subcontractor and validate the letter's content.
- (g) Signatures of a Corporate Officer/Official for both the Offeror and proposed subcontractor.

Identification of proposed subcontractors does not result in approval of them for any particular Task Order; rather it addresses this evaluation factor. Approval of subcontractors will still be needed on individual Task Orders when required by FAR 44.2.

**L.5.1.5.3-Alt Claiming Small Business Prime Contractor Relevant Experience from an Existing or Previous Joint Venture or Partnership (if applicable)**

Under certain conditions specified herein, an Offeror may use a contract or Task Order that was awarded to its existing or previous CTA as a Relevant Experience Project, but will only receive credit if the Offeror was the only CTA member that performed under the project on behalf of the CTA. This project shall count towards meeting minimum requirements and scored elements as prescribed in Section L.5.2 The Offeror shall use Attachment J.P-7 (Contractor Team Arrangement Form) for each Relevant Experience Project that was performed under an existing or previous CTA and it shall be signed by the majority of CTA members. The CTA agreement shall be submitted as an addendum to Attachment J.P-7 (Contractor Team Arrangement Form). The Offeror shall not receive credit for the Relevant Experience Project if the information entered in Attachment J.P-7 (Contractor Team Arrangement Form) does not exactly match what was entered into Attachment J.P-1 (Self Scoring Worksheet).

An Offeror may submit a Relevant Experience Project performed under an existing or previous CTA, as its own Relevant Experience Project, subject to the following conditions:

1. If the CTA is still in existence and submits a proposal in response to this solicitation, the CTA shall not also submit the same Relevant Experience Project under an Alliant 2 Unrestricted Master Contract GWAC proposal, and
2. The Offeror was the only member performing under the project on behalf of the CTA, and

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

3. The Offeror shall submit Attachment J.P-7 (Contractor Team Arrangement Form), signed by the majority of members in the CTA, not including the Offeror, and
4. The Offeror shall submit a complete copy of the CTA agreement that establishes the CTA relationship, disclosing the legal identity of each team member of the Joint Venture or Partnership, and
5. The Offeror's performance on the contract, Task Order or purchase order meets the minimum requirements of a Relevant Experience Project as prescribed in Section L.5.2, and
6. All claimed points on the Offeror's Attachment(s) J.P-1 (Document Verification and Self Scoring Worksheet) reflect the Offeror's performance.

NOTE: Failure to meet any of the criteria outlined above may result in the proposal being rejected as being non-conforming and determined non-responsive.

**(End of Alternate Section L.5.1.5-Alt)**  
***Exclusive to Teaming Small Business Offerors***

ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

**L.5.1.6 Professional Employee Compensation Plan**

*For purposes of the evaluation, proposed Professional Employee Compensation Plan submitted is treated on a pass/fail rated basis and as an **offer factor** that will result in contractual promises that will be incorporated by reference into any resulting Master Contract.*

The Offeror shall submit a Professional Employee Compensation Plan in a single PDF file format that addresses the Offeror's methodology for determining salaries and fringe benefits for their professional employees in preparation of future Task Order requirements under the Master Contract.

Page Formatting:

- 1) Pages should be 8.5 x 11 inches; font type and size (10 to 12) point Arial; Margins of 1 inch; and
- 2) Government recommends not to exceed 10 pages, as only a brief statement summarizing the plan is required. However, the Offeror may exceed the 10 pages if necessary.

Task orders under this contract may be subject to FAR 52.222-46, Evaluation of Compensation for Professional Employees. The Government is concerned with the quality and stability of the work force to be employed on this contract. Professional compensation that is unrealistically low or not in reasonable relationship to the various job categories may impair the Contractor's ability to attract and retain competent professional service employees or may be viewed as evidence of failure to comprehend the complexity of future Task Order requirements.

**L.5.1.7 Uncompensated Overtime Policy**

*For purposes of the evaluation, proposed Uncompensated Overtime Policy submitted is treated on a pass/fail rated basis and as an **offer factor** that will result in contractual promises that will be incorporated by reference into any resulting Master Contract.*

The Offeror shall submit their policy for addressing uncompensated overtime in a single PDF file format. The Uncompensated Overtime Policy should be consistent with its cost accounting practices used to accumulate and report uncompensated overtime hours in preparation of future Task Order requirements under this contract. The uncompensated overtime policy will be incorporated by reference into any resulting Master Contract.

Page Formatting:

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

- 1) Pages should be 8.5 x 11 inches; font type and size (10 to 12) point Arial; Margins of 1 inch; and
- 2) Not to Exceed 10 pages.

“Uncompensated overtime” means the hours worked without additional compensation in excess of an average of 40 hours per week by direct charge employees who are exempt from the Fair Labor Standards Act. Compensated personal absences such as holidays, vacations, and sick leave shall be included in the normal workweek for purposes of computing uncompensated overtime hours.

Task Orders may be subject to FAR 52.237-10, Identification of Uncompensated Overtime when services to be required are on the basis of the number of hours to be provided.

#### **L.5.1.8 Representations and Certifications**

The Offeror shall complete and submit all Representations and Certifications in accordance with the instructions in Section K.

#### **L.5.2 VOLUME 2 - RELEVANT EXPERIENCE**

Relevant Experience is divided into two separate categories, PSC Group Projects and Leading Edge Technology Projects:

1. The **PSC Group** category of relevant experience is tied solely to the projects submitted under Section L.5.2.2. The Offeror shall document and attach verification documents in accordance with L.5.2.2.1.1 by utilizing Section J.P-2, *Relevant Experience (PSC Group) Project Template*. Any other format will be rejected as a material non-conformity. **NOTE:** The Offeror must substantiate all the information through one of the two verification methods identified in Section L.5.2.2.1.1.
2. The **Leading Edge Technology** category of relevant experience is tied solely to the projects submitted under Section L.5.2.3. The Offeror shall document and attach verification documents in accordance with L.5.2.3.1.1 by utilizing Section J.P-3, *Relevant Experience (Leading Edge Technology) Project Template*. Any other format will be rejected as a material non-conformity. **NOTE:** The Offeror must substantiate all the information through the verification method identified in Section L.5.2.3.1.1.

ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

**L.5.2.1 Relevant Experience Projects**

A Relevant Experience “**project**” is defined as (1) a single contract; (2) a single task order awarded under a Multiple Award contract (as defined below); (3) a single task order awarded under a master Single Award Indefinite Delivery Task Order contract (Definite Quantity, Requirements, or Indefinite Quantity) contract (FAR 16.5); (4) a single task order placed under a Federal Supply Schedule contract (FAR 8.405-2); or (5) a single task order placed under a master Award Blanket Purchase Agreement (BPA)(FAR 8.405-3). When a Single-Award Indefinite Delivery task order contract or Single Award BPA’s requirements are well defined, for a specific purpose(s), and task orders are issued on a recurring basis, a collection of task orders placed under it may be combined and submitted as a single project. A combination of U.S. Federal Government, State Government, International Public Sector, and Non-Government projects awarded from the private sector can be submitted.

**NOTICE FOR COLLECTION OF TASK ORDERS: The Offeror must list every Task Order that is covered, and this collection of Task Orders can only be used once for claiming credit for PSCs, and only once for claiming credit for LETs.**

**All project work must have been performed as the Prime Contractor (or the allowances at L.5.1.4 and L.5.1.5.1). Note: A Subcontract under a U.S. Federal or State Government Prime Contract for the purposes of this evaluation will not be considered a Non-Government project and will be rejected as a material nonconformity if submitted as a project.**

Multiple-award contract means a contract that is: (1) A Multiple Award Schedule contract issued by GSA (e.g., GSA Schedule Contract) or agencies granted Multiple Award Schedule contract authority by GSA (e.g., Department of Veterans Affairs) as described in FAR part 38; (2) A multiple-award task-order or delivery-order contract issued in accordance with FAR subpart 16.5, including Governmentwide acquisition contracts; or (3) Any other indefinite-delivery, indefinite-quantity contract entered into with two or more sources pursuant to the same solicitation.

A “Task Order” is defined as an order for services placed against an established contract.

**L.5.2.2 PSC Group Relevant Experience**

Using the PSC Group Relevant Experience Project Template, in accordance with the instructions herein and Attachment J.P-2, the Offeror may submit A



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

MAXIMUM OF SEVEN (7) distinct PSC Group Relevant Experience Projects, each as the Prime Contractor (or the allowances at L.5.1.4 and L.5.1.5.1).

The submitted PSC Group relevant experience projects must meet the following minimum conditions:

1. Each project must have included the performance of one of the PSCs listed in **L.5.2.2.7** PSC Code Table. The performance of the claimed PSC must have been integral to the performance of the project and for IT services.
2. No project may be used more than once. If a project is used for a PSC Group Relevant Experience, it may not be used again for a different PSC Group Relevant Experience.
3. No PSC citation may be claimed more than once. In other words, each project submitted must indicate a unique PSC that has not been claimed on another submitted project.
4. A total of seven (7) projects may be submitted for PSC Group Relevant Experience. The maximum number of projects that may be submitted for each PSC Group are as follows:
  - a. PSC Group One - No more than four (4) projects
  - b. PSC Group Two - No more than two (2) projects
  - c. PSC Group Three - No more than one (1) project
5. Each PSC Group Relevant Experience Project must be Ongoing or have been Completed within 5 years from the date proposals are due. (Completed is within 5 years from the proposal's original submission date, 29 August 2016; and an Ongoing status can be at the proposal's original or the extended submission date). **Each project must have at least one year of performance** unless one of the following situations exist:
  - a. The project has an Interim or a Final CPARS.
  - b. The project has a completed Award Fee Determination.
  - c. The project had a base period of performance less than one year and that period of performance is Completed.

**DEFINITION:** For purposes of this section L.5.2.2, the words "Ongoing" is defined as a Project that has not yet been "Completed" by the proposal's original submission date (29 August 2016), **or by the proposal's extended submission date ONLY if the Ongoing project has at least one full-year of performance. Otherwise, if less than one-year performance, one of the three situations must exist, noted above in L.5.2.2, item # 5)** "Completed" is the date on the contract/order document indicating the

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

final day of performance or delivery; in other words, the day the contract is to be completed. Should a Contract Modification indicate an extended date of Completion beyond the original Completion date of the Project, the Modification completion date becomes the adjusted completion date.

“Completed” date (or sometimes referred to as “Completion” date) is not the contract Closeout date, which is when all obligations of both parties have been fulfilled, e.g., unsettled funding obligations due to indirect cost audits pending after the Completion date. The word *Completed*, however, as applied to “*a completed Award Fee Determination*” is defined as the date the Award Fee Determination is officially approved by the contract officer, such as via a Modification.

6. No Individual Project Value shall be less than **\$8 Million**
7. Note: Project value for completed projects is determined by the total dollars that were obligated. **Project value for ongoing projects is determined based on the total estimated dollar value.** If a project is a “collection of Task Orders” placed under a **Single-Award IDIQ** Task Order contract or **Single-Award BPA**, the project value will be the sum of all Task Orders based on the methods above being applied to each individual Task Order. (If the maximum project value is achieved without submitting all the Task Orders that have been awarded, then only submit those Task Orders that achieve the maximum results for Project Value.)

Choosing PSC Projects: Offerors are advised to use reasonable discretion in reviewing their potential PSC Projects before determining if a specific PSC citation among those listed in the PSC Groups is appropriate. For example, if a PSC is cited as D399 in **Federal Procurement Data System - Next Generation** (FPDS-NG) Report, the Offeror is not limited to citing their PSC Project to that PSC coded as D399 under the condition it meets another PSC definition. If the scope of work and deliverables of the proposed PSC relevant experience Project meets a differently coded defined PSC, follow the submission requirements of this solicitation to support any subjective determination.

#### **L.5.2.2.1 PSC Group Relevant Experience Project Submission**

For each PSC claimed, offerors must submit Attachment J.P-2, *Relevant Experience (PSC Group) Project Template*, with the following information when applicable and required:

- Contractor Name

## SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

- Contract Number
- Order Number, if applicable
- Project Title
- Customer Name
- Total Period of Performance (including Options)
- Project Value
- Funding Agency ID (if applicable)
- Was the project cost-reimbursement?
- Was the project a Fair Opportunity Order (per FAR 16.505) against a Multiple Award federal government contract?
- Task Order against a Multiple Award federal government contract?
- Did the project include performance in a foreign location?
- Is this project from an existing or previous CTA?
- PSC Group Project Identifier and PSC
- Description of the work performed relevant to the PSC being claimed
- Contact information (Name, Title, Agency/Company, Phone, and Email) of the Contracting Officer (Corporate Official for Commercial Experience) with cognizance over the project
- Contact information (Name, Title, Agency/Company, Phone, and Email) of the COR, if applicable.

#### L.5.2.2.1.1 Verification of PSC Group Relevant Experience Submission

In order to receive points for each submitted PSC Group Relevant Experience Submission, offerors must provide verification of all information included on the J.P-2, Relevant Experience (PSC Group) Project Template, by one of the following methods:

1. **FPDS-NG AVAILABLE WITH THE CORRECT PSC, COMPLETE AND ACCURATE.** If the FPDS-NG Report provides verification of all **critical** information included on the Attachment J.P-2, Relevant Experience (PSC Group) Project Template. Submit the following verification documents:
  - a. **FPDS-NG Report that provides most verification of all claimed scoring elements included in the Attachment *J.P-2 Relevant Experience Project Template*. As long as the PSC is correct on the FPDS-NG, then the FPDS-NG document is acceptable for proposal submission. However, there are entries in the J.P-2 template Part I that are not answered by the FPDS-NG Report. Therefore, the Offeror **MUST COMPLETE PART I** of the J.P-2 template. Part II, III, and IV is NOT necessarily required or mandatory. It is acceptable, nevertheless, to complete any or all other non-mandatory sections (Parts II, III, and IV) of J.P-2 at the discretion of the Offeror should they believe it to be necessary. Although, the signature of**

ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

**CO/COR is not required when the FPDS-NG includes the claimed PSC, it is an acceptable Part IV submission at the discretion of the Offeror. NOTE: There is no separate or additional template required. Use the same *J.P-2 Relevant Experience Project Template* provided. See *Attachment J.P-10, FPDS-NG Sample and Crosswalk*, for a sample FPDS-NG Report and example of which fields will provide appropriate verification of scoring elements. (If multiple FPDS-NG reports are available for a single project, the most recent report shall be submitted as well as any previous reports necessary for verification of claimed scoring elements.) (For a “collection of task orders,” if verification of all claimed elements is achieved without submitting all the task orders that have been awarded, then only submit those task orders that are necessary to provide verification.**

- b.** Copy of Contract Statement of Work/Performance Work Statement - The Statement of Work (SOW) or the Performance Work Statement (PWS) from the contract that describes the general scope, nature, complexity, and purpose of the supplies or services the customer acquired under the contract. Additionally, the Offeror must also identify and call attention to the specific section or sections of the SOW/PWS that support the claim of having performed the PSC and any other claimed scoring elements. NOTE: A copy of the government’s Statement of Objectives (SOO) combined with the awarded Project’s incorporated SOW/PWS is also acceptable. The SOO is not incorporated into the contract, but rather an attachment to the RFP’s Section L. CAUTION: GSA does not want a copy of the Offerors entire proposal or the RFP. Only the actual SOW/PWS proposed by the Offeror that was accepted and INCORPORATED into the resultant contract/order, and if available the SOO portion of the RFP. It is preferable to the Offeror to submit the SOO with the SOW/PWS than **without** it.

**2. FPDS-NG UNAVAILABLE, INCOMPLETE OR INACCURATE:** If the FPDS-NG Report does not substantiate all information on the Attachment J.P-2, Relevant Experience (PSC Group) Project Template (e.g. PSC being claimed was not the PSC entered in FPDS-NG), **GSA is not requiring the Offeror to have the Contracting Officer effect an electronic change of record in FPDS-NG.** Therefore, if the FPDS-NG Report for the project is not available, or information within the report does not provide appropriate verification, the following verification documents must be included:

- a.** If available, FPDS-NG Report that provides verification of any information included on the Attachment J.P-2, Relevant Experience (PSC Group) Project Template. (If multiple FPDS-NG reports are

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

available, the most recent report shall be submitted). See *Attachment J.P-10 FPDS Sample and Crosswalk* for additional guidance.

- b. The completed Attachment J.P-2, Relevant Experience (PSC Group) Project Template **must be signed** by a Contracting Officer (CO) with cognizance over the submitted project. The citation must include the CO's point-of-contact information (POC) that includes direct telephone number and direct email address.

If access to the cognizant Contracting Officer is unattainable, the Government will accept the signature of the Contracting Officer's Representative (COR) directly associated with the project provided the following are submitted:

- (1) The COR and the cognizant CO's point-of-contact information (POC) with direct telephone numbers and email addresses.
- (2) COR email notification to the cognizant CO with completed J.P-2, Relevant Experience (PSC Group) Project Template. This email is to provide verification that the CO was made aware of the COR's concurrence with the J.P-2, Relevant Experience (PSC Group) Project Template.

**Commercial Projects:** For a Commercial project (non-government), the completed Attachment J.P-2, Relevant Experience (PSC Group) Project Template, **must be signed** by a Corporate Officer/Official of the customer with cognizance over the submitted project.

**NOTE: If Attachment *J.P-2, Relevant Experience (PSC Group) Project Template* requires a signature for verification and is not signed by the appropriate party (or parties) as indicated throughout Section L, points shall not be earned.**

- c. Copy of original contract award document, and if applicable, any subsequent contract modification documents. This may include the following:
  - o Standard Form (SF) 1449 – Solicitation/Contract/Order for Commercial Items – (Block 17a identifies the Prime Contractor, Block 9 identifies the U.S. Federal Government Agency, Block 3 identifies the Award/Effective Date, and Block 31c. identifies the date the Contracting Officer signed)

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

- SF 26 – Award/Contract – (Block 7 identifies the Prime Contractor, Block 5 identifies the U.S. Federal Government Agency, Block 3 identifies the Effective date, and Block 20C identifies the date the Contracting Officer signed)
- SF 33 – Solicitation, Offer, and Award – (Block 15A identifies the Prime Contractor, Block 7 identifies the U.S. Federal Government Agency, and Block 28 identifies the date the Contracting Officer awarded/signed)
- SF 30 – Amendment of Solicitation/Modification of Contract, or any other official modification document that changes the terms of the original contract in writing, if applicable. The Modification document must include the completed and fully executed SF-30 form with the entire Summary of Changes attached. Examples of Modification purposes that might be considered for use as supporting documentation include (1) Funding, (2) Exercise Option with additional funding, (3) Supplemental Agreements, (4) Change Orders, (5) and Changes to Scope. Modifications are not a mandatory proposal submission requirement, and every Modification that was issued on a Project may not be relevant or necessary for submission, thus, not required. However, should the Offeror need to present supplemental evidence of total contract dollar value so to meet required dollar thresholds, and/or a modified Scope that supports claims of PSCs, then the Offeror has the option to submit those executed Modifications. NOTE: Only the completed and fully executed Modification form, e.g., SF-30, needs to be submitted if presented for administrative purposes, i.e., Change of Address, Funding; otherwise, when submitting, include the entire Modification.
- Department of Defense (DD) 1155 – Order for Supplies or Services (Block 9 identifies the Prime Contractor, Block 6 identifies the U.S. Federal Government Agency, Block 3 identifies the date of Order, and Block 24 identifies the Contracting Officer signature)
- Optional Form 307 – Contract Award (Block 7 identifies the Prime Contractor, Block 5 identifies the U.S. Federal Government Agency, Block 2 identifies the Effective Date, and Block 15C identifies the date the Contracting Officer signed)
- GSA Form 300 – Order for Supplies and Services (Block 6 identifies the Prime Contractor, Block 10 identifies the U.S. Federal Government Agency, Block 1 identifies the Date of Order, and Block 26C identifies the date the Contracting Officer signed)
- Other Official Government Award Form not identified above (Must explicitly identify the Contractor, Government Agency, Order Number, Dollar Value, and the date the Contracting Officer awarded/signed)



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

- Non-Government Award Form (Must explicitly identify the Contractor, Non-Government Customer, Dollar Value, and the date the customer awarded/signed)
- d. Copy of Contract Statement of Work - The Statement of Work (SOW) from the contract that describes the general scope, nature, complexity, and purpose of the supplies or services the customer acquired under the contract. Additionally, the Offeror must provide an index to, and identify by highlighting in yellow, those specific written passages in the SOW that support the claim of having performed the PSC as determined by the Offeror's subjective review.
- e. **(OPTIONAL)** The Contract's Section B Supplies/Services & Prices or Costs Contract Line Items (CLINS) - If a PSC is specifically and clearly called out in a single or in multiple CLINS, the Offeror may include that section of the contract and should highlight the relevant CLINS.

**L.5.2.2.2 PSC Group Relevant Experience Project Size and Complexity**

For a maximum of Three (3) PSC Group relevant experience projects submitted under L.5.2.2, the Offeror will receive additional points if the project value is within any of the following levels:

- Project Value is greater than or equal to \$10 Million but less than \$20 Million.
- Project Value is greater than or equal to \$20 Million but less than \$100 Million.
- Project Value is greater than or equal to \$100 Million.

Credit is limited to a maximum of three projects.

This must be indicated by providing the project value in the appropriate box on Attachment J.P-2, Relevant Experience (PSC Group) Project Template, and by indicating the PSC Project(s) selected for this factor in the appropriate box on Attachment J.P-1 Document Verification and Self Scoring Worksheet. Verification must also be provided by attaching the FPDS Report or contract award document that indicates the value of the contract/Task Order

**Note: Project value for completed projects is determined by the total dollars that were obligated. Project value for ongoing projects is determined based on the total estimated value.** If a project is a "collection of Task Orders" placed under a Single-Award IDIQ Task Order contract or Single-Award BPA, the project value will be the sum of all Task Orders based on the methods above being applied to each individual Task



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

Order. (If the maximum project value is achieved without submitting all the Task Orders that have been awarded, then only submit those Task Orders that achieve the maximum results for Project Value).

**L.5.2.2.3 PSC Group Relevant Experience - Demonstrating Experience with Multiple Federal Government Customers**

For each relevant experience project submitted under L.5.2.2, the Offeror will receive additional points for each unique Federal Government Customer represented. This additional scoring is only available for relevant experience projects performed as a prime contractor to the Federal Government.

Federal Government Customer is determined by the Funding Agency ID identified within the FPDS Report.

For example, one relevant experience project with Funding Agency ID 4732 (GSA/Federal Acquisition Service) and another relevant experience project with Funding Agency ID 2100 (Department of the Army) would qualify as two Federal Government Customers. Submitting two relevant experience projects with Funding Agency ID 4732 (GSA/Federal Acquisition Service) would only qualify as one Federal Government Customer and the second project with the same Funding Agency ID would not meet the requirements of this section for additional scoring.

The Funding Agency ID must be indicated in the appropriate box on Attachment J.P-2 Relevant Experience (PSC Group) Project Template. Verification must also be provided by attaching the FPDS Report that indicates the claimed Funding Agency ID.

**L.5.2.2.4 PSC Group Relevant Experience Project with Cost-Reimbursement**

For a maximum of Two (2) PSC Group relevant experience projects submitted under L.5.2.2, the Offeror will receive additional points if the projects are United States Federal Government Cost-Reimbursement, specifically any of the cost-reimbursement contract types specified under FAR Subpart 16.3.

This must be indicated by checking the appropriate box on Attachment J.P-2, Relevant Experience (PSC Group) Project Template, and by including a summary of what work was cost-reimbursement within the description field of the Attachment J.P-2, Relevant Experience (PSC Group) Project Template.

If one or more Task Orders, coded in FPDS-NG as a federal government cost-reimbursement contract-type among a “collection of task orders,” is submitted

## SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

as a single Project under an Indefinite Delivery Task Order contract, the Offeror may claim the maximum points for one occurrence of the two Cost-reimbursement Projects occurrences available. For example, a maximum of 1,500 points out of the 3,000 total points under L.5.2.2.4 may be claimed. No more than one occurrence may be claimed within any single Project.

Verification must also **must be** provided by attaching the FPDS-NG Report that indicates a cost-reimbursement contract type. The verification method mentioned in *Section L.5.2.2.1.1(2)* shall not apply to this Section L.5.2.2.4. **An attached FPDS-NG Report verifying the submitted cost-type project is required for earning points in this section.**

#### **L.5.2.2.5 PSC Group Relevant Experience - Fair Opportunity Task Order Award Against a MA/IDIQ Contract**

For a maximum of two (2) PSC Group relevant experience projects submitted under L.5.2.2, the Offeror will receive additional points if the projects are for a United States Federal Government Agency and are Task Orders awarded against a Multiple Award Indefinite Delivery Indefinite Quantity (MA/IDIQ) contract that provided for fair opportunity (competed) under FAR part 16.505.

This must be indicated by checking the appropriate box on Attachment J.P-2, Relevant Experience (PSC Group) Project Template, and by including identification of the contract that the Task Order was awarded against within the description field of the Attachment J.P-2, Relevant Experience (PSC Group) Project Template. Verification must also be provided by attaching the FPDS-NG Report or Award Form that indicates the contract the Task Order was awarded against.

#### **L.5.2.2.6 Location**

Foreign Location is defined, for purposes of this RFP, as any country or nation outside of the United States of America (USA). The USA includes Contiguous United States (CONUS) locations, the 48 contiguous States and the District of Columbia, plus the overseas states (Alaska and Hawaii), and all Territories and Possessions of the USA, (e.g., Puerto Rico, U.S. Virgin Islands, Guam, American Samoa, and The Commonwealth of the Northern Mariana Islands).

For a maximum of one (1) PSC Group relevant experience project submitted under L.5.2.2, the Offeror will receive additional points if the project included services performed in a foreign location.

**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

- Temporary Duty Assignments (TDY) will not be considered for credit. All or a portion of the work must have been performed in a Foreign Location for an extended period of time and did not qualify for, nor was it classified as TDY.
- Although FPDS-NG may indicate that the principal place of performance is a CONUS location, it is understood that portions of the work may be performed in a foreign location(s).

This must be indicated by checking the appropriate box on Attachment J.P-2, Relevant Experience (PSC Group) Project Template, and by including a summary within the description field of the Attachment J.P-2, Relevant Experience (PSC Group) Project Template, of which foreign location(s) work was performed. Verification must also be provided by including a copy of the contract SOW that describes the work performed at the foreign location(s) and by either attaching the FPDS Report that indicates the principal place of performance location was a foreign location or by authorized signature as described in L.5.2.2.1.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**L.5.2.2.7 PSC Code Table**

<b>GROUP I</b>		<b>PSC Code Table</b>
1	D301	IT AND TELECOM- FACILITY OPERATION AND MAINTENANCE
2	D302	IT AND TELECOM- SYSTEMS DEVELOPMENT
3	D304	IT AND TELECOM- TELECOMMUNICATIONS AND TRANSMISSION
4	D305	IT AND TELECOM- TELEPROCESSING, TIMESHARE, AND CLOUD COMPUTING
5	D308	IT AND TELECOM- PROGRAMMING
6	D310	IT AND TELECOM- CYBER SECURITY AND DATA BACKUP
7	D316	IT AND TELECOM- TELECOMMUNICATIONS NETWORK MANAGEMENT
8	D318	IT AND TELECOM- INTEGRATED HARDWARE/SOFTWARE/SERVICES SOLUTIONS, PREDOMINANTLY SERVICES
9	D321	IT AND TELECOM- HELP DESK
10	D325	IT AND TELECOM- DATA CENTERS AND STORAGE
11	D399	IT AND TELECOM- OTHER IT AND TELECOMMUNICATIONS
12	J070	MAINT/REPAIR/REBUILD OF EQUIPMENT- ADP EQUIPMENT/SOFTWARE/SUPPLIES/SUPPORT EQUIPMENT

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

<b>GROUP II</b>		<b>PSC Code Table</b>
1	B544	SPECIAL STUDIES/ANALYSIS- TECHNOLOGY
2	D306	IT AND TELECOM- SYSTEMS ANALYSIS
3	D307	IT AND TELECOM- IT STRATEGY AND ARCHITECTURE
4	D309	IT AND TELECOM- INFORMATION AND DATA BROADCASTING OR DATA DISTRIBUTION
5	D319	IT AND TELECOM- ANNUAL SOFTWARE MAINTENANCE SERVICE PLANS
6	D322	IT AND TELECOM- INTERNET
7	K070	MODIFICATION OF EQUIPMENT- ADP EQUIPMENT/SOFTWARE/SUPPLIES/SUPPORT EQUIPMENT
8	R410	SUPPORT- PROFESSIONAL: PROGRAM EVALUATION/REVIEW/DEVELOPMENT
9	R413	SUPPORT- PROFESSIONAL: SPECIFICATIONS DEVELOPMENT
10	R425	SUPPORT- PROFESSIONAL: ENGINEERING/TECHNICAL
11	R707	SUPPORT- MANAGEMENT: CONTRACT/PROCUREMENT/ACQUISITION SUPPORT
<b>GROUP III</b>		<b>PSC Code Table</b>
1	D303	IT AND TELECOM- DATA ENTRY
2	D311	IT AND TELECOM- DATA CONVERSION
3	D312	IT AND TELECOM- OPTICAL SCANNING
4	D313	IT AND TELECOM- COMPUTER AIDED DESIGN/COMPUTER AIDED MANUFACTURING (CAD/CAM)
5	D314	IT AND TELECOM- SYSTEM ACQUISITION SUPPORT

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

<b>GROUP III</b>		<b>PSC Code Table (<i>Group III Continued</i>)</b>
6	D315	IT AND TELECOM- DIGITIZING
7	D317	IT AND TELECOM- WEB-BASED SUBSCRIPTION
8	D320	IT AND TELECOM- ANNUAL HARDWARE MAINTENANCE SERVICE PLANS
9	D324	IT AND TELECOM- BUSINESS CONTINUITY
10	K060	MODIFICATION OF EQUIPMENT- FIBER OPTICS MATERIALS, COMPONENTS, ASSEMBLIES, AND ACCESSORIES
11	U012	EDUCATION/TRAINING- INFORMATION TECHNOLOGY/TELECOMMUNICATIONS TRAINING

Product or Service Codes (PSC) represent major products or services offered by a business. Definitions and further information on PSC Codes can be found in the “Federal Procurement Data System Product and Service Codes Manual” at this website:

<https://www.acquisition.gov/?q=node/3637>

#### **L.5.2.3 Leading Edge Technology Relevant Experience**

*For purposes of this technical proposal evaluation, Relevant Experience for Leading Edge Technology is treated as an evaluation factor to determine the relative technical ability of competing offerors to perform Task Orders on the GWAC. Leading edge technologies are not an Offer factor.*

**NOTE:** GSA’s listing of the Leading Edge Technologies in this Section L.5.2.3.3 are considered leading edge for the majority of federal government agencies that historically use GSA GWACS/MACS, not necessarily as defined by private industry or by some of the federal intelligence agencies.

Using the Leading Edge Technology relevant experience project template in accordance with the instructions herein and Attachment J.P-3, Relevant Experience (Leading Edge Technology) Project Template, the Offeror may submit three (3) distinct Leading Edge Technology Experience Projects for each Leading Edge Technology for a MAXIMUM OF thirty (30) distinct Leading Edge Technology Relevant Experience Projects, each as the Prime Contractor (or the allowances at L.5.1.4 and L.5.1.5.1).

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

The submitted Leading Edge Technology relevant experience projects must meet the following minimum conditions:

1. Each project must have been for the performance of one of the Leading Edge Technology listed in L.5.2.3.3 Leading Edge Technology Listing. The claimed Leading Edge Technology must have been integral to performance of the project.
2. No project may be used more than once within the Leading Edge Technology Relevant Experience. If a project is used for a Leading Edge Technology Relevant Experience, it may not be used for any other Leading Edge Technology Relevant Experience credit.
  - It is acceptable for the same project to be submitted for both PSC Group Relevant Experience and Leading Edge Technology Relevant Experience. The project must be submitted separately for each Relevant Experience section and follow the submission instructions and verification requirements of L.5.2.2.1 and L.5.2.3.1.
3. No more than three projects may be submitted for credit for each Leading Edge Technology listed in L.5.2.3.3. Therefore, no more than thirty (30) projects may be submitted in total for L.5.2.3.
4. Each Leading Edge Technology Relevant Experience Project must be Ongoing or have been Completed within 5 years from the date proposals are due. (Completed is within 5 years from the proposal's original submission date, 29 August 2016; and an Ongoing status can be at the proposal's original or the extended submission date). **Each project must have at least one year of performance** unless one of the following situations exist:
  - a. The project has an Interim or a Final CPARS/PPIRS.
  - b. The project has a completed Award Fee Determination.
  - c. The project had a base period of performance less than one year and that period of performance is completed.

**DEFINITION:** For purposes of this section L.5.2.3, the words "Ongoing" is defined as a Project that has not yet been "Completed" by the proposal's original submission date (29 August 2016), **or by the proposal's extended submission date ONLY if the Ongoing project has at least one full-year of performance. Otherwise, if less than one-year performance, one of the three situations must exist, noted above in L.5.2.3, item # 4)**



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

“Completed” is the date on the contract/order document indicating the final day of performance or delivery; in other words, the day the contract is to be completed. Should a Contract Modification indicate an extended date of completion beyond the original completion date of the Project, the Modification completion date becomes the adjusted completion date.

“Completed” date (or sometimes referred to as “Completion” date) is not the contract Closeout date, which is when all obligations of both parties have been fulfilled, e.g., unsettled funding obligations due to indirect cost audits pending after the Completion date. The word *Completed*, however, as applied to “*a completed Award Fee Determination*” is defined as the date the Award Fee Determination is officially approved by the contracting officer, such as via a Modification.

5. **Minimum Dollar Thresholds:** Projects used to satisfy the Leading Edge Technology (LET) experience citations must have a value of at least \$1 Million inclusive of Options. The Leading Edge Technology experience portion within the project does not necessarily have to be valued at or above this minimum threshold. **NOTE: The LET performed within the project submitted may comprise only a portion of the overall Scope in the Project rather than be required to comprise the entire Scope; consequently, the dollar value of the LET requirement/deliverable may be a less than the required minimum of the \$1-Million-dollar project. Thus, there is no minimum dollar value set specifically for the LET if listed in a contract line item or the LET estimated dollar value if incorporated as part of the overall dollar value of the contract.**
6. **Choosing LET Projects:** Offerors are advised to use reasonable discretion in reviewing their potential LET Projects before determining if a specific LET citation among the ten listed in the Leading Edge Technology Listing is appropriate. If the scope of work and deliverables of the proposed LET relevant experience Project meets the defined LET, follow the submission requirements of this solicitation to support the subjective determination.

**L.5.2.3.1 Leading Edge Technology Relevant Experience Project Submission**

For each Leading Edge Technology Project claimed, offerors must submit a completed Attachment J.P-3, Relevant Experience (Leading Edge Technology) Project Template, with the following information if applicable and required:

- Contractor Name
- Contract Number
- Order Number, if applicable

## SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

- Project Title
- Total Period of Performance (including Options)
- Project Value
- Is this project from an existing or previous CTA?
- Leading Edge Technology Project Identifier
- Leading Edge Technology
- Description of the work performed and how the selected Leading Edge Technology was integral to the performance of the contract.
- Contact information (Name, Title, Agency/Company, Phone, and Email) of the Contracting Officer (Corporate Official for Commercial Experience) with cognizance over the project
- Contact information (Name, Title, Agency/Company, Phone, and Email) of the COR, if applicable
- Signature by a Contracting Officer, Contracting Officer's Representative (COR), or Corporate Official for the ordering activity

#### L.5.2.3.1.1 Verification of Leading Edge Technology Relevant Experience Submission

In order to receive points for each submitted Leading Edge Technology Relevant Experience project, offerors must provide verification of all information included on the Attachment J.P-3, *Relevant Experience (Leading Edge Technology) Project Template*, through submission of the following documents:

- a. The completed Attachment J.P-3, Relevant Experience (Leading Edge Technology) Project Template **must be signed** by a Contracting Officer (CO) with cognizance over the submitted project. The citation must include the CO's point-of-contact information (POC) that includes direct telephone number and direct email address.

If access to the cognizant Contracting Officer is unattainable, the Government will accept the signature of the Contracting Officer's Representative (COR) directly associated with the project provided the following are submitted:

- (1) The COR and the cognizant CO's point-of-contact information (POC) with direct telephone numbers and email addresses.
- (2) COR email notification to the cognizant CO with completed J.P-3, Relevant Experience (Leading Edge Technology) Project Template. This email is to provide verification that the CO was made aware of the COR's

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

concurrence with the J.P-3, Relevant Experience  
(Leading Edge Technology) Project Template.

**Commercial Projects:** For a Commercial project (non-government), the completed Attachment J.P-3, Relevant Experience (Leading Edge Technology) Project Template, **must be signed** by a Corporate Officer/Official of the customer with cognizance over the submitted project.

**NOTE: Attachment *J.P-3, Relevant Experience (Leading Edge Technology) Project Template* requires a signature for verification and if not signed by the appropriate party (or parties) as indicated throughout Section L, points shall not be earned.**

- b. Copy of original contract award document, and if applicable, any subsequent contract modification documents, if applicable. This may include the following:
- Standard Form (SF) 1449 – Solicitation/Contract/Order for Commercial Items – (Block 17a identifies the Prime Contractor, Block 9 identifies the U.S. Federal Government Agency, Block 3 identifies the Award/Effective Date, and Block 31c. identifies the date the Contracting Officer signed)
  - SF 26 – Award/Contract – (Block 7 identifies the Prime Contractor, Block 5 identifies the U.S. Federal Government Agency, Block 3 identifies the Effective Date, and Block 20C identifies the date the Contracting Officer signed)
  - SF 33 – Solicitation, Offer, and Award – (Block 15A identifies the Prime Contractor, Block 7 identifies the U.S. Federal Government Agency, and Block 28 identifies the date the Contracting Officer awarded/signed)
  - SF 30 – Amendment of Solicitation/Modification of Contract, or any other official modification document that changes the terms of the original contract in writing, if applicable. The Modification document must include the completed and fully executed SF-30 form with the entire Summary of Changes attached. Examples of Modification purposes that might be considered for use as supporting documentation include (1) Funding, (2) Exercise Option with additional funding, (3) Supplemental Agreements, (4) Change Orders, (5) and Changes to Scope.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

Modifications are not a mandatory proposal submission requirement, and every Modification that was issued on a Project may not be relevant or necessary for submission. However, should the Offeror need to present supplemental evidence of total contract dollar value so to meet required dollar thresholds, and/or a modified Scope that supports claims of LETs, then the Offeror has the option to submit those executed Modifications.

- Department of Defense (DD) 1155 – Order for Supplies or Services (Block 9 identifies the Prime Contractor, Block 6 identifies the U.S. Federal Government Agency, Block 3 identifies the date of Order, and Block 24 identifies the Contracting Officer signature)
- Optional Form 307 – Contract Award (Block 7 identifies the Prime Contractor, Block 5 identifies the U.S. Federal Government Agency, Block 2 identifies the Effective Date, and Block 15C identifies the date the Contracting Officer signed)
- GSA Form 300 – Order for Supplies and Services (Block 6 identifies the Prime Contractor, Block 10 identifies the U.S. Federal Government Agency, Block 1 identifies the Date of Order, and Block 26C identifies the date the Contracting Officer signed)
- Other Official Government Award Form not identified above (Must explicitly identify the Contractor, Government Agency, Order Number, Dollar Value, and the date the Contracting Officer awarded/signed)
- Non-Government Award Form (Must explicitly identify the Contractor, Non-Government Customer, Dollar Value, and the date the customer awarded/signed)

c. Copy of Contract Statement of Work/Performance Work Statement - The Statement of Work (SOW) or the Performance Work Statement (PWS) from the contract that describes the general scope, nature, complexity, and purpose of the supplies or services the customer acquired under the contract. Additionally, the Offeror must also identify and call attention to the specific section or sections of the SOW/PWS that support the claim of having performed the LET and any other claimed scoring elements. NOTE: A copy of the government's Statement of Objectives (SOO) combined with the awarded Project's incorporated SOW/PWS is also acceptable. The SOO is not incorporated into the contract, but rather an attachment to the RFP's Section L. CAUTION: GSA does not want a copy of

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

the Offerors entire proposal or the RFP. Only the actual SOW/PWS proposed by the Offeror that was accepted and INCORPORATED into the resultant contract/order, and if available the SOO portion of the RFP. It is preferable to the Offeror to submit the SOO with the SOW/PWS than **without** it.

- d. **(OPTIONAL)** The Contract's Section B Supplies/Services & Prices or Costs Contract Line Items (CLINS) - If a LET is specifically and clearly called out in a single or in multiple CLINS, the Offeror may include that section of the contract and should highlight the relevant CLINS. Additionally, the most current FPDS-NG Report is acceptable if it is relevant to supporting the Offerors LET claim, e.g., total contract dollar value.

**L.5.2.3.2 Breadth of Leading Edge Technology Relevant Experience**

The offeror will receive additional points for the greater number of Leading Edge Technology categories with demonstrated relevant experience. Additional scoring is available for the following levels of Leading Edge Technology relevant experience categories claimed:

- 2 - 4 Categories of Relevant Experience
- 5 - 7 Categories of Relevant Experience
- 8 or more Categories of Relevant Experience

Scoring for this element is only available for demonstrating relevant experience in multiple Leading Edge Technology categories listed in L.5.2.3.3. For example, experience in Big Data and Biometrics would qualify as two categories. Submitting two projects representing Big Data would only qualify as one category and those two projects alone would not meet the requirements of this section for additional scoring.

**L.5.2.3.3 Leading Edge Technology Listing**

1. Artificial Intelligence (AI)
2. Autonomic Computing
3. Big Data
4. Biometrics
5. Cloud Computing
6. Cyber Security
7. Health Information Technology (HIT)
8. Mobile IT
9. The Internet of Things (IoT)
10. Virtual Networking

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

Descriptions for the listed Leading Edge Technologies are provided in Attachment J.P-4, Leading Edge Technology Descriptions.

The above ten Leading Edge Technologies (LETs) are potential IT services for this GWAC that are deemed within the scope of the Federal Enterprise Architecture, in which the Offeror may claim points. The Offeror may not claim points solely for the acquisition or delivery of an IT Product for which there is no defined IT service component with an SOW/PWS attached to the J.P-3 template.

**L.5.3 VOLUME 3 – PAST PERFORMANCE FOR RELEVANT EXPERIENCE PROJECTS**

*For purposes of this technical proposal evaluation, Past Performance assessed for the Relevant Experience projects submitted is treated as a rated **evaluation factor** to determine the relative ability of competing offerors to perform Task Orders on a GWAC at a minimum of a satisfactory level.*

Past performance will be evaluated using all PSC projects submitted under L.5.2.2 PSC Group Relevant Experience. No Past Performance submissions are required or requested for any LET projects under L.5.2.3 Leading Edge Technology Relevant Experience.

A past performance assessment should be submitted for **each PSC relevant experience** project submitted under L.5.2.2. For example, if the maximum of seven PSC Projects is submitted, it is required that seven corresponding Past Performance submissions will be included in the Offeror's proposal. Or, if four PSC Projects are submitted, it is required that four corresponding Past Performance submissions will be included in the Offeror's proposal. Acceptable forms of past performance assessments are detailed below in L.5.3.1 and L.5.3.2.

For the relevant past performance references, Offerors are strongly cautioned that inability of the Government to contact past performance references directly associated to any survey; or, in the case past performance information is not entered into the Past Performance Information Retrieval System (PPIRS) database; or, in the case of project(s) without a record of past performance, the Offeror will not be evaluated favorably or unfavorably on past performance, which is otherwise known as a *neutral* rating.

Only in the event PPIRS information is not available will an Offeror be allowed to substitute a Past Performance Survey similar to the CPARS format. If PPIRS information is available for any given relevant project, it **must** be used for the Past Performance evaluation.



ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

**L.5.3.1 Past Performance ((PPIRS) information exists)**

If the Government has **interim or final** ratings in PPIRS, the Offeror shall provide a copy of this rating with their proposal. The Government will retrieve past performance information from the PPIRS database that links to the Contractor Performance Assessment Reporting System (CPARS) in order to validate the Offeror's submission. For the purposes of this solicitation, the final past performance information will be used on a relevant experience project. If a final rating is not available, the most **current** past performance information will be used. Offerors are responsible for verifying whether past performance ratings exist in the PPIRS database prior to using Past Performance Surveys.

**L.5.3.2 Past Performance (PPIRS information does not exist)**

If the Government has not finalized past performance ratings in the PPIRS database that links to CPARS; or, if the project(s) are considered Non-U.S. Federal projects; the Offeror shall submit a certified Past Performance Survey using the template in Attachment J.P-5, "Past Performance Rating Form". No other format or additional proposal documentation will be considered.

Using the Past Performance Rating Form in Attachment J.P-5, the Offeror shall provide the survey directly to each of the references. The Past Performance Rating Form must be completed and signed by a Warranted Contracting Officer with cognizance over the submitted project. For a commercial project, the Past Performance Rating Form must be completed and signed by a Corporate Officer/ of the customer with cognizance over the submitted project.

If access to the cognizant Contracting Officer is unattainable, the Government will accept the signature of the Contracting Officer's Representative (COR) directly associated with the project provided the following are submitted:

- (1) The COR and the cognizant CO's point-of-contact information (POC) with direct telephone numbers and email addresses.
- (2) COR email notification to the cognizant CO with completed J.P-5 Past Performance Template. This email is to provide verification that the CO was made aware of the COR's concurrence with the J.P-5 Past Performance Template.



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**Commercial Projects:** For a Commercial project (non-government), the completed Attachment J.P-5 Past Performance Template **must be signed** by a Corporate Officer/Official of the customer with cognizance over the submitted project.

The Offeror shall instruct each rater to send a completed form directly back to the Offeror.

The Offeror must follow up with each rater to ensure the Past Performance Rating Forms were received and completed prior to the proposal closing date.

The Offeror must submit all Past Performance Rating Forms, as applicable, with their proposal submission.

In the event the evaluation team discovers misleading, falsified, and/or fraudulent past performance ratings, the Offeror shall be eliminated from further consideration for award. Falsification of any proposal submission, documents, or statements may subject the Offeror to civil or criminal prosecution under Section 1001 of Title 18 of the United States Code.

**L.5.3.3 Negative Past Performance Narrative (Optional)**

The offeror may submit a narrative in a single PDF file format per project for any negative (i.e. below satisfactory) past performance received on projects. The Offeror may provide clarification on problems encountered on the submitted projects and the offeror's corrective actions. This submission is not required but may be included to address past performance assessments where the majority of the rating elements are below satisfactory. The Government will consider this information, as well as information obtained from any other sources, when evaluating the offeror's past performance.

Page Formatting:

1. Pages should be 8.5 x 11 inches; font type and size (10 to 12) point Arial; Margins of 1 inch; and
2. Not to Exceed 2 pages per project.

**L.5.4 VOLUME 4 – SYSTEMS, CERTIFICATIONS, AND CLEARANCES**

*For purposes of this technical proposal evaluation, all Systems, Certifications, and Clearances submitted is treated as an **evaluation factor** to determine the relative ability of competing offerors to perform Task Orders on this GWAC. An adequate Cost Accounting System (CAS) (Section L.5.4.1), however, is additionally treated as a rated **offer factor** that will result in the contractual promise whereby CAS must be established, maintained and determined as Adequate at the time of an award for any cost-type Task Orders*

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

*under this Master Contract. (See Section H.16 Cost Accounting System)*  
*Furthermore, a Facility Clearance is additionally treated as a rated **offer factor**.*

The following Systems, Certifications, and Clearances are not minimum or mandatory requirements; however, Offeror's who have these Systems, Certifications, and Clearances in place are considered more favorably. See Section M.7, Scoring Table.

**NOTE: If any of these systems, certifications, or clearances reside at a different business entity than the Offeror's business entity within the same corporate structure, it is required that a completed Meaningful Relationship commitment letter is included in the proposal. (See Section L.5.1.4 Meaningful Relationship Commitment Letters for details.)**

**L.5.4.1 Cost Accounting System and Audit Information**

If claiming credit for this scoring element, the Offeror must provide verification from the Defense Contract Audit Agency (DCAA), Defense Contract Management Agency (DCMA), or any Cognizant Federal Agency (CFA) of an acceptable accounting system in a single pdf file format to include the following information:

- Part 1- Provide the DUNS and CAGE Code of the Business Entity that is being credited, and name, address, phone number, and email of the representative at their cognizant DCAA and DCMA Offices or CFA
- Part 2 – Provide at least one of the first two listed items, (1) and (2):
  - (1) An official letter received from the federal auditing agency on their agency letterhead from DCAA, DCMA, or CFA indicating unequivocally that the Offeror's accounting system has been audited and determined adequate for determining costs applicable to the contract or order in accordance with FAR 16.301-3(a)(3).
  - (2) A copy of the Offeror's official Cost Accounting audit report from DCMA verifying the approval of the cost accounting system. The offeror must certify that there have been no material changes to the accounting system since the last audit of its accounting system.
  - (3) A copy of a *Pre-Award Survey of Prospective Contractor Accounting System* (SF 1408), if available, and submitted along with item "(1)" and/or "(2)".

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

NOTICE concerning *Part 2*:

- a. Providing both items “(1)” and “(2)” is acceptable if both items are available. However, providing one of those first two items should be submitted.
  - b. Providing only an SF 1408, item number “(3)”, is not acceptable if the Offeror does not possess and submit items “(1)” or “(2)”; or, if the Offeror has never been audited and determined adequate/acceptable in accordance with FAR 16.301-3(a)(3).
  - c. Third party audits of cost accounting systems are not acceptable under any conditions.
- Part 3- The Offeror must self-certify in a brief statement in the proposal that there have been no material changes to their systems since the last federal audit. (There are no proposal format submission restrictions for this brief statement.)

If an Offeror(s) does not have audit verification of an adequate accounting system to submit, but is certain its accounting system has been audited and determined adequate in accordance with FAR 16.301-3(a)(3), GSA will contact the Cognizant auditing representative office, that was provided, to verify. It is the Offerors responsibility to provide the Government current and correct contact information. If after reasonable efforts the Government is unable to obtain audit verification from the contact provided, points for an adequate accounting system cannot be earned.

**GSA’s GWAC PROGRAM OFFICE WILL NOT SPONSOR a “Pre-Award Survey of Prospective Contractor Accounting System” (Pre-Award Survey) or an Adequacy determination on behalf of any Offerors for scoring purposes. Therefore, a Pre-Award Survey submitted without an Adequacy determination will not earn points in this scoring element.**

If an Offeror does not submit evidence of an adequate/acceptable cost accounting system or verification of cost-reimbursement contract experience from the DCAA/DCMA or a CFA, the Offeror will not earn any points in this scoring element. However, the Offeror’s proposal will still be considered.

#### **L.5.4.2 Approved Purchasing System**

If claiming credit for this scoring element, the Offeror must provide verification from the Defense Contract Management Agency (DCMA), or any Cognizant Federal Agency (CFA) of an approved purchasing system in a single pdf file format to include the following information:

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

- Part 1- Provide the DUNS and CAGE Code of the Business Entity that is being credited, and POC information that includes the name, address, phone number, and email of the representative at their Cognizant DCMA or CFA that determined approval; and
- Part 2- Provide a copy of the Offeror's official Contractor Purchasing System Review (CPSR) report, if available and/or official letterhead from DCMA or CFA verifying the approval of the purchasing system. The offer shall make reference to the page number and paragraph of the CPSR audit or letter that determined the approval of the purchasing system.

**L.5.4.3 Forward Pricing Rate Agreements, Forward Pricing Rate Recommendations, and/or Approved Billing Rates**

If claiming credit for this scoring element, the Offeror must provide current verification from the Defense Contract Audit Agency (DCAA), or Defense Contract Management Agency (DCMA), or any Cognizant Federal Agency (CFA) of Forward Pricing Rate Agreements (FPRA), Forward Pricing Rate Recommendations, and/or Approved Billing in a single pdf file format to include the following information:

- Part 1- Provide the DUNS and CAGE Code of the Business Entity that is being credited, and point of contact information that includes the name, address, phone number, and email of the representative at their Cognizant DCAA, DCMA, or CFA that determined approval.
- Part 2 – Provide at least one of the first two listed items, (1) and (2):
  - (1) An official letter received from the federal auditing agency on their agency letterhead from DCAA, DCMA, or CFA indicating that the Offeror's Forward Pricing Rate Agreements, Forward Pricing Rate Recommendations, and/or Approved Billing Rate had been reviewed, approved, and/or determined acceptable.
  - (2) A copy of the Offeror's official FPRA, FPRR, Approved Billing Rates, audit report and audit report number from DCAA, DCMA, or CFA identifying the rates in the FPRA, FPRR, and/or Approved Billing Rates that have been audited and determined acceptable for generating estimates of costs and other data included in proposals submitted to customers. The offer shall make reference to the page number and paragraph of the audit report or letter that sets forth the FPRA, FPRR, and/or Billing Rates.

#### L.5.4.4 Earned Value Management Systems (EVMS)

If claiming credit for this scoring element, the Offeror must provide verification of their EVMS ANSI/EIA Standard-748 in a single pdf file format to include the following information:

- Part 1- Provide the DUNS and CAGE Code of the Business Entity that is being credited, and point of contact information that includes the name, address, phone number, and email of the representative at DCMA or CFA that determined approval.
- Part 2- Provide a copy of the Offeror's official audit report, **if applicable and/or an official letter** from Defense Contract Management Agency (DCMA) or other Cognizant Federal Agency (CFA), as applicable. The offer shall make reference to the page number and paragraph of the audit report or letter that determined the approval of the EVMS ANSI/EIA Standard-748.

#### L.5.4.5 Acceptable Estimating System

If claiming credit for this scoring element, the Offeror must provide verification from the Defense Contract Audit Agency (DCAA), or Defense Contract Management Agency (DCMA), or Cognizant Federal Agency (CFA) of an audited and accepted estimating system in a single pdf file format to include the following information:

- Part 1- Provide the DUNS and CAGE Code of the Business Entity that is being credited, and the point of contact information that includes the name, address, phone number, and email of the representative at DCAA, DCMA, or CFA that determined approval.
- Part 2- Provide a copy of the Offeror's official audit report, if available and/or official letterhead from DCAA, DCMA, or CFA verifying the acceptability of the estimating system that has been audited and determined acceptable for budgeting and planning controls, and generating estimates of costs and other data included in proposals submitted to customers in the expectation of receiving contract awards. The offer shall make reference to the page number and paragraph of the audit report or letter that verifies the adequacy of the estimating system.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**L.5.4.6 CMMI Certification**

If claiming credit for this scoring element, the Offeror must provide verification of a CMMI Maturity Level 2 or higher in a single pdf file format to include the following information:

- Part 1 - Provide the POC information that includes the name of the Certification body and name, address, phone number, and email of the representative who provided the CMMI Maturity Level; and
- Part 2 - Provide the certification as verification requirements including a copy of the Offeror's official certification from a CMMI Institute Certified Lead Appraiser. The offer shall make reference to the page number and paragraph of the certification or letter that determined the approval of the CMMI Maturity Level.

The certification can be for models Development and/or Services. The Offeror shall only receive points for certifications at the highest level achieved in either the Development or the Services model, whichever model is higher.

CMMI Representations may be "Staged" or "Continuous". Maturity Levels are based on "Staged" representations. Offerors who are following a continuous representation may present an equivalent capability level to maturity level 2 for point consideration. In accordance with the CMMI model, any Offeror following a continuous representation must present a CMMI evaluation revealing all process area ratings of Level 2 or higher. Additionally, Offerors who are following a continuous representation may receive fewer, but additional points for presenting milestones towards full Maturity Level 2 or higher Equivalency by presenting a CMMI evaluation revealing 50% or more of their process area ratings to be Level 2 or higher.

**L.5.4.7 ISO 9001 Certification**

If claiming credit for this scoring element, the Offeror must provide verification of a current ISO 9001 Certification in a single pdf file format to include the following information:

- Part 1 – Provide the point of contact information that includes the name of the Certification body and name, address, phone number, and email of the representative who provided the ISO 9001 Certification.
- Part 2 – Provide copy of the Offeror's official certification from an approved current ISO 9001 certification body. The offer shall make



**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

reference to the page number and paragraph of the certification or letter that determined the approval of the ISO 9001 Certification.

Definition: ISO 9001 is a quality management system developed by the International Organization for Standardization. ISO 9001 ensures that customers get consistently good quality products and services. This standard is based on quality management principles including a strong customer focus, the motivation and implication of top management, and continual process improvement. An ISO 9001 certified organization must perform audits on its quality management system. The audits can be performed either through an independent certification body or by having the organization's clients audit the quality system to verify that it is in conformity to the standard. Any deficiencies identified in the audit must be corrected to obtain the ISO 9001 certification.

#### **L.5.4.8 ISO 20000 Certification**

If claiming credit for this scoring element, the Offeror must provide verification of ISO 20000 Certification in a single pdf file format to include the following information:

- Part 1 – Provide the point of contact information that includes the name of the Certification body and name, address, phone number, and email of the representative who provided the ISO 20000 Certification.
- Part 2- Provide a copy of the Offeror's official certification from an approved ISO 20000 certification body. The offer shall make reference to the page number and paragraph of the certification or letter that determined the approval of the ISO 20000 Certification.

Definition: ISO/IEC 20000 is the international standard specifically for an IT Service Management System consisting of an integrated set of processes for the effective delivery of services to the business and its customers. The APM Group Ltd. owns and manages the certification process.

ISO/IEC 20000 consists of several parts:

- The ISO/IEC 20000-1:2011 (Part 1) specification defines the requirements for a service management system. The scope includes:
  - General requirements for a service management system
  - Design and transition of new or changed services
  - Service delivery process
  - Relationship processes
  - Resolution processes



SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

- Control processes
- ISO/IEC 20000-2:2012 (Part 2) guides the application of service management systems, including best practices for service management processes.
- ISO/IEC TR 20000-3 (Part 3) guides the scope definition and applicability of Part 1.

#### L.5.4.9 ISO/IEC 27000

If claiming credit for this scoring element, the Offeror must provide verification of ISO/IEC 27000 Certification in a single pdf file format to include the following information:

- Part 1 – Provide the point of contact information that includes the name of the Certification body and name, address, phone number, and email of the representative who provided the ISO/IEC 27000 Certification.
- Part 2- Provide a copy of the Offeror's official certification from an approved ISO/IEC 27000 certification body. The offer shall make reference to the page number and paragraph of the certification or letter that determined the approval of the ISO/IEC 27000 Certification.

Definition: ISO/IEC 27000 is part of a growing family of ISO/IEC Information Security Management Systems (ISMS) standards, the 'ISO/IEC 27000 series'. ISO/IEC 27000 is an international standard entitled: Information technology — Security techniques — Information security management systems — Overview and vocabulary.

The standard was developed by sub-committee 27 (SC27) of the first Joint Technical Committee (JTC1) of the International Organization for Standardization and the International Electrotechnical Commission.

#### L.5.4.10 Facility Clearance Level (FCL)

*For purposes of the evaluation, proposed Facility Clearance Level (FCL) submitted is treated as a rated **offer** factor that will result in contractual promises as indicated in Section H.8 SECURITY: SECURITY CLEARANCES. GSA will not sponsor Offerors for any type of security clearances.*

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

If claiming credit for this scoring element, the Offeror must identify their Government Facility Clearance Level (FCL) on the Document Verification and Self Scoring Worksheet in Attachment J.P-1. For a Small Business Prime Contractor with Subcontractor relationship, the Small Business Prime Contractor must have the clearance. For any Joint Venture (JV) or Partnership the facility clearance can be either in the name of the JV/Partnership, or all members of the JV/Partnership must have it.

The Offeror shall submit in a single PDF file format a letter signed by the Offeror's Facility Security Officer identifying the Offeror's CAGE code, FCL and cognizant security office, such as the Defense Security Service (DSS) Office, verifying that a facility clearance (secret, top secret or higher) has been granted. An Interim FCL approval is acceptable. Supporting documents such as the DSS screen shot of the FCL clearance, and updated letters regarding company status to the FCL will help in the evaluation of the FCL requirement. GSA will verify the claimed FCL with DSS.

#### **L.5.5 VOLUME 6 – COST/PRICE**

*For purposes of the evaluation, proposed costs/prices submitted is treated as a rated **offer factor** that will result in contractual promises embodied in the resultant contract. Accepted Costs/Prices will be an Attachment of Section J included in the awarded Master Contract. Evaluation points are not earned in this cost/price category, and is therefore rated as Acceptable or Unacceptable.*

##### **L.5.5.1 Basis of Estimate**

The Offeror shall provide a narrative for their Basis of Estimate, and supporting documentation in a single PDF file format. The Basis of Estimate shall only encompass the "Continental United States (CONUS)," defined as the 48 contiguous states plus the District of Columbia, and should reflect a clear understanding of work to be performed, take into account differences in skills, the complexity of various disciplines, and professional job difficulty

Page Formatting:

1. Pages should be 8.5 x 11 inches; font type and size (10 to 12) point Arial; Margins of 1 inch; and
  2. Shall not exceed 10 pages, excluding supporting documents.
- A. The Basis of Estimate shall address the basis of direct labor, and each indirect cost consistent with their organization's cost accounting systems and, if applicable, provisional billing rates and forward pricing rate agreements. If an Offeror does not currently have employees to fulfill the duties under a labor category or labor categories, the Offeror must explain

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

its methodology for establishing Prime Contractor labor rates for such categories. Identifying specific subcontractors and separate subcontractor pricing shall not be included in the Basis of Estimate.

**(1) Direct Labor –**

- Offerors shall state the methodology used in computing the direct labor rate composite and explain how the proposed direct labor rates were derived. CAUTION: See L.5.5.2.1 for information pertaining to this topic.

**(2) Indirect Costs –**

- Offerors shall state the methodology used in computing their organization's indirect costs (i.e., Fringe Benefits, Overhead, and G&A), applied to Direct Labor and explain how the indirect costs were derived.
- Offerors shall state the methodology used in computing their organization's indirect costs (i.e., G&A, and/or material handling, and/or subcontract handling), applied to Other Direct Costs (i.e., Subcontracts, Materials, and Travel) and explain how the indirect costs were derived. CAUTION: See L.5.5.2.2 for information pertaining to this topic.
- **CAUTION: DO NOT INCLUDE ANY MORE THAN ONE G&A RATE IF THE OFFEROR IS BASING THEIR PRICING ON MULTIPLE BUSINESSES ENTITIES UNDER A SINGLE PARENT/HOLDING COMPANY. CHOOSE ONLY ONE RATE.**

**(3) Profit –**

- Offerors shall state the methodology used in computing their organization's proposed profit and explain how profit was derived. CAUTION: See L.5.5.2.2 for information pertaining to this topic.
- Offerors shall answer the following question: *Is this proposal consistent with your established estimating and accounting principles and procedures and FAR Part 31, Cost Principles?* If not, provide an explanation.

B. Offerors shall include the following statement with its Basis of Estimate document:

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

- *This proposal reflects our estimates and/or actual costs of the date of proposal submission. By submitting this proposal, we grant the PCO and authorized representative(s) the right to examine, at any time before award, those records, which include books, documents, accounting procedures and practices, and other data, regardless of type and form or whether such supporting information is specifically referenced or included in the proposal as the basis for pricing, that will permit an adequate evaluation of the proposed price in accordance with FAR 15.403-3.*

While the PCO anticipates that pricing for this acquisition will be based on adequate price competition and therefore does not require submission or certification of cost or pricing data, the Offeror is cautioned to provide clear and concise explanations of their pricing methodology and their labor and burden estimating practice. The Offeror is cautioned against unbalanced and unrealistic pricing.

**L.5.5.2 Cost/Price Methodology and Instructions**

For Cost/Price proposals, Offerors shall use the Microsoft Excel Spreadsheet in Attachment **J.P-8**, entitled, “Cost/Price Template”, which consists of 15 years of Government-Site (Tab 1) pricing and 15 years of Contractor-Site pricing (Tab 2). These 15 years constitute the 5-year basic and 5-year Option period of the Alliant 2 GWAC, plus an additional 5 years to cover any Task Order that has a term beyond the Basic Term plus the Option.

The Offeror shall propose ceiling rates for T&M/L-H Task Orders by completing the Cost/Price Template as instructed in L.5.5.2.3. These ceiling rates are to be based upon the highest qualified employee within a given labor category, working in the highest paid area within CONUS, on a highly complex requirement, excluding Top Secret/SCI/or higher.

**Offerors shall only provide the ceiling rates for Year 1 of the contract with an estimated Start Date of 1 October 2017.** Ceiling rates for Years 2 through 10 (which includes the years 2 through 5 of the initial basic period and the 5-year Option period) will automatically be calculated for each labor category by an escalation factor embedded in the spreadsheet. **Offerors shall not change the escalation factor in the spreadsheet.** This escalation factor is determined by the Bureau of Labor Statistics (BLS) Employment Cost Index (ECI) and is based on the average annual BLS ECI for the previous three years from the date the solicitation is issued. The current BLS ECI 3-year average is **1.93%**. As indicated in Section B.11.5.1, an economic price adjustment will be made for the Option period pricing

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

utilizing the average annual BLS ECI for the previous three years from the date of the Option period start date.

Keep in mind, in accordance with Section B.11.5.1, will only establish maximum rates for T&M/LH Task Orders/CLINs, therefore, the proposed ceiling rates do not apply to fixed-price or cost-reimbursement type Task Orders. The OCO has the flexibility to exceed these rates, but are cautioned only to do so when justified, such as for requirements requiring special security clearance or OCONUS related work.

**NOTICE: Both the escalation rate that is set at 1.93% and all of the Standard IT Labor Category Ceiling Rates indicated in the RFP and in the pricing J.P attachments WILL NOT BE ADJUSTED OR CHANGED on the Master Contract Award or Effective Date/Notice to Proceed Date.**

**L.5.5.2.1 Direct Labor Rates**

Direct Labor Rates are labor rates that are not burdened with indirect rates such as Fringe Benefits, Overhead, General and Administrative expenses, and/or Profit.

As provided in Attachment J.P-6, “Direct Labor Rate Ranges,” for each Alliant 2 GWAC labor category that was mapped to a Standard Occupational Classification (SOC) System occupation, the BLS provides a National 50<sup>th</sup> Percentile estimate, a National 75<sup>th</sup> Percentile estimate, and a National 90<sup>th</sup> Percentile estimate for direct labor rates. Also identified are the States where each occupation is paid the highest. The BLS also provides a State 50<sup>th</sup> Percentile estimate, a State 75<sup>th</sup> Percentile estimate, and a State 90<sup>th</sup> Percentile estimate for each SOC in each state in the United States. The BLS caps direct labor rates at \$90/hour, however, where the \$90/hour cap was found, mathematical extrapolation was performed to calculate direct labor guidelines.

For most of the labor categories in Attachment J.P-6, the “low” end of the direct labor rate range is the National estimate and the “high” end of the direct labor rate range is the estimate data for the State identified as the highest paid.

While Offerors are free to submit whatever direct labor rates they see fit, Offerors are encouraged to propose a direct labor rate for each labor category within the ranges provided in Attachment J.P-6. If the Offeror’s proposed direct labor rate is either lower or higher than the provided range, the Offeror’s pricing may be deemed to be **not** fair and reasonable.

ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

**Caution:** Offerors are strongly advised to provide clear and convincing rationale to support a lower or higher direct labor rate **outside** the ranges in Attachment J.P-6, otherwise the proposed direct labor rate will not be considered fair and reasonable and the Offeror would not be eligible for award regardless of technical score.

**L.5.5.2.2 Indirect Rates/Profit**

For each Indirect rate, Offeror's shall propose indirect rates according to their most current DCAA/DCMA approved billing rates and/or forward pricing rate recommendations and/or agreements, if available. If an Offeror does not have DCAA/DCMA approved billing rates and/or forward pricing rate recommendations and/or agreements, Offerors should provide indirect rates generated from their acceptable accounting system.

**Caution:** Offerors are strongly advised to provide clear and convincing rationale to support indirect rates not generated from their acceptable accounting system, otherwise the proposed indirect rate may not be considered fair and reasonable and the Offeror may not be eligible for award regardless of technical score.

For Profit, Offeror's shall consider the risk under a T&M/L-H type Task Order.

**Note:** Offerors should provide clear and convincing rationale to support a profit rate that **exceeds 7.5% as fair and reasonable.**

CAUTION: Do not include any CAF as a cost element in any labor hour Indirect rates.

**L.5.5.2.3 Cost/Price Template Instructions**

The following instructions apply for completion of the Cost/Price Template provided in Attachment J.P-8. Offerors are reminded that they must complete both tabs, Government Site and Contractor Site pricing.

Enter the Offeror Name in Row 4. For each labor category, the Offeror shall provide a cost element breakdown of Direct Labor, Fringe Benefits, Overhead, General and Administrative (G&A), and Profit that provides a single loaded hourly labor maximum rate. All percentages and rates shall be rounded to two decimal places.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

Column A	This column is restricted. Offerors shall not make entries in this column. This column contains the Labor ID# for Government-Site work and for Contractor-Site work.
Column B	This column is restricted. Offerors shall not make entries in this column. This column contains the Labor Category Description. Definitions to these labor categories are provided in Attachment J-3.
* Column C	Enter direct labor rates for each each labor category listed in Column B. Direct labor rate ranges are provided in Attachment J.P-8.
* Column D	Enter the Fringe Benefits percentage under Column D, Row 7.
* Column E	Enter the Overhead percentage under Column E, Row 7.
* Column F	Enter the G&A percentage under Column F, Row 7.
* Column G	Enter the Profit percentage under Column G, Row 7.
* Column's H through V	These columns are restricted. Offeror's shall not make entries in this column. The escalation factor is based on the average annual Bureau of Labor Statistics Employment Cost Index for the previous three years at the time the final solicitation is posted in FBO. See Attachment J-8 Website References. The Offeror shall not make any changes to the cost index (See Section B.11.5.1).

**\* Note:** Offeror's with a different indirect rate structure than that identified in Columns D through F may adjust their columns accordingly. Furthermore, Offeror's with a different indirect structure for certain labor categories may adjust the rows and columns accordingly. For example, if an Offeror adds Facilities Capital Cost of Money to their indirect structure and columns H through V becomes columns I through W that is acceptable.



ALLIANT 2 UNRESTRICTED GWAC  
SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

### L.5.6 VOLUME 7 – RESPONSIBILITY

To be eligible for award, the Offeror must follow the directions and submit the following information under Volume 7 – Responsibility.

In accordance with FAR Part 9, Offerors that are not deemed responsible will not be considered for award. A satisfactory record of integrity and business ethics is required.

In making the determination of responsibility, information in the Federal Awardee Performance and Integrity Information System (FAPIS), exclusions denoted in the System for Award Management (SAM) - Offeror's Representations and Certifications, the Offeror's qualification and financial information (GSA Form 527), and any other pertinent data will be considered. See *Attachment J.P-11 GSA Form 527*.

#### **VETS-4212 Federal Contract Reporting**

Pursuant to *FAR Subpart 22.13 Equal Opportunity for Veterans*, the Offeror must be in compliance with the "required submission of the VETS-4212 Report in all cases where the contractor or subcontractor has received an award of \$150,000 or more, except for awards to State and local governments, and foreign organizations where the workers are recruited outside of the United States." For the detailed requirements of the clause see *FAR 52.222-35 Equal Opportunity for Veterans*.

**NOTE: Submission of any VETS-4212 documents into the Offeror's proposal is not required for Volume 7. The Government will verify that the Offeror has completed this form as required on the DOL website.**

For further information on VETS-4212 Federal Contractor Reporting visit Department of Labor's website at <https://www.dol.gov/vets/vets4212.htm>.

#### **L.5.6.1 Financial Resources**

To be determined responsible, a prospective Contractor must have adequate financial resources to perform the contract, or the ability to obtain them. The Offeror **should have** the financial resources to perform a minimum of \$32 million in total Task Order value over the base five-year term. The Offeror should perform their own "due diligence" on credit risk, and is permitted to include additional financial documentation with the required GSA Form 527 (see next paragraph) to aid in the adequate financial resources determination review (i.e., "Line of Credit, Corporate Guaranty, etc.).

For Offerors proposing as an Unpopulated Joint Venture, financial responsibility documents required by Volume 7 must be submitted for each member of the joint venture. For a Populated Joint Venture, financial

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

responsibility documents required by Volume 7 must be submitted for the Joint Venture itself.

The Offeror shall complete and submit a GSA Form 527 (rev 10/2015 or later), Contractor's Qualification and Financial Information, located at [www.gsa.gov/forms](http://www.gsa.gov/forms). If the fill-in portion of the form does not accommodate your information, please manually write in the required information. **All** forms must be signed by an authorized official at the bottom of page 6 of the GSA Form 527. Each joint venture or partner Offeror must complete and provide separate GSA Form 527 representing their individual companies. For Small Business CTA Offerors, each small business prime contractor, team member and/or subcontractor must complete a separate GSA Form 527 representing their individual companies.

The following instructions are provided for the GSA Form 527 and attachments.

**NOTE: The GWAC PCO will provide the information to GSA financial analysts who may contact an Offeror after their initial financial review for clarification or additional information, if necessary.**

**Section I – General Information**

- Complete all applicable sections
- **Block 1A:** For Offerors, this is the full name of the legal bidding entity that will be signing the contract with GSA as submitted on the SF Form 33. **For all companies, this must match the Articles of Incorporation/Organization and/or Name Change Amendments that are filed with the State that identify the current Legal Name of the Company. Otherwise, the entire form may be rejected.**
- **Block 6:** This is asking whether the legal bidding entity uses a DBA, trade name, fictitious name trademark, etc., for business purposes.
- **Block 13:** Non-disclosure of this information is a more significant negative factor than not reporting the items listed.

**Section II - Government Financial Aid and Indebtedness**

- Please complete all applicable sections.
- You must answer 14A, 14B, 15A and 16.

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**Section III – Financial Statements and Section IV Income Statements**

- Block 20: Check the applicable boxes to show whether the figures are in "Actual", "Thousands" or "Millions."
- **Blocks 24-28: Submit the last full fiscal year statement and subsequent interim statements. You must attach the financial and interim statements rather than write the figures on the GSA Form 527 – Page 2.** Make sure that the full name of the legal bidding entity or parent is in the heading of the financial statements. In addition, the completed Balance Sheet dates and the complete dates of the period covered by the Income Statement must correspond to the Offeror's fiscal year cycle.
- **\*NOTE: To those who use QuickBooks software\***  
The Income Statement defaults to a month/year format for all versions of this software that precedes 2009. The complete dates of the period covered by the Income Statement must be submitted (i.e. January 1, 2013 to December 31, 2014). In addition, the older versions show an account called "Opening Bal Equity" in the Balance Sheet's Equity section. Please determine what accounts those funds belong in and transfer them to the correct account.

**Section V – Banking and Finance Company Information**

- Please complete all applicable sections; however, if your company has a prepared list of bank and trade references, you may attach it to the GSA Form 527 instead of completing this section.

**Section VI – Principal Merchandise or Raw Material Supplier Information**

- Leave this Section Blank.

**Section VII – Construction/Service Contracts Information**

- Leave this Section Blank.

**Section VIII – Remarks**

- Provide remarks as applicable.

**Certification**

ALLIANT 2 UNRESTRICTED GWAC

SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS

- The Name of Business must correspond to the official legal bidding entity on the SF 33.
- Provide Name, Title, Signature, and Date of Authorized Official.

**L.5.7 VOLUME 5 – ORGANIZATIONAL RISK ASSESSMENT**

**L.5.7.1 Organizational Risk Assessment**

Within the J.P-1 Document Verification and Self Scoring Worksheet, the offeror shall identify if it has previously performed in the same business arrangement as proposed.

**“Previously Performed” Definition:** “Previously performed”, for the purposes of this evaluation factor, is defined as performance that took place before the issuance of the Alliant 2 Unrestricted GWAC solicitation.

A ***Business Arrangement*** for the purposes of this evaluation factor is defined as:

OTHER THAN SMALL BUSINESS OFFERORS

- 1) An individual company, or
- 2) An Established Joint Venture/Partnership

SMALL BUSINESS OFFERORS

- 1) An individual company, or
- 2) An established or new Joint Venture/Partnership, or
- 3) A Prime Contractor and its proposed First Tier Subcontractor team

A Business Arrangement is considered to have previously performed together if one of the following applicable conditions is met:

- 1) An individual company has previously performed on a contract/order as itself, which is not proposing as part of a joint venture or, if a small business CTA, with a team of subcontractors;
- 2) A Joint Venture/Partnership has previously performed work on a contract/order;
- 3) A Prime Contractor with a proposed first tier subcontractor team has previously performed with each subcontractor proposed. (Small Business CTA Offerors Only)

**ALLIANT 2 UNRESTRICTED GWAC**  
**SECTION L - INSTRUCTIONS, CONDITIONS, AND NOTICES TO OFFERORS**

**SMALL BUSINESS CTA OFFERORS ONLY**

Previous performance for Joint Ventures or a Prime Contractor with a proposed first tier subcontractor team must be verified through submission of the following:

- 1) The contract or Task Order for which the work was performed, and
- 2) Evidence of the business arrangement such as:
  - a. A joint venture agreement that identifies all members, or
  - b. A copy of the subcontract(s)

Otherwise, without this required documentation for a small business CTA, the Offeror will be evaluated as a newly formed CTA.

No additional verification is required for an individual company offering as itself.

**OTHER THAN SMALL BUSINESS OFFERORS ONLY**

An established Joint Venture/Partnership is required to provide verification documents only in *Volume 1* as required in Sections *L.5.1.5 Existing Joint Venture or Partnership*, and *L.5.1.5.1 Claiming Relevant Experience from an Existing or Previous Joint Venture or Partnership*.

- No additional verification is required in the Offeror's proposal for an individual company offering as itself.
- Scoring for this element is only available for demonstrating that the Offeror has previously performed in the proposed business arrangement.

(END OF SECTION L)

## SECTION M - EVALUATION FACTORS FOR AWARD

### M.1. FAR 52.252-1 SOLICITATION PROVISIONS INCORPORATED BY REFERENCE (FEB 1998)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. In lieu of submitting the full text of those provisions, the Offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer.

Also, the full text of a solicitation provision may be accessed electronically at this FAR web address, <https://www.acquisition.gov/far>.

PROVISION #	TITLE	DATE
52.217-5	Evaluation of Options	JUL 1990

### M.2. BASIS FOR AWARDS

The source selection process on the Alliant 2 Unrestricted Master Contract will neither be based on the Lowest Price Technically Acceptable (LPTA) nor Tradeoffs. Within the best value continuum, FAR 15.101 defines best value as using any one or a combination of source selection approaches. For the Master Contract, the Highest Technically Rated Offerors with a Fair and Reasonable Price will determine the best value basis for Master Contract awards.

The Highest Technically Rated, Fair and Reasonable Price approach will best achieve the objective of awarding contracts to Offerors of Information Technology Services Solutions expertise with qualities that are most important to GSA and its agency customers, including Past Performance, Relevant Experience, and Systems, Certifications and Clearances.

This methodology considers the non-price factors, when combined, to be significantly more important than price. This is because the methodology will evaluate the pricing of only those Offers which achieve one of the top sixty verified technical ratings/scores. If one (or more) of the offerors in the top sixty verified ratings is found to not have a fair and reasonable price, it will be eliminated from the ranking. There will be no tradeoff between the non-price factors and price.

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

The GWAC Program intends to issue Multiple Awards to a maximum of 60 contractors. Even if there is a single point difference between Offeror 60 and Offeror 61, only the Offeror in the 60th position will receive an award. In the event of a tie at the maximum number 60 position, all Offerors precisely tied at the 60th position will receive an award.

**NOTE: A tie is determined exclusively at the 60<sup>th</sup> position when two or more Offerors receive an identical score. If a tie score occurs at any other position before the 60<sup>th</sup> position, the tie does not result in two or more Offerors holding that same numbered position. For example, if two Offerors reach an identical score at the 59<sup>th</sup> available position, one tied Offeror of the two tied Offerors will take the 59<sup>th</sup> position and the second tied Offeror at the 59<sup>th</sup> position moves into the final 60<sup>th</sup> position.**

The Government will strictly enforce all of the proposal submission requirements outlined in Section L. Failure to comply with these requirements will result in an Offeror's proposal being rejected as being materially non-conforming to solicitation requirements.

The Government intends to award contracts without discussions. Initial proposals must contain the best offer. The Government may conduct clarifications, as described in FAR 15.306(a). The Government reserves the right to conduct discussions if determined necessary.

### **M.3. SCREENING AND EVALUATION PROCESS**

The first step in the evaluation process will be to order the offers from highest score to lowest score solely using the Offeror's Document Verification and Self Scoring Worksheet (Attachment J.P-1).

At this point the evaluation team will establish the preliminary top 60, Hereafter, referred to as Top 60. A screening process of the Top 60 will commence to verify that a support document exists for all the evaluation elements in accordance with the Offeror's Document Verification and Self Scoring Worksheet submitted in accordance with Attachment J.P-1. Any discrepancies may be treated as items requiring Clarifications conducted by the Government.

The evaluation team will then initially verify that those top offerors up to a maximum of 60 awards have also successfully passed all of the Acceptability Review requirements in Section M.4. of the solicitation.



**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

Any Offeror in the Top 60 based upon score, who fails the Acceptability Review, will be removed from consideration for award and notified, in writing, as soon as practicable. The next highest rated Offeror(s) (based upon score) who passes the Acceptability Review shall be added in the eliminated Offerors place. Only Offerors who initially pass all the criteria in the Acceptability Review in accordance with Section M.4. will be considered eligible for award.

Following the Acceptability Review screening, the evaluation team will then evaluate and verify the support documentation for each and every evaluation element that the Top 60 have stated in the Offeror's Document Verification and Self Scoring Worksheet (Attachment J.P-1).

In the event that an evaluation element claimed is unsubstantiated or otherwise not given credit for, the Offeror's preliminary score shall have the point value of the refuted evaluation element deducted and the Offeror will be re-sorted based upon the revised preliminary score. If the Offeror remains in the Top 60 the evaluation of the offer shall continue. If the Offeror does not remain in the Top 60, the evaluation for that offer will stop and the next highest rated Offeror (based upon score) who passes the Acceptability Review shall be added to the Top 60 and evaluation shall begin on that offer.

Once the Top 60 highest scored offers have been evaluated and validated, the evaluation team will then check to verify that these Offerors have proposed fair and reasonable pricing. In the event that an Offeror has not provided fair and reasonable pricing, the Offeror shall be eliminated from further consideration for award unless discussions are conducted. However, the Alliant 2 GWAC PCO plans on basing award on initial proposals and does not intend on conducting Discussions as stated in Section M.2.

The evaluation process shall continue this cycle until the Top 60 apparent successful Offerors are identified that represent the highest technically rated offers (based on validated scores) with a fair and reasonable price. In the event of a tie at the position of number 60, all Offerors tied for this position shall receive a contract award. As stated in M.2 above, even if there is a single point difference between Offeror 60 and Offeror 61, only the Offeror in the 60th position will receive an award.

Once the Top 60 have been accomplished, evaluations will cease and contract awards will be issued.

**CAUTION:** In the event the evaluation team identifies misleading, falsified, and/or fraudulent proposal information or support, the Offeror shall be eliminated from further consideration for award. Falsification of any proposal

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

submission, documents, or statements may subject the Offeror to civil or criminal prosecution under Section 1001 of Title 18 of the United States Code.

#### **M.4. ACCEPTABILITY REVIEW**

Offerors that initially pass all the criteria in the Acceptability Review will be further evaluated in accordance with Section M.4., including the evaluation for fair and reasonable pricing in accordance with Section M.8.

Offerors who fail any of the criteria listed in the Acceptability Review will be removed from consideration for award and notified, in writing, as soon as practicable.

##### **M.4.1 VOLUME 1 – General**

The following documents will be **evaluated on a Pass/Fail basis** regarding whether the requested proposal submission information meets the criteria for the information requested in Section L.5.1. and information is current, accurate, and complete:

- 1) Signed SF 33;
- 2) Document Verification and Self Scoring Worksheet;
- 3) Professional Employee Compensation Plan;
- 4) Uncompensated Overtime Policy;
- 5) Section K - Representations and Certifications;
- 6) Meaningful Relationship Commitment Letters (if applicable);
- 7) Existing Joint Venture/Partnership (if applicable to Other-than-small business offerors);
- 8) Joint Venture, Partnership, or CTA Agreement. Subcontractor Letter(s) of Commitment (if applicable to Small Business CTAs only).

The following document will be **evaluated on an Acceptable-Unacceptable basis as a Responsibility Determination factor**:

- 1) The Individual Subcontracting Plan based upon meeting the criteria in Section M.4.2. (Applicable to all Other-than-small business offerors).

If a Small Business CTA has previously worked together as a CTA, the Offeror should provide evidence of having worked as a CTA separately into *Volume 5 Organizational Risk Assessment* if seeking to earn points in that category. However, Other-than-small business *Existing Joint Venture/Partnership* do not need to submit duplicate documents from *Volume 1* additionally into *Volume 5*.

#### **M.4.2 The Offeror's Individual Subcontracting Plan (Plan) must be determined Acceptable**

*The Plan is a material requirement of the proposal for an other than small business Offerors.*

The Offeror's Plan must be determined Acceptable in order to be eligible for award. The Offeror's Plan will be evaluated on an ACCEPTABLE / UNACCEPTABLE basis and a **Responsibility Determination** factor:

- (a) Does the Plan adequately respond to each of the required elements of FAR 52.219-9(d) paragraphs (1) through (11)?
- (b) Are the subcontracted dollars and percentages clearly stated for both the Base and Option Term and for all socio-economic businesses?
- (c) Has the Offeror, who did not meet its Small Business percentage goals on existing/prior GWAC/ IDIQ contract vehicles address improvements to those goals in the proposed new Plan?

The Plan should include specific, concrete actions that the Offerors will take to create opportunities and to enhance maximum practicable opportunities. It should not consist of non-specific promises and platitudes. It must contain realistic and challenging goals that reflect the contractor's best efforts for each specific industry.

The goals must not be inflated in order to create a favorable but false impression. The goals must not be understated in order to easily accomplish goal achievement without providing maximum practicable opportunities.

There are no points assigned to the evaluation of the Individual Subcontracting Plan.

### **M.5. TECHNICAL EVALUATION**

The Offeror must ensure all the requested proposal submission information is current, accurate, and complete in accordance with Sections L.5.2, L.5.3, and L.5.4.

Offerors who meet the acceptability review in accordance with Section M.4. will be evaluated for claimed points in accordance with the following Sections and Section M.7., Scoring Table.

### **M.5.1. VOLUME 2 – Relevant Experience Projects**

#### **M.5.1.1 PSC GROUP RELEVANT EXPERIENCE**

For each PSC Group relevant experience project submitted, the Offeror will receive points if the project demonstrates the claimed PSC Code from Group One, Group Two, or Group Three, as described in Section L.5.2.2. PSC Codes associated to the project must correlate directly to any of the PSC Codes within these three respective groups as identified in Section L.5.2.2.7.

A total of seven (7) projects may be submitted for PSC Group Relevant Experience. The maximum number of projects per PSC Group that may be submitted for each of the following three PSC Group are as follows:

- (a) PSC Group One - No more than four (4) projects
- (b) PSC Group Two - No more than two (2) projects
- (c) PSC Group Three - No more than one (1) project

##### **M.5.1.1.1 PSC Group Relevant Experience Project Size and Complexity**

For a maximum of three (3) PSC Group relevant experience projects submitted, using the same calculation methods in Section L.5.2.2., the Offeror will receive additional points in accordance with Section M.7, Scoring Table, if the project value meets or exceeds the following:

- Project Value is greater than or equal to \$10 Million but less than \$20 Million.
- Project Value is greater than or equal to \$20 Million but less than \$100 Million.
- Project Value is greater than or equal to \$100 Million.

##### **M.5.1.1.2 PSC Group Relevant Experience Project - Multiple Agency Awards**

The offeror will be rated more favorably with additional points for the greater number of Customer Agencies with demonstrated relevant experience as described in L.5.2.2.3. See Section M.7., Scoring Table.

##### **M.5.1.1.3 PSC Group Relevant Experience Project with Cost-Reimbursement**

For a maximum of Two (2) PSC Group relevant experience projects submitted, the Offeror will receive additional points if the projects are United States Federal Government Cost-Reimbursement, specifically any of the cost-

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

reimbursement contract types specified under FAR Subpart 16.3. See Section M.7., Scoring Table.

**M.5.1.1.4 PSC Group Relevant Experience - Fair Opportunity Task Order Award Against a MA/IDIQ Contract**

For a maximum of two (2) PSC Group relevant experience projects submitted, the Offeror will receive additional points if the projects are for a United States Federal Government Agency and are Task Orders awarded against a Multiple Award Indefinite Delivery Indefinite Quantity (MA/IDIQ) contract that provided for fair opportunity (competed) under FAR part 16.505. See Section M.7., Scoring Table.

**M.5.1.1.5 PSC Group Relevant Experience Project with Foreign Locations**

For a maximum of one (1) PSC Group relevant experience project submitted, the Offeror will receive additional points if the project involved work in a foreign location (as defined in L.5.2.2.6). Official Government Temporary Duty Assignments (TDY) do NOT count toward points for foreign locations. See Section M.7., Scoring Table.

**M.5.1.2 Leading Edge Technology Relevant Experience Projects**

For each Leading Edge Technology relevant experience project submitted, the Offeror will receive points if the project demonstrates the claimed Leading Edge Technology, as described in Section L.5.2.3.

No more than three projects may be submitted for credit for each Leading Edge Technology listed in L.5.2.3.3. Therefore, no more than thirty (30) projects may be submitted for L.5.2.3.

Offerors will be rated more favorably with additional points for each individual Leading Edge Technology Relevant Experience above one.

**M.5.1.2.1 Breadth of Leading Edge Technology Relevant Experience**

The offeror will be rated more favorably with additional points for the greater number of Leading Edge Technology categories with demonstrated relevant experience as described in L.5.2.3.2.

**M.5.2. VOLUME 3 – Past Performance**

The Offeror must ensure all the requested proposal submission information is current, accurate, and complete in accordance with Section L.5.3. The Offeror will be evaluated on overall ratings earned for each past performance package submitted, e.g. PPIRS Report. Each past performance package must correspond with the respective single project submitted under *Section L.5.2.2*

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

*PSC Group Relevant Experience* (PSC Project). A maximum of seven packages may be submitted, one for each PSC Project submitted. Less than seven packages may be submitted if less than seven PSC Projects were submitted in the proposal, as there is no minimum number of PSC Projects required. Offerors are strongly cautioned that inability of the Government to contact past performance references directly associated to any survey may result in the survey not being evaluated favorably or unfavorably on past performance. Furthermore, the offeror will not be evaluated favorably or unfavorably on past performance in the case of an offeror without a record of relevant past performance or for whom information on past performance is not available, *FAR Subpart 15.305(a)(2)(iv) Proposal Evaluation*.

#### **M.5.2.1 Evaluation Ratings for PSC Project Past Performance Submissions**

Each past performance package submitted will be scored as either Positive or Negative:

- ✓ **POSITIVE** = Any overall PSC Project performance rating equal to or greater than a Satisfactory, including Very Good and Excellent. Maximum points earned for a single past performance package submission.
- ✓ **NEGATIVE** = Any overall PSC Project performance rating less than a Satisfactory, including Marginal and Unsatisfactory. No points are earned for a single past performance package submission.

Positive past performance is defined as receiving a satisfactory or greater rating for the majority of rating elements on a PSC Project.

#### **M.5.2.2 Individual and Total Points Assigned to PSC Project Past Performance Packages**

Offerors will be scored in accordance with Section M.7., Scoring Table. Each past performance package will be individually rated as Positive or Negative. Each separate past performance package carries the opportunity to earn maximum points for the submitted package. There are no partial points offered to a single past performance package evaluation. Points earned are either the maximum points or zero points.

A total of 17,500 Points are designated to this Past Performance evaluation factor, regardless of the number of past performance assessments received. Points will not be foregone or lost from the total available points designated to this Past Performance evaluation factor if the Offeror is submitting less than seven packages for each of the seven available PSC Projects than can be submitted by the Offeror. Rather, individual maximum points available to each past performance package will be equally and proportionality increased

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

inversely with the fewer number of PSC Projects submitted. Therefore, the total sum of points available to earn for packages corresponding to PSC Projects submitted will always equal the designated maximum points assigned to this evaluation factor. For example, if seven assessments are received, each assessment will be worth 2,500 points. If four assessments are received, each assessment will be worth 4,375 points. In either situation, a total of 17,500 points is still available for this factor.

The following table is an example of how many points would be available to earn for each individual past performance package submitted based on the number of PSC Projects submitted with the Offeror's proposal if total points for this evaluation factor were 17,500:

	<b>PAST PERFORMANCE POINTS EARNED BASED ON # OF PSC PROJECTS SUBMITTED FOR TWO POSSIBLE RATINGS</b>						
<b># of Projects</b>	<b>7</b>	<b>6</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
<b>POSITIVE</b>	2500	2917	3500	4375	5833	8750	17500
<b>NEGATIVE</b>	0	0	0	0	0	0	0

### **M.5.3. VOLUME 4 – Systems, Certifications, and Clearances**

If the Offeror chooses to submit Systems, Certifications, and Clearances, the Offeror must ensure all the requested proposal submission information is current, accurate, and complete in accordance with Section L.5.4.

Offerors who have Systems, Certifications, and Clearances will receive additional points in accordance with Section M.7., Scoring Table.

All Systems, Certifications, and Clearances are not minimum or mandatory requirements; however, Offeror's who have these Systems, Certifications, and Clearances in place are considered more favorably in accordance with Section M.7., Scoring Table.

Certifications and clearances with multiple levels are not cumulative and shall only receive points for the highest level achieved, e.g., if the offeror has CMMI.



## M.6 VOLUME 5 – Organizational Risk Assessment

Scoring for this element is only available for demonstrating that the offeror has previously performed in the proposed business arrangement.

### M.6.1 Organizational Risk Assessment

#### SMALL BUSINESS CONCERNS

##### **Small Business JV/Partnership or CTA Offeror**

Pursuant to *Section L.5.1.5-Alt*, as a Small Business joint venture/partnership or CTA an Offeror will be rated more favorably with additional points for demonstrating that it has previously performed in the proposed business arrangement. If the Offeror has **not previously performed** as an established joint venture/partnership or and established CTA in accordance with *Section L.5.1.5-Alt*, they can respond by entering a “no” into the template’s cell C164 of *J.P-1 Document Verification and Self Scoring Worksheet-Revised 14JUL2016*. Otherwise, the Offeror can respond by entering a “yes” into the template’s cell C164 of *J.P-1 Document Verification and Self Scoring Worksheet-Revised 14JUL2016*.

##### **Small Business Individual Company Offeror**

No documentation is required for demonstrating themselves as an individual company need be submitted into Volume 5 for a small business individual company so to earn the points in this category. The Offeror can respond by entering a “yes” into the template’s cell C164 of *J.P-1 Document Verification and Self Scoring Worksheet-Revised 14JUL2016*.

#### OTHER THAN SMALL BUSINESS CONCERNS

##### **Other than Small Business Established JV/Partnership Offeror**

As an other than small business *Established JV/Partnership* Offeror, documentation is required to be submitted only into Volume 1 pursuant to *Section L.5.1.5*. Do not submit any documentation into *Volume 5*. The Offeror can respond by entering a “yes” into the template’s cell C164 of *J.P-1 Document Verification and Self Scoring Worksheet-Revised 14JUL2016*.

##### **Other than Small Business Individual Company Offeror**

No documentation is required for demonstrating themselves as an other than small business Offeror need be submitted into Volume 5 for an established individual company so to earn the points in this

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

category. The Offeror can respond by entering a “yes” into the template’s cell C164 of *J.P-1 Document Verification and Self Scoring Worksheet-Revised 14JUL2016*.

**M.7 SCORING TABLE – REVISED 19 JULY 2016**

(Table on the following 2 pages)

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

ALLIANT 2 (UNRESTRICTED) PROPOSAL EVALUATION POINT VALUES					
Section	Element	Point Value	Number of Potential Occurrences	Total Max Points Per Element	Max Point Value
L.5.2.	VOLUME 2 – RELEVANT EXPERIENCE				
L.5.2.2	Relevant Experience under PSC Groups:				
	PSC Group One	3,000	4	12,000	
	PSC Group Two	2,000	2	4,000	
	PSC Group Three	1,000	1	1,000	17,000
L.5.2.2.2	PSC Group Relevant Experience Project Size & Complexity (Limited to a maximum of 3 projects):				
	Project value is greater than or equal to \$10 Million but less than \$20 Million.	500	3	1,500	
	Project value is greater than or equal to \$20 Million but less than \$100 Million	1,000		3,000	
	Project value is greater than or equal to \$100 Million.	1,500		4,500	4,500
L.5.2.2.3	PSC Group Relevant Experience - Multiple Agency Awards:				
	Each separate and distinct federal agency represented in the PSC Group Relevant Experience projects	500	7	3,500	3,500
L.5.2.2.4	Cost Reimbursement Projects:				
	Contract Type is predominately Cost-Reimbursement (includes all Cost type under FAR 16.3) (Limited to 2 out of 7 projects for scoring purposes only)	2,000	2	4,000	4,000
L.5.2.2.5	Fair Opportunity Task Order Award against an MA/IDIQ Contract:				
	Project is for a US Federal Government Agency and is a task order awarded against a MA/IDIQ contract that provided for fair opportunity (competed) under FAR Part 16.505. (Limited to 2 out of 7 projects for scoring purposes only)	1,500	2	3,000	3,000
L.5.2.2.6	PSC Group Relevant Experience Project in a Foreign Location				
	Project includes work in a foreign location (Limited to 1 out of 7 projects for scoring purposes only)	1,500	1	1,500	1,500
L.5.2.3	Leading Edge Technology Relevant Experience Projects:				
	LET1 - Artificial Intelligence (AI)	1st - 100 2nd - 200 3rd - 300	3	600	
	LET2 - Autonomic Computing	1st - 100 2nd - 200 3rd - 300	3	600	
	LET3 - Big Data	1st - 100 2nd - 200 3rd - 300	3	600	
	LET4 - Biometrics	1st - 100 2nd - 200 3rd - 300	3	600	
	LET5 - Cloud Computing	1st - 100 2nd - 200 3rd - 300	3	600	
	LET6 - Cyber Security	1st - 100 2nd - 200 3rd - 300	3	600	
	LET7 - Health Information Technology	1st - 100 2nd - 200 3rd - 300	3	600	
	LET8 - Mobile IT	1st - 100 2nd - 200 3rd - 300	3	600	
	LET9 - The Internet of Things (IoT)	1st - 100 2nd - 200 3rd - 300	3	600	
	LET10 - Virtual Networking (Includes Software Defined Networking) "SDN"	1st - 100 2nd - 200 3rd - 300	3	600	6,000

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

ALLIANT 2 (UNRESTRICTED) PROPOSAL EVALUATION POINT VALUES (Continued Page 2 of 2 pages)					
Section	Element	Point Value	Number of Potential Occurrences	Total Max Points Per Element	Max Point Value
L.5.2.3.2	BREADTH OF LEADING EDGE TECHNOLOGY EXPERIENCE BONUS				
	SCORE 2-4 LEADING EDGE TECHNOLOGY CATEGORIES	500	1	500	
	SCORE 5-7 LEADING EDGE TECHNOLOGY CATEGORIES	1,000	1	1,000	
	SCORE >7 LEADING EDGE TECHNOLOGY CATEGORIES	1,500	1	1,500	1,500
L.5.3	VOLUME 3 – PAST PERFORMANCE				
L.5.3.1 through L.5.3.3	Past Performance for Relevant Experience Projects:				
	Past Performance *Per Project Value dependent upon number of Past Performance Assessments received. (See M.5.2)	2,500*	7*	17,500	17,500
L.5.4	VOLUME 4 – SYSTEMS, CERTIFICATIONS, AND CLEARANCES				
L.5.4.1 through L.5.4.5	Systems:				
	Audited/Adequate Cost Accounting System	5,500	1	5,500	
	Approved Purchasing System	1,500	1	1,500	
	Current FPRA, FPRR, and/or Approved Billing Rates	300	1	300	
	Acceptable Estimating System	200	1	200	
	EVMS ANSI/EIA Standard-748	100	1	100	7,600
L.5.4.6 through L.5.4.9	Industry Certifications:				
	CMMI - SELECT HIGHEST LEVEL APPLICABLE				
	CMMI - SVC or DEV - LEVEL III OR GREATER	1,500	1	1,500	
	CMMI - SVC or DEV - LEVEL II	1,000		1,000	1,500
	ISO - SELECT ALL APPLICABLE				
	ISO 9001	1,500	1	1,500	
	ISO 20000	1,500	1	1,500	
	ISO 27000	1,500	1	1,500	4,500
L.5.4.10	Government Facility Clearances:				
	Top Secret	3,500	1	3,500	
	Secret	2,000	1	2,000	3,500
L.5.7	VOLUME 5 – ORGANIZATIONAL RISK ASSESSMENT				
L.5.7.1	Organizational Risk Assessment				
or L.5.1.5-Alt	Offeror has previously performed in the proposed business arrangement.	7,500	1	7,500	7,500
TOTAL POSSIBLE POINTS:					83,100

## M.8 VOLUME 6 - COST/PRICE

The Offeror must ensure all the requested proposal submission information is current, accurate, and complete in accordance with Section L.5.5.

The Offeror's cost/price proposal will be used to determine whether the Maximum Rates proposed for each labor category are fair and reasonable in order to establish maximum rates for Time and Material/Labor Hour contract types in accordance with Section B.11.5.1.

For each proposed direct labor rate, the basis of fair and reasonableness will be the Department of Labor (DOL) Bureau of Labor Statistics (BLS) Service Occupational Classifications (SOC), as explained in Section L.5.5.2.1.

For each Indirect rate, the basis of fair and reasonableness will be the Offeror's most current approved billing rates, forward pricing rate agreements, and/or acceptable accounting system generated rates for each Master Contract labor category. If the offeror does not have current approved billing rates, forward price proposed indirect rates in the "Basis of Estimate" as described in L.5.5.2.2. CAUTION: Do not include any CAF as a cost element in labor hour Indirect rates.

For Profit, the basis of fair and reasonableness should be no more than 7.5% for each Master Contract labor category as detailed in Section L.5.5.2.2.

If an Offeror does not meet one or more of these parameters for any labor category, the Offeror is strongly advised to provide clear and convincing rationale to support the proposed direct/indirect and/or profit rate(s). In the event the rationale is not determined reasonable, the proposal will be deemed to have a maximum rate(s) that is **not** considered fair and reasonable and the proposal would not be eligible for award, regardless of technical score.

Cost/Price proposals may only be modified as a result of discussions and Offerors are advised that the Government intends to make award based on initial proposals without discussions.

**An offer may also be rejected if any one or more required submittals is missing or incomplete on the Cost/Price Template in accordance with Attachment J.P-8, or if the Government determines the lack of balanced pricing poses an unacceptable risk to the Government.**

In accordance with GSA Acquisition Letter MV-16-04, which establishes a class deviation to FAR subpart 15.404-1(d)(2), a cost realism analysis is not required for the establishment of the Alliant 2 GWAC, also referred to as the Master Contract.

**FAR 15.404-1(d)(2) Class Deviation**

- Changes to the current text are shown by **[additions]** and ~~deletions~~.
- Five asterisks (\*\*\*\*\*) indicate there are no revisions between the preceding and following sections
- Three asterisks (\* \* \*) indicate there are no revisions between the material shown within a subsection

15.404 - Proposal Analysis

15.404-1 - Proposal Analysis Techniques.

\*\*\*\*\*

*(d) Cost realism analysis.*

(1) \* \* \*

(2) Cost realism analyses shall be performed on cost-reimbursement contracts to determine the probable cost of performance for each offeror. **[Cost realism analyses are not required when establishing multiple-award indefinite-delivery indefinite- quantity (IDIQ) contracts. Cost realism analyses shall be performed at the task- order level for cost-reimbursement orders.]**

\*\*\*\*\*

## **M.9 VOLUME 7 – RESPONSIBILITY**

The overall responsibility determination will be evaluated on a pass/fail basis. In accordance with FAR Part 9, Offerors that are not deemed responsible will not be considered for award regardless of how high an Offeror may have scored in accordance with the M.7. scoring model. A satisfactory record of integrity and business ethics will be required among other responsibility requirements listed under FAR Subpart 9.104 Standards.

In making the overall determination of responsibility, information in the Federal Awardee Performance and Integrity Information System (FAPIIS), exclusions denoted in the System for Award Management (SAM), the representations and certifications with SAM and Section K, the Offeror's Financial Resources (See Section L.5.6.1), the Individual Subcontracting Plan (for other than small business), the Department of Labor Equal Opportunity Compliance (per FAR 52.222-24), the **Department of Labor VETS-4212** Database (per FAR 52.222-35), and other pertinent data will be considered including an Offeror's overall performance on contracts other than those submitted in their proposal for relevant experience. Specifically, GSA may additionally use public and commercial databases, or related services, to gain a fuller understanding of an Offeror's overall current and past performance. GSA may review articles and other publications for timely and relevant news about an Offeror's performance or business integrity. Discussions with previous Contracting Officers, CORs, and Program Managers that worked

**ALLIANT 2 UNRESTRICTED GWAC  
SECTION M - EVALUATION FACTORS FOR AWARD**

with the Offeror may also be an additional source of information that the GSA may gather for review for assessing Past Performance. Therefore, GSA might also consider other relevant past performance information in addition to material submitted within the Offeror's proposal for purposes of determining Responsibility.

(END OF SECTION M)



# SECTION J ATTACHMENTS

## ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES

As referenced in Section I.1.1 Contract Clauses, the following agency specific Department of Defense (DoD) provisions and clauses are provided for Task Orders solicited and issued under the Master Contract.

Periodically during the term of the Master Contract, an update to this *Attachment J-1 DoD Required Provisions and Clauses* may be executed on the Master Contract **via a unilateral contract modification**.

**Updated as of: 8 June 2016**

### **PROVISIONS**

DFARS 252.203-7005, Representation Relating to Compensation of Former DoD Officials (MAY 2016)

DFARS 252.203-7998, Prohibition on Contracting With Entities That Require Certain Internal

Confidentiality Agreements-Representation (Deviation 2016-O0010)(OCT 2015)

DFARS 252.204-7011, Alternative Line Item Structure (SEP 2011)

DFARS 252.209-7002, Disclosure of Ownership or Control by a Foreign Government (JUN 2010)

DFARS 252.209-7008, Notice of Prohibition Relating to Organizational Conflict of Interest – Major Defense Acquisition Program (DEC 2010)

DFARS 252.215-7008, Only One Offer (OCT 2013)

DFARS 252.216-7002, Alternate A, Time-and-Materials/Labor-Hour Proposal Requirements – Non-Commercial Item Acquisition with Adequate Price Competition (FEB 2007)

DFARS 252.225-7003, Report of Intended Performance Outside the United States and Canada—Submission with Offer (OCT 2015)

DFARS 252.225-7031, Secondary Arab Boycott of Israel (JUN 2005)

DFARS 252.234-7001, Notice of Earned Value Management System (APR 2008)

DFARS 252.225-7020, Trade Agreements Certificate-Basic (Nov 2014)

DFARS 252.225-7035, Buy America Act- Free Trade Agreements – Balance of Payment Program Certificate –Basic (Nov 2014)

### **FULL TEXT PROVISIONS / REPRESENTATIONS AND CERTIFICATIONS**

Offeror must complete and return the following provisions with their DoD Task Order proposal whenever responding to a DoD procurement requirement.

DFARS 252.204-7007, Alternate A, Annual Representations and Certifications (JAN 2015)

Substitute the following paragraphs (d) and (e) for paragraph (d) of the provision at FAR 52.204-8:

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

(d)(1) The following representations or certifications in the System for Award Management (SAM) database are applicable to this solicitation as indicated:

- (i) [252.209-7003](#), Reserve Officer Training Corps and Military Recruiting on Campus—Representation. Applies to all solicitations with institutions of higher education.
- (ii) [252.216-7008](#), Economic Price Adjustment—Wage Rates or Material Prices Controlled by a Foreign Government. Applies to solicitations for fixed-price supply and service contracts when the contract is to be performed wholly or in part in a foreign country, and a foreign government controls wage rates or material prices and may during contract performance impose a mandatory change in wages or prices of materials.
- (iii) [252.222-7007](#), Representation Regarding Combating Trafficking in Persons, as prescribed in [222.1771](#). Applies to solicitations with a value expected to exceed the simplified acquisition threshold.
- (iv) [252.225-7042](#), Authorization to Perform. Applies to all solicitations when performance will be wholly or in part in a foreign country.
- (v) [252.225-7049](#), Prohibition on Acquisition of Commercial Satellite Services from Certain Foreign Entities—Representations. Applies to solicitations for the acquisition of commercial satellite services.
- (vi) [252.225-7050](#), Disclosure of Ownership or Control by the Government of a Country that is a State Sponsor of Terrorism. Applies to all solicitations expected to result in contracts of \$150,000 or more.
- (vii) [252.229-7012](#), Tax Exemptions (Italy)—Representation. Applies to solicitations and contracts when contract performance will be in Italy.
- (viii) [252.229-7013](#), Tax Exemptions (Spain)—Representation. Applies to solicitations and contracts when contract performance will be in Spain.
- (ix) [252.247-7022](#), Representation of Extent of Transportation by Sea. Applies to all solicitations except those for direct purchase of ocean transportation services or those with an anticipated value at or below the simplified acquisition threshold.

(2) The following representations or certifications in SAM are applicable to this solicitation as indicated by the Contracting Officer: *[Contracting Officer check as appropriate.]*

- \_\_\_ (i) [252.209-7002](#), Disclosure of Ownership or Control by a Foreign Government.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

\_\_\_ (ii) [252.225-7000](#), Buy American—Balance of Payments Program Certificate.

\_\_\_ (iii) [252.225-7020](#), Trade Agreements Certificate.

\_\_\_ Use with Alternate I.

\_\_\_ (iv) [252.225-7031](#), Secondary Arab Boycott of Israel.

\_\_\_ (v) [252.225-7035](#), Buy American—Free Trade Agreements—Balance of Payments Program Certificate.

\_\_\_ Use with Alternate I.

\_\_\_ Use with Alternate II.

\_\_\_ Use with Alternate III.

\_\_\_ Use with Alternate IV.

\_\_\_ Use with Alternate V.

- (d) The offeror has completed the annual representations and certifications electronically via the SAM website at <https://www.acquisition.gov/>. After reviewing the SAM database information, the offeror verifies by submission of the offer that the representations and certifications currently posted electronically that apply to this solicitation as indicated in FAR 52.204-8(c) and paragraph (d) of this provision have been entered or updated within the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer, and are incorporated in this offer by reference (see FAR 4.1201); except for the changes identified below *[offeror to insert changes, identifying change by provision number, title, date]*. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer.

FAR/DFARS Provision #	Title	Date	Change

Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications located in the SAM database.

(End of provision)

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

DFARS 252.209-7006 Limitations on Contractors Acting as Lead System Integrators (JAN 2008)

(a) *Definitions.* “Lead system integrator,” “lead system integrator with system responsibility,” and “lead system integrator without system responsibility,” as used in this provision, have the meanings given in the clause of this solicitation entitled “Prohibited Financial Interests for Lead System Integrators” (DFARS [252.209-7007](#)).

(b) *General.* Unless an exception is granted, no contractor performing lead system integrator functions in the acquisition of a major system by the Department of Defense may have any direct financial interest in the development or construction of any individual system or element of any system of systems.

(c) *Representations.*

(1) The offeror represents that it does ☐ does not ☐ propose to perform this contract as a lead system integrator with system responsibility.

(2) The offeror represents that it does ☐ does not ☐ propose to perform this contract as a lead system integrator without system responsibility.

(3) If the offeror answered in the affirmative in paragraph (c)(1) or (2) of this provision, the offeror represents that it does ☐ does not ☐ have any direct financial interest as described in paragraph (b) of this provision with respect to the system(s), subsystem(s), system of systems, or services described in this solicitation.

(d) If the offeror answered in the affirmative in paragraph (c)(3) of this provision, the offeror should contact the Contracting Officer for guidance on the possibility of submitting a mitigation plan and/or requesting an exception.

(e) If the offeror does have a direct financial interest, the offeror may be prohibited from receiving an award under this solicitation, unless the offeror submits to the Contracting Officer appropriate evidence that the offeror was selected by a subcontractor to serve as a lower-tier subcontractor through a process over which the offeror exercised no control.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

(f) This provision implements the requirements of 10 U.S.C. 2410p, as added by Section 807 of the National Defense Authorization Act for Fiscal Year 2007 (Pub. L. 109-364).

(End of provision)

DFARS 252.209-7992, Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction under any Federal Law-Fiscal Year 2015 Appropriations  
(Deviation 2015-O0005)

(a) In accordance with sections 744 and 745 of Division E, Title VII, of the Consolidated and Further Continuing Appropriations Act, 2015, (Pub. L. 113-235) none of the funds made available by this or any other Act may be used to enter into a contract with any corporation that-

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government; or

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that the action is not necessary to protect the interests of the Government.

(b) The Offeror represents that-

(1) It is ☐ is not ☐ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,

(2) It is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of Provision)

DFARS 252.209-7998, Representation Regarding Conviction of a Felony Criminal Violation under any Federal or State Law (Deviation 2012-O0007 (DATE 2012))

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

- (a) In accordance with section 514 of Division H of the Consolidated Appropriations Act, 2012, none of the funds made available by that Act may be used to enter into a contract with any corporation that was convicted of a felony criminal violation under any Federal or State law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.
- (b) The Offeror represents that it is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal or State law within the preceding 24 months. (End of provision)

**DFARS 252.209-7999 Representation Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction Under Any Federal Law (Deviation) (JAN 2012)**

(a) In accordance with sections 8124 and 8125 of Division A of the Consolidated Appropriations Act, 2012, (Pub. L. 112-74) none of the funds made available by that Act may be used to enter into a contract with any corporation that-

(1) Has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, where the awarding agency is aware of the unpaid tax liability, unless the agency has considered suspension or debarment of the corporation and made a determination that this further action is not necessary to protect the interests of the Government.

(2) Was convicted of a felony criminal violation under any Federal law within the preceding 24 months, where the awarding agency is aware of the conviction, unless the agency has considered suspension or debarment of the corporation and made a determination that this action is not necessary to protect the interests of the Government.

(b) The Offeror represents that-

(1) It is ☐ is not ☐ a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability,

(2) It is ☐ is not ☐ a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.

(End of provision)

**DFARS 252.217-7002, Offering Property for Exchange (JUN 2012)**

- (a) The property described in item number \_\_\_\_\_, is being offered in accordance with the exchange provisions of 40 U.S.C, 503.



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

- (b) The property is located at (insert address). Offerors may inspect the property during the period (insert beginning and ending dates and insert hours during day).  
(End of provision)

DFARS 252.227-7017, Identification and Assertion of Use, Release, or Disclosure Restrictions (JAN 2011)

(a) The terms used in this provision are defined in following clause or clauses contained in this solicitation--

(1) If a successful offeror will be required to deliver technical data, the Rights in Technical Data--Noncommercial Items clause, or, if this solicitation contemplates a contract under the Small Business Innovation Research Program, the Rights in Noncommercial Technical Data and Computer Software--Small Business Innovation Research (SBIR) Program clause.

(2) If a successful offeror will not be required to deliver technical data, the Rights in Noncommercial Computer Software and Noncommercial Computer Software Documentation clause, or, if this solicitation contemplates a contract under the Small Business Innovation Research Program, the Rights in Noncommercial Technical Data and Computer Software--Small Business Innovation Research (SBIR) Program clause.

(b) The identification and assertion requirements in this provision apply only to technical data, including computer software documents, or computer software to be delivered with other than unlimited rights. For contracts to be awarded under the Small Business Innovation Research Program, the notification requirements do not apply to technical data or computer software that will be generated under the resulting contract. Notification and identification is not required for restrictions based solely on copyright.

(c) Offers submitted in response to this solicitation shall identify, to the extent known at the time an offer is submitted to the Government, the technical data or computer software that the Offeror, its subcontractors or suppliers, or potential subcontractors or suppliers, assert should be furnished to the Government with restrictions on use, release, or disclosure.

(d) The Offeror's assertions, including the assertions of its subcontractors or suppliers or potential subcontractors or suppliers shall be submitted as an attachment to its offer in the following format, dated and signed by an official authorized to contractually obligate the Offeror:

Identification and Assertion of Restrictions on the Government's Use, Release, or Disclosure of Technical Data or Computer Software.

The Offeror asserts for itself, or the persons identified below, that the Government's rights to use, release, or disclose the following technical data or computer software should be restricted:

Technical Data or Computer Software to be Furnished	Name of Person Asserting
With Restrictions *	Basis for Assertion **
	Asserted Rights Category ***
	Restrictions ****
(LIST) *****	(LIST)
	(LIST)
	(LIST)

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

\*For technical data (other than computer software documentation) pertaining to items, components, or processes developed at private expense, identify both the deliverable technical data and each such item, component, or process. For computer software or computer software documentation identify the software or documentation.

\*\*Generally, development at private expense, either exclusively or partially, is the only basis for asserting restrictions. For technical data, other than computer software documentation, development refers to development of the item, component, or process to which the data pertain. The Government's rights in computer software documentation generally may not be restricted. For computer software, development refers to the software. Indicate whether development was accomplished exclusively or partially at private expense. If development was not accomplished at private expense, or for computer software documentation, enter the specific basis for asserting restrictions.

\*\*\*Enter asserted rights category (e.g., government purpose license rights from a prior contract, rights in SBIR data generated under another contract, limited, restricted, or government purpose rights under this or a prior contract, or specially negotiated licenses).

\*\*\*\*Corporation, individual, or other person, as appropriate.

\*\*\*\*\*Enter "none" when all data or software will be submitted without restrictions.

Date \_\_\_\_\_

Printed Name and Title \_\_\_\_\_

Signature \_\_\_\_\_

(End of identification and assertion)

(e) An offeror's failure to submit, complete, or sign the notification and identification required by paragraph (d) of this provision with its offer may render the offer ineligible for award.

(f) If the Offeror is awarded a contract, the assertions identified in paragraph (d) of this provision shall be listed in an attachment to that contract. Upon request by the Contracting Officer, the Offeror shall provide sufficient information to enable the Contracting Officer to evaluate any listed assertion.

(End of provision)

DFARS 252.227-7028, Technical Data or Computer Software Previously Delivered to the Government (JUN 1995)

As prescribed in [227.7103-6\(d\)](#), [227.7104\(f\)\(2\)](#), or [227.7203-6\(e\)](#), use the following provision:

TECHNICAL DATA OR COMPUTER SOFTWARE PREVIOUSLY DELIVERED TO THE GOVERNMENT (JUN 1995)

The Offeror shall attach to its offer an identification of all documents or other media incorporating technical data or computer software it intends to deliver under this contract with

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

other than unlimited rights that are identical or substantially similar to documents or other media that the Offeror has produced for, delivered to, or is obligated to deliver to the Government under any contract or subcontract. The attachment shall identify—

- (a) The contract number under which the data or software were produced;
- (b) The contract number under which, and the name and address of the organization to whom, the data or software were most recently delivered or will be delivered; and
- (c) Any limitations on the Government's rights to use or disclose the data or software, including, when applicable, identification of the earliest date the limitations expire.

(End of provision)

DFARS 252.246-7005, Notice of Warranty Tracking of Serialized Items (MAR 2016)

(a) *Definitions.* “Duration,” “enterprise,” “enterprise identifier,” “fixed expiration,” “item type,” “serialized item,” “starting event,” “unique item identifier,” “usage,” “warranty administrator,” “warranty guarantor,” and “warranty tracking” are defined in the clause at [252.246-7006](#), Warranty Tracking of Serialized Items.

(b) *Reporting of data for warranty tracking and administration.*

(1) The Offeror shall provide the information required by the attachment entitled “Warranty Tracking Information” on each contract line item number, subline item number, or exhibit line item number for warranted items with its offer. Information required in the warranty attachment for each warranted item shall include such information as duration, fixed expiration, item type, starting event, usage, warranty administrator enterprise identifier, and warranty guarantor enterprise identifier.

(2) The successful offeror will be required to provide the following information no later than when the warranted items are presented for receipt and/or acceptance, in accordance with the clause at [252.246-7006](#)—

(A) The unique item identifier for each warranted item required by the attachment entitled “Warranty Tracking Information;” and

(B) All information required by the attachment entitled “Source of Repair Instructions” for each warranted item.

(3) For additional information on warranty attachments, see the “Warranty and Source of Repair” training and “Warranty and Source of Repair Tracking User Guide” accessible on the Product Data Reporting and Evaluation Program (PDREP) website at [https://www.pdrep.csd.disa.mil/pdrep\\_files/other/wsr.htm](https://www.pdrep.csd.disa.mil/pdrep_files/other/wsr.htm).

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

(End of provision)

**CLAUSES INCORPORATED BY REFERENCE**

DFARS 252.201-7000, Contracting Officer's Representative (DEC 1991)  
DFARS 252.203-7000, Requirements Relating to Compensation of Former DoD Officials (SEP 2011)  
DFARS 252.203-7001, Prohibition on Persons Convicted of Fraud or Other Defense-Contract-Related Felonies (DEC 2008)  
DFARS 252.203-7002, Requirement to Inform Employees of Whistleblower Rights (SEP 2013)  
DFARS 252.203-7003, Agency Office of the Inspector General (DEC 2012)  
DFARS 252.203-7004, Display of Hotline Posters (OCT 2015)  
DFARS 252.204-7000, Disclosure of Information (AUG 2013)  
DFARS 252.204-7002, Payment for Subline Items Not Separately Priced (DEC 1991)  
DFARS 252.204-7003, Control of Government Personnel Work Product (APR 1992)  
DFARS 252.204-7004, Alternate A, System For Award Management (FEB 2014)  
DFARS 252.204-7005, Oral Attestation of Security Responsibilities (NOV 2001)  
DFARS 252.204-7006, Billing Instructions (OCT 2005)  
DFARS 252.204-7012, Safeguarding Covered Defense Information and Cyber Incident Reporting (DEC 2015)  
DFARS 252.204-7015, Disclosure of Information to Litigation Support Contractors (MAY 2016)  
DFARS 252.205-7000, Provision of Information to Cooperative Agreement Holders (DEC 1991)  
DFARS 252.209-7004, Subcontracting with Firms that are Owned or Controlled by the Government of a Country that is a State Sponsor of Terrorism (OCT 2015)  
DFARS 252.209-7007, Prohibited Financial Interests for Lead System Integrators (JUL 2009)  
DFARS 252.209-7009, Organizational Conflict of Interest-Major Defense Acquisition Program (OCT 2015)  
DFARS 252.211-7003, Item Unique Identification and Valuation (MAR 2016)  
DFARS 252.211-7006, Passive Radio Frequency Identification (JUN 2016)  
DFARS 252.211-7007, Reporting of Government-Furnished Property (AUG 2012)  
DFARS 252.211-7008, Use of Government-Assigned Serial Numbers (SEP 2010)  
DFARS 252.215-7000, Pricing Adjustments (DEC 2012)  
DFARS 252.215-7002, Cost Estimating System Requirements (DEC 2012)  
DFARS 252.215-7009, Proposal Adequacy Checklist (JAN 2014)  
DFARS 252.216-7004, Award Fee Reduction or Denial for Jeopardizing the Health or Safety of Government Personnel (SEP 2011)  
DFARS 252.216-7005, Award Fee (FEB 2011)  
DFARS 252.216-7009, Allowability of Legal Costs Incurred in Connection With a Whistleblower Proceeding (SEP 2013)  
DFARS 252.216-7010, Requirements – Basic (APR 2014) (applicable to Order Only if a requirements order will be issued)  
DFARS 252.216-7010, Requirements-Alternate I (APR 2014) (applicable to Order Only if a requirements order will be issued)  
DFARS 252.217-7001, Surge Option (AUG 1992) (applicable to Order Only if Surge Option will be required)  
DFARS 252.219-7003, Small Business Subcontracting Plan (DoD Contracts) (MAR 2016)  
  
DFARS 252.219-7003, Alternate A (MAR 2016)  
Deviation 2013-O0014, Summary Subcontract Report Submissions  
DFARS 252.219-7011, Notification to Delay Performance (JUN 1998)

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

DFARS 252.222-7002, Compliance With Local Labor Laws (Overseas) (JUN 1997)  
DFARS 252.222-7006, Restrictions on the Use of Mandatory Arbitration Agreements (DEC 2010)  
DFARS 252.223-7004, Drug Free Work Force (SEP 1988)  
DFARS 252.223-7006, Prohibition on Storage, Treatment, and Disposal of Toxic or Hazardous Materials—Basic (SEP 2014)  
DFARS 252.223-7008, Prohibition of Hexavalent Chromium (JUN 2013)  
DFARS 252.225-7001, Buy American Act And Balance of Payments Program-Basic (NOV 2014)  
DFARS 252.225-7002, Qualifying Country Sources As Subcontractors (DEC 2012)  
DFARS 252.225-7004, Report of Intended Performance Outside the United States and Canada—Submission After Award (OCT 2015)  
DFARS 252.225-7005, Identification Of Expenditures In The United States (JUN 2005)  
DFARS 252.225-7006, Quarterly Reporting of Actual Contract Performance Outside the United States (OCT 2010)  
DFARS 252.225-7012, Preference for Certain Domestic Commodities (FEB 2013)  
DFARS 252.225-7013, Duty-Free Entry (MAY 2016)  
DFARS 252.225-7021, Trade Agreements - Basic (OCT 2015)  
DFARS 252.225-7048, Export Controlled Items (JUN 2013)  
252.225-7997 Contractor Demobilization. (DEVIATION 2013-O0017) DFARS 252.226-7001 Utilization of Indian Organizations, Indian-Owned Economic Enterprises, and Native Hawaiian Small Business Concerns (SEP 2004)  
DFARS 252.227-7013, Rights In Technical Data-Non Commercial Items (FEB 2014)  
DFARS 252.227-7014, Rights In Noncommercial Computer Software and Noncommercial Computer Software Documentation (FEB 2014)  
DFARS 252.227-7015, Technical Data-Commercial Items (FEB 2014)  
DFARS 252.227-7016, Rights in Bid or Proposal Information (JAN 2011)  
DFARS 252.227-7019, Validation of Asserted Restrictions-Computer Software (SEP 2011)  
DFARS 252.227-7020, Rights In Data-Special Works (JUN 1995)  
DFARS 252.227-7025, Limitations on the Use or Disclosure of Government-Furnished Information Marked with Restrictive Legends (MAY 2013)  
DFARS 252.227-7027, Deferred Ordering Of Technical Data Or Computer Software (APR 1988)  
DFARS 252.227-7030, Technical Data – Withholding of Payment (MAR 2000)  
DFARS 252.227-7037, Validation of Restrictive Markings on Technical Data (JUN 2013)  
DFARS 252.231-7000, Supplemental Cost Principles (DEC 1991)  
DFARS 252.232-7003, Electronic Submission of Payment Requests and Receiving Reports (JUN 2012)  
DFARS 252.232-7006, Wide Area Workflow Payment Instructions (MAY 2013)  
DFARS 252.232-7007, Limitation Of Government’s Obligation (APR 2014)  
DFARS 252.232-7010, Levies on Contract Payments (DEC 2006)  
DFARS 252.239-7000, Protection Against Compromising Emanations (JUN 2004)  
DFARS 252.239-7001, Information Assurance Contractor Training and Certification (JAN 2008)  
DFARS 252.239-7018, Supply Chain Risk (OCT 2015)  
DFARS 252.242-7004, Material Management and Accounting System (MAY 2011)  
DFARS 252.242-7005, Contractor Business Systems (FEB 2012)  
DFARS 252.242-7006, Accounting System Administration (FEB 2012)  
DFARS 252.243-7001, Pricing of Contract Modifications (DEC 1991)  
DFARS 252.243-7002, Requests for Equitable Adjustment (DEC 2012)  
DFARS 252.244-7000, Subcontracts for Commercial Items (JUN 2013)  
DFARS 252.244-7001, Contractor Purchasing System Administration-Basic (MAY 2014)

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-1 - DOD REQUIRED PROVISIONS AND CLAUSES**

DFARS 252.245-7001, Tagging, Labeling, And Marking Of Government-Furnished Property (APR 2012)  
DFARS 252.245-7002, Reporting Loss Of Government Property (APR 2012)  
DFARS 252.245-7003, Contractor Property Management System Administration (APR 2012)  
DFARS 252.245-7004, Reporting, Reutilization, and Disposal (MAR 2015)  
DFARS 252.246-7000, Material Inspection and Receiving Report (MAR 2008)  
DFARS 252.246-7001, Warranty of Data - Basic (MAR 2014)  
DFARS 252.246-7003, Notification of Potential Safety Issues (JUN 2013)  
DFARS 252.246-7006, Warranty Tracking of Serialized Items (MAR 2016)  
DFARS 252.246-7007, Contractor Counterfeit Electronic Part Detection and Avoidance System (MAY 2014)  
DFARS 252.247-7003, Pass-Through of Motor Carrier Fuel Surcharge Adjustment to the Cost Bearer (JUN 2013)  
DFARS 252.247-7023, Transportation of Supplies by Sea – Basic (APR 2014)  
DFARS 252.247-7024, Notification of Transportation of Supplies by Sea (MAR 2000)  
DFARS 252.249-7002, Notification of Anticipated Contract Termination or Reduction (OCT 2015)  
DFARS 252.251-7000, Ordering From Government Supply Sources (AUG 2012)

**DFARS CLAUSES INCORPORATED BY FULL TEXT**

DFARS 252.216-7006, Ordering (MAY 2011)  
DFARS 252.219-7003, Small Business Subcontracting Plan (DoD Contracts)(MAR 2016)  
Alternate I (MAR 2016)  
DFARS 252.222-7000, Restrictions on Employment of Personnel (MAR 2000)  
DFARS 252.225-7040, Contractor Personnel Authorized to Accompany U.S. Armed Forces Deployed Outside the United States (OCT 2015)  
DFARS 252.225-7043, Antiterrorism/Force Protection Policy for Defense Contractors Outside the United States (JUN 2015)  
DFARS 252.239-7999, Cloud Computing Services (Deviation 2015-O0011) (JAN 2015)

Provisions and clauses provided by reference can be viewed on <http://farsite.hill.af.mil>.  
Class Deviations may be viewed on [http://www.acq.osd.mil/dpap/dars/class\\_deviations.html](http://www.acq.osd.mil/dpap/dars/class_deviations.html)

(End of Attachment J-1)



## **ATTACHMENT J-2 - GOVERNMENT SECURITY PUBLICATIONS AND CONTRACTOR MINIMUM SECURITY REQUIREMENTS FOR SELECT SYSTEMS**

The Government requires that information technology solutions meet Federal security standards. The security requirements of government sensitive data and information technology (IT) resources, including awardees, contractors, subcontractors, lessors, suppliers and manufacturers are located in Section H.7 SAFEGUARDING SENSITIVE DATA AND INFORMATION TECHNOLOGY RESOURCES. Additional security requirements, standards and specifications may be provided at the Task level and the contractors must understand certain Security Publications so that contractors are prepared to comply if encountered at the Task level. Furthermore, the Government requires that Contractors ensure a minimal level of security for certain select systems as outlined in this document.

### **Federal Security Standards at the Task Level**

Contractors entering into an agreement for services at the Task Order level to the General Services Administration (GSA) and/or its Federal customers shall be contractually subject to all GSA and Federal IT Security standards, policies, and reporting requirements. The Contractor shall meet and comply with all GSA IT Security Policies and all applicable GSA and NIST standards and guidelines, and other Government-wide laws and regulations for protection and security of Information Technology. All GSA Contractors must comply with the GSA policies referenced within the GSA IT Security Policy that are listed under Section H.7

### **SAFEGUARDING SENSITIVE DATA AND INFORMATION TECHNOLOGY RESOURCES.**

Contractors are also required to comply with Federal Information Processing Standards (FIPS), the “Special Publication 800 series” guidelines published by NIST, and the requirements of FISMA.

- FAR 52.204-21 (June 2016) Basic Safeguarding of Covered Contractor Information Systems
- Federal Information Security Management Act (FISMA) of 2002.
- Clinger-Cohen Act of 1996 also known as the “Information Technology Management Reform Act of 1996.”



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-2 - GOVERNMENT SECURITY PUBLICATIONS AND  
CONTRACTOR MINIMUM SECURITY REQUIREMENTS**

- Privacy Act of 1974 (5 U.S.C. § 552a).
- Homeland Security Presidential Directive (HSPD-12), “Policy for a Common Identification Standard for Federal Employees and Contractors”, August 27, 2004.
- Office of Management and Budget (OMB) Circular A-130, “Management of Federal Information Resources”, and Appendix III, “Security of Federal Automated Information Systems”, as amended.
- OMB Memorandum M-04-04, “E-Authentication Guidance for Federal Agencies.”
- FIPS PUB 199, “Standards for Security Categorization of Federal Information and Information Systems.”
- FIPS PUB 200, “Minimum Security Requirements for Federal Information and Information Systems.”
- FIPS PUB 140-2, “Security Requirements for Cryptographic Modules.”
- NIST Special Publication 800-18 Rev 1, “Guide for Developing Security Plans for Federal Information Systems.”
- NIST Special Publication 800-30, “Risk Management Guide for Information Technology Security Risk Assessment Procedures for Information Technology Systems.”
- NIST Special Publication 800-34, “Contingency Planning Guide for Information Technology Systems.”
- NIST Special Publication 800-37, Revision 1, “Guide for the Security Certification and Accreditation of Federal Information Systems.”
- NIST Special Publication 800-47, “Security Guide for Interconnecting Information Technology Systems.”
- NIST Special Publication 800-53 Revision 3, “Recommended Security Controls for Federal Information Systems.”
- NIST Special Publication 800-53A, “Guide for Assessing the Security Controls in Federal Information Systems.”

**Cloud Computing Security Requirements for the Department of Defense (DOD) and the Defense Information Systems Agency (DISA)**

For those Task Orders issued under DOD/DISA, Program Managers (PMs) or Federal Service Manager (FSMs) must implement any cloud computing services in accordance with DISA provided in the Cloud Computing Security Requirements Guide (SRG) found at the DoD Cloud Computing Security Website (See *Attachment J-8 Website References*). Prior to contract award, all commercially provided cloud services must have a DoD Provisional Authorization granted by DISA. Prior to operational use, all cloud services must have an Authority to Operate granted by the PM/FSM’s Authorizing Official. PMs/FSMs that acquire or use cloud services remain responsible for ensuring that end to end security and computer network defense requirements are met.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-2 - GOVERNMENT SECURITY PUBLICATIONS AND  
CONTRACTOR MINIMUM SECURITY REQUIREMENTS**

**Information Security Policies, Procedures, and Practices**

In addition to being able to perform in accordance to the referenced publications as required at the Task level for sensitive data and information technology (IT) resources, a contractor must ensure that the contractor's information security policies, procedures, and practices applicable to all information systems it owns or operates which contain, transmit, or process information provided by or generated for the Government to support the operations and assets of a Federal agency ("Federal Information"), which may be reasonably contemplated to be used during the performance of this contract, meet, at a minimum, the requirements of the security control baseline for Low-Impact information systems (in the most current version of NIST Special Publication 800-53), or conform to the requirements commercial standards that provide a substantially equivalent or greater level of security.

NOTE: This attachment is not a requirement for the Contractor to submit a System Security Plan for these systems, or for the government to provide Assessment and Authorization or Authorization to Operate for the contractor's systems which contain, transmit, or process Federal Information.

(End of Attachment J-2)

## ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS SERVICE OCCUPATIONAL CLASSIFICATIONS

### BACKGROUND

Alliant 2 labor categories have been mapped to the Office of Management and Budget's (OMB) Standard Occupational Classification (SOC) for which the Bureau of Labor Statistics (BLS) maintains compensation data. Labor categories are further subdivided by knowledge/skill level. Definitions of these knowledge/skill levels are as follows:

- **JUNIOR:** Applies fundamental concepts, processes, practices, and procedures on technical assignments. Performs work that requires practical experience and training. Work is performed under supervision.
- **JOURNEYMAN:** Possesses and applies expertise on multiple complex work assignments. Assignments may be broad in nature, requiring originality and innovation in determining how to accomplish tasks. Operates with appreciable latitude in developing methodology and presenting solutions to problems. Contributes to deliverables and performance metrics where applicable.
- **SENIOR:** Possesses and applies a comprehensive knowledge across key tasks and high impact assignments. Plans and leads major technology assignments. Evaluates performance results and recommends major changes affecting short-term project growth and success. Functions as a technical expert across multiple project assignments. May supervise others.
- **SUBJECT MATTER EXPERT (SME):** Provides technical/management leadership on major tasks or technology assignments. Establishes goals and plans that meet project objectives. Has domain and expert technical knowledge. Directs and controls activities for a client, having overall responsibility for financial management, methods, and staffing to ensure that technical requirements are met. Interactions involve client negotiations and interfacing with senior management. Decision-making and domain knowledge may have a critical impact on overall project implementation. May supervise others.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

**INDIVIDUAL LABOR CATEGORIES**

The following individual labor categories correspond to a single SOC Number, Title, and Functional Description.

<b>Labor ID #</b>	<b>Business Intelligence Analyst</b>
101	Junior Business Intelligence Analyst
102	Journeyman Business Intelligence Analyst
103	Senior Business Intelligence Analyst
104	SME - Business Intelligence Analyst
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.08	Business Intelligence Analyst - Plan, direct, or coordinate activities in such fields as electronic data processing, information systems, systems analysis, and computer programming.

<b>Labor ID #</b>	<b>Computer and Information Research Scientist</b>
111	Junior Computer and Information Research Scientist
112	Journeyman Computer and Information Research Scientist
113	Senior Computer and Information Research Scientist
114	SME - Computer and Information Research Scientist
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1111.00	Computer and Information Research Scientist - Conduct research into fundamental computer and information science as theorists, designers, or inventors. Develop solutions to problems in the field of computer hardware and software.

<b>Labor ID #</b>	<b>Computer and Information Systems Manager</b>
121	Junior Computer and Information Systems Manager
122	Journeyman Computer and Information Systems Manager
123	Senior Computer and Information Systems Manager
124	SME - Computer and Information Systems Manager
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
11-3021.00	Computer and Information Systems Manager - Plan, direct, or coordinate activities in such fields as electronic data processing, information systems, systems analysis, and computer programming.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

<b>Labor ID #</b>	<b>Computer Hardware Engineer</b>
131	Junior Computer Hardware Engineer
132	Journeyman Computer Hardware Engineer
133	Senior Computer Hardware Engineer
134	SME - Computer Hardware Engineer
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
17-2061.00	Computer Hardware Engineer - Research, design, develop, or test computer or computer-related equipment for commercial, industrial, military, or scientific use. May supervise the manufacturing and installation of computer or computer-related equipment and components.

<b>Labor ID #</b>	<b>Computer Network Architect</b>
141	Junior Computer Network Architect
142	Journeyman Computer Network Architect
143	Senior Computer Network Architect
144	SME - Computer Network Architect
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1143.00	Computer Network Architect - Design and implement computer and information networks, such as local area networks (LAN), wide area networks (WAN), intranets, extranets, and other data communications networks. Perform network modeling, analysis, and planning. May also design network and computer security measures. May research and recommend network and data communications hardware and software.

<b>Labor ID #</b>	<b>Computer Network Support Specialist</b>
151	Junior Computer Network Support Specialist
152	Journeyman Computer Network Support Specialist
153	Senior Computer Network Support Specialist
154	SME - Computer Network Support Specialist
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1152.00	Computer Network Support Specialist - Analyze, test, troubleshoot, and evaluate existing network systems, such as local area network (LAN), wide area network (WAN), and Internet systems or a segment of a network system. Perform network maintenance to ensure networks operate correctly with minimal interruption.

<b>Labor</b>	<b>Computer Operator</b>
--------------	--------------------------

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

<b>ID #</b>	
161	* Junior Computer Operator
162	* Journeyman Computer Operator
163	Senior Computer Operator
164	SME - Computer Operator
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
43-9011.00	Computer Operator - Monitor and control electronic computer and peripheral electronic data processing equipment to process business, scientific, engineering, and other data according to operating instructions. Monitor and respond to operating and error messages. May enter commands at a computer terminal and set controls on computer and peripheral devices.

<b>Labor ID #</b>	<b>Computer Programmer</b>
171	Junior Computer Programmer
172	Journeyman Computer Programmer
173	Senior Computer Programmer
174	SME - Computer Programmer
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1131.00	Computer Programmer - Create, modify, and test the code, forms, and script that allow computer applications to run. Work from specifications drawn up by software developers or other individuals. May assist software developers by analyzing user needs and designing software solutions. May develop and write computer programs to store, locate, and retrieve specific documents, data, and information.

<b>Labor ID #</b>	<b>Computer Systems Analyst</b>
181	Junior Computer Systems Analyst
182	Journeyman Computer Systems Analyst
183	Senior Computer Systems Analyst
184	SME - Computer Systems Analyst
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1121.00	Computer Systems Analyst - Analyze science, engineering, business, and other data processing problems to implement and improve computer systems. Analyze user requirements, procedures, and problems to automate or improve existing systems and review computer system capabilities, workflow, and scheduling limitations. May analyze or recommend commercially available software.

<b>Labor</b>	<b>Computer Systems Engineer/Architect</b>
--------------	--

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

<b>ID #</b>	
191	Junior Computer Systems Engineer/Architect
192	Journeyman Computer Systems Engineer/Architect
193	Senior Computer Systems Engineer/Architect
194	SME - Computer Systems Engineer/Architect
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.02	Computer Systems Engineer/Architect - Design and develop solutions to complex applications problems, system administration issues, or network concerns. Perform systems management and integration functions.

<b>Labor ID #</b>	<b>Computer User Support Specialist</b>
201	* Junior Computer User Support Specialist
202	Journeyman Computer User Support Specialist
203	Senior Computer User Support Specialist
204	SME - Computer User Support Specialist
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15.1151.00	Computer User Support Specialist - Provide technical assistance to computer users. Answer questions or resolve computer problems for clients in person, or via telephone or electronically. May provide assistance concerning the use of computer hardware and software, including printing, installation, word processing, electronic mail, and operating systems.

<b>Labor ID #</b>	<b>Data Warehousing Specialist</b>
211	Junior Data Warehousing Specialist
212	Journeyman Data Warehousing Specialist
213	Senior Data Warehousing Specialist
214	SME - Data Warehousing Specialist
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.07	Data Warehousing Specialist - Design, model, or implement corporate data warehousing activities. Program and configure warehouses of database information and provide support to warehouse users.

<b>Labor ID #</b>	<b>Database Administrator</b>
221	Junior Database Administrator
222	Journeyman Database Administrator
223	Senior Database Administrator
224	SME - Database Administrator
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

15-1141.00	Database Administrator - Administer, test, and implement computer databases, applying knowledge of database management systems. Coordinate changes to computer databases. May plan, coordinate, and implement security measures to safeguard computer databases.
------------	--

<b>Labor ID #</b>	<b>Database Architect</b>
231	Junior Database Architect
232	Journeyman Database Architect
233	Senior Database Architect
234	SME - Database Architect
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.06	Database Architect - Design strategies for enterprise database systems and set standards for operations, programming, and security. Design and construct large relational databases. Integrate new systems with existing warehouse structure and refine system performance and functionality.

<b>Labor ID #</b>	<b>Document Management Specialist</b>
241	Junior Document Management Specialist
242	Journeyman Document Management Specialist
243	Senior Document Management Specialist
244	SME - Document Management Specialist
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.12	Document Management Specialist- Implement and administer enterprise-wide document management systems and related procedures that allow organizations to capture, store, retrieve, share, and destroy electronic records and documents.

<b>Labor ID #</b>	<b>Geographic Information Systems Technician</b>
251	* Junior Geographic Information Systems Technician
252	Journeyman Geographic Information Systems Technician
253	Senior Geographic Information Systems Technician
254	SME - Geographic Information Systems Technician
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.05	Geographic Information Systems Technician - Assist scientists, technologists, or related professionals in building, maintaining, modifying, or using geographic information systems (GIS) databases. May also perform some custom application development or provide user support.

<b>Labor</b>	<b>Geospatial Information Scientist and Technologist</b>
--------------	--

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

<b>ID #</b>	
261	Junior Geospatial Information Scientist and Technologist
262	Journeyman Geospatial Information Scientist and Technologist
263	Senior Geospatial Information Scientist and Technologist
264	SME - Geospatial Information Scientist and Technologist
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.04	Geospatial Information Scientist and Technologist - Research or develop geospatial technologies. May produce databases, perform applications programming, or coordinate projects. May specialize in areas such as agriculture, mining, health care, retail trade, urban planning, or military intelligence.

<b>Labor ID #</b>	<b>Information Security Analyst</b>
271	Junior Information Security Analyst
272	Journeyman Information Security Analyst
273	Senior Information Security Analyst
274	SME - Information Security Analyst
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1122.00	Information Security Analyst - Plan, implement, upgrade, or monitor security measures for the protection of computer networks and information. May ensure appropriate security controls are in place that will safeguard digital files and vital electronic infrastructure. May respond to computer security breaches and viruses.

<b>Labor ID #</b>	<b>Information Technology Project Manager</b>
281	Junior Information Technology Project Manager
282	Journeyman Information Technology Project Manager
283	Senior Junior Information Technology Project Manager
284	SME - Junior Information Technology Project Manager
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.09	Information Technology Project Manager - Plan, initiate, and manage information technology (IT) projects. Lead and guide the work of technical staff. Serve as liaison between business and technical aspects of projects. Plan project stages and assess business implications for each stage. Monitor progress to assure deadlines, standards, and cost targets are met.

<b>Labor ID #</b>	<b>Management Analyst</b>
-------------------	---------------------------

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

291	Junior Management Analyst
292	Journeyman Management Analyst
293	Senior Management Analyst
294	SME - Management Analyst
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
13-1111.00	Management Analyst - Conduct organizational studies and evaluations, design systems and procedures, conduct work simplification and measurement studies, and prepare operations and procedures manuals to assist management in operating more efficiently and effectively. Includes program analysts and management consultants.

<b>Labor ID #</b>	<b>Network and Computer Systems Administrator</b>
301	Junior Network and Computer Systems Administrator
302	Journeyman Network and Computer Systems Administrator
303	Senior Network and Computer Systems Administrator
304	SME - Network and Computer Systems Administrator
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1142.00	Network and Computer Systems Administrator - Install, configure, and support an organization's local area network (LAN), wide area network (WAN), and Internet systems or a segment of a network system. Monitor network to ensure network availability to all system users and may perform necessary maintenance to support network availability. May monitor and test Web site performance to ensure Web sites operate correctly and without interruption. May assist in network modeling, analysis, planning, and coordination between network and data communications hardware and software. May supervise computer user support specialists and computer network support specialists. May administer network security measures.

<b>Labor ID #</b>	<b>Software Developer, Applications</b>
311	Junior Software Developer, Applications
312	Journeyman Software Developer, Applications
313	Senior Software Developer, Applications
314	SME - Software Developer, Applications
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1132.00	Software Developer, Applications - Develop, create, and modify general computer applications software or specialized utility programs. Analyze user needs and develop software solutions. Design software or customize software for client use with the aim of optimizing operational efficiency. May analyze and design databases within an application area, working individually or coordinating

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

	database development as part of a team. May supervise computer programmers.
--	---

<b>Labor ID #</b>	<b>Software Developer, Systems Software</b>
321	Junior Software Developer, Systems Software
322	Journeyman Software Developer, Systems Software
323	Senior Software Developer, Systems Software
324	SME - Software Developer, Systems Software
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1133.00	Software Developer, Systems Software - Research, design, develop, and test operating systems-level software, compilers, and network distribution software for medical, industrial, military, communications, aerospace, business, scientific, and general computing applications. Set operational specifications and formulate and analyze software requirements. May design embedded systems software. Apply principles and techniques of computer science, engineering, and mathematical analysis.

<b>Labor ID #</b>	<b>Software Quality Assurance Engineer and Tester</b>
331	Junior Software Quality Assurance Engineer and Tester
332	Journeyman Software Quality Assurance Engineer and Tester
333	Senior Software Quality Assurance Engineer and Tester
334	SME - Software Quality Assurance Engineer and Tester
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15.1199.01	Software Quality Assurance Engineer and Tester - Develop and execute software test plans in order to identify software problems and their causes.

<b>Labor ID #</b>	<b>Technical Writer</b>
341	Junior Technical Writer
342	Journeyman Technical Writer
343	Senior Technical Writer
344	SME - Technical Writer
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
27-3042.00	Technical Writer - Write technical materials, such as equipment manuals, appendices, or operating and maintenance instructions. May assist in layout work.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

<b>Labor ID #</b>	<b>Telecommunications Engineering Specialist</b>
351	Junior Telecommunications Engineering Specialist
352	Journeyman Telecommunications Engineering Specialist
353	Senior Telecommunications Engineering Specialist
354	SME - Telecommunications Engineering Specialist
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1143.01	Telecommunications Engineering Specialist - Design or configure voice, video, and data communications systems. Supervise installation and post-installation service and maintenance.

<b>Labor ID #</b>	<b>Telecommunications Equipment Installer and Repairer</b>
361	* Junior Telecommunications Equipment Installer and Repairer
362	Journeyman Telecommunications Equipment Installer and Repairer
363	Senior Telecommunications Equipment Installer and Repairer
364	SME - Telecommunications Equipment Installer and Repairer
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
49-2022.00	Telecommunications Equipment Installer and Repairer - Install, set-up, rearrange, or remove switching, distribution, routing, and dialing equipment used in central offices or headend. Service or repair telephone, cable television, Internet, and other communications equipment on customers' property. May install communications equipment or communications wiring in buildings.

<b>Labor ID #</b>	<b>Training and Development Specialist</b>
371	Junior Training and Development Specialist
372	Journeyman Training and Development Specialist
373	Senior Training and Development Specialist
374	SME - Training and Development Specialist
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
13-1151.00	Training and Development Specialist - Design and conduct training and development programs to improve individual and organizational performance. May analyze training needs.

<b>Labor ID #</b>	<b>Video Game Designer</b>
381	Junior Video Game Designer
382	Journeyman Video Game Designer
383	Senior Video Game Designer

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-3 - ALLIANT 2 LABOR CATEGORIES AND BLS**

384	SME - Video Game Designer
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.11	Video Game Designer - Design core features of video games. Specify innovative game and role-play mechanics, story lines, and character biographies. Create and maintain design documentation. Guide and collaborate with production staff to produce games as designed.

<b>Labor ID #</b>	<b>Web Administrator</b>
391	Junior Web Administrator
392	Journeyman Web Administrator
393	Senior Web Administrator
394	SME - Web Administrator
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1199.03	Web Administrator - Manage web environment design, deployment, development and maintenance activities. Perform testing and quality assurance of web sites and web applications.

<b>Labor ID #</b>	<b>Web Developer</b>
401	Junior Web Developer
402	Journeyman Web Developer
403	Senior Web Developer
404	SME - Web Developer
<b>SOC No.</b>	<b>SOC Title and Functional Description</b>
15-1134.00	Web Developer - Design, create, and modify Web sites. Analyze user needs to implement Web site content, graphics, performance, and capacity. May integrate Web sites with other computer applications. May convert written, graphic, audio, and video components to compatible Web formats by using software designed to facilitate the creation of Web and multimedia content.

\* The estimated direct labor rate for the above labor categories are marked with an asterisk and are expected not to exceed the dollar thresholds indicated in **29 CFR 541.400 General Rule for Computer Employees**; therefore, DOL's Service Contract Labor Standards may apply.

(End of Attachment J-3)

**ATTACHMENT J-4 – CONTRACTOR LABOR HOUR  
PRICING FOR STANDARD IT SERVICE LABOR  
CATEGORIES**

(Reserved for Master Contract Award)



## ATTACHMENT J-5 - PERFORMANCE REQUIREMENTS SUMMARY (PRS)

	Performance Objective	Applicability	Performance Standard	* Acceptable Quality Level (AQL)	Surveillance Method	Performance Incentive
1	Contractor Engagement based on <i>Participation</i> and <i>Production</i> Standards results in providing effective competition to federal agencies and viable Proposals with alternative best-value solutions to choose from in their award decision.	C.7 PWS; F.7.1 Performance-based Acquisition Deliverables; H.19. Contractor Engagement; J-5.A Ratings and Contract Remedies.	A) <i>Participation</i> : Three Proposals per single contract year for all base and Option years when meeting <i>Production</i> Standards.  B) <i>Production</i> : Cumulative Total Dollar Value when meeting Participation Standard: Year 1 = None Year 2 = \$ 3M Year 3 = \$ 8M Year 4 = \$20M Year 5 = \$32M Option Years = \$32M (Static through years 6 to 10)	A) <i>Participation</i> : Year 1 = 33% = One proposal. All other AQLs vary year-to-year, plus/minus three Proposals, dependent upon <i>Production</i> dollars earned.  B) <i>Production</i> : AQL rating with minimum three <i>Participation</i> credits: Year 1 = 0.0% = \$0.0. All other AQLs vary year-to-year, based on exceeding <i>Production</i> dollars and <i>Participation</i> credits earned in each evaluated year.	A & B) Annual audit when Satisfactory or above rating. Frequently if in a Marginal Performing or Non-performing rating.	A & B) Positive: Rated as a Contractor in a <i>Performing Status</i> . Positive assessment on this deliverable in CPARS.  A & B) Negative: Rated as a Contractor in a <i>Nonperforming Status</i> Negative: Deficiency Notice, Cure Notice, and/or Contract Termination (if not cured) pursuant to Attachment J-5.A.

\* NOTES ON PERFORMANCE OBJECTIVE 1:

- (a) AQLs are based upon 30 or more Opportunities per year for contract years 2 through 10, and 10 Opportunities for year one.
- (b) AQLs are determined based upon a combination of *Participation* credits in the evaluated year and cumulative *Production* total dollars awarded.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5 - PERFORMANCE REQUIREMENTS SUMMARY (PRS)**

	<b>Performance Objective</b>	<b>Applicability</b>	<b>Performance Standard</b>	<b>Acceptable Quality Level (AQL)</b>	<b>Surveillance Method</b>	<b>Performance Incentive</b>
<b>2</b>	Small Business Subcontracting Goals Achieved	G.22.1 Minimum Subcontracting Goals. J-5.B Ratings.	Incremental increase per interim reporting period leading to overall 50% SB Subcontracting Goals	80% of the total small business goal at year five through ten for a “Satisfactory” rating and Contractor efforts as noted in Attachment J-5.B.	Twice Annually reviewing Contractor reporting.	Positive: Higher CPARS rating based on meeting goals.  Negative: Lower CPARS ratings.

(End of Attachment)

## ATTACHMENT J-5.A - CONTRACTOR ENGAGEMENT PERFORMANCE-BASED EVALUATION PROGRAM RATINGS

### J-5.A.1 DEFINITION OF CONTRACTOR ENGAGEMENT

Contractor Engagement is defined as the Contractor's continual involvement within the Master Contract as measured and assessed by the stated *Participation* and *Production* Standards: submitting responsible Task Order Proposals and winning Task Order Awards, respectively. This is further described in this Attachment J-5. Contractor Engagement is a critical PBA contractual requirement and an evaluated critical performance assessment element throughout the entire Base term and Option periods of this Master Contract.

The Contractor's total proposal submission count, *Participation*, and Total Dollar Value (defined below) from Task Order awards, *Production*, will be continually monitored, annually assessed and rated as a performance standard under the Contract Engagement PBA evaluation element in the Government CPARS. Those Contract Engagement CPARS evaluation Standards are described in this section, and their combined rating tables are outlined and explained within this Attachment J-5.A.

"Obligations" and "Commitments" definition: Obligation of funds results from an awarded Task Order with bona fide needs existing during a given period. At time of award, it is initially and typically the first year's Base term; however, possibly less than or more than a full year term depending on the agency's appropriation category chosen to fund the Task Order). Obligations will require the Government to make payments to the Contractor during that period. Commitment of funds, however, recognizes future transactions on a pre-obligation basis, typically the remaining unobligated years/periods of the Base Term and the Option term(s) at time of Task Order award. All Committed funds are not guaranteed to be expended for the Government's future purchase of services, e.g., exercising Task Order Options.

Total Dollar Value definition: For the exclusive purpose of the *Production* metrics, the Total Dollar Value of a Task Order awarded to the GWAC Prime Contractor on the official award document, is defined as the estimated monetary value of the Base Task Order term plus all Task Order Option terms, if any, as indicated on the original award document as of the effective date of Task Order award. Therefore, the Total Dollar Value may include the sum of any combination of both Obligations and Commitments for purposes

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

of crediting *Production* to the Contractor Engagement requirement.

Additional elements apply to this Contractor Engagement definition of Total Dollar Value:

- The potential estimated dollar value from the Option to Extend Services clause, FAR 52.217-8, shall not be considered into Total Dollar Value.
- Funding Task Order Modifications to either obligate new funds or deobligate funds do not change Total Dollar Values that were indicated on the original award document. (See above for definition.)

As part of the Master Contract Performance Work Statement, the following terms and conditions shall apply.

### **J-5.A.2 CONTRACTOR PARTICIPATION THROUGH PROPOSAL SUBMISSION**

*Participation* is a measured and assessed performance-based contract Outcome, as indicated above in this Attachment J-5 Performance Requirements Summary (PRS) and this Attachment J-5.A of this Master Contract.

Goals of Participation - The primary Goals of *Participation* in Contractor Engagement are (1) to provide federal agencies with responsibly prepared Contractor Proposals in response to every Request for Proposal/Request for Quote (RFP/RFQ), either sole sourced or competitively issued under the Master Contract so to help provide viable solutions to agencies' integrated IT services requirements, and (2) to promote, provide, and ensure that those federal agencies employing the GSA GWAC are consistently receiving adequate and effective competition in response to their RFPs/RFQs.

Contractors submitting proposals (*Participation*) in response to official Task Order Requests, also referred to as Solicitations and RFPs/RFQs, significantly contribute toward meeting Federal Government Procurement Objectives not only by allowing for price competition, but also by offering high-quality IT services solutions and alternate solutions for the Government to consider in satisfying their expressed IT procurement requirements. The Government is seeking the best-value solution that can best achieve that critical Objective through competition generating multiple Contractor technical and price/cost Offers.

#### **J-5.A.2.1 Definition of Participation**

For purposes of the Master Contract Section C.7.1, H.19, and Attachments J-5 and J-5.A, *Participation* is defined exclusively as the act of the Contractor

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

submitting responsible, meaningful and viable technical and cost/price Offers or Quotes (proposals) in response to an agency's official Task Order RFP/RFQ issued off of the Master Contract. Each proposal submitted, including any proposal revisions, will be counted as one *Participation* credit earned toward a single contract year. *Participation* credits will be earned when a Contractor's proposal is submitted in response to an agency's:

- 1) Competitively solicited RFP/RFQ;
- 2) Sole Source solicited RFP/RFQ, and;
- 3) Multiphase/multi-step RFP/RFQ.

Submitting a proposal on an agency's multiphase/multi-step RFPs/RFQs will be credited exclusively under the following conditions:

*Participation Credit for Proposals under a Multiphase Solicitation*

*Participation* credit can be earned if:

- (a) The Contractor had responded to an agency's official solicitation, which included the selection procedures in the solicitation indicating the multiphase evaluation approach;
- (b) Price or cost was considered as one of the evaluation factors in the selection decision;
- (c) The government-initiated downselection resulted in the exclusion of the Contractor from further consideration within a solicitation for a Task Order in advance of subsequent phases prior to award; and
- (d) The Contractor provides verification to the GWAC ACO of the multiphase solicitation, proposal and downselection to support earning the *Participation* credit.

NOTICE:

- i. A Voluntary downselection is defined as a contractor who makes its own decision to withdraw or exclude itself from further consideration or decides to not participate at all. Therefore, a Voluntary downselection at any phase/step of the official solicitation will not be considered for *Participation* credit.
- ii. Additionally, there are other types of multiphase solicitations where a downselection would always be considered a Voluntary downselection, including an Advisory multi-step process, see FAR 15.202. In this scenario, the Government publishes a presolicitation notice that provides a general description of the scope or purpose of the Task Order and invites potential Offerors to submit information that allows the ordering agency to advise the Offerors about their potential to be viable competitors. The Government evaluates all responses and advises each respondent in writing either that it will be invited to participate in the resultant Task Order or, based on the contractor's information submitted, that it is unlikely to be a viable competitor. Regardless of the Government's advice, the Contractor may still participate in the

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

resultant Task Order even when the Government's response is negative. Therefore, if the Contractor chooses not participate in the resultant Task Order solicitation, it is also considered a Voluntary downselection that will not be considered for *Participation* credit.

Procurement Task Order Cancellation

- (a) If a pre-award Task Order procurement is officially withdrawn or cancelled for any reason beyond the Contractor's control subsequent to the Contractor's proposal submission to the agency, *Participation* credit to the Contractor will remain. The Contractor must provide verification to the GWAC ACO.
- (b) If a post-award Task Order is officially Terminated for Convenience, *Participation* credit originally earned by the Contractor will remain. The Contractor must provide verification to the GWAC ACO.

Contractor *Participation* reporting requirements are referenced in Section G.20.1 GWAC Data Calls.

*Participation* is a contractually mandatory annual requirement assessed and rated for each single contract year beginning on the Master Contract anniversary date of the Notice-to-proceed (also referred to as award date. No other Contractor Activities, including all those listed below in Attachment J-5.A.2.2, shall fall under this Master Contract's specific definition for *Participation*. The GSA GWAC Program will not reimburse the Contractor's Contractor Engagement costs for any Activities resulting or arising from *Participation* and *Production*.

Opportunity defined: GSA will occasionally refer to an agency's official RFP/RFQ in this Master Contract as well as throughout their public communications using various forms of media as a Government procurement "opportunity" for a Contractor to respond by submitting a proposal. Therefore, the term Opportunity or Opportunities is used interchangeably with a Task Order issuing agency's (or agencies') official RFP(s) or RFQ(s) in this context.

**J-5.A.2.2 Definition of What is Not Participation**

While many other types of focused Contractor actions, activities, processes, and transactional services mentioned below may be required by the Contractor toward ultimately achieving *Participation* critical standards, they are not considered measurable performance-based contract Outcomes. Thus, they are not performance rated elements for the Master Contract.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

What is **not** Participation – *Participation* in Contractor Engagement, as defined in this Master Contract, does not include Contractor activities, listed below, for purposes of crediting or assessing required performance *Participation* Standards.

- (a) Responding to an agency's Request for Information (RFI) or Draft RFPs/Draft RFQs, including providing the Government with any response to RFI questions to industry, Contractor Capability Statements or Rough Order of Magnitude (ROM) submissions for purposes of an agency RFI.
  - ✓ **NOTE:** Any RFI, including an RFI requesting capability statements, an RFI requesting a ROM, or any combination of requests as part of the RFI are agency market research techniques to help refine the Government's requirement prior to soliciting for a given Task Order. Therefore, these contractor submissions to RFIs are not considered proposal responses to official RFPs/RFQs.
- (b) Reviewing/Studying agency Task Order RFPs/RFQs.
- (c) Any investment of company resources into Capture Management activities, including the creation of Bid & Proposals.
- (d) Subcontracting/teaming with other GWAC Contractors who are awarded Task Orders because *Participation* credit is exclusively considered with the awarded prime contractor.
- (e) Leading potential agency clients' information technology services procurement requirements to the GSA GWAC Program.
- (f) All marketing and sales activities expended to promote the GWAC Program, such as:
  - ✓ Creating and implementing GSA GWAC marketing campaigns.
  - ✓ Building relationships with potential agency clients.
  - ✓ Driving potential agency client demand to the GSA GWAC vehicle.
  - ✓ Tradeshow attendance promoting GSA GWAC vehicle.
  - ✓ Attending GSA Customer Outreach meetings and conferences.
  - ✓ Training Contractor company personnel to market GSA GWAC.
  - ✓ All other Contractor marketing activities for the GSA GWAC.
- (g) Contractor employee personnel attending various GSA sponsored seminars/webinars on GSA GWAC Program topics or attending non-



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

government training programs.

- (h) Registering, attending and/or working in collaborative Government-Contractor working groups to improve and facilitate GSA GWAC program performance.
- (i) Attending or contributing to any GSA GWAC related Special Industry Groups or Shared Interest Groups (SIG).
- (j) Complying with any requirement listed under Section F.7.2 Non-Performance-based Acquisition Deliverables, including responding to GSA reporting ad hoc data calls.
- (k) Any other Contractor Activities not mentioned above that is performed prior to submitting a proposal in response to an agency official RFP/RFQ under this Master Contract.

Consequently, should the Contractor not achieve the annual *Participation* standards within the given AQLs, the Government will not consider merely engaging in any of the activities noted in the above list of *What is not Participation* as an acceptable level of performance in lieu of satisfactorily meeting the terms of the Contractor Engagement requirements of the Master Contractor.

**J-5.A.2.3 Master Contract Participation Requirement for Number of Annual Proposal Submissions**

The performance standard for *Participation* establishes the performance level required by the Government. The Standard for *Participation* is three (3) technical/price Proposals submitted per contract year. Therefore, the Contractor shall *Participate* in the Master Contract's Task Order proposal process by submitting a minimum of three (3) technical/price Proposals, or by submitting a minimum of ten percent (10%) of all agency Task Order Opportunities, whichever figure is lower, per Contract Year. When applying *Production* dollars earned from Task Order awards into the combined *Participation* and *Production* evaluated ratings, however, AQLs may affect the minimum number of Proposals required in a single contract year, higher or lower, in order for the Contractor to earn a minimum of a satisfactory performance rating.

As an example for when the Standard number of Proposals might be reduced from the required ten percent of Opportunities: If there are 50 official RFPs/RFQs competitively offered via Fair Opportunity to the Alliant 2 Contractors in Year X, calculate  $10\% \times 50 = 5$  Proposals. Because only a

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

minimum of three proposals is required, and three is less than five proposals (or 10%), three becomes that single contract year proposal requirement.

Conversely, as an example, if there are only 20 RFPs/RFQs in Year Y, calculate  $10\% \times 20 = 2$  Proposals. Therefore, because 10% is less than three in this scenario, a minimum of 2 Proposals becomes the single contract year Offer/Quote Contractor requirement.

Participation is an Annually Recurring Standard: *Participation* performed in earlier Master Contract years at any number above the minimum number required cannot overflow so to be counted as *Participation* in future Contract years. *Participation* is always reset to zero annually on the first day of the succeeding contract year anniversary date of award. Thus, if the Contractor engages in submitting more than the minimum number of Proposals required in one year, the number of Proposals submitted above the previous year's required minimum number will not flow over as a *Participation* credit into the following year.

Acceptable Quality Levels for *Participation*: The AQL establishes a maximum allowable variation from the performance standard. Although the performance standard does not change for *Participation*, the acceptable quality level (AQL) does change based upon the Contractor's performance in meeting or exceeding the given *Production* standards for the respective contract year. Therefore, AQLs will ultimately determine the adjusted minimum number of annual Proposals required in a single contract year to earn a favorable rating (Satisfactory, Very Good or Excellent) to a number above three or below three.

Additionally, should conditions outside the control of the GSA GWAC Program impacting the Contractor, such as the IT federal marketplace negatively changes resulting in Opportunities dropping below the 10 percent threshold in any single year, the following Terms and Conditions will apply:

- (a) If less than 30 Opportunities: Any number equal to or less than 29 RFPs/RFQs competitively offered in a single contract year shall require a minimum of two proposals in that contract year.
- (b) If less than 20 Opportunities: Any number equal to or less than 19 RFPs/RFQs competitively offered in a single contract year shall require a minimum of one proposal in that contract year.
- (c) If less than 10 Opportunities: Any number equal to or less than 9 RFPs/RFQs competitively offered in a single contract year will not require any minimum number of proposals in that contract year.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

The AQLs for Contractor Engagement are detailed in this *Attachment J-5. A*.

Timing of Crediting *Participation*: *Participation* is credited on the date the agency states in their solicitation (or amended solicitation) as the due date or deadline for Government receipt of Contractor Proposals.

### **J-5.A.3 CONTRACTOR PRODUCTION THROUGH TASK ORDER AWARDS**

*Production* is contractually a mandatory measured and assessed performance-based contract desired Outcome, as detailed in this Master Contract.

#### **J-5.A.3.1 Definition of Production**

For purposes of Master Contract Section H.19 and this Attachment J-5, *Production* is the Total Dollar Value, as defined above, of a GWAC Prime Contractor's awarded Task Orders based upon the award date of the individual Task Order.

*Production* is credited as a result of a Contractor winning Task Order awards based on its proposal submissions made with agency acceptance and executed award in response to the agency IT requirements issued under this Master Contract. *Production* credit will be earned for a Contractor's winning Task Orders whether awarded in response to an agency's competitively solicited RFP/RFQ or in response to an agency's Sole Source solicited RFP/RFQ.

Modifications do not change Total Dollar Values: Any Task Order Modifications issued subsequent to the originally awarded Task Order Effective Date will not be considered for crediting additional procurement dollars to the originally earned *Production* Total Dollar Value. Alternatively, the affected dollar value from any Task Order Modifications issued subsequent to the Task Order Effective Date reducing the Total Dollar Value, including a partial or full Task Order Termination for Convenience and/or a partial or full Task Order No-Cost Settlement Agreement will not be debited from the originally earned *Production* Total Dollar Value. And the affected dollar value of any Task Order Option period(s) not exercised will not be debited from the originally earned *Production* Total Dollar Value. In short, the original Total Dollar Value noted as of the Effective Date of the Task Order original award document will not change from any Modifications, with the exception of a Task Order Termination for Default as further mentioned

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

below.

Timing of Crediting Production: *Production* is credited subsequent to the Task order award date.

*Production* dollars shall not be considered or credited to the Contractor's performance under the following conditions:

- 1) On any Day Outside the Single Contract Year the Task Order Award is Executed - For example, if the third single contract year's final day is April 30th and the Task Order award is executed on May 1st, *Production* will not be credited to contract year three; however, it will be credited to the 4th contract year; or,
- 2) On any Day During the Agency's Pre-award Phase or Prior to the Official Executed Award Date of the Task Order - For example, any type of written or oral apparent successful Offeror notice will not be considered as an executed award; or,
- 3) Post Award Protest Disposition Rescinding Contractor's Award – Should the Contractor initially win the award and resulting *Production* credit but the award is subsequently rescinded pursuant to a post-award Protest decision, the credit originally granted for *Production* will be subsequently removed. (The Participation credit, however, would remain.) Conversely, however, the Contractor might receive a *Production* credit sooner than the exact date of an award in the event a Post Award Protest disposition results in a decision that reinstates the Task Order issuing agency's initial award decision in favor of the protested Contractor.

In the event that any Task Order that is subsequently cancelled by a Termination for Default from the issuing agency, *Production* will be removed. Thus, the Total Dollar Value will be subtracted from the Contractor's cumulative *Production* value. *Participation* credit originally earned for submitting the proposal, however, will not be removed, and therefore remain a *Participation* credit under the contract year earned.

**J-5.A.3.2 Minimum Number of Task Orders to Achieve the Production Cumulative Standard**

Production is a Cumulative Standard from Contract Year to Contract Year: *Production* is a cumulative Contractor Engagement measurement. Unlike *Participation*, *Production* is not reset to zero annually; however, there are minimum performance-based Standards set annually. Those annual

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

Standards are cumulative *Production* Standards, which includes all prior year *Production* values gained from previously awarded Task Orders, if any.

**Minimum Number of Task Orders Required:** The Contractor must produce a minimum of one or more Task Orders in order to meet or exceed the required awarded Total Dollar Value *Production* Standards of Task Orders stated below. As illustrated below, there are no PBA standards set for the number of Task Order awards beyond winning one award, beginning in contract year two.

The *Production* Standards are set for each single contract year as a cumulative figure in terms of Total Dollar Value obligated and committed (inclusive of Option terms).

Although contract year one of the Base term has an AQL of zero percent (0.0%), *Production* Standards are established for purposes of earning more favorable CPARS ratings. It is acceptable for the Contractor to win as many or as few Task Order awards over the term of the Master Contract as needed to meet the cumulative *Production* Standards with the conditions that the Contractor (1) meet the minimum *Participation* Standards for each single contract year that correlates with the accompanying earned *Production* value, and (2) each individual Task Order Total Dollar Value is greater than the SAT.

**J-5.A.3.3 Production Standards by Contract Year**

The following performance-based requirements are the Government's annual *Production* Standards presented on a cumulative basis. For example, in contract year four, \$20 million in *Production* represents a summation of 48 months of Task Order awards. It does not represent the total *Production* Standard for the single contract year number four. There are no PBA standards set for the number of Task Order awards above one award beginning in contract year two.

<b>CUMULATIVE PRODUCTION STANDARDS</b>		
<b>Master Contract Base Term Years</b>		<b>Minimum Total # of TOs (Cumulative)</b>
1	\$0	0
2	\$3,000,000	1
3	\$8,000,000	1

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

4	\$20,000,000	1
5	\$32,000,000	1
<b>Master Contract Option Term Years</b>		
6	\$32,000,000	1
7	\$32,000,000	1
8	\$32,000,000	1
9	\$32,000,000	1
10	\$32,000,000	1

Attaining cumulative *Production* Standards alone does not ensure an acceptable performance for the Contractor Engagement PBA requirement. Each year's *Production* Standard has a corresponding performance-based combined *Participation/Production* AQL dependent upon the number of Offers submitted, as detailed and depicted in this Attachment J-5.A.

(1) 12 Months of Total Production after Notice-to-Proceed, which is the Master Contract Modified Contract Award Date

Starting from the date of the Master Contract Notice-to-proceed (also referred to as "contract award" in this Master Contract) through the end of the first contract year, there are no minimum number of Task Order awards required, and accordingly there are no mandatorily required *Production* dollar Standards set. However, in order to earn a better than Satisfactory CPARS rating for the first year, a Contractor must, produce a minimum of One Task Order award of \$1 million or greater Total Dollar Value, provided that the Contractor also earns a minimum of three Participation credits. See below table illustrating the Standards.

(2) 24 Months of Total Production after Contract Award

Starting from the date of the Master Contract award through end of the second contract year, a minimum of One Task Order should have been awarded to the Contractor. Additionally, a minimum awarded value of \$3 million Total Dollar Value from one or more Task Orders within the first 24 months following contract award.

(3) 36 Months of Total Production after Contract Award

A minimum value of \$8 million Total Dollar Value from one or more Task Orders within the first three-years of the Master Contract base term.

(4) 48 Months of Total Production after Contract Award



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

A minimum value of \$20 million Total Dollar Value from one or more Task Orders within the first four-years of the Master Contract base term.

**(5) 60 Months of Total Production after Contract Award (Conclusion of Base Contract Term)**

A minimum value of \$32 million Total Dollar Value from one or more Task Orders within the first five-years of the Master Contract base term.

No further increased minimum Total Dollar Values above \$32 million in total *Production* are established as required performance standards for purposes of the Contractor Engagement ratings during the Option periods; however, annual minimum *Participation* is always required throughout the Option periods.

No Exceptions provided to the cumulative Production Standards: The minimum annual *Production* Standards are firmly set as stated above and do not change for any single contract year unless through contract Modification, which would only be considered by the GSA GWAC PCO under conditions of unforeseeable changes in the federal IT marketplace. (See Attachment J-5.A.5 *ADDITIONAL TERMS AND CONDITIONS FOR CHANGES TO CONTRACTOR ENGAGEMENT STANDARDS AND AQLs* for details.)

For performance-based evaluation purposes only, the annually established *Production* Standards, however, includes an AQL for specified contract years that allows the Contractor to earn an acceptable performance rating (Satisfactory or higher) when minimum dollar value Standards are not achieved if *Participation* credits earned meets or exceeds the standards. The combination of *Production* and *Participation* AQLs changes contract year to contract year; therefore, this scenario does not apply to every contract year.

#### **J-5.A.4 ANNUAL RATING ASSESSMENTS AND PERFORMANCE STATUS DETERMINATIONS**

##### **J-5.A.4.1 Annual Rating Assessments**

Each single contract year begins exactly on the anniversary date of the Notice-to-proceed (Effective Date) and is a full 12 months in length ending on the anniversary date of the following year of the Master Contract. The Master Contract anniversary date is established on a date independent from the Government fiscal year, Contractor fiscal year, or the calendar year.



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

**Adjectival Rating Descriptions:** There are six adjectival ratings established, which includes two possible Performance status levels given with Marginal ratings. One of the following six adjectival ratings is periodically assigned to the Contractor based on the Contractor's performance under the Contractor Engagement PBA requirement.

- 1) **Satisfactory** – Performance meets contractual Contractor Engagement requirements and might exceed some to the Government's benefit with no significant weakness identified. The Contractor performed well and meets contractual requirements. The GSA considers a contractor assessed as Satisfactory to be in good standing under the Master Contract.
- 2) **Very Good** – Performance meets contractual Contractor Engagement requirements and exceeds some to the Government's benefit with no significant weaknesses identified.
- 3) **Excellent** – Performance meets contractual Contractor Engagement requirements and exceeds to the highest level for the Government's benefit with no weaknesses identified.
- 4) **Marginal in a Performing Status** - Performance does not meet an acceptable level of contractual Contractor Engagement requirements and recovery might be likely in a timely manner. This rating reflects a performance problem and requires a Government approved Corrective Action Plan.
- 5) **Marginal in a Non-Performing Status** - Performance does not meet an acceptable level contractual Contractor Engagement requirements and recovery is not likely in a timely manner. This rating reflects a serious performance problem. The Contractor's proposed corrective actions appear ineffective, or were not fully implemented, or did not meet requirements as indicated in the *Definition of a Contractor in a Nonperforming status*. Further corrective actions may no longer be made available to the Contractor.
- 6) **Unsatisfactory** - Performance does not meet any level of contractual Contractor Engagement requirements and recovery is no longer possible.

Each contract year is assessed independently from the previous contract year if the Contractor's rating was a Satisfactory, Very Good or Excellent; thus, those three favorable ratings can change only once per year, if they warranted. However, Performance status on a Marginal rating can change to a higher or lower level at any time within the current or subsequent contract year, depending on the progress or regress of the Contractor's monitored performance.

Initial ratings for the Contractor's performance level and Performance Status for a completed single contract year will be determined by the GSA GWAC ACO within 30 days into the subsequent contract year. The GWAC ACO will notify the Contractor as soon as practicable if an unfavorable Marginal or

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

Unsatisfactory rating is initially assessed. Additionally, final performance ratings for each contract year will be entered into the CPARS annually under the Master Contract's Contractor Engagement evaluation element within approximately 120 days into the subsequent contract year.

**J-5.A.4.2 Definition of a Contractor in a Performing Status**

When the Contractor meets or exceeds the minimum combination of Participation and Production Standards earning a Satisfactory or higher rating within the stated time frames, the Government determines the Contractor to be in a Performing status for that contract year. There are terms and conditions indicated in this Attachment J-5.A, where a Contractor receiving a Marginal rating is determined to be either (a) Marginal in a Performing status or (b) a Marginal in a Nonperforming status.

**J-5.A.4.3 Definition of a Contractor in a Nonperforming status**

Unsatisfactory: When the Contractor does not meet the minimum combination of *Participation* and Task Order *Production* performance-based requirements Standards within the acceptable AQL resulting in earning an Unsatisfactory rating within the stated time frames commencing twelve (12) months from the Effective Date and annually thereafter, the Government determines the Contractor to be in a Nonperforming status. An Unsatisfactory rating is always considered a rating in a Nonperforming status.

Marginal/Nonperforming: When the Contractor does not meet the minimum combination of *Participation* and Task Order *Production* performance-based requirements Standards within the acceptable AQL plus additional conditions detailed in this Attachment J-5.A resulting in a Marginal rating at any time within a single contract year, the Government determines the Contractor to be in a Marginal Nonperforming status in that contract year.

**J-5.A.4.4 Contract Remedies For Contractor Engagement**

Should the Government rate the Contractor below the set AQL, i.e., Unsatisfactory or Marginal, for any single contract year, Government contract remedies will be invoked in accordance with this Master Contract.

**J-5.A.5 ADDITIONAL TERMS AND CONDITIONS FOR CHANGES TO CONTRACTOR ENGAGEMENT STANDARDS AND AQLs**

At any time during the term of the Master Contract, the GSA GWAC PCO may consider downwardly adjusting the Standards and/or AQLs for any part of the Contractor Engagement requirements in the event that unforeseeable

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

changes to the federal IT marketplace detrimentally affect the marketability of this Master Contract to GSA's client federal agencies.

If the GSA GWAC PCO determines that a change is in the best interest of the Government to appropriately relax any of the PBA requirements, a unilateral contract Modification will be issued to all contractors under the Master Contract, adjusting the Standards and/or AQLs of *Participation* and/or *Production*. Changes to the Contractor Engagement requirement will not be considered based upon individual preferences of the Contractor or group preferences of the contractors under this Master Contract.

#### **J-5.A.6 CONTRACTOR ENGAGEMENT SUMMARY**

Contractor Engagement is a contractually mandatory PBA requirement incorporated into the Performance Work Statement of the Master Contract with the overall objective of providing Task Order issuing agencies effective competition for IT services (*Section C.7.1*). This in turn contributes to the overall achievement of the agency's federal acquisition standards and goals.

There are many other needed processes, actions and implementation factors (including inputs, activities, and outputs), which may be taken by the Contractor prior to attaining contractually defined *Participation* and *Production* outputs, such as responding to RFIs and other various activities listed **under J-5.A.2.2**. The Government does not mandate what activities in which the Contractor should invest and does not specify how the Contractor should reach the Government's desired end-results because Contractor Engagement is a performance-based acquisition requirement. Although many of those other Activities are considered important steps necessary to ultimately achieve the mandatory *Participation* and *Production* Standards via submitting responsible Proposals and winning one or more Task Order awards, those other activities are not considered measurable activities in terms of Contractor Engagement performance-based contract outcomes.

#### **J-5.A.7 PERFORMANCE RATINGS AND GOVERNMENT REMEDIES**

This J-5.A.7 Section applies exclusively to the Contractor Engagement critical PBA element and describes the performance ratings to be determined by the GSA Government Contracting Officer in two separate sections, a narrative description and a table-format depiction. Adjectival ratings levels are identical in both the narrative and table sections. Those ratings will also serve as the Government's procedure for issuing the respective CPARS annual Interim and Final ratings. For any Task Orders awarded off the Master Contract, CPARS ratings are independently and individually

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

produced by the agency that issued the Task Order.

All *Satisfactory*, *Very Good*, and *Excellent* ratings issued are annually assessed ratings and can change or remain the same from contract year to contract year. For example, ratings can rise should performance improve from a Marginal rating in a Performing status up to a Satisfactory or higher rating in a Performing status; or conversely, ratings can fall should performance diminish from any rating between Excellent in a Performing status down to an Unsatisfactory in a Nonperforming status. However, should an Unsatisfactory be issued for any single contract year, specifically in this evaluation element, on any year during the entire term of this Master Contract, it will result in a conclusive rating of Unsatisfactory for performance on the GSA Master Contract, independent from any open or closed Task Orders that previously may have been issued.

**J-5.A.7.1 NARRATIVE DESCRIPTION OF CONTRACTOR  
OUTCOMES**

**SATISFACTORY, VERY GOOD OR EXCELLENT OUTCOME:** When the Contractor meets or exceeds the minimum combination of Participation and Task Order Production performance-based requirements Standards earning a Satisfactory or higher rating within the stated time frames, the Contractor is determined to be in a Performing status for the single contract year assessed and rated. *Satisfactory* is always considered an acceptable rating.

**UNSATISFACTORY OR MARGINAL OUTCOME:** Should the Government rate the Contractor to be (1) *Unsatisfactory*, or (2) *Marginal/Performing*, or (3) *Marginal/Nonperforming* as determined by the GSA audit *Participation* and *Production* review, Government Contract Remedies will be invoked in accordance to one of the following actions:

**PERFORMING AND NONPERFORMING STATUS DETERMINATIONS:**

1. Any performance-based rating equal to or above a *Satisfactory* level is determined to be in a Performing status. A contractor in a Performing status at these levels is meeting or exceeding Government Contractor Engagement performance requirements for the contract year assessed. The Government considers that a *Satisfactory* rating is an acceptable and favorable rating to earn.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

2. Any performance-based rating at *Marginal* will be determined as either a Contractor in a Performing status or a Nonperforming status depending upon the conditions mentioned below. Therefore, a *Marginal* rating might result in the Government's enforcement of Contract Remedies.
  1. A *Marginally* rated Contractor in a Performing status shall be required to produce an acceptable *Corrective Action Plan* to the GSA GWAC Administrative Contracting Officer (ACO) within 30 calendar days of ACO notification. If the Contractor is determined to be *Marginal* in the Contractor Engagement evaluation element, receiving a *Marginal* rating for the first time in any single contract year among any of the single contract years within the entire Base and Option term of the Master Contract, it will be initially considered a Contractor in a Performing status, e.g., *Marginal* in a Performing status. The Contractor will be monitored and evaluated periodically at a higher frequency, more than once within the single contract year, until the deficiency is resolved per the Government approved *Corrective Action Plan*, and the Contractor's rating reaches a minimum performance level of *Satisfactory*.
  2. The Contractor rated *Marginal* in a Performing status might be converted down to a *Marginal* in a Nonperforming status at any time within a single contract year if triggered by one these following conditions:
    - (1) Not submitting an acceptable *Corrective Action Plan* within 30 calendar days of ACO notification;
    - (2) Not diligently performing according to the Government approved *Corrective Action Plan*; or,
    - (3) Earning a *Marginal* rating for any two consecutive contract years during the Base and/or Optional term of the Master Contract.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

Any single one of the above three conditions will immediately render the Contractor to be rated as a *Marginal* in a Nonperforming status prior to a scheduled year-end rating period.

A *Marginal* in a Nonperforming status can change at any time within a single contract year to a *Marginal* in a Performing status, and vice versa.

Should the Contractor remain with a rating of *Marginal* in a Nonperforming status for any more than three to six months depending on the GSA GWAC PCO/ACO's determination, the Government will invoke Contract Remedies in accordance with those rated under an *Unsatisfactory* rating.

Any performance-based rating of *Unsatisfactory* is ultimately a final rating regardless of which single contract year assessed. All previous contract years' higher performance ratings are not a mitigating factor for Government consideration if the Contractor earns an *Unsatisfactory* rating in the *Contractor Engagement* element for the most currently evaluated contract year. Additionally, all previous and current years' CPARS ratings in all other evaluated elements are not a mitigating factor for Government consideration if the Contractor earns an *Unsatisfactory* rating in the *Contractor Engagement* element for the most currently evaluated contract year. Consequently, an *Unsatisfactory* rating may result in the Government's strict and immediate enforcement of Contract Remedies. Therefore, the Government will consider and treat any *Unsatisfactory* rating issued in the *Contractor Engagement* critical evaluation element as the rating of performance for the GSA GWAC Master Contract.

**CONTRACT REMEDIES AT UNSATISFACTORY AND MARGINAL RATINGS:**

*Unsatisfactory* Performance Rating in Contractor Engagement

**Termination of the Master Contract** - The Government will initiate Contractor Termination for Default of the Master Contract in accordance with FAR 49.4, and the Government will rate the Contractor accordingly on CPARS pursuant to this Attachment J-5.A. No settlement costs arising out of the Termination for Default will be considered by the Government.



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

*Marginal Performance Rating in Contractor Engagement*

1. Marginal: Performing Status

**Deficiency Notice/Corrective Action Plan Request** - Government will issue a Deficiency Notice to the Contractor and request a Corrective Action Plan allowing for the resolution/cure of the Deficiency. For the Contractor Action Plan to be considered valid, the Government must accept and approve it. (The Government is not required to approve the Corrective Action Plan if the plan is not acceptable or in the Government's best interest.) Additionally, the Government will rate the Contractor accordingly on CPARS pursuant to this Attachment J-5.A.

2. Marginal: Nonperforming Status

**Delinquency Notice and/or Termination of the Master Contract** - Government might issue a Cure or Show Cause Notice, FAR 49.60, and/or proceed directly to Contractor Termination for Default of the Master Contract in accordance with FAR 49.4, unless (a) the Contractor Cures the deficiency, or (b) the Contractor requests a mutual cancellation of the contract, FAR 49.109-4 No-cost settlement, and the Government accepts it. The Government will rate the Contractor accordingly on CPARS pursuant to this Attachment J-5.A. NOTICE: The Government does not pay settlement costs to a Contractor arising out of the Termination for Default.

**J-5.A.7.2 DETERMINATION OF RATINGS BASED UPON  
CONTRACTOR OUTCOMES:**

Beginning 12 months from the date of the Master Contract Notice-to-proceed and continuing a minimum of once per contract year including the Base term and all Option years, the Government will evaluate the Contractor's *Participation* and *Production* activity based upon contract year Outcomes, as defined in above in this J.5 Attachment.

**Ratings equal to or greater than Satisfactory**

When the Contractor meets or exceeds Standards established within this Attachment J-5.A in the single contract year assessed, the Contractor is in a favorable standing as a Performing Contractor on the Master Contract for that single year assessed and rated.



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

**Ratings at Marginal and Unsatisfactory**

The following *Marginal* and *Unsatisfactory* ratings will be determined under the following possible Contractor Outcomes, and remedies will be invoked in accordance to Master Contract Attachment J-5 PRS.

CONTRACT YEAR ONE - 12 Months after Notice-to-Proceed (Effective Date)  
(Based upon 10 or more Opportunities for the Contractor to submit Proposals exclusively to the first contract year of the Master Contract)

Meeting *Participation* standards are mandatorily required for every single contract year; however, during the first contract year, acceptable quality levels (AQLs) are significantly lower during those initial 12-months following the award date. In fact, the submission of only one proposal considering the AQLs will result in a Satisfactory performance rating for the initial contract year.

Meeting *Production* Standards or winning Task Orders are not mandatorily required during the first 12-months after award date.

**UNSATISFACTORY OUTCOMES** - *Unsatisfactory* Performance Rating  
Unsatisfactory ratings will be waived by the Government exclusively for the Master Contract's first year's performance assessment. The Government will not provide for waivers of *Unsatisfactory* ratings for any subsequent years, including contract year two through contract year ten.

**MARGINAL OUTCOMES** - *Marginal* Non-performance Rating  
Should the Contractor not achieve any level of *Participation* (No Proposals submitted) during the initial contract year.

Any *Marginal* Rating designated in the first 12-months will be assessed as a *Marginal* in a Non-performing status in lieu of an *Unsatisfactory*. There are no *Marginal* ratings in a Performing status issued for the initial contract year. The initial contract year is the only condition in which these terms apply and will not apply to any other year.

CONTRACT YEAR TWO - 24 Months after Master Contract Award  
(Based upon 30 or more Opportunities for the Contractor to submit Proposals in this single contract year)

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

**UNSATISFACTORY OUTCOMES** - *Unsatisfactory* Performance Rating.

An *Unsatisfactory* rating is always considered a rating in a Nonperforming status.

(a) Should the Contractor not achieve any level of annual *Participation* (No Proposals submitted) regardless of any total *Production* at any dollar value previously earned in earlier contract years from total awarded Task Orders; or

(b) Should the Contractor achieve a level of annual *Participation* that is not above the required minimum, e.g., only three Proposals submitted, when the total *Production* is equal to or less than the SAT in contract revenue; or,

(c) Should the Contractor achieve a level of annual *Participation* that is one or two Proposals less than the required minimum, e.g., only one or two Proposals submitted, resulting in total *Production* less than \$1 million of contract revenue from total awarded Task Orders; or,

(d) Should the Contractor achieve a level of annual *Participation* that is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* less than \$3 million of contract revenue from total awarded Task Orders.

**MARGINAL OUTCOMES** - *Marginal* Performance Rating

(e) Should the Contractor achieve a level of annual *Participation* that is one or two more than the required minimum, e.g., four or five Proposals submitted, when total *Production* is equal to or less than the SAT in contract revenue; or,

(f) Should the Contractor achieve a level of annual *Participation* that is equal to the required minimum, e.g., three Proposals submitted, resulting in total *Production* greater than the SAT and less than \$3 million of contract revenue from total awarded Task Orders; or,

(g) Should the Contractor achieve a level of annual *Participation* that is one proposal less than the required minimum, e.g., two Proposals submitted, resulting in total *Production* equal to or greater than \$1 million and less than \$8 million of contract revenue from total awarded Task Orders; or,

(h) Should the Contractor achieve a level of *Participation* that is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* equal to or greater than \$3 million and less than \$20 million of contract revenue from total

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

awarded Task Orders.

**CONTRACT YEAR THREE - 36 Months after Master Contract Award**

(Based upon 30 or more Opportunities for the Contractor to submit Proposals in this single contract year)

**UNSATISFACTORY OUTCOMES - *Unsatisfactory* Performance Rating**

An *Unsatisfactory* rating is always considered a rating in a Nonperforming status.

- (a) Should the Contractor not achieve any level of annual *Participation* (No Proposals submitted) regardless of any total *Production* at any dollar value previously earned in earlier contract years from total awarded Task Orders; or
- (b) Should the Contractor achieve any level of annual *Participation*, above or below the required minimum, e.g., one, two, three, four, five or more Proposals submitted, when the total *Production* is less than \$1 million in contract revenue from total awarded Task Order.; or,
- (c) Should the Contractor achieve a level of annual *Participation* that is one or two Proposals less than the required minimum, e.g., only one or two Proposals submitted, resulting in total *Production* less than \$3 million of contract revenue from total awarded Task Orders; or,
- (d) Should the Contractor achieve a level of annual *Participation* that is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* less than \$8 million of contract revenue from total awarded Task Orders.

**MARGINAL OUTCOMES - *Marginal* Performance Rating.**

- (e) Should the Contractor achieve a level of annual *Participation* that is equal to the required minimum, e.g., three Proposals submitted, when total *Production* is equal to or greater than \$1 million and less than \$8 million of contract revenue from total awarded Task Orders; or,
- (f) Should the Contractor achieve a level of annual *Participation* that is one proposal less than the required minimum, e.g., two Proposals submitted, resulting in total *Production* equal to or greater than \$3 million and less than \$20 million of contract revenue from submitting two Proposals from total awarded Task Orders; or,
- (g) Should the Contractor achieve a level of *Participation* that is two Proposals less than the required minimum, e.g., only one proposal

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

submitted, resulting in total *Production* equal to or greater than \$8 million and less than \$20 million of contract revenue from total awarded Task Orders; or,

- (h) Should the Contractor achieve a level of *Participation* that is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* equal to or greater than \$20 million of contract revenue from total awarded Task Orders.

**CONTRACT YEAR FOUR - 48 Months after Master Contract Award**

(Based upon 30 or more Opportunities for the Contractor to submit Proposals in this single contract year)

**UNSATISFACTORY OUTCOMES - *Unsatisfactory* Performance Rating**

An *Unsatisfactory* rating is always considered a rating in a Nonperforming status.

- (a) Should the Contractor not achieve any level of annual *Participation* (No Proposals submitted) regardless of any total *Production* at any dollar value previously earned in earlier contract years from total awarded Task Orders; or

- (b) Should the Contractor achieve any level of annual *Participation*, above or below the required minimum, e.g., one, two, three, four, five or more Proposals submitted, when the total *Production* is below \$3 million in contract revenue from total awarded Task Orders; or,

- (c) Should the Contractor achieve a level of annual *Participation* that is one or two Proposals less than the required minimum, e.g., only one or two Proposals submitted, resulting in total *Production* equal to or greater than the \$3 million and less than \$8 million of contract revenue from total awarded Task Orders; or,

- (d) Should the Contractor achieve a level of annual *Participation* that is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* equal to or greater than \$8 million and less than \$20 million of contract revenue from total awarded Task Orders.

**MARGINAL OUTCOMES - *Marginal* Performance Rating**

- (e) Should the Contractor achieve a level of annual *Participation* that is equal to the required minimum, e.g., three Proposals submitted, when total *Production* is equal to or greater than \$3 and less than \$8

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

million of contract revenue from total awarded Task Orders; or,  
(f) Should the Contractor achieve a level of *Participation* that is equal to the required minimum or one proposal less than the required minimum, e.g., two or three proposal submitted, resulting in total *Production* equal to or greater than \$8 million and less than \$20 million of contract revenue from total awarded Task Orders; or,  
(g) Should the Contractor achieve a level of annual *Participation* that is one or two Proposals less than the required minimum, e.g., one or two Proposals submitted, resulting in total *Production* equal to or greater than \$20 million and less than \$32 million of contract revenue from total awarded Task Orders; or,  
(h) Should the Contractor achieve a level of *Participation* that is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* equal to or greater than \$32 million of contract revenue from total awarded Task Orders.

**CONTRACT YEAR FIVE - 60 Months after Contract Award (End of Base Master Contract Term)**

(Based upon 30 or more Opportunities for the Contractor to submit Proposals in this single contract year)

**UNSATISFACTORY OUTCOMES - *Unsatisfactory* Performance Rating**

An *Unsatisfactory* rating is always considered a rating in a Nonperforming status.

- (a) Should the Contractor not achieve any level of annual *Participation* (No Proposals submitted) regardless of any total *Production* at any dollar value previously earned in earlier contract years from total awarded Task Orders; or
- (b) Should the Contractor achieve any level of annual *Participation*, above or below the required minimum, e.g., one, two, three, four, five or more Proposals submitted, when the total *Production* is below \$8 million in contract revenue from total awarded Task Orders; or,
- (c) Should the Contractor achieve a level of annual *Participation* that is one or two Proposals less than the required minimum, e.g., only one or two Proposals submitted, resulting in total *Production* equal to or greater than the \$8 million and less than \$20 million of contract revenue from total awarded Task Orders; or,
- (d) Should the Contractor achieve a level of annual *Participation* that

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* equal to or greater than \$20 million and less than \$32 million of contract revenue from total awarded Task Orders.

**MARGINAL OUTCOMES** - (*Marginal* Performance Rating)

- (e) Should the Contractor achieve a level of annual *Participation* that is equal to the required minimum, e.g., three Proposals submitted, when total *Production* is equal to or greater than \$8 and less than \$32 million of contract revenue from total awarded Task Orders; or,
- (f) Should the Contractor achieve a level of annual *Participation* that is one proposal less than the required minimum, e.g., two Proposals submitted, resulting in total *Production* equal to or greater than \$20 million and less than \$50 million of contract revenue from total awarded Task Orders; or,
- (g) Should the Contractor achieve a level of annual *Participation* that is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* equal to or greater than \$32 million of contract revenue from total awarded Task Orders.

**OPTION CONTRACT YEARS - All Option Periods (If the Option is Exercised)**

At the end of each Option year for each 12-month contract period, the Government will evaluate the Contractor's *Participation* and *Production* activity annually, as defined in this J.5.A Attachment and invoke remedies as indicated above.

(Based upon 30 or more Opportunities for the Contractor to submit Proposals in this single contract year)

**UNSATISFACTORY OUTCOMES** - *Unsatisfactory* Performance Rating

An *Unsatisfactory* rating is always considered a rating in a Nonperforming status.

- (a) Should the Contractor not achieve any level of annual *Participation* (No Proposals submitted) regardless of any total *Production* at any dollar value previously earned in earlier contract years from total awarded Task Orders; or,



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

- (b) Should the Contractor achieve any level of annual *Participation*, above or below the required minimum, e.g., one, two, three, four, five or more Proposals submitted, when the total *Production* is below \$20 million in contract revenue from total awarded Task Orders; or,
- (c) Should the Contractor achieve a level of annual *Participation* that is one or two Proposals less than the required minimum, e.g., only one or two Proposals submitted, resulting in total *Production* equal to or greater than the \$20 million and less than \$32 million of contract revenue from total awarded Task Orders; or,
- (d) Should the Contractor achieve a level of annual *Participation* that is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* equal to or greater than \$32 million and less than \$50 million of contract revenue from total awarded Task Orders.

**MARGINAL OUTCOMES - *Unsatisfactory* Performance Rating**

- (e) Should the Contractor achieve a level of annual *Participation* that is equal to the required minimum, e.g., three Proposals submitted, when total *Production* is equal to or greater than \$20 and less than \$32 million of contract revenue from total awarded Task Orders; or,
- (f) Should the Contractor achieve a level of annual *Participation* that is one proposal less than the required minimum, e.g., two Proposals submitted, resulting in total *Production* equal to or greater than \$32 million and less than \$50 million of contract revenue from total awarded Task Orders; or,
- (g) Should the Contractor achieve a level of *Participation* that is two Proposals less than the required minimum, e.g., only one proposal submitted, resulting in total *Production* equal to or greater than \$50 million of contract revenue from total awarded Task Orders.

(End of *Narrative Description* Attachment J-5.A)

**J-5.A.8 TABLE FORMAT OF ATTACHMENT J-5.A - SPREADSHEET DOCUMENT**

The following six tables represent 5 single contract years, and one multi-year Option (5 multi-years) depicting Contractor Engagement PBA Standards and AQLs as narratively described in the above J.5 Attachment.



**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-  
BASED EVALUATION PROGRAM RATINGS**

(See the following pages for all Performance Rating Tables)

ALLIANT 2 UNRESTRICTED GWAC

ATTACHMENT J-5. A - CONTRACTOR ENGAGEMENT PERFORMANCE-BASED EVALUATION PROGRAM RATINGS

**ATTACHMENT J-5.A.8.1 PERFORMANCE RATING TABLE**  
**Contractor Engagement**  
**Initial Contract Year 1**

**TABLES:** The Initial Contract Year number one is based on 10 or more Opportunities to submit Proposals. All subsequent contract years, two through ten, are based on 30 or more Opportunities to submit Proposals in a single contract year.

**RATINGS:** Ratings from these tables will be entered into CPARS annually in the "CONTRACTOR ENGAGEMENT" element for the respective year.

**CONTRACT REMEDIES:** Only applies to "UNSATISFACTORY" and "MARGINAL" ratings in a Nonperforming status.

	CONTRACTOR ENGAGEMENT PERFORMANCE BASED RATINGS					
	12 months – Initial Contract Year					
# Proposals	31 Possible Outcomes = 30 Satisfactory +/-0 Unsatisfactory/1 Marginal Non-performing					
5 +	Very Good	Very Good	Excellent	Excellent	Excellent	Excellent
4	Satisfactory	Satisfactory	Very Good	Very Good	Excellent	Excellent
3	Satisfactory	Satisfactory	Very Good	Very Good	Very Good	Excellent
2	Satisfactory	Satisfactory	Satisfactory	Very Good	Very Good	Very Good
1	Satisfactory	Satisfactory	Satisfactory	Satisfactory	Satisfactory	Very Good
0	MARGINAL – Nonperforming Status					
	NO MINIMUM NUMBER OF AWARDS OR PRODUCTION REQUIRED FOR THE INITIAL CONTRACT YEAR					
	\$0 to SAT	> SAT to \$999,999	\$1,000,000	\$3M to \$7,999,999	\$8M to 19,999,999	\$20M +
	TOTAL PRODUCTION					

ATTACHMENT J-5.A.8.2 PERFORMANCE RATING TABLE  
Contractor Engagement  
Contract Year 2

CONTRACTOR ENGAGEMENT PERFORMANCE BASED RATINGS						
24 months						
# Proposals	31 Possible Outcomes = 16 Satisfactory +/-6 Unsatisfactory/9 Marginal					
5 +	Marginal	Satisfactory	Very Good	Very Good	Excellent	Excellent
4	Marginal	Satisfactory	Satisfactory	Very Good	Very Good	Excellent
3	Marginal	Marginal	Marginal	Satisfactory	Satisfactory	Very Good
2	UNSATISFACTORY	UNSATISFACTORY	Marginal	Marginal	Satisfactory	Satisfactory
1	UNSATISFACTORY	UNSATISFACTORY	UNSATISFACTORY	Marginal	Marginal	Satisfactory
0	UNSATISFACTORY (No Participation)					
	Below \$\$\$\$	Below \$\$\$	Below \$\$	\$ Standard \$	Above \$\$	Above \$\$\$
	\$0 to SAT	> SAT to \$999,999	\$1M to \$2,999,999	\$3,000,000	\$8M to 19,999,999	\$20M +
	TOTAL PRODUCTION					

ATTACHMENT J-5.A.8.3 PERFORMANCE RATING TABLE  
Contractor Engagement  
Contract Year 3

CONTRACTOR ENGAGEMENT PERFORMANCE BASED RATINGS						
36 months						
# Proposals	22 Possible Outcomes = 11 Satisfactory +/5 Unsatisfactory/6 Marginal					# Proposals
5 +	UNSATISFACTORY	Satisfactory	Very Good	Excellent	Excellent	5 +
4		Satisfactory	Satisfactory	Very Good	Excellent	4
3		Marginal	Marginal	Satisfactory	Very Good	3
2		UNSATISFACTORY	Marginal	Marginal	Satisfactory	2
1		UNSATISFACTORY	UNSATISFACTORY	Marginal	Marginal	1
0	UNSATISFACTORY (No Participation)					0
	Below \$\$\$\$	Below \$\$\$	Below \$\$	\$ Standard \$	Above \$\$	
	\$0 to \$999,999	\$1M to \$2,999,999	\$3M to \$7,999,999	\$8,000,000	\$20M +	
TOTAL PRODUCTION						

**ATTACHMENT J-5.A.8.4 PERFORMANCE RATING TABLE**  
**Contractor Engagement**  
**Contract Year 4**

CONTRACTOR ENGAGEMENT PERFORMANCE BASED RATINGS						
48 months						
# Proposals	22 Possible Outcomes = 11 Satisfactory/5 Unsatisfactory/6 Marginal					# Proposals
5 +	UNSATISFACTORY	Satisfactory	Very Good	Excellent	Excellent	5 +
4		Satisfactory	Satisfactory	Very Good	Very Good	4
3		Marginal	Marginal	Satisfactory	Satisfactory	3
2		UNSATISFACTORY	Marginal	Marginal	Satisfactory	2
1		UNSATISFACTORY	UNSATISFACTORY	Marginal	Marginal	1
0	UNSATISFACTORY (No Participation)					0
	Below \$\$\$	Below \$\$\$	Below \$\$	\$ Standard \$	Above \$\$	
	\$0 to \$2,999,999	\$3M to \$7,999,999	\$8M to 19,999,999	\$20,000,000	\$32M +	
TOTAL PRODUCTION						

ATTACHMENT J-5.A.8.5 PERFORMANCE RATING TABLE  
Contractor Engagement  
Contract Year 5

CONTRACTOR ENGAGEMENT PERFORMANCE BASED RATINGS					
60 months – Final Contract Year of Base Term					
# Proposals	22 Possible Outcomes = 11 Satisfactory/5 Unsatisfactory/6 Marginal				
5 +	UNSATISFACTORY	Satisfactory	Very Good	Excellent	Excellent
4		Satisfactory	Satisfactory	Very Good	Excellent
3		Marginal	Marginal	Satisfactory	Very Good
2		UNSATISFACTORY	Marginal	Marginal	Satisfactory
1		UNSATISFACTORY	UNSATISFACTORY	Marginal	Marginal
0	UNSATISFACTORY (No Participation)				
	Below \$\$\$\$	Below \$\$\$	Below \$\$	\$ Standard \$	Above \$\$
	\$0 to \$7,999,999	\$8M to \$19,999,999	\$20M to 31,999,999	\$32,000,000	\$50M +
TOTAL PRODUCTION					

ATTACHMENT J-5.A.8.6 PERFORMANCE RATING TABLE  
Contractor Engagement  
Option Contract Years 6, 7, 8, 9, and 10

ALL OPTION YEARS (6 through 10) ARE STATIC TO THIS TABLE

CONTRACTOR ENGAGEMENT PERFORMANCE BASED RATINGS					
Each Option Year (If Exercised) - 72 Months & Annually					
# Proposals	17 Possible Outcomes = 8 Satisfactory/5 Unsatisfactory/4 Marginal				# Proposals
5 +	UNSATISFACTORY	Satisfactory	Very Good	Excellent	5 +
4		Satisfactory	Very Good	Very Good	4
3		Marginal	Satisfactory	Satisfactory	3
2		UNSATISFACTORY	Marginal	Marginal	2
1		UNSATISFACTORY	UNSATISFACTORY	Marginal	1
0	UNSATISFACTORY (No Participation)				0
	Below \$\$\$\$	Below \$\$	\$ Standard \$	Above \$\$	
	\$0 to \$19,999,999	\$20M to \$31,999,999	\$32,000,000	\$50M +	
TOTAL PRODUCTION					

(End of Section J.5.A.8 Performance Rating Table Spreadsheet)



## ATTACHMENT J-5.B PBA Small Business Subcontracting Evaluation Program Ratings

This J-2.B Section applies exclusively to the Small Business Subcontracting PBA element and describes the performance ratings to be determined by the GSA GWAC Administrative Contracting Officer (ACO). All ratings issued are annually assessed ratings to be entered into CPARS and can change from contract year to contract year, for example, ratings can rise should (1) performance improve from a Marginal rating up to a Satisfactory or higher rating in a Performing status; or conversely, ratings can fall (2) should performance diminish from any rating between Excellent in down to an Unsatisfactory.

### **AQL – Stated as a Percentage of the Total Small Business Goal (50%)**

The AQL for earning a minimum of a Satisfactory rating is 80% of the total small business subcontracting goal at the end of the base term, five years. If the Master Contract Option is exercised for the Contractor, the AQL remains 80% for each interim year.

### **AQL – Interim and Final Contract Years**

The table below depicts CPARS ratings based upon meeting the set goals and Contractor's good faith efforts demonstrated toward meeting all small business subcontracting goals.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5.B - PBA Small Business Subcontracting Evaluation  
Program Ratings**

**CPARS SMALL BUSINESS SUBCONTRACTING RATING GUIDE  
AND  
CORRECTIVE ACTIONS**

<b>RATING</b>	<b>DESCRIPTION FOR RATING</b>	<b>ACTION REQUIRED</b>
Exceptional/ Outstanding	Exceeded all negotiated goals. Has exceptional success with initiatives to assist, promote and utilize small business (SB), small disadvantaged business (SDB), women-owned small business (WOSB), HUBZone small business, veteran-owned small business (VOSB), and service-disabled VOSB (SD/VOSB). An outstanding rating signifies that the company has an exemplary program that could be used as a model by other contractors in similar industries.	N/A
Very Good/ Highly Successful	Met all of its negotiated goals in the traditional socio-economic categories (SB, SDB, and WOSB) and met at least one of the newer socio-economic goals (HUBZone small business, VOSB, and SD/VOSB) for each contract that contains 2 or more of those goals. Has significant success with initiatives to assist, promote and utilize SB, SDB, WOSB, HUBZone small business, VOSB, and SD/VOSB. Makes an effort to go above and beyond the required elements of the program and can provide documentation and success stories to support such efforts.	N/A
Satisfactory/ Acceptable	Demonstrated a good-faith effort to meet its goals, but has not met the rigorous criteria for a higher rating. Fulfills the requirements of its subcontracting plan and the regulations. The contractor's management shows an interest in maintaining its program to an acceptable level and has demonstrated a commitment to apply the necessary resources to do so.	Contractors should continuously remind their company Sales, Marketing, Business Development, and Supply Chain Management personnel the importance of striving to meet the overall GWAC SB Subcontracting goal.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-5.B - PBA Small Business Subcontracting Evaluation  
Program Ratings**

<b>RATING</b>	<b>DESCRIPTION FOR RATING</b>	<b>ACTION REQUIRED</b>
Marginal	<p>Has NOT MET the Satisfactory AQL Metrics based on the number of Task Orders issued to the Contractor.</p> <p>The contractor has not reached one or more requirements of a corrective action plan currently in place.</p>	<p>A Corrective Action Plan is required.</p> <p>The Contractor is encouraged to contact the GSA OSBU to get advice on how to improve their small business outreach efforts.</p>
Unsatisfactory	Noncompliant with the contractual requirements of FAR 52.219-8 and 52.219-9. Contractor's management shows little interest in bringing its program to an acceptable level or is generally uncooperative.	A Corrective Action Plan is required. A SBA/GSA OSBU Audit Review may be requested.

NOTICE: Ratings cannot be assessed by the Government for Small Business Subcontracting until the Contractor has an awarded Task Order/s with subcontracting. Neutral ratings are not an option for CPARS evaluated elements.

(End of Attachment J-5.B Small Business  
Subcontracting Evaluation Program)

## ATTACHMENT J-6 - TRANSACTIONAL DATA REPORTING

**This attachment applies to the Master Contract only.**

The Contractor shall report all Invoices and Contract Access Fee data within the date specified in Section F.7. Refer to the government designated system instructions for the reporting process. It is mandatory to complete the data elements in the format outlined in the government designated system instructions.

### J-6.1 GSAR 552.216-75 Transactional Data Reporting (June 2016)

(a) Definitions.

(1) “Transactional data” encompasses the historical details of the products or services delivered by the Contractor during the performance of task or delivery orders issued against this contract.

(b) Reporting of Transactional Data. The Contractor shall report all transactional data under this contract as follows:

(1) The Contractor must electronically report transactional data by utilizing the automated reporting system at an Internet website designated by the General Services Administration (GSA) or by uploading the data according to GSA instructions. GSA will post registration instructions and reporting procedures on the Vendor Support Center website, <https://vsc.gsa.gov/>. The reporting system website address, as well as registration instructions and reporting procedures, will be provided at the time of award or inclusion of this clause in the contract.

(2) The Contractor shall provide, at no cost to the Government, the following transactional data elements, as applicable—

- (i) Contract or Blanket Purchase Agreement (BPA) Number
- (ii) Delivery/Task Order Number/Procurement Instrument Identifier (PIID)
- (iii) Non Federal Entity
- (iv) Description of Deliverable
- (v) Manufacturer Name
- (vi) Manufacturer Part Number
- (vii) Unit Measure (each, hour, case, lot)
- (viii) Quantity of Item Sold

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-6 TRANSACTION DATA REPORTING**

- (ix) Universal Product Code
- (x) Price Paid per Unit
- (xi) Total Price

(3) The Contractor must report transactional data within 30 calendar days from the last calendar day of the month. If there was no contract activity during the month, the Contractor must submit a confirmation of no reportable transactional data within 30 calendar days of the last calendar day of the month.

(4) The Contractor must report the price paid per unit, total price, or any other data elements with an associated monetary value listed in (b)(2) above, in U.S. dollars.

(5) The Contractor must maintain a consistent accounting method of transactional data reporting, based on the Contractor's established commercial accounting practice.

(6) Reporting Points.

(i) The acceptable points at which transactional data may be reported include –

- (A) Issuance of an invoice; or
- (B) Receipt of payment;

(ii) The Contractor must determine whether to report transactional data on the basis of invoices issued or payments received.

(7) The Contractor must continue to furnish reports, including confirmation of no transactional data, through physical completion of the last outstanding task or delivery order issued against the contract.

(8) Unless otherwise expressly stated by the ordering activity, orders that contain classified information or other information that would compromise national security are exempt from this reporting requirement.

(9) This clause does not exempt the Contractor from fulfilling existing reporting requirements contained elsewhere in the contract.

(10) GSA reserves the unilateral right to change reporting instructions following 60 calendar days' advance notification to the Contractor.

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-6 TRANSACTION DATA REPORTING**

(c) Contract Access Fee (CAF).

(1) GSA's operating costs are reimbursed through a CAF charged on orders placed against this contract. The CAF is paid by the ordering activity but remitted to GSA by the Contractor. GSA has the unilateral right to change the fee structure at any time, but not more than once per year; GSA will provide reasonable notice prior to the effective date of any change.

(2) Within 60 calendar days of award or inclusion of this clause in the contract, a GSA representative will provide the Contractor with specific written procedural instructions on remitting the CAF, including the deadline by which the Contractor must remit the CAF. The deadline specified in the written procedural instructions will be no less than 30 calendar days after the last calendar day of the month. GSA reserves the unilateral right to change remittance instructions following 60 calendar days' advance notification to the Contractor.

(3) The Contractor shall remit the CAF to GSA in U.S. dollars.

(4) The Contractor's failure to remit the full amount of the CAF within the specified deadline constitutes a contract debt to the United States Government under the terms of FAR Subpart 32.6. The Government may exercise all rights under the Debt Collection Improvement Act of 1996, including withholding or offsetting payments and interest on the debt (see FAR clause 52.232-17, Interest). If the Contractor fails to submit the required sales reports, falsifies them, or fails to timely pay the CAF, these reasons constitute sufficient cause for the Government to terminate the contract for cause.

(End of GSAR Provision)

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-6 TRANSACTION DATA REPORTING**

**J-6.2 CLIN STRUCTURE**

The Contractor shall apply one or more of the following GWAC Program CLINs when reporting invoices in the government designated system.

<b>GWAC REPORTING CLIN</b>	<b>REPORTING LINE TYPE</b>
See Attachment J-3	Alliant 2 GWAC Labor Categories
N00	Non Standard IT Labor
L00	Ancillary Labor
D00	Contract Access Fee (CAF)
E00	Contract Access Fee (CAF) SPECIAL RATE
F00	Zero Invoice
H00	Fixed Price
B00	Cost Reimbursement
A00	Materials (T&M only)

(End of Attachment J-6)



**ATTACHMENT J-7 - INDIVIDUAL SMALL  
BUSINESS SUBCONTRACTING PLAN**

(Contractor's Plan is attached at time of Alliant 2 GWAC Award)

## ATTACHMENT J-8 - WEBSITE REFERENCES

### GWAC Program Email Correspondences

Alliant 2 PCO/ACO [Alliant2@gsa.gov](mailto:Alliant2@gsa.gov)  
 GWAC Scope Review Request [Alliant2sowreview@gsa.gov](mailto:Alliant2sowreview@gsa.gov)  
 GSA Ombudsman [GSAIndustrySupport@gsa.gov](mailto:GSAIndustrySupport@gsa.gov)

**\*\* Contractor Registration Required (below)**

SECTION & DESCRIPTION		WEBSITE URL
B.5	OFPP Best Practices Handbook	<a href="https://www.whitehouse.gov/omb/procurement_index_guides/">https://www.whitehouse.gov/omb/procurement_index_guides/</a>
B.13	U.S. Department of State, Bureau of Administration, Office of Allowances	<a href="https://aoprals.state.gov/">https://aoprals.state.gov/</a>
C.3.1, C.10	Federal Enterprise Architecture Framework (FEA): Business Reference Model, and Performance Reference Model	<a href="https://www.whitehouse.gov/omb/e-gov/FEA">https://www.whitehouse.gov/omb/e-gov/FEA</a>
C.4.4	SP 800-146 Cloud Computing	<a href="http://csrc.nist.gov/publications/PubsSPs.html">http://csrc.nist.gov/publications/PubsSPs.html</a>
C.10	Federal Enterprise Architecture Framework.  DOD Information Enterprise Architecture.  FPDS PSC Manual.  Department of Labor Bureau of Labor Statistics Standard Occupational Classification.	<a href="http://www.whitehouse.gov/omb/e-gov/fea">http://www.whitehouse.gov/omb/e-gov/fea</a>  <a href="http://dodcio.defense.gov/InTheNews/DoDInformationEnterpriseArchitecture.aspx">http://dodcio.defense.gov/InTheNews/DoDInformationEnterpriseArchitecture.aspx</a>  <a href="https://www.acquisition.gov/?q=Acquisition_Systems">https://www.acquisition.gov/?q=Acquisition_Systems</a>  <a href="http://www.bls.gov/soc/">http://www.bls.gov/soc/</a>

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-8 - WEBSITE REFERENCES**

	<p><i>(C.10 continued)</i></p> <p>The Occupational Information Network (O*NET) System.</p> <p>Information Technology Definition.</p> <p>Clinger-Cohen Act.</p>	<p><a href="http://www.onetonline.org/">http://www.onetonline.org/</a></p> <p><a href="http://www.acquisition.gov/far/current/html/Subpart%201.html">http://www.acquisition.gov/far/current/html/Subpart 2 1.html</a></p> <p><a href="http://www.gsa.gov/graphics/staffoffices/Clinger.htm">http://www.gsa.gov/graphics/staffoffices/Clinger.htm</a></p>
E.1, F.1, H.1, I.2	<p>Federal Acquisition Regulation.</p> <p>GSA Regulation.</p>	<p><a href="https://www.acquisition.gov/?q=browsefar">https://www.acquisition.gov/?q=browsefar</a></p> <p><a href="https://www.acquisition.gov/?q=Supplemental_Regulations">https://www.acquisition.gov/?q=Supplemental Regulations</a></p>
G.2.1	<p>4800.2H</p> <p>ADM Eligibility to Use GSA Sources of Supply and Services</p>	<p><a href="http://www.gsa.gov/portal/directives">http://www.gsa.gov/portal/directives</a></p>
G.10	<p>Contractor Website - CMMI Institute- Published Appraisal Results</p>	<p><a href="https://sas.cmmiinstitute.com/pars/pars.aspx">https://sas.cmmiinstitute.com/pars/pars.aspx</a></p>
G.14	<p><b>** GSA eBuy Ordering System</b></p>	<p><a href="https://www.ebuy.gsa.gov/advantage/ebuy/start_page.do">https://www.ebuy.gsa.gov/advantage/ebuy/start_page.do</a></p>
G.19	<p><b>** Contractor Performance Assessment Reporting System.</b></p> <p><b>** Past Performance Information Retrieval System.</b></p>	<p><a href="https://www.cpars.gov/">https://www.cpars.gov/</a></p> <p><a href="https://www.ppirs.gov/">https://www.ppirs.gov/</a></p>
G.19.2	<p>GSA Alliant 2 GWAC Homepage</p> <ul style="list-style-type: none"> <li>• GWAC Contracts</li> <li>• GWAC Contract Holders</li> <li>• GWAC Pricing.</li> </ul> <p>GSA GWAC Homepage</p> <ul style="list-style-type: none"> <li>• SOW Review Request</li> </ul>	<p><a href="http://www.gsa.gov/alliant2">www.gsa.gov/alliant2</a></p> <p><a href="http://www.gsa.gov/gwacs">http://www.gsa.gov/gwacs</a></p>

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-8 - WEBSITE REFERENCES**

	<ul style="list-style-type: none"> <li>DPA Request.</li> </ul>	
G.20.2	<p><b>** Government Designated System: Reporting Transactional Data - Instructions and Definitions.</b></p> <p><b>** System for Award Management (SAM).</b></p>	<p><i>(To Be Determined at Time of Award in the Notice to Proceed)</i></p> <p><a href="https://www.acquisition.gov/?q=Acquisition_Systems">https://www.acquisition.gov/?q=Acquisition_Systems</a></p>
G.22.2	<b>** Subcontracting Reports</b>	<a href="https://www.acquisition.gov/?q=Acquisition_Systems">https://www.acquisition.gov/?q=Acquisition_Systems</a>
G.23	Prime & Subcontractor Spending: Sub-award data for all Spending Types	<a href="https://www.usaspending.gov/Pages/AdvancedSearch.aspx">https://www.usaspending.gov/Pages/AdvancedSearch.aspx</a>
G.25	<p><b>** Carbon Disclosure Project (CDP).</b></p> <p><b>** GRI Sustainability Disclosure Database.</b></p>	<p><a href="https://www.cdp.net/en-US/Pages/HomePage.aspx">https://www.cdp.net/en-US/Pages/HomePage.aspx</a></p> <p><a href="https://www.globalreporting.org/Pages/default.aspx">https://www.globalreporting.org/Pages/default.aspx</a></p>
H.3	GSA Logo	<a href="http://www.gsa.gov/portal/content/102183">http://www.gsa.gov/portal/content/102183</a>
H.7	GSA IT Policies	<a href="http://www.gsa.gov/portal/directives">http://www.gsa.gov/portal/directives</a>
H.9	<p>IT Security Policies</p> <ul style="list-style-type: none"> <li>Homeland Security Presidential Directives-12 (HSPD-12)</li> <li>OMB guidance M-05-24</li> <li>FIPS PUB 201.</li> </ul> <p>GSA HSPD-12, Personal Identity Verification.</p>	<p><a href="https://www.idmanagement.gov/IDM/s/article_content_old?tag=a0Gt00000000XNes">https://www.idmanagement.gov/IDM/s/article_content_old?tag=a0Gt00000000XNes</a></p> <p><a href="http://www.gsa.gov/portal/content/105233">http://www.gsa.gov/portal/content/105233</a></p>
H.10	Government Designated System Training Modules	<i>(To Be Determined At Time of Award in the Notice to Proceed)</i>

**ALLIANT 2 UNRESTRICTED GWAC  
ATTACHMENT J-8 - WEBSITE REFERENCES**

H.13	Section 508 Standards	<a href="http://www.section508.gov/">http://www.section508.gov/</a>
K	** System for Award Management (SAM)	<a href="https://www.acquisition.gov/?q=Acquisition_Systems">https://www.acquisition.gov/?q=Acquisition Systems</a>
Attachment J-2	DoD Cloud Computing Security	<a href="http://iase.disa.mil/cloud_security/Pages/index.aspx">http://iase.disa.mil/cloud_security/Pages/index.aspx</a>

If you encounter a broken web link in the above listing, please contact the GWAC COR at [Alliant2@gsa.gov](mailto:Alliant2@gsa.gov).

The GWAC COR will periodically update this Attachment J-8 whenever Master Contract Modifications are issued, and also provide more recent updates on GSA's Alliant 2 GWAC website at a time when GSA is made aware of any needed changes to website URL names or addresses.

(END OF ATTACHMENT J-8)